



TEMPORARY USE APPLICATION

PERMIT TYPE

- Carnival/Circus
- Christmas tree sale lot
- Fireworks sales stand (commercial zones only)
- Itinerant merchants (commercial and industrial zones only)
- Promotional displays and exhibits
- Other

APPLICANT INFORMATION

Name: _____ Phone: _____
Address: _____ City/State/Zip: _____
Email: _____

PROPOSED USE INFORMATION

Business Name: _____
Fed Tax ID: _____ Sales Tax #: _____
Dates of proposed use: _____
Number of People on Property: _____ Length of stay for customers: _____
Proposed Use Address: _____
City/State/Zip: _____ Event will be: Inside Outside

DESCRIPTION OF PROPOSED USE (use additional pages if needed)

DESCRIPTION OF PROPERTY TO BE USED (use additional pages if needed)

DESCRIPTION OF HOW SANITATION WILL BE ADDRESSED (use additional pages if needed)

DESCRIPTION OF HOW PARKING WILL BE ADDRESSED (use additional pages if needed)

APPLICANT SIGNATURE

I am aware that this application does not authorize conducting business until approved by Elk Ridge City and a permit is issued. By signing below, I swear that the foregoing information is true and correct and is in accordance with Elk Ridge City Ordinances. Permit will be valid only for the business, address, proposed use and dates as listed above.

Applicant

Date

Please turn in completed application with the following:

- **Copy of Property Liability Insurance**
- **Copy of lease agreement or other evidence of the right of the applicant to occupy the proposed site**

SUBMITTAL INFORMATION (Office staff)

Received by: _____

Date: _____

Fee Amount: _____

Date: _____

Action by Administration: _____

Date: _____