



80 East Park Drive Elk Ridge, UT 84651  
tel. 801/423-2300 | web [elkridgcity.org](http://elkridgcity.org) | web [staff@elkridgcity.org](mailto:staff@elkridgcity.org)

## Elk Ridge City Public Works Department Road Closure Request Form

**The following documents are required to accompany all applications for road closure:**

1. **Map** clearly showing the following:
  - a. Address, street names, intersections and/or other location information affected by closure.
2. A **traffic control plan** It can be hand drawn or professionally designed but it must conform to the current "Manual of Uniform Traffic Control Devices for Streets and Highways". The plan must be implemented and have all traffic control devices and/or flaggers in place prior to the start of any work each day of the closure.

Road closure requests must be submitted for approval a minimum of three (3) business days in advance, not including the day of requested closure Monday through Thursday 9:00 am to 4:00 pm and Friday 9:00 am to 1:00 pm. Longer lead times are appreciated when possible.

**Applicant:**

Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address of applicant: \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Date of Application: \_\_\_\_\_

**Detailed Closure Description:**

Location of Closure:

\_\_\_\_\_  
\_\_\_\_\_

Dates of Requested Closure: \_\_\_\_\_

Beginning and Ending Time of Closure: \_\_\_\_\_

Reason for Closure:

\_\_\_\_\_  
\_\_\_\_\_

Name of Person in Charge at Work Site: \_\_\_\_\_

Cell Number: \_\_\_\_\_

Additional Remarks:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Emergency Vehicle Access MUST be Maintained Through Entire Road Closure at all Times**

*By signing applicant agrees that all rules, requirements and regulations will be followed.  
Applicant can submit this form along with all required documents to [davidj@elkridgecity.org](mailto:davidj@elkridgecity.org) or in person at 80 East Park Drive in Elk Ridge (city office).*

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Please Print Name: \_\_\_\_\_ Title: \_\_\_\_\_