

AMENDED NOTICE & AGENDA

Notice is hereby given that the Town Council of Elk Ridge will hold a regular Town Council Meeting on Tuesday, May 9, 2000. at 7:00 PM; it will be preceded by the Council Work Session at 6:00 PM. The meetings will be held at the Elk Ridge Town Hall, 80 E. Park Drive, Elk Ridge, Utah.

6:00 - PM **TOWN COUNCIL WORK SESSION**

Youth Council Report

Cameron Searle-Eagle Project Report

Gary Bowen:

Loafer Ridge, Plat A/Right of Way

Fairway Heights, Plat B - Cul de sacs

Oak Hill Estates, Plat B/Default Declaration & Ordinance Violation

Water Line/S. Salem Hills Dr/Loafer Canyon Rd.

Flow Meter Report

Meeting With Payson City-Update

6:20 2000/2001 Budget & Capital Improvement Plan

6:50 RFP's/Discussion-Mayor Ingram

Building Inspectors-Mayor Ingram

7:00 P.M. - **REGULAR COUNCIL MEETING AGENDA ITEMS:**

Invocation and Pledge of Allegiance

7:02 Approval of Agenda Time Frame

7:05 Action on Work Session Items:

7:05 Loafer Ridge, Plat A/Right of Way Approval

7:10 Fairway Heights, Plat B/Cul de Sacs

7:15 Oak Hill Estates, Plat B/Default Declaration & Ordinance Violation

7:20 Set Joint Public Meeting/Elk Ridge, Payson, Strawberry Electric

7:25 Set Public Hearing/Water Rates

7:30 SUVMWA/Memo of Understanding-Gary Bowen

7:35 Administration-Mayor Ingram

CPA/Audit Proposal-Approval

7:45 Discussion of Vesting Procedures

7:55 Presentation of 2000/2001 Temporary Budget/Capital Improvement Plan

8:05 Ad Hoc Committee Report-Michael Motko

8:15 Parks/Public Safety - Cindi Ellis

Lawn Mower/Park

Animal Control Agreement

8:25 Backflow Preventers/Payback-Gary Bowen

8:35 Annexation Petition/Town Council Acceptance or Denial

8:45 Expenditures:

General:

List of Expenditures for April, 2000

8:55 Approval of Minutes of Previous Meetings

9:00 Adjournment

*Handicap Access, Upon Request. (48 Hours Notice)

Town Council Agenda
5-9-00, cont.

The times which appear on this agenda may be accelerated if time permits. All interested persons are invited to attend this meeting.

Dated this 8th Day of May, 2000.



Town Clerk

CERTIFICATION

I, the undersigned, duly appointed and acting Town Clerk for the municipality of Elk Ridge, Utah, hereby certifies that a copy of the foregoing Amended Notice of Agenda was faxed to the Payson Chronicle, 145 E Utah Ave, Payson, Utah, and given to each member of the Governing body on May 8, 2000.



Town Clerk

**ELK RIDGE
TOWN COUNCIL MEETING
May 9, 2000**

**TIME & PLACE
OF MEETING** The regular Meeting of the Elk Ridge Town Council was held on Tuesday, May 9, 2000, at 7:00 PM; preceded by the Council Work Session at 6:00 PM. The meetings were held at the Elk Ridge Town Hall, 80 E. Park Drive, Elk Ridge, Utah.

Notice of time, place and Agenda of this meeting was provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to each member of the Governing Body by mailing a copy to each on May 5, 2000.

**6:00 PM
ROLL CALL**

TOWN COUNCIL WORK SESSION

Mayor: Cregg Ingram; *Town Council:* Gary Bowen (Mayor Pro tem), Cindi Ellis, Kent Anderson (*Absent:* Michael Motko); *Planning Commission:* Stewart Jolley; *Administrative Assistant:* Ernie Folks; *Police:* Deputy Tracy Jones; *Public:* Tony Searle, Cameron Searle, Don Mecham, Brian Gabletz, Russell Hillman; and *Town Clerk:* Janice H. Davis

**YOUTH COUNCIL
REPORT**

No report.

EAGLE PROJECT

Cameron Searle: Reporting back to the Council that his project of making soccer goals was completed. The field has been marked with diesel fuel; it needs to be marked again. Potatoes were sold to earn money for the project. The nets were turned over to the Town. The Council needs to decide how to run the program and maintenance of the goals. The Town Clerk needs to check to see if Searles have been reimbursed \$100.

**LOAFER RIDGE
SUBD.,
PLAT A-
RIGHT OF WAY**

The portion of Loafer Canyon Road which will be improved by Robert Nelson, developer for Loafer Ridge Subdivision, is out of alignment; but, is still within the right of way. LEI Engineering has reviewed the issue. The Plat will not have to be amended. The installation of the road will be in accordance with the right of way.

**FAIRWAY
HEIGHTS,
PLAT B**

Gary Bowen: Brief History: The installation of the roads was sub-standard. Bruce Hall would not accept them unless there was an additional overlay on the road, he did not mention the turnarounds. The overlay is in place; however, the turnarounds were not included.

ELK RIDGE TOWN COUNCIL WORK SESSION - 5-9-00, CONT.

The turnarounds are falling apart and brush is actually pushing through the asphalt, which indicates that there is no road base under the asphalt. The asphalt is only 1 ½ thick and, according to Councilmember Bowen, this does not meet standards. LEI Engineering has inspected the Subdivision and agrees that the turnarounds need to be repaired. Is the Durability Retainer in place? and, who is responsible to repair it?

Mayor: 2 things need to be clarified:

1. There must have been some approval of the Subdivision given.

Where does that place the responsibility?

2. They are turnarounds, not cul-de-sacs; but, they should have been built to standards.

Bruce Hall, the Town Engineer at the time, did not say they were not built to standards.

The Town Clerk is to research the status of the Durability Retainer. (After review of the Town Standards, there is no requirement for road base for temporary turnarounds.

After further research, a letter from LEI, dated October, 1999, said that the Retainer could start as per the letter. This was after LEI inspected the Subdivision and stated that the required 1" overlay had been installed as per recommendation from Hall Engineering. Did the Town Council ever accept the letter and move to begin the Retainage time period?)

OAK HILL
ESTATES,
PLAT B

Default Declaration/Ordinance Violation

Gary Bowen: There were 11 items needing correction on the engineering letter dated 5-4-00. None were completed when Councilmember Bowen spoke with Mr. Yergensen at the beginning of the week. Mr. Yergensen has contacted LEI, to work with them on inspections of the corrections to be completed.

Cindi Ellis: This was suppose to go into default at the end of March. There have been 3 extensions, so far. Mr. Yergensen does not take the Council seriously.

Ernestine Folks: Has the right of way to the inside of the curb been corrected? It was suppose to be sloped back. This is not on the list of the items to be completed.

Gary Bowen: It was suppose to be done. While Gary Bowen was looking over the work being done, he noticed that Mr. Yergensen had a track-hoe on the next lot, rearranging the dirt, with no excavation permit. Greg Magleby does not feel he needs a permit; but, he has not seen the Town's Ordinance.

ELK RIDGE TOWN COUNCIL WORK SESSION - 5-9-00, CONT.

Recommendation (Gary Bowen & Greg Magleby): Any items left uncorrected in one week's time, should be considered in default .

WATER LINES

Gary Bowen: Proposal for Water line on Salem Hills Dr.: 10" line on Hillside Dr...Come off of this line with a new 10" line & take it through Elk Ridge Heights Subdivision to Salem Hills Drive to the line going to Loafer Canyon. This will put a 10" line into the 6" line which flows to the canyon and a 10" line serving lower Elk Ridge. About 7,000 - 8,000 ft. of old 6" pipe will be abandoned. This proposal will also eliminate the problems with the water lines on the inside of the Durfey's property line.

Cindi Ellis: Cautioned against creating any new dead-end lines.

Gary Bowen: Estimate from Engineer = \$25,000. Calculating the costs results in the estimate being closer to \$23,000.

The plan is for Robert Nelson to use the \$30,000 which would have gone to Lee Haskell to connect the 2 subdivisions (Haskell, Plat G & Loafer Ridge, Plat A) with a 10" water line. LEI feels the Salem Hills water line would be a preferable project for the Town. They do not feel looping the line between Haskell's & Nelson's Subdivisions would be as beneficial at this time.

Impact fees would pay Mr. Nelson back.

Corrected figures for the project need to go to Ernestine Folks to update the Capital Improvement Plan.

FLOW METER
REPORT/
SEWER LINE

Sewer line (Loafer Canyon):

Consideration: Sewer line from Loafer Ridge Subdivision to Christensen/Cloward property (to main trunk line)

Total cost estimate of Loafer Sewer Line = \$137,210

Robert Nelson will have \$27,000 tied up in septic tanks in the Loafer Ridge Subdivision; this, combined with sewer impact fees for those lots would equal about \$46,000. This is \$95,000 short of bringing the line northwest to connect to the line in Lakota Lane (Christensens).

Councilmember Bowen suggested negotiating with Mr. Nelson to use the money designated for use on septic tanks and for him to be paid back from impact fees generated from Loafer Ridge Subdivision...for installing the line as far as his money would take it.

Gary Bowen: It does not make sense to install a sewer line in Loafer Canyon and not have it connect into the main trunk line. It would just be pipe under the road.

This proposal also puts a well-head protection plan in place.

ELK RIDGE TOWN COUNCIL WORK SESSION - 5-9-00, CONT.

Flow Meter Report:

The flow meter was in place and monitored for 30 days. The report indicates a problem. 50 - 60 gpm registers day and night. This is not right. At night, the flow should decrease to about zero; yet, it remains high.

The Town Engineers (LEI) feel there are reasons to cause this problem; such as, infiltration from springs or another source. The Engineer needs the winter flow rates for November - February, to compare with the meter readings. After all of the data is gathered, the Engineer will present the report to the Council.

MEETING WITH PAYSON CITY/ UPDATE

Gary Bowen:

1. There is a good possibility of tying to Payson City's Sewer Plant. This would be besides Elk Ridge's 18% ownership of the Plant in Salem. The rate structure would remain the same as Payson City's residents.

2. Payson City could service Elk Ridge with garbage collection. Currently, Elk Ridge pays BFI to collect and dump in Payson.

Benefits to Elk Ridge citizens:

- A. No change in charges
- B. Dump permits would be available to Elk Ridge residents
- C. Access to mulch system

NON-AGENDA ITEM

Russell Hillman (former mayor of Payson City) was present in behalf of Representative Cannon. He was reminding the Council of the various services available through the Forest Service.

