



80 East Park Drive Elk Ridge, UT 84651
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Elk Ridge City, located in southern Utah County, is looking for an experienced full time Parks Maintenance Worker.

Job Summary: This is a full-time, benefited, position with the Public Works department of the City of Elk Ridge. The scope of this position is broad, ranging from duties which are somewhat technical to those which are primarily labor-related.

Opening date: 6/10/2021

Closing date: 6/25/2021

Salary: Hourly \$15.00 - \$17.00

Benefits:

- 4 days a week at 10 hours a day Monday through Thursday.
- 11 paid holidays.
- Paid training.
- Vacation
- Retirement

Summary of Overall Purpose of Position: Under supervision of the Operations Manager, provides routine skilled and semi-skilled work in a variety of repair and maintenance assignments using common tools and operates equipment in connection with the skilled and semi-skilled tasks. Performs day to day activities for the general maintenance of city grounds and parks.

Incumbent performs more complex parks maintenance duties including the requirement to work any shift, weekends, and holidays, to work independently, exercise judgment, and operate a full range of tools and mechanical equipment related to a specific job assignment.

Duties

- Perform general grounds cleaning, including emptying trash receptacles, sweeping, and raking.
- Keep park facilities, grounds, buildings, and trails neat, clean, and safe.
- Tree trimming and cutting and clearing of brush and weeds.
- Mow, weed, trim, rake, mulch, seed, and water park and city grounds. Maintain landscape areas; pull weeds, plant landscapes, and water landscape beds and trees.
- Water, prune, weed, renovate, and fertilize grass and plants.
- Perform general maintenance/repairs/cleaning of pavilions, picnic tables, benches, and other city facilities.
- Perform general maintenance of city playground equipment, i.e., clean, rake mulch, and trash clean-up.
- Perform minor and preventive maintenance and repair work on equipment and facilities; assist with related maintenance work including painting.

- Maintain routine records of work performed, including labor, equipment usage, preventive maintenance and needed repairs.
- Installation, repair, replace, and service irrigation systems; inspect functioning of sprinklers; winterize irrigation systems.
- Assist in setting up community services and special events.

Other duties include:

- Snow plowing
- On-call
- Emergency maintenance operations in city infrastructure including water main breaks, sewer line repairs, and other tasks as directed.
- Will cross-train in other public works departments.
- Any other duties assigned.

Requirements:

- Must live within 30 minutes travel time to the public works building or must relocate within 1 year of start of employment to meet this requirement.
- When on-call must respond to callouts within 15 minutes and must be onsite within 30 minutes.

Qualifications Experience: One season (six months) of previous experience operating large scale mowing equipment in parks and city grounds.

Licenses/Certifications: Must possess a valid driver's license. Must possess or be able to obtain a CDL within the first 6 months of employment.

Knowledge of: Tools and equipment used in parks and grounds maintenance; safe work procedures in the operation of various tools and equipment; basic ground maintenance procedures including mowing, edging, raking, and weeding; types and applications of pesticides, herbicides, and fertilizers.

Ability to: Operate hand and power tools; operate mowers; and perform manual labor in all weather conditions; work harmoniously and cooperatively with other employees and the public; perform manual labor for extended periods of time; and follow prescribed safety precautions.

Working Conditions Physical Demands: While performing this job, the employee is frequently required to walk, stand, sit, lift, bend, walk and stand for extended periods of time. Required to push, pull, or lift medium to heavy objects. Good communication skills, both orally and written, is essential; ability to deal effectively with staff and public. Must be able to lift 50 pounds.

Working Conditions: Regular exposure to heat, humidity, cold, wind and/or rain is expected. Employee is exposed to dampness, fumes, odors, dust, dirt, chemicals, machinery with moving parts and loud noises.

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities and skills required of personnel. These specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add or change duties at any time.