ELK RIDGE TOWN COUNCIL MEETING May 9, 2000

TIME & PLACE OF MEETING

The regular Meeting of the Elk Ridge Town Council was held on Tuesday, May 9, 2000, at 7:00 PM; preceded by the Council Work Session at 6:00 PM. The meetings were held at the Elk Ridge Town Hall, 80 E. Park Drive, Elk Ridge, Utah.

Notice of time, place and Agenda of this meeting was provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to each member of the Governing Body by mailing a copy to each on May 5, 2000.

ELK RIDGE TOWN COUNCIL MEETING - 5-9-00, CONT.

REGULAR TOWN COUNCIL MEETING AGENDA ITEMS:

ROLL CALL

Mayor: Cregg Ingram; *Town Council:* Gary Bowen (Mayor Pro tem), Cindi Ellis, Kent Anderson (*Absent:* Michael Motko); *Planning Commission:* Stewart Jolley; *Administrative Assistant:* Ernie Folks; *Police:* Deputy Tracy Jones; *Public:* Tony Searle, Cameron Searle, Don Mecham, Brian Gabletz; and *Town Clerk:* Janice H. Davis

AGENDA TIME
FRAME

MOTION WAS MADE BY MAYOR INGRAM AND SECONDED BY CINDI ELLIS TO APPROVE THE AGENDA TIME FRAME BY ADJUSTING THE TIME BY 25 MINUTES.

VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

ACTION ON
WORK SESSION
ITEMS

1. Loafer Ridge, Plat A/Road Right of Way:
No action required at this time.

2. Fairway Heights, Plat B:

The issue of the faulty turnarounds will be researched by the Mayor, Kent Haskell and the Town Clerk; then directions will go to the developer, Forrest Darling. There will be no action taken until more information is obtained.

3. Oak Hill Estates, Plat B/Default Declaration:

Gary Bowen: Recommended setting a time limit to have the required items completed, perhaps with the exception of seeding cuts. If not completed within the time limit, the project would be considered in default.

MOTION WAS MADE BY GARY BOWEN AND SECONDED BY MAYOR INGRAM TO GRANT RL YERGENSEN A 10 DAY EXTENSION FROM 5-9-00 TO 5-19-00 TO COMPLETE THE 11 ITEMS LISTED ON THE ENGINEERING LETTER (DATED 10-19-99), WITH THE EXCEPTION OF SEEDING; AT WHICH TIME, IF THE ITEMS ARE NOT COMPLETED, THE SUBDIVISION WILL BE CONSIDERED IN DEFAULT.

VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

*Seeding of the project will be considered at the next Town Council Meeting.

ELK RIDGE TOWN COUNCIL MEETING - 5-9-00, CONT.

4. Set Joint Meeting:

MOTION WAS MADE BY GARY BOWEN AND SECONDED BY CINDI ELLIS TO SET A SPECIAL JOINT COUNCIL MEETING WITH ELK RIDGE AND PAYSON CITY, ON MAY 16, 2000, AT 6:00 PM. THOSE ATTENDING WILL GATHER AT THE ELK RIDGE TOWN HALL; AFTER WHICH, THEY WILL DISBURSE TO THE FOUR-BAY AREA FOR A FIELD TRIP TO DISCUSS FUTURE DEVELOPMENT OF THE AREA.

VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

5. Set Public Hearing/Water Rates:

MOTION WAS MADE BY GARY BOWEN AND SECONDED BY CINDI ELLIS TO SET A PUBLIC HEARING TO CONSIDER ELK RIDGE WATER RATES, FOR MAY 23, 2000, AT 6:15 PM.

VOTE: YES (4) NO(0) ABSENT (1) MICHAEL MOTKO

6. SUVMWA Resolution:

Memo of Understanding: States that Elk Ridge will support the South Utah Valley Municipal Water Association (SUVMWA) in their efforts to obtain water for the South County.

MOTION WAS MADE BY MAYOR INGRAM AND SECONDED BY GARY BOWEN TO ADOPT THE RESOLUTION OF THE MEMORANDUM OF UNDERSTANDING WITH SUVMWA

VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

ADMINISTRATION 1. CPA/Audit Proposal:

MOTION WAS MADE BY GARY BOWEN AND SECONDED BY CINDI ELLIS TO ACCEPT THE AUDIT PROPOSAL FROM THE FIRM OF JONES, WRIGHT, SIMKINS AND ASSOCIATES, FOR THE FISCAL YEAR ENDING IN JUNE 30, 2000.

VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

2. Vesting Procedures:

Mayor Ingram received a letter from Ken Harris claiming that, as a developer in Town, he considers himself vested in the subdivision process. Copies of the letter and the Ordinance will be in the Councilmembers' packets for the next Town Council Meeting.

3. RFP's:

The Mayor passed out copies of a Request for Proposals (RFP's) for an engineering firm to contract with the Town.

ELK RIDGE TOWN COUNCIL MEETING - 5-9-00, CONT.

(Review of the draft of the RFP by the Mayor)

He will send these requests out to various engineering firms in the area. LEI suggested that the Town's engineering firm also provides building inspections and Zoning enforcement.

The Town Council agreed that the Request should be sent out.

2000/2001
TEMP. BUDGET/
CAP. IMP.
PLAN

Presentation/Review of the proposed or Temporary 2000/2001 fiscal year budget, including the Capital Improvement Plan.

The proposed Budget will include:

1. an increase in the wages of the Town employees of .03 Cost of Living Adjustment (COLA) plus .03 for merit increase. The Town Clerk's wage increase will be higher to bring it into line with the range in place. Currently, it is below the lowest point of the wage range. (Total increase of about \$7,500 for the year.)

2. An increase for the Town Council Members:

From \$75/month to \$100/month

Mayor: from \$125/month to \$150/month

3. Fire Chief: increase from \$75/mo to \$100/mo

Asst. Fire Chief: from zero to \$75/mo

*There needs to be an Audit adjustment to the amount paid for Police Protection. Too much was paid for this fiscal year.

The Mayor asked that the Councilmembers finalize the budgets for their various depts. He will consult with each of them, then with Mrs. Folks, to solidify the figures and projects for the Capital Improvement Plan. The Town will adopt the certified tax rate for the current tax year.

AD HOC
COMMITTEE
REPORT

Michael Motko not present. Report to be presented at the next Council Meeting.

PARKS/
PUBLIC SAFETY

Lawn Mower:

MOTION WAS MADE BY MAYOR INGRAM AND SECONDED BY GARY BOWEN TO APPROVE UP TO \$6,000 FOR THE PURCHASE OF A LAWN MOWER FOR THE PARKS DEPT., TO BE EXPENDED OUT OF THE GENERAL FUND.

VOTE: YES (4) NO (0) ABSENT (1)MICHAEL MOTKO

BACKFLOW
PREVENTERS

Gary Bowen: The residents are charged for the installation of the backflow preventers. What leverage does the Town have to collect for these charges? (The Mayor will check with the Town Attorney.)

ELK RIDGE TOWN COUNCIL MEETING - 5-9-00, CONT

ANNEXATION
PETITION/
MECHAM -
ACCEPTANCE
OR DENIAL

Proposed Whispering Oaks:

Mr. Don Mecham was present to answer any questions the Council may have for him on the proposed annexation.

He turned in the Petition to the Elk Ridge Town Clerk on Friday, May 5, 2000. The Council will either accept the Petition or not.

LEI Engineering was also present to present the map.

The project has been under review by the Ad hoc Committee for some time now. The Council has been waiting for the Committee Report.

By accepting the Petition, there is no commitment to accept the annexation; it simply allows Mr. Mecham to proceed with the process.

The map was reviewed by the Council. The area involved with the proposed Whispering Oaks Development lies southeast of the Golf Course, south of Oak Bluff Estates, all the way to the Payson Canyon Road and then further south up the Canyon.

Councilmember Kent Anderson noticed a typographical error on the Petition: It was addressed to the City of Payson. It shall be corrected.

Mr. Mecham will supply an additional signature page.

MOTION WAS MADE CINDI ELLIS AND SECONDED BY GARY BOWEN TO ACCEPT THE PETITION FOR ANNEXATION FOR THE PROPOSED MECHAM ANNEXATION

VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

The Town Clerk will get together with the Clerk of the County and the Town Attorney to determine if the Petition meets the requirements of the Utah Code.

EXPENDITURES

General:

Cindi Ellis: Requested up to \$500 for spraying for grasshoppers around the Park area.

MOTION WAS MADE BY CINDI ELLIS AND SECONDED BY MAYOR INGRAM TO APPROVE UP TO \$500 FOR SPRAYING GRASSHOPPERS AROUND THE TOWN HALL PARK AREA

VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

List of Expenditures for April, 2000:

MOTION WAS MADE BY GARY BOWEN AND SECONDED BY CINDI ELLIS TO APPROVE THE WARRANT REGISTER FOR APRIL, 2000

VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

ELK RIDGE TOWN COUNCIL MEETING - 5-9-00, CONT.

NON-AGENDA
ITEMS

1. The Tuttle, on Lakeview Drive, have a backflow preventer by their house, rather than by the meter. They were told to place the device where they did. They were also told that they may have to install an additional one. They do not feel they should have to pay for another meter.

Gary Bowen: Said that the law states that the device be installed so that no water from their property can flow back into the system. This would require it to be placed at the meter.

It needs to be addressed. Councilmember Bowen will check out the situation and advise the Council.

2. The Tuttle also have a flooding problem with a reverse-slope driveway. Kent Haskell dug out a trench in front of their driveway; but, now they can't get into their driveway, so they had to build it back up so they could get into their driveway.

Councilmember Bowen will review the problem and recommend a solution.

3. Next Town Council Meeting Agenda: To consider the position of Deputy Town Clerk...it will be considered a 40 hour/week job.

Mrs. Ehlers is willing to work the 40 hours/week. It needs to be formalized by the Council.

4. The newsletter needs to be out in time to go with the bills. The Dept. Heads need to have their articles (pertinent information only) for the newsletter to Lisa Ehlers in time (before the 15th of the month) so she can get completed by the 22nd.

MINUTES

Town Council Minutes of 3-28-00:

MOTION WAS MADE BY GARY BOWEN AND SECONDED BY KENT ANDERSON TO APPROVE THE TOWN COUNCIL MINUTES OF 3-28-00, WITH CORRECTIONS TO THE TYPOGRAPHICAL ERRORS AND REMOVING THE % SIGNS FROM PAGE 11

VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

ADJOURNMENT

MOTION WAS MADE BY CINDI ELLIS AND SECONDED BY MAYOR INGRAM TO ADJOURN THE MEETING.

VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

TOWN CLERK

NOTICE & AGENDA

Notice is hereby given that the Town Council of Elk Ridge will hold a Special Joint Meeting with the Payson City Council on Tuesday, May 16, 2000, at 6:00 PM. The Councils will gather at the Elk Ridge Town Hall, 80 E. Park Drive, Elk Ridge, Utah; after which there will be a Field Trip to the Four Bay Area, Southwest of Elk Ridge.

6:00 PM - **JOINT COUNCIL MEETING: ELK RIDGE TOWN & PAYSON CITY**

Gather at Elk Ridge Town Hall
Field Trip to Four Bay
Discussion/Future Development

The time which appears on this Agenda may be accelerated if necessary. All interested persons are invited to attend this meeting.

Dated this 11th Day of May, 2000.



Town Clerk

CERTIFICATION

I, the undersigned, duly appointed and acting Town Clerk for the municipality of Elk Ridge, Utah, hereby certifies that a copy of the foregoing Notice of Agenda was faxed to the Payson Chronicle, 145 E Utah Ave, Payson, Utah, and mailed to each member of the Governing body on May 11, 2000.



Town Clerk

**ELK RIDGE
TOWN COUNCIL MEETING
May 16, 2000**

**TIME & PLACE
OF MEETING**

The Elk Ridge Town Council held a Special Joint Meeting with the Payson City Council on Tuesday, May 16, 2000, at 6:00 PM. The Councils gathered at the Elk Ridge Town Hall, 80 E. Park Drive, Elk Ridge, Utah, after which, a Field Trip took place to the Four Bay Area, Southwest of Elk Ridge Town

Notice of time, place and Agenda of this meeting was provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to each member of the Governing Body by mailing a copy to each on May 12, 2000.

6:00 PM

JOINT COUNCIL MEETING: ELK RIDGE TOWN & PAYSON CITY

ROLL CALL

Mayor: Cregg Ingram; Town Council: Gary Bowen (Mayor Pro tem), Cindi Ellis, Kent Anderson, (Absent: Michael Motko); Elk Ridge Planning Commission Chair: Stewart Jolley; Payson City Council: Mayor Gordon Taylor, Burtis Bills, Bernell Evans, Max Roberts; Payson City Administrator: Andy Hall; Payson City Recorder: Jeanette Curtis; Strawberry Electric: Bert Mikesell; Developers: Don Mecham & John Mecham

All gathered at the Elk Ridge Town Hall; then left for the scheduled Field Trip to the Four Bay Area, Southwest of Elk Ridge.

Discussion:

Future Development of the Four Bay Area.


TOWN CLERK

AMENDED NOTICE & AGENDA

Notice is hereby given that the Town Council of Elk Ridge will hold a regular Town Council Meeting on Tuesday, May 23, 2000, at 7:00 PM; it will be preceded by two Public Hearings, the first at 6:00 PM, is concerning an Ordinance amending the Elk Ridge Town Zoning Ordinance, Section 10-7-6.3, regulating sewerage in subdivisions, The second Public Hearing, to be held at 6:15 PM, is concerned with a proposed Resolution amending Resolution #96-5-28-7R, Section 2-2-4, regarding culinary water service fees entitled Water Use Charges . The Public Hearings will be followed by the Council Work Session at 6:45 PM.

The meetings will be held at the Elk Ridge Town Hall, 80 E. Park Drive, Elk Ridge, Utah.

6:00 - PM **PUBLIC HEARING - ORDINANCE AMENDING THE ELK RIDGE TOWN ZONING ORDINANCE, SECTION 10-7-6.3, REGULATING SEWERAGE IN SUBDIVISIONS, PROVIDING FOR CODIFICATION, INCLUSION IN CODE, AND SCRIVENER'S ERRORS, PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE.**

6:15 - PM **PUBLIC HEARING - RESOLUTION AMENDING RESOLUTION #96-5-28-7R, SECTION 2-2-4, REGARDING CULINARY WATER SERVICE FEES ENTITLED WATER USE CHARGES , PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE**

6:45 - PM **TOWN COUNCIL WORK SESSION**
Capital Improvement Plan: Dept. Heads
Garbage Collection Contract
Policy - Water/Sewer Systems Tie-ins - Gary Bowen

7:00 - PM **REGULAR COUNCIL MEETING AGENDA ITEMS:**
Invocation and Pledge of Allegiance
7:03 Approval of Agenda Time Frame
7:05 Brad & Jana Saunders - Development Vesting Petition
7:20 Declaration of Zoning Lot - Blain Ogden
7:30 Release of Durability Retainer/Haskell, Plat E - Lee Haskell
7:40 Water and Sewer Tie-in Policy - Gary Bowen
7:45 Ordinance Regulating Sewerage in Subdivisions/Adoption
7:50 Resolution/Water Use Charges/Adoption
8:00 Planning Commission Member Approval
8:05 Ad Hoc Committee Report - Mike Motko
8:20 Weed/Insect Control - Cindi Ellis
8:25 Expenditures
 General
 Lawn Mower for Ball Park
8:30 Approval of Minutes of Previous Meetings
8:35 Adjournment

*Handicap Access, Upon Request. (48 Hours Notice)

Elk Ridge Town Council Meeting Agenda
5-23-00, cont.

The times which appear on this agenda may be accelerated if time permits. All interested persons are invited to attend this meeting.

Dated this 19th Day of May, 2000.



Town Clerk

CERTIFICATION

I, the undersigned, duly appointed and acting Town Clerk for the municipality of Elk Ridge, hereby certify that a copy of the foregoing Notice of Agenda was faxed to the Payson Chronicle, 145 E Utah Ave, Payson, Utah, and mailed to each member of the Governing Body on May 19, 2000.



Town Clerk

**ELK RIDGE
TOWN COUNCIL MEETING
May 23, 2000**

**TIME & PLACE
OF MEETING**

The regular Meeting of the Elk Ridge Town Council was held on Tuesday, May 23, 2000, at 7:00 PM; it was preceded by the Council Work Session at 6:45 PM. There were also two Public Hearings: the first, at 6:00 PM, was concerned with an Ordinance amending the Elk Ridge Town Zoning Ordinance, Section 10-7-6.3, regulating sewerage in subdivisions; the second Public Hearing, held at 6:15 PM, was about a proposed Resolution amending Resolution #96-5-28-7R, Section 2-2-4, regarding culinary water service fees entitled Water Use Charges. The meetings were held at the Elk Ridge Town Hall, 80 E. Park Drive, Elk Ridge, Utah.

Notice of time, place and Agenda of these meetings was provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to each member of the Governing Body by mailing a copy to each on May 19, 2000.

**6:00 PM
ROLL CALL**

PUBLIC HEARING/SEWERING ORDINANCE

Mayor: Cregg Ingram; *Town Council:* Gary Bowen (Mayor Pro tem), Cindi Ellis, Kent Anderson (*Absent:* Michael Motko); *Planning Commission:* Stewart Jolley; and *Town Clerk:* Janice H. Davis

MOTION WAS MADE BY MAYOR INGRAM AND SECONDED BY CINDI ELLIS TO OPEN THE PUBLIC HEARING ON AN ORDINANCE AMENDING THE ELK RIDGE TOWN ZONING ORDINANCE, SECTION 10-7-6.3, REGULATING SEWERAGE IN SUBDIVISIONS, PROVIDING FOR CODIFICATION, INCLUSION IN CODE, AND SCRIVENER'S ERRORS, PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

Gary Bowen: The plan for well-head protection program was filed with the State. The first item on the list for the plan was to have a no septic tank Ordinance in place by June, 2000. Loafer Canyon has septic tanks and it is also the location of two of the Town's wells. Councilmember Bowen feels the ordinance should be applicable Town-wide. This Ordinance would eliminate the installation of any new septic tanks. Once the sewer line is accessible, the residents would have one year to connect onto the system. This would also apply to the Goosenest area.

MOTION WAS MADE BY MAYOR INGRAM AND SECONDED BY CINDI ELLIS TO CLOSE THE PUBLIC HEARING ON SEWERING IN ELK RIDGE

VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

PUBLIC HEARING/RESOLUTION ON WATER USE CHARGES

ROLL CALL

Mayor: Cregg Ingram; *Town Council:* Gary Bowen (Mayor Pro tem), Cindi Ellis, Kent Anderson (*Absent:* Michael Motko); *Planning Commission:* Stewart Jolley; *Public:* Christie Peatross, Joann Bigler, Ann Gockley, Josh Lee, Jana & Brad Saunders, Blain G. Ogden and *Town Clerk:* Janice H. Davis

MOTION WAS MADE BY MAYOR INGRAM AND SECONDED BY CINDI ELLIS TO OPEN THE PUBLIC HEARING CONCERNING A RESOLUTION AMENDING RESOLUTION #96-5-28-7R, SECTION 2-2-4, REGARDING CULINARY WATER SERVICE FEES ENTITLED WATER USE CHARGES , PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE

VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

Gary Bowen:

Brief Review:

1. Why consider a rate change?

Revenues do not meet expenses (Compliance with law)

(\$4,000 annually)

Projects that need immediate attention (Total = \$221,000)

Replace lead bends

Well casing

Well repair

Replace 2 ½ pipe & old deteriorating pipe

Improve existing wells (3) Output (10%-20%)

Replace (11) & install (5) hydrants

Meter Reading System

Existing Revenues are approximately 20%-25% below what is needed to cover all projects & expenses

2. What:

A \$5 per connection increase for the base rate (for 12,000 gals.) plus \$1.35 per 1,000 gals. over 12,000 up to 50,000 gals. monthly; \$1.75 per 1,000 gals. over 50,000 gals. monthly

3. Result:

\$1.00 of increase (Approx. \$4,000 annually) will be used to bring us into compliance with law regulating bond payments.

\$4.00 of increase plus existing revenue & increase rate on water usage will be used to pay for the \$221,000 cost of projects

This rate increase (25%) will provide revenue to pay for the projects over a 5-7 year period

These figures and the associated projects will be subject to continual review by the Council.

ELK RIDGE TOWN COUNCIL PUBLIC HEARINGS - 5-23-00, CONT.

Mayor: Reminded those present that \$16,000 annually would be expended on the replacement of lead bends, for about the next 5 years.

Stewart Jolley: Feels that the base rate should be raised more, rather than place so much of the financial burden on the high-end users.

(Question: Why raise the high-end rate so much?)

Part of the reason is to discourage such high use of water, and to encourage conservation. Residents who use amounts of water over 50,000 gals. per month, are using water which belongs to someone else.

Joann Bigler: How is the capacity per household figured?

Gary Bowen: Older lots brought in 1 acre ft. per lot, which equals 326,000 gals./year. Anyone using over 27,800 gals. In one month, is using water right assigned to another lot. Most residents exceed that. The Churches had to bring in more rights per chapel (example: the new chapel on Alpine Dr. brought in 6 acre ft. for use); therefore, they are entitled to more water. The new requirement for lots being developed is 1.3 acre ft., so that the Town would have the additional right attached to each lot...in an effort to equal out right/usage.

Mayor: If all of Elk Ridge were built out to it's current capacity for approved lots, then no one could use over 50,000 gals./month or the Town would be physically out of water...we would be at full pumping/storage capacity.

Stewart Jolley: Reminded everyone that the 1.3 acre ft. requirement is for ½ acre or less. Over ½ acre, the intent of the usage and size of lot must be determined and analyzed.

Gary Bowen: The only control over water usage is the cost. There is no way to legislate & enforce landscaping and usage on an individual basis.

Jan Davis: The public was not generally against a raise in the base rate the last time a raise in rates was considered. Why not raise the base rate even higher than \$5, and not raise the high-end rate quite so much? \$1.25 to \$1.75 per 1,000 gals. is a big jump.

Kent Anderson: Elk Ridge residents are not conservation-minded. Water is allowed to run down the streets. If people are going to waste water, they should have to pay for it.

Stewart Jolley: Feels that the Town (residents) bonded for a certain capacity (pumping & storage), and that capacity is what is available to the water users. Growth is managed according to what can be drawn out of the wells & based on average Utah usages for indoor and outdoor water.

Mayor: Disagrees...a homeowner should have available the amount of water his/her connection allows, or the amount of water right.

Stewart Jolley: I probably do not go over what I am allotted for the year...but, in the summer, I will go over the monthly amount.

The question was asked why the Town does not consider secondary water. The reply was that it is being looked into for the future; but, it would require a completely separate system, which would be cost prohibitive for the Town (approximately 2 ½ million just for the system in Town).

ELK RIDGE TOWN COUNCIL PUBLIC HEARING - 5-23-00, CONT.

Mayor: 1. Our obligation on the Council is to make sure that when someone builds a home in Elk Ridge and expects to hook onto the water system, that we can deliver the water that has been allocated to that approved lot.

2. How can we conserve water as much as possible?

MOTION WAS MADE BY MAYOR INGRAM AND SECONDED BY CINDI ELLIS TO CLOSE THE PUBLIC HEARING ON WATER USE RATES
VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

**ELK RIDGE
TOWN COUNCIL MEETING
May 23, 2000**

**TIME & PLACE
OF MEETING**

The regular Meeting of the Elk Ridge Town Council was held on Tuesday, May 23, 2000, at 7:00 PM; it was preceded by the Council Work Session at 6:45 PM. There were also two Public Hearings: the first, at 6:00 PM, was concerned with an Ordinance amending the Elk Ridge Town Zoning Ordinance, Section 10-7-6.3, regulating sewerage in subdivisions; the second Public Hearing, held at 6:15 PM, was about a proposed Resolution amending Resolution #96-5-28-7R, Section 2-2-4, regarding culinary water service fees entitled Water Use Charges. The meetings were held at the Elk Ridge Town Hall, 80 E. Park Drive, Elk Ridge, Utah.

Notice of time, place and Agenda of these meetings was provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to each member of the Governing Body by mailing a copy to each on May 19, 2000.

ROLL CALL

Mayor: Cregg Ingram; *Town Council:* Gary Bowen (Mayor Pro tem), Cindi Ellis, Kent Anderson (*Absent:* Michael Motko); *Planning Commission:* Stewart Jolley; *Sheriff:* Tracy Jones; *Public:* Christie Peatross, Joann Bigler, Ann Gockley, Josh Lee, Jana & Brad Saunders, Blain G. Ogden and *Town Clerk:* Janice H. Davis

TOWN COUNCIL WORK SESSION:

The time allotted to the Public Hearing ran over; so there was no time for the Work Session.

REGULAR TOWN COUNCIL MEETING AGENDA ITEMS:

**INVOCATION
& PLEDGE OF
ALLEGIANCE**

Invocation was offered by Joann Bigler

ELK RIDGE TOWN COUNCIL MEETING - 5-23-00, CONT.

AGENDA TIME
FRAME

MOTION WAS MADE BY MAYOR INGRAM AND SECONDED BY CINDI ELLIS TO APPROVE THE AGENDA TIME FRAME BY ADJUSTING THE TIME BY 20 MINUTES.

VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

CAPITAL IMP.
PLAN

*Carry-over from Work Session items:

The Councilmembers were to have all of their projected figures for the 5 Year Capital Improvement Plan ready to turn in at this Council Meeting. Councilmember Bowen handed his projections into the Town Clerk. The Mayor reminded the other Members of the Council to turn in the figures which will reflect the projected projects over the next 5 years, as soon as possible.

GARBAGE
COLLECTION
CONTRACT

Gary Bowen: Has been negotiating with Payson City to see if it would be possible for Elk Ridge to contract with them for garbage collection. Payson is willing to work with us.

One of the reasons for this consideration is that, currently, BFI collects in Elk Ridge and pays Payson to dump their loads in Payson's land-fill. This is a middle-man we are paying and BFI's prices keep going up.

Terms:

No extra can charge...cost of can = \$10/month

No increase in rates from where they are now.

Large cans go to the park & to the Town Hall, with no charge for pick-up

Churches can have large cans, at a charge; or they can just use the regular size cans

Same collection system; however, a 2nd can = \$10

(Currently, extra cans will be \$5 extra)

Advantages:

1. Same dumping permits that Payson residents do (6 visits to land -fill, free)
 2. Once a year is a week of clean-up time, can dump without use of card
 3. Payson is installing a compost plant...would be available to Elk Ridge, also There would be a compost bin stationed in Town to dump grass, limbs, etc.
 4. There would be no need for annual dumpsters at a cost of about \$1,300
- The Council is in favor of this, Councilmember Bowen can proceed with negotiations.

WATER/SEWER
SYSTEM
TIE-INS

Gary Bowen: As the water & sewer systems are extended past existing homes that are either not on the Town water system (Goosenest) or are on septic tanks, the Council needs to consider an accepted policy to tie into the systems. In checking with other Cities/Towns, there are various methods of doing this; some waive fees or a portion of them. This will begin to be an issue as the lines get closer to these areas in Town. The Planning Commission will be reviewing this matter & will come forward with a recommendation.

ELK RIDGE TOWN COUNCIL MEETING - 5-23-00, CONT.

DEVELOPMENT
VESTING PETITION

Brad & Jana Saunders: Submitted a letter to the Council in an effort to prove a status of vesting for their parcel on Loafer Canyon Road. Brief History: The Saunders' purchased a parcel in Loafer Canyon that is not an approved subdivision lot (October, 1998). When they began the building process, they found out that their parcel is undeveloped, even though it was listed as lot #24, Loafer Canyon Subdivision. They were informed that the water situation was such that it would not be long before new development would be temporarily suspended. The Saunders' ran into many road-blocks in their efforts to develop their land and finally decided to hold off on development in hopes of being able to rescind the sale of the property.

The Saunders' received a copy of the Vesting Ordinance in April, 2000, stating that they had until June 30, 2000, to appeal to the Council to see if they had proceeded far enough in the subdivision process to be considered vested. They are also hoping to be able to find another property owner in Elk Ridge who would be willing to sign off on their entitlement to build for a period of time, which would allow the Saunders' the opportunity to build and use the connection right originally assigned to the other lot. (They were advised by the members of the Technical Review Committee that this may be an option.)

Gary Bowen: Stated that he had no problem with this option...he only has a problem going over the total number of water connections. (The legalities of this option should be verified with the Town's attorney.)

It was pointed out that it is not wise to associate a particular date with the ability to build. 2011 is when the Town will retire the bond for the Water Tank; building may be possible sooner or later than that. Mr. Saunders feels that it would be difficult to get someone to sign off on their entitlement to build if there were no date attached to it. The point was made that it would not be possible to tie a specific date to the ability to build. If the Town could not allow building by that date, then the Town could be liable.

The Council came back to the original reason for the Saunders' appeal that evening, to determine if they are vested in their subdivision process.

The Saunders have not been granted either Preliminary or Final Approval in the subdivision process. The Development Code defines vesting as having been granted at least Preliminary Plat Approval.

MOTION WAS MADE BY GARY BOWEN AND SECONDED BY CINDI ELLIS TO DISAPPROVE THE SAUNDERS PETITION FOR VESTING

VOTE: YES (2) NO (1) KENT ANDERSON

ABSTAIN (1) MAYOR INGRAM (based on personal relationship to the Saunders' builder) ABSENT (1) MICHAEL MOTKO

The motion did not carry. It was suggested that the Saunders come back to the next Town Council Meeting for a re-vote, with the hope of a full quorum to vote. (Kent Anderson would also like more information on vesting.)

ELK RIDGE TOWN COUNCIL MEETING - 5-23-00, CONT.

The Saunders' were encouraged to proceed on through the subdivision process as far as they can go, knowing that they cannot receive Final Approval without some arrangement to resolve the water issue.

Mayor: Town can pursue certain legal issues:

1. Legalities of signing off on an entitlement to build
2. How best to address a time frame on this kind of waiver
3. If vesting is denied, the Saunders' could appeal to the Board of Adjustments (Councilmember Bowen pointed out that the Board of Adjustments can only grant variances under certain, specified guidelines; the first one being that the hardship cannot be self-imposed ...that can be difficult to prove. He cautioned them to acquaint themselves with those guidelines.)

Currently, the Saunders' are going to proceed with the Planning Commission. They also need an interpretation of the amount of water right to purchase, since their parcel is over ½ acre.

They are to be on the Town Council agenda for the first meeting in June, 2000, for a re-vote on the vesting issue.

DECLARATION
OF ZONING LOT/
BLAIN OGDEN

Stewart Jolley: Explained that Blain Ogden (resident of Elk Ridge...266 S. Salem Hills Drive) purchased a parcel (undeveloped) located behind his lot.

He does not wish to subdivide the property. The Planning Commission has recommended that he do a Zone Lot Declaration. The parcel is on a proposed road, so the Planning Commission has required that he bond for the road improvements for the frontage of his additional parcel. The Declaration document states that Mr. Ogden will treat the two parcels as one lot and not develop on the other parcel. If it is sold, it would be sold as one lot. He is being required to upgrade his water right from 1 acre ft. to 1.3 acre ft., since the two parcels, together, amount to just over ½ acre.

MOTION WAS MADE BY CINDI ELLIS AND SECONDED BY KENT ANDERSON TO APPROVE THE BLAIN OGDEN DECLARATION OF ZONING LOT

VOTE: YES (4)

NO (0)

ABSENT (1) MICHAEL MOTKO

HASKELL, PLAT E
DURABILITY
RETAINER
RELEASE

The Durability Retainer for Haskell Subdivision, Plat E, is up in September, 2000. Mr. Haskell asked that the money be returned early, so he can use he funds. There is no Engineering letter from LEI Engineering, approving the release. When the letter comes in, it will be back on the agenda for approval. Three lots are S. Shuler Subdivision...the release would affect them, as well.

WATER/SEWER
TIE-INS

No action at this time.

ELK RIDGETOWN COUNCIL MEETING - 5-23-00, CONT.

ORDINANCE/
SEWERING

MOTION WAS MADE BY GARY BOWEN AND SECONDED BY CINDI ELLIS TO ADOPT AN ORDINANCE AMENDING THE ELK RIDGE TOWN ZONING ORDINANCE, SECTION 10-7-6.3, REGULATING SEWERAGE IN SUBDIVISIONS, PROVIDING FOR CODIFICATION, INCLUSION IN CODE, AND SCRIVENER'S ERRORS, PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE

**VOTE (POLL): KENT ANDERSON-AYE, CINDI ELLIS-AYE, GARY BOWEN-AYE, MAYOR INGRAM-AYE;
NO (0) ABSENT (1) MICHAEL MOTKO**

Motion passes 4-0

RESOLUTION/
WATER USE
CHARGES

MOTION WAS MADE BY GARY BOWEN TO ADOPT A RESOLUTION AMENDING RESOLUTION #96-5-28-7R, SECTION 2-2-4, REGARDING CULINARY WATER SERVICE FEES, ENTITLED WATER USE CHARGES, PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE, WHICH WILL BEGIN ON 7-1-2000.

There was no second on the motion. The motions dies.
Kent Anderson would like to weigh the public opinion for another two weeks and Councilmember Ellis would like to figure numbers and discover some break-points for the rates as compared to gals. used. Another public hearing will not be necessary. The vote will just be postponed two weeks. The vote will be on the Town Council agenda on June 13, 2000. Councilmember Ellis will figure out some of the numbers to bring to the Council Meeting on 6-13-00.

PLANNING
COMMISSION
MEMBER
APPROVAL

Only one person responded to the need for a replacement member of the Planning Commission.

MOTION WAS MADE BY CINDI ELLIS AND SECONDED BY GARY BOWEN TO APPROVE BRUCE LINDOW TO REPLACE BRAD MORGAN AS A MEMBER OF THE PLANNING COMMISSION

VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

AD HOC
COMMITTEE

Michael Motko has asked to be pardoned for his absences, as of late. He spoke to the Mayor and explained that his schedule had been extremely busy and that he appreciates the help from other members of the Council. He feels that his schedule will lighten up as of June and asked for the Council's patience. There was no report ready at the time.

The Mayor will assist Councilmember Motko in gathering the information and compiling it into the report.

WEED/INSECT
CONTROL

Cindi Ellis: Arranged for Bryce Rawlings to spray the park area for \$225. She believes that the spraying has been done. She will check on it.

ELK RIDGE TOWN COUNCIL MEETING - 5-23-00, CONT.

EXPENDITURES General:

MINUTES

1) Town Council Minutes of 3-14-00:

MOTION WAS MADE BY CINDI ELLIS AND SECONDED BY GARY BOWEN TO APPROVE THE TOWN COUNCIL MINUTES OF 3-14-00, WITH CORRECTIONS TO THE TYPOGRAPHICAL ERRORS AND: PAGE1:1st VOTE ON A MOTION: CHANGE VOTE TO YES (4)ABSENT (1) VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

2) 4-11-00:

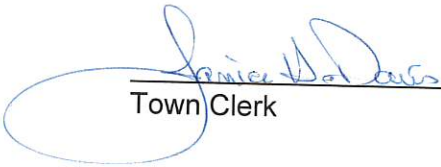
MOTION WAS MADE BY CINDI ELLIS AND SECONDED BY GARY BOWEN TO APPROVE THE TOWN COUNCIL MINUTES OF 4-11-00, AS WRITTEN WITH A CORRECTION TO A TYPOGRAPHICAL ERROR VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

3) 5-16-00:

MOTION WAS MADE BY CINDI ELLIS AND SECONDED BY GARY BOWEN TO APPROVE THE TOWN COUNCIL MINUTES OF 5-16-00, AS WRITTEN VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

ADJOURNMENT

MOTION WAS MADE BY MAYOR INGRAM AND SECONDED BY CINDI ELLIS TO ADJOURN THE MEETING TO A COUNCIL CLOSED SESSION VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO


Town Clerk


ROLL CALL

TOWN COUNCIL CLOSED SESSION

Mayor Ingram, *Town Council*: Kent Anderson, Cindi Ellis, Gary Bowen
(Absent: Michael Motko); *Planning Commission*: Stewart Jolley;
Town Clerk: Janice H. Davis

MOTION WAS MADE BY MAYOR INGRAM AND SECONDED BY KENT ANDERSON TO OPEN THE COUNCIL CLOSED SESSION VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

Possible Pending Litigation and Discussion of Strategy


Town Clerk

AMENDED NOTICE & AGENDA

Notice is hereby given that the Town Council of Elk Ridge will hold a regular Town Council Meeting on Tuesday, June 13, 2000 at 7:00 PM, preceded by the Town Council Work Session at 6:00 PM. The meetings will be held at the Elk Ridge Town Hall, 80 E. Park Drive, Elk Ridge, Utah.

6:00 PM - TOWN COUNCIL WORK SESSION

Loafer Canyon Road Project
Loafer Canyon Sewer Line
Loafer Canyon Road Repair
10" Water Main Extension/Salem Hills Dr. - Gary Bowen
Review of Engineering Proposals - Mayor
Police Protection/Animal Control Contract Update - Cindi Ellis
4th of July Celebration Update - Cindi Ellis
Teri Tuttle/Drainage Problems & Water Rates Statement
Budget Discussion/Capital Improvement Plan

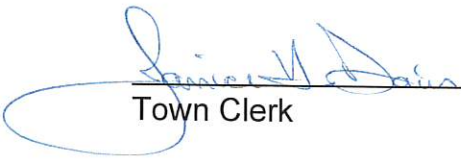
7:00 P.M. - REGULAR COUNCIL MEETING AGENDA ITEMS:

Invocation and Pledge of Allegiance
7:02 Approval of Agenda Time Frame
7:05 Vesting Petitions:
Brad & Jana Saunders
7:15 Authorize Contract between Town & Robert Nelson Construction
7:20 1999/2000 Audit - Engagement Letter Approval
7:25 Resolution/Water User Charges
7:35 Set Special Meeting for 2000/2001 Budget
7:40 Resolution/Fee Schedule - Platting Fees
7:45 Expenditures:
General:
7:50 Approval of Minutes of Previous Meetings
7:55 Adjournment

*Handicap Access, Upon Request. (48 Hours Notice)

The times which appear on this agenda may be accelerated if time permits. All interested persons are invited to attend this meeting.

Dated this 12th Day of June, 2000.



Town Clerk

CERTIFICATION

I, the undersigned, duly appointed and acting Town Clerk for the municipality of Elk Ridge hereby certifies that a copy of the foregoing Amended Notice of Agenda was faxed to the Payson Chronicle, 145 E Utah Ave, Payson, Utah, and provided to each member of the Governing Body on June 12, 2000.



Town Clerk

**ELK RIDGE
TOWN COUNCIL MEETING
June 13, 2000**

**TIME & PLACE
OF MEETING**

The regular Meeting of the Elk Ridge Town Council was held on Tuesday, June 13, 2000, at 7:00 PM; preceded by the Council Work Session at 6:00 PM. The meetings were held at the Elk Ridge Town Hall, 80 E. Park Drive, Elk Ridge, Utah.

Notice of time, place and Agenda of this meeting was provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to each member of the Governing Body by mailing a copy to each on June 9, 2000. An Amended Agenda was faxed to the Payson Chronicle and provided to each member of the Council on June 12, 2000.

6:00 PM

TOWN COUNCIL WORK SESSION

ROLL CALL

Mayor: Cregg Ingram; Town Council: Gary Bowen (Mayor Pro tem), Cindi Ellis, Michael Motko, Kent Anderson; Planning Commission: Stewart Jolley; Administrative Assistant: Ernestine Folks; Public: Jana Saunders, Jerry Thune, Bob Siemer; and Town Clerk: Janice H. Davis

**LOAFER CANYON
ROAD PROJECT**

Mayor: The question is how the Town can get the sewer line from Loafer Ridge Subdivision to the main trunk line. Can the line be run along the proposed County Road? This is all private property. Part of this land is not even in Elk Ridge.

Gary Bowen: Some of the property owners have already granted easements. The County said that they would re-pave their portion of Loafer Canyon Road, after the line is in.

Mayor: Proposes improving Loafer Canyon Road in sections: about 800 ft. per year until the Road is complete. Within five years all the residents on Loafer Canyon Road would be connected onto the sewer line.

Gary Bowen: Councilmember Bowen has been negotiating with Robert Nelson (developer of Loafer Ridge Subdivision), to install as much of the sewer line as possible as he does work on Loafer Ridge Subdivision; as well as, the 10" water line up on South Salem Hills Drive (which would eliminate about 6,000 ft. of cast iron pipe) extending north to the line feeding the Loafer Canyon Line. Mr. Nelson has agreed to run the sewer line from his Subdivision to the line installed by Christensens on Lakota Lane, plus 1,200 ft.

ELK RIDGE TOWN COUNCIL WORK SESSION - 6-13-00, CONT.

South (4 more manholes...up to 10 service lines), on Loafer Canyon Road, beyond his Subdivision. To do this, the Town will reimburse Mr. Nelson \$80,000 (the Town's share); he will front the rest of the project now. He will also receive the first 6 sewer impact fees (\$10,200) and the 1st 7 of the water impact fees (\$21,035) from the lots at the time of building permits. All the money he would have put into septic tanks can be used to accomplish this project. The 1,200 ft. still has to be engineered, so that the sewer line is installed at the correct depth.

Councilmember Bowen needs authorization to:

1. Contract with Nelson
2. Have LEI Engineering begin the engineering on the 1,200 ft. (\$80,000 to go to sewer line, \$4,000 to go toward engineering the 1,200 ft.)

Mayor: Proposed that from the end of the 1,200' extension south to the dugway, Loafer Canyon Road be patched and chipped & sealed to make the road safe until it is totally replaced.

10" WATER LINE
EXTENSION

Gary Bowen: Robert Nelson will be reimbursed from water impact fees from Loafer Ridge Subdivision. The line will feed into the Loafer Canyon line and benefit Loafer Ridge Subdivision.

ENGINEERING
PROPOSALS

Proposals have been turned in by: RB & G, LEI, Sunrise & D & D. In the requests for proposal from the Town, it was asked that building Inspections be part of the proposals. The Town Council is to review the proposals and to be ready to vote at the next Council Meeting.

Michael Motko: Has reviewed the proposals and though comparable, he feels that LEI knows the Town better than the other firms.

Mayor: Commented that RB & G were very enthusiastic about working with the Town and is a large company. Mr. Gunnell, one of the owners, dealt with the Mayor, personally. They are one of the few companies to do earth-testing and soil analysis.

POLICE/
ANIMAL
CONTROL

Cindi Ellis: The County Commissioners Office contacted Councilmember Ellis. There was a 3-way conversation between Sheriff Mike Morgan, The Commissioner's Office and Councilmember Ellis to set up a meeting to discuss Animal Control. The County's interpretation of kennel is 4 dogs and Elk Ridge's Ordinance says that 3 dogs constitutes a kennel.

ELK RIDGE TOWN COUNCIL WORK SESSION - 6-13-00, CONT.

Elk Ridge is the only city/town that has not signed the animal control contract, due to this issue. Officer Morgan suggested an addendum to the contract. The Mayor was asked if he would also be at the meeting (he agreed).

4TH OF JULY

Cindi Ellis: The theme for the Town celebration is Millennial Dreams . Fliers will be disbursed to the residents by the end of the current week. The celebration will take place on the week-end before the 4th of July, not on the 4th (30th & 1st).

TERI TUTTLE/
DRAINAGE &
WATER RATES

A letter was submitted to the Council, to be read in the public meeting in Mrs. Tuttle's absence.

A drainage problem exists in front of the Tuttles' home. Run-off flows onto their property. The Tuttles have tried different measures to take care of the problem; but, it still exists. The road does not crown correctly and needs to be repaired. The issue was tabled until the next Town Council Meeting.

The letter is regarding the proposed water rates. It will be read during the regular Town Council Session.

Drainage (Cont.):

Gary Bowen: (Fairway Heights, Plat B)

Sewer manholes in Fairway Heights, Plat B, were backed up. Pictures were taken and shown to the Council: One of the manholes had a broken grade ring jammed into it; another one had grout that was run into the manhole. The sewer line was backed-up all the way up the street. Eight man-hours in the Sewer/Water Depts. was run up working on opening the line. The lid cannot be removed from the next manhole up the street because it is grouted shut.

Silt is built up in the line and a jet truck is needed to clear the line out. The Town had no choice but to take care of the problem; but, the bond is still being held on the project. It needs to be decided who is responsible for this drainage problem, as well as the problem with the turnarounds on this same project.

The Subdivision was inspected by Hall Engineering; but, the inspections were faulty.

Mayor: Feels that there is mixed responsibility for these problems

Stewart Jolley: If any of the improvements fail, the developer is liable for repairs or it comes out of the bond.

LEI Engineering is to inspect the project for Durability Retainage and liability for these problems. (Gary Bowen to contact LEI.)

**ELK RIDGE
TOWN COUNCIL MEETING
June 13, 2000**

**TIME & PLACE
OF MEETING**

The regular Meeting of the Elk Ridge Town Council was held on Tuesday, June 13, 2000, at 7:00 PM; preceded by the Council Work Session at 6:00 PM. The meetings were held at the Elk Ridge Town Hall, 80 E. Park Drive, Elk Ridge, Utah.

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ROLL CALL

Mayor: Cregg Ingram; *Town Council:* Gary Bowen (Mayor Pro tem), Cindi Ellis, Michael Motko, Kent Anderson; *Planning Commission:* Stewart Jolley; *Administrative Assistant:* Ernestine Folks; *Public:* Jana Saunders, Jerry Thun, Bob Siemer; and *Town Clerk:* Janice H. Davis

**INVOCATION
& PLEDGE OF
ALLEGIANCE**

The invocation was offered by Mayor Ingram

**AGENDA TIME
FRAME**

**MOTION WAS MADE BY MAYOR INGRAM AND SECONDED BY
GARY BOWEN TO APPROVE THE AGENDA TIME FRAME
VOTE: YES (5) NO (0)**

**VESTING
PETITIONS:
SAUNDERS**

Jana Saunders: Submitted a Petition for Vesting at the last Town Council Meeting. There was not a full quorum and the voting was inconclusive. The matter was to be re-visited at this time. The Saunders had not received Preliminary Plat approval on their proposed one-lot subdivision.

**MOTION WAS MADE BY GARY BOWEN AND SECONDED BY
KENT ANDERSON TO DISAPPROVE THE SAUNDERS' PETITION
FOR VESTING**

YES (4)

NO (0)

**ABSTAIN (1) MAYOR INGRAM
Reason: Family Relationships**

ELK RIDGE TOWN COUNCIL MEETING - 6-13-00, CONT.

ROBERT NELSON Councilmember Bowen will have the contract drawn up to have
CONSTRUCTION: Robert Nelson Construction install the sewer line in Loafer
SEWER LINE & Canyon from Loafer Ridge Subdivision west to the line installed by
WATER LINE Christensens on Lakota Lane; then on Loafer Canyon Road, from his
Subdivision, south 1,200 ft.

**MOTION WAS MADE BY MAYOR INGRAM AND SECONDED BY
MICHAEL MOTKO TO AUTHORIZE GARY BOWEN TO NEGOTIATE
A CONTRACT BETWEEN THE TOWN AND ROBERT NELSON
CONSTRUCTION. THE CONTRACT IS TO RE-ALLOCATE \$84,000
OF SEWER MONEY DESIGNATED FOR THE LOAFER CANYON
SEWER LINE, TO CONTRACT WITH ROBERT NELSON
CONSTRUCTION TO EXTEND THE SEWER LINE WEST FROM
LOAFER RIDGE SUBDIVISION TO CONNECT ONTO THE SEWER
LINE ON LAKOTA LANE, AND EXTEND THE LINE 1,200 FT.
SOUTH BEYOND LOAFER RIDGE SUBDIVISION, ON LOAFER
CANYON ROAD, TO INCLUDE 10 LATERALS, FOR A COST OF
\$80,000. \$4,000 IS TO BE FOR THE PURPOSE OF ENGINEERING
THE 1,200 FT. EXTENSION SOUTH ON LOAFER CANYON ROAD,
FROM LOAFER RIDGE SUBDIVISION; AND FOR MAYOR INGRAM
TO SIGN THE CONTRACT ON BEHALF OF THE TOWN COUNCIL**

Discussion: Councilmember Kent Anderson would like to see the
contract, in written form. Mayor Ingram commented that unless the
contract reflects what has been discussed, he won't sign it.

VOTE: (5)

NO (0)

1999/2000
AUDIT
ENGAGEMENT
LETTER

Out of pocket expenses (Hotel accommodations, meals) are not
included as part of the Audit Proposal. The fee for performing the
audit is approximately \$9,000.

**MOTION WAS MADE BY MICHAEL MOTKO AND SECONDED BY
CINDI ELLIS TO APPROVE THE AUDIT PROPOSAL FROM JONES,
WRIGHT, SIMKINS & ASSOCIATES LLP, TO PERFORM THE
1999/2000 FISCAL YEAR AUDIT FOR THE TOWN OF ELK RIDGE,
UTAH**

VOTE: YES (5)

NO (0)

RESOLUTION/
WATER USE
CHARGES

Mayor: Two Public Hearings have been held on this proposed
Resolution.

Cindi Ellis: Recommends tabling the issue of adoption for another two
weeks to give her a chance to continue to analyze the proposed rates.

ELK RIDGE TOWN COUNCIL MEETING - 6-13-00, CONT.

Mayor: There is no question that a rate increase needs to take place. What is fair and equitable? That is more difficult to decide. The Mayor has received numerous phone calls about how people feel about the proposed rate increase, none of them disagreed with the proposed base rate increase; they did not feel they should be penalized if they were high-end users.

The Mayor presented a spreadsheet obtained from the Town's Treasurer, which extracts out low, middle, high-end users.

Some interesting information was generated :

There has been an 8,000 to 10,000 gal. difference between June, 1999 and June, 2000 (This has also been a much drier year). If water revenue is based on the amount of water used, then income will be reduced in a wet year.

The Mayor suggested that raising the base rate would increase revenue, year-round regardless of the weather.

Projections:

1. Base Rate increase from \$20/12,000 gal. To \$30/20,000 gal.

This would generate an additional \$50,000/year. In five years, this would pay for the necessary improvements to the system.

(The proposal presented by Councilmember Bowen would generate even more revenue.)

Gary Bowen: Pointed out a problem with a rate structure as presented by the Mayor , there would be no incentive to decrease the high-end use of water.

The Town cannot put this amount of water into the system. High-end users should not have any special consideration.

Michael Motko: Agrees.

Mayor: Asked that the letter from Ken & Teri Tuttle be read at this time.

The Town Clerk read the letter:

The Tuttlés, though acquainted with the Town's struggles to bring in enough revenue to meet expenditures, also feel that the Town's water system has been neglected & was inadequately designed with no long-term foresight for the rapid Town expansion which has occurred.

The Town's water system was compared to other utility companies, stating that the burden for improvements is carried equally by all of the users. The rates do not increase with higher usage. The other utilities do not expect the same amount of their product to be used throughout the year. The usage will vary according to the season.

The Tuttlés feel that the water rights purchased for each lot entitles the owner to a certain amount of water for their property.

ELK RIDGE TOWN COUNCIL, MEETING - 6-13-00, CONT.

The owners should not be penalized for use of this water until the amount is exceeded.

The letter expressed frustration at the increased restrictions over the last 22 years. Rights and privileges were promised to them when they first moved in that have been taken away by development.

They feel that, if passed, the new water rates would have a devastating effect on people in Town. The beauty that now characterizes Elk Ridge would be lost to high water rates.

The Council was encouraged to re-think the water rate proposal prior to their vote and for them to try to come up with a more equitable solution. They feel the issue questions the integrity of the Council.

Kent Anderson: Said that he likes the proposal submitted by Councilmember Bowen and the Resolution should stay as it is.

Michael Motko: Feels that high-end users should be charged more and that the base rate should be at \$25. To question the integrity of the Council based on voting according to their individual consciences did not set well with Councilmember Motko. Votes are cast according to the information available.

Mayor: Reality...Gallons Used/year

Low-end Users: 230,000 gal.

High-end Users: 879,000 gal.

Mid-range User: 503,000 gal

(1 acre ft = about 324,000 gal/year)

Mayor: The Mayor stated that the \$30 base rate suggestion would not generate the income that the higher rates for the high-end users would.

The Water Board has reviewed the proposed Resolution and support the rate changes, as presented in the Resolution.

The proposed rate increase does not have anything to do with future growth, it has to do with repair of current problems.

Cindi Ellis: (For the Record) It concerns her that some citizens assume that the Councilmembers make up their minds on issues, such as the proposed water rate increase, ahead of time, not taking into consideration different views. This is not true. The Council comes into the meetings ready to listen to suggestions. She agrees with Councilmember Motko, that how the Council votes does not have anything to do with the integrity of the members.

Stewart Jolley: Originally, did not agree with the proposed increase; however, after reviewing the figures, determined that a person using 100,000 gal. would be paying the same cost per gallon as the person using 30,000 gal. This does not back up the claim that the burden is

ELK RIDGE TOWN COUNCIL MEETING - 6-13-00, CONT.

being placed on the high-end user to pay more than their share for the necessary improvements.

Gary Bowen: The proposed base rate increase to \$25 will cover about ½ of the amount needed, the rest will be covered by the other increases in rates. The rates will be reviewed constantly and adjusted, if warranted.

MOTION WAS MADE BY GARY BOWEN AND SECONDED BY KENT ANDERSON TO APPROVE THE RESOLUTION AMENDING SECTION 2-2-4 OF RESOLUTION 96-5-28-7R REGARDING CULINARY WATER SERVICE FEES ENTITLED WATER USE CHARGES , PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE.

Discussion: Councilmember Ellis would still like more time to consider the fairness of the rates.

**VOTE: YES (3) KENT ANDERSON, GARY BOWEN, MICHAEL MOTKO
NO (2) MAYOR INGRAM & CINDI ELLIS**

*The rates are to be re-evaluated every year.

The Mayor and the rest of the Council thanked Councilmember Bowen for all of the work he did on gathering information and presenting it to the Council and to the public.

2000/2001
BUDGET/
SET SPECIAL
MEETING

There will be no Town Council Meeting on 7-25-00 due to Pioneer Day Holiday. There will be a special meeting this month (June) to adopt the 2000/2001 Fiscal Year Budget prior to the final date allowed by law (June 22 for Towns)..

MOTION WAS MADE BY MAYOR INGRAM AND SECONDED BY MICHAEL MOTKO TO CANCEL THE SECOND TOWN COUNCIL MEETING IN JULY, DUE TO THE EXTRA BUDGET MEETING IN JUNE AND THE WORK THAT WILL BE REQUIRED FOR THE JULY CELEBRATION

VOTE: YES (5) NO (0)

MOTION WAS MADE BY MICHAEL MOTKO AND SECONDED BY GARY BOWEN TO AUTHORIZE A SPECIAL TOWN COUNCIL MEETING FOR MONDAY, JUNE 19, 2000, AT 7:00 PM, TO CONSIDER:

1. ADOPTION OF THE 2000/2001 FISCAL YEAR BUDGET
2. AD HOC COMMITTEE REPORT

VOTE: YES (5) NO (0)

ELK RIDGE TOWN COUNCIL MEETING - 6-13-00, CONT.

Budget Review:

Road Repair: Add \$7,000 to \$8,000 for repair (overlay) of Loafer Canyon Rd. Due to the small size of Elk Ridge, our road work gets fit into the schedules of large companies.

This needs to be planned for in the future with money budgeted for work in June rather than scheduling the work for after July 1 of the new fiscal year, so we can meet the expenditure without having to be in a position of trying to find the money at the last of the year.

This year we still have fund balance left from 1998/1999 that has not been allocated back into the budget. After the last audit, the CPA's said we had about \$50,000 useable fund balance (\$21,500 of this is already restricted...\$20,000 for Reserved Class 'C' Roads & \$1,500 was pre-budgeted for the Fire Dept.). This allows \$28,500 to use in the General Fund from that prior year.

This, added to the projected fund balance for the current fiscal year (as of May, 2000, was about \$61,000) creates enough money to work with to pay for the overlays on the roads prior to June 30, 2000.

This doubles up spending this year; but, hopefully, this could get the Town on track by leaving the budgeted money for road work for 2000/2001, as well as paying double for the current year. The Council agreed.

The \$2,000 allocated for the purchase of a new copier has been spent as a partial payment, with the rest due after July 1. Not leasing the machine saves the Town about \$800 in interest.

Town Clerk requested a lap-top type computer for the purpose of creating Town Council minutes. Councilmember Ellis found one on the Internet auction...and it was available for \$641 (this was already approved by the Council).

The Mayor has already proposed an increase in salaries (to be covered by the fund balance).

All information to be applied to the Capital Improvement Plan must be in so that the Plan can be ready for the meeting.

RESOLUTION/ PLATTING FEES

Planning Commission suggests:

1. Remove Engineering Review Fees
2. Change: cross out this in the paragraph marked with * .
Place * before If the plan requires three (3) or more...
3. Cross out the entire paragraph marked ** .

ELK RIDGE TOWN COUNCIL MEETING - 6-13-00, CONT

MOTION WAS MADE BY CINDI ELLIS AND SECONDED BY MICHAEL MOTKO TO ADOPT A RESOLUTION, TO INCLUDE SUGGESTED CHANGES AS LISTED ABOVE, AMENDING SECTION 7, PLATTING FEES OF RESOLUTION #99-2-23-2r, SETTING THE SCHEDULE OF FEES FOR OFFICE SERVICE, PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE

VOTE: YES (5)

NO (0)

EXPENDITURES

General:

Cindi Ellis: Would like \$75 for the purchase of a new Town flag. \$350 is needed for purchase of CERT equipment (the money is in the budget for this).

MOTION WAS MADE BY MAYOR INGRAM AND SECONDED BY KENT ANDERSON TO APPROVE \$75 FOR THE PURCHASE OF A NEW TOWN FLAG, TO BE SPENT OUT OF THE PARKS BUDGET.

VOTE: YES (5)

NO (0)

MOTION WAS MADE BY MICHAEL MOTKO AND SECONDED BY MAYOR INGRAM TO APPROVE \$350 FOR CERT EQUIPMENT

VOTE: YES (5)

NO (0)

List of Expenditures for May, 2000:

MOTION WAS MADE BY MICHAEL MOTKO AND SECONDED BY MAYOR INGRAM TO APPROVE THE WARRANT REGISTER FOR MAY, 2000.

VOTE: YES (5)

NO (0)

MINUTES

Town Council Minutes of 4-25-00:

MOTION WAS MADE BY GARY BOWEN AND SECONDED BY CINDI ELLIS TO APPROVE THE TOWN COUNCIL MINUTES OF 4-25-00 AS CONSTITUTED

VOTE: YES (5)

NO (0)

ADJOURNMENT

MOTION WAS MADE BY CINDI ELLIS AND SECONDED BY GARY BOWEN TO ADJOURN THE MEETING.

VOTE: YES (5)

NO (0)


TOWN CLERK

AMENDED NOTICE & AGENDA

Notice is hereby given that the Town Council of Elk Ridge will hold a Public Hearing on Monday, June 19, 2000 at 7:00 PM, for the purpose of hearing public comment in the issue of adopting the 2000/2001 Fiscal Year Budget, for the operation of the Town of Elk Ridge, Utah. The Public Hearing will be held in conjunction with a Special Town Council Meeting, which will follow at 7:15 PM. The meetings will be held at the Elk Ridge Town Hall, 80 E. Park Drive, Elk Ridge, Utah.

7:00 PM - **PUBLIC HEARING/2000-2001 FISCAL YEAR BUDGET**
Public Hearing on the issue of adopting the 2000/2001 Fiscal Year Budget for the operation of the Town of Elk Ridge, Utah.

7:15 PM - **SPECIAL COUNCIL MEETING AGENDA ITEMS:**

Invocation and Pledge of Allegiance
7:20 Approval of Agenda Time Frame
7:25 Adoption - 2000/2001 Fiscal Year Budget
8:00 Ad Hoc Committee Report - Michael Motko
8:05 Approval of Engineering Estimate for Loafer Canyon Sewer Project
8:10 Approval of Minutes of Previous Meetings
8:15 Adjournment

*Handicap Access, Upon Request. (48 Hours Notice)


The times which appear on this agenda may be accelerated if time permits. All interested persons are invited to attend this meeting.

Dated this 16th Day of June, 2000.


Town Clerk

CERTIFICATION

I, the undersigned, duly appointed and acting Town Clerk for the municipality of Elk Ridge hereby certifies that a copy of the foregoing Amended Notice of Agenda was faxed to the Payson Chronicle, 145 E Utah Ave, Payson, Utah, and provided to each member of the Governing Body on June 16, 2000.


Town Clerk

**ELK RIDGE
TOWN COUNCIL MEETING
June 19, 2000**

**TIME & PLACE
OF MEETING**

A Special Town Council Meeting of the Elk Ridge Town Council was held on Monday, June 19, 2000, at 7:15 PM; in conjunction with a Public Hearing, at 7:00 PM, on the issue of adopting the 2000/2001 Fiscal Year Budget. The meetings were held at the Elk Ridge Town Hall, 80 E. Park Drive, Elk Ridge, Utah.

Notice of time, place and Agenda, then an Amended Notice of Agenda, of this meeting was faxed to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and provided to each member of the Governing Body on June 16, 2000.

7:00 PM -

PUBLIC HEARING/2000-2001 FISCAL YEAR BUDGET
Public Hearing on the issue of adopting the 2000/2001 Fiscal Year Budget for the operation of the Town of Elk Ridge, Utah.

ROLL CALL

Mayor: Cregg Ingram; Town Council: Gary Bowen (Mayor Pro tem), Cindi Ellis, Michael Motko, (Absent: Kent Anderson); Administration Assistant: Ernestine Folks; & Town Clerk: Janice H. Davis

**MOTION WAS MADE BY CINDI ELLIS AND SECONDED BY
MICHAEL MOTKO TO OPEN THE PUBLIC HEARING ON THE
2000/2001 FISCAL YEAR BUDGET**
VOTE: YES (4) NO (0) ABSENT (1) KENT ANDERSON

Review of the proposed budget for the operation of the Town of Elk Ridge for the ensuing Fiscal Year 2000/2001.

The Certified Tax Rate had not been received. The Budget would have to be adopted without it, with an estimate of the Property Tax. The General Fund was reviewed by the Town Clerk.

The Capital Improvement Plan was reviewed by Ernestine Folks.

There was no Public comment.

**MOTION WAS MADE BY MICHAEL MOTKO AND SECONDED
BY CINDI ELLIS TO CLOSE THE PUBLIC HEARING ON THE
2000/2001 FISCAL YEAR BUDGET**
VOTE: YES (4) NO (0) ABSENT (1) KENT ANDERSON

**ELK RIDGE
TOWN COUNCIL MEETING
June 19, 2000**

TIME & PLACE OF MEETING	<p>A Special Town Council Meeting of the Elk Ridge Town Council was held on Monday, June 19, 2000, at 7:15 PM; in conjunction with a Public Hearing, at 7:00 PM, on the issue of adopting the 2000/2001 Fiscal Year Budget. The meetings were held at the Elk Ridge Town Hall, 80 E. Park Drive, Elk Ridge, Utah.</p> <p>Notice of time, place and Agenda, then an Amended Notice of Agenda, of this meeting was faxed to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and provided to each member of the Governing Body on June 16, 2000.</p>
ROLL CALL	<p><i>Mayor:</i> Cregg Ingram; <i>Town Council:</i> Gary Bowen (Mayor Pro tem), Cindi Ellis, Michael Motko, (<i>Absent:</i> Kent Anderson); <i>Administration Assistant:</i> Ernestine Folks; & <i>Town Clerk:</i> Janice H. Davis</p>
INVOCATION & PLEDGE OF ALLEGIANCE	<p>Cindi Ellis offered the Invocation.</p> <p>_____</p>
2000/2001 BUDGET- ADOPTION	<p>MOTION WAS MADE BY CINDI ELLIS AND SECONDED BY MICHAEL MOTKO TO ADOPT THE 2000/2001 FISCAL YEAR BUDGET AND THE FIVE-YEAR-CAPITAL IMPROVEMENT PLAN, FOR THE OPERATION OF THE TOWN OF ELK RIDGE, UTAH.</p> <p>VOTE: YES (4) NO (0) ABSENT (1) KENT ANDERSON</p>
AD HOC COMMITTEE REPORT	<p><u>Michael Motko:</u> The draft of the Report has been red-lined. There was a meeting with LEI Engineering; they are re-writing the draft summary and will be ready to present it to the Ad Hoc Committee before the end of the week. Councilmember Motko hopes to have the Report ready to distribute this week and to the Councilmembers at the next Town Council Meeting; then to the Planning Commission.</p>
ENGINEERING COST ESTIMATE/ LOAFER CANYON SEWER PROJECT	<p><u>_____</u></p> <p>The cost estimate for engineering the following project: Sewer line to be installed from K&C Subdivision east to Loafer Canyon Road, then south along Loafer Canyon Road to the existing sewer of Loafer Ridge Subdivision. In addition, sewer line to be extended to the south of Loafer Ridge Subdivision for approximately 1200'. The total for engineering and surveying and staking = \$8,700 \$4,200 will be spent this fiscal year. \$4,500 (Design - \$2,300/</p>

ELK RIDGE TOWN COUNCIL MEETING - 6-19-00, CONT.

\$2,200 - Inspection) will be spent in 2000/2001.

The Saunders' (property owners in Loafer Canyon) want to pay to have the sewer line brought to their property. (This would have to be engineered beyond the 1,200 '.)

MOTION WAS MADE BY MICHAEL MOTKO AND SECONDED BY GARY BOWEN TO APPROVE THE CONTRACT, DATED JUNE 15, 2000, WITH LEI ENGINEERING TO ENGINEER THE SEWER LINE PROJECT ON LOAFER CANYON ROAD

VOTE: YES (4) NO (0) ABSENT (1) KENT ANDERSON

MINUTES

None for approval.

ADJOURNMENT

MOTION WAS MADE BY MAYOR INGRAM AND SECONDED BY GARY BOWEN TO ADJOURN THE MEETING.

VOTE: YES (4) NO (0) ABSENT (1) KENT ANDERSON


TOWN CLERK

NOTICE & AGENDA

Notice is hereby given that the Town Council of Elk Ridge will hold a Public Hearing on Tuesday, June 27, 2000 at 6:00 PM, for the purpose of hearing public comment on the issue of adopting the Final Amended Budget for the Fiscal Year 1999/2000, for the operation of the Town of Elk Ridge, Utah. The Public Hearing will be held in conjunction with the Town Council Work Session at 6:15 PM. The Regular Town Council Meeting, will follow at 7:00 PM. The meetings will be held at the Elk Ridge Town Hall, 80 E. Park Drive, Elk Ridge, Utah.

6:00 PM - **PUBLIC HEARING/FINAL AMENDED 1999-2000 FISCAL YEAR BUDGET**
Public Hearing on the issue of adopting the Final Amended 1999/2000 Fiscal Year Budget, for the operation of the Town of Elk Ridge, Utah.

6:15 PM - **TOWN COUNCIL WORK SESSION:**
Engineering Proposals/Discussions
Mecham Annexation/Re-submit Petition-Discussion
Ad-hoc Committee Report - Michael Motko
K & C Subdivision/Water Impact Fee Refund
4th of July Celebration Update - Cindi Ellis
Approved Lots/Building Permits Report - Ernestine Folks
7:00 PM - **TOWN COUNCIL MEETING AGENDA ITEMS:**

Invocation and Pledge of Allegiance
7:05 Approval of Agenda Time Frame
Vesting Petitions:
7:10 Lynn Thomsen Petition
7:25 Gary Winterton Petition
7:40 Clark Kay Petition
7:55 Ken Harris Petition
8:10 Don Robinson/Street Sign (Autistic Child)
8:15 K & C Subdivision/Water Impact Fee - Action
8:20 Adoption - 1999/2000 Final Amended Fiscal Year Budget
8:25 Ad Hoc Committee Report/Action - Michael Motko
8:30 Mecham Annexation Petition/Town Council Action
8:40 Approval/Engineering Proposals
8:50 Approval of Minutes of Previous Meetings
8:55 Adjournment

*Handicap Access, Upon Request. (48 Hours Notice)

The times which appear on this agenda may be accelerated if time permits. All interested persons are invited to attend this meeting.

Dated this 26th Day of June, 2000.


Town Clerk

CERTIFICATION

I, the undersigned, duly appointed and acting Town Clerk for the municipality of Elk Ridge hereby certifies that a copy of the foregoing Amended Notice of Agenda was faxed to the Payson Chronicle, 145 E Utah Ave, Payson, Utah, and provided to each member of the Governing Body, on June 26, 2000.



Town Clerk

**ELK RIDGE
TOWN COUNCIL MEETING
June 27, 2000**

**TIME & PLACE
OF MEETING**

A Regularly Scheduled Town Council Meeting was held on Tuesday, June 27, 2000, at 7:00 PM; in conjunction with a Public Hearing, at 6:00 PM, on the issue of adopting the Final Amended 1999/2000 Fiscal Year Budget. The meetings were held at the Elk Ridge Town Hall, 80 E. Park Drive, Elk Ridge, Utah.

Notice of time, place and Agenda, then an Amended Notice of Agenda, of this meeting was faxed to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and provided to each member of the Governing Body on June 26, 2000.

7:00 PM -

PUBLIC HEARING/1999-2000 FISCAL YEAR BUDGET

Public Hearing on the issue of adopting the Final Amended Fiscal Year Budget for the operation of the Town of Elk Ridge, Utah.

ROLL CALL

Mayor: Gregg Ingram; *Town Council:* Gary Bowen (Mayor Pro tem), Cindi Ellis (*Absent:* Michael Motko, Kent Anderson); *Planning Commission Chair:* Stewart Jolley; *Administrative Assistant:* Ernestine Folks; *Public:* Don Mecham, Jason Bullock, Travis Taylor, David Lund (Sunrise Engineering), John Thomas, Jesse Conway (LEI Engineering), Lynn E. Thomson, Gary Winterton; & *Town Clerk:* Janice H. Davis

MOTION WAS MADE BY MAYOR INGRAM AND SECONDED BY CINDI ELLIS TO OPEN THE PUBLIC HEARING ON THE FINAL AMENDED 1999/2000 FISCAL YEAR BUDGET

**VOTE: YES (3) NO (0) ABSENT (2) KENT ANDERSON
MICHAEL MOTKO**

Review of the Final amended Budget for the operation of the Town of Elk Ridge for the current Fiscal Year 1999/2000.

General Fund (Revenue):

Property Tax: Increase from budgeted \$93,738 to \$106,116

Building Permits: Decreased from budgeted \$80,000 to \$50,831

Park Impact Fees: \$0 to \$47,782

Reserved Fire Dept. Fund Balance: 1,500 (saved in the Dept. From 1998/1999)

Reserved Class C Road Fund: Increase from \$20,000 to \$52,000
(To cover over-lay work this fiscal year, from Fund Balance)

General Fund (Expenditures):

Highway & Public Streets : Purchase of Equipment...

Increase due to sander breaking down on the Big Snowplow.
Town had to purchase a new one.

ELK RIDGE TOWN COUNCIL PUBLIC HEARING - 6-27-00, CONT.

Class 'C' Roads : Street Repair...

Increase from \$50,000 to \$83,000 due to moving overlay work to current fiscal year.

The bill for the overlay on the roads needs to be received.

Water Dept.: Budget for Capital Outlay went from original budget of \$20,000 to about \$50,000.

Parks Dept :

Purchase of Equipment: \$6,000 for new lawn mower

Transfer to Cap. Proj./Tennis Court: \$3,500 to cover last expenditures on Tennis Court

Capital Projects/Parks: \$3,500 was transferred in from General Fund to cover the last part of the charges for the tennis court (\$3,462).

Water Dept.: It is projected that Operating Revenue (\$188,318) will be over Operating Expenditures (\$132,629).

Sewer Dept.: Projected...Operating Revenue (\$98,023) will exceed Operating Expenditures (\$59,177).

The transfer to Capital Projects/Storm Drainage...(\$13,000) should be considered a loan rather than a straight transfer. A fee needs to be charged to generate revenue for Storm Drainage.

There was no Public comment.

MOTION WAS MADE BY MAYOR INGRAM AND SECONDED BY CINDI ELLIS TO CLOSE THE PUBLIC HEARING ON THE 2000/2001 FISCAL YEAR BUDGET

VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

**ELK RIDGE
TOWN COUNCIL MEETING
June 27, 2000**

**TIME & PLACE
OF MEETING**

A Regularly Scheduled Town Council Meeting was held on Tuesday, June 27, 2000, at 7:00 PM; in conjunction with a Public Hearing, at 6:00 PM, on the issue of adopting the Final Amended 1999/2000 Fiscal Year Budget. The meetings were held at the Elk Ridge Town Hall, 80 E. Park Drive, Elk Ridge, Utah.

Notice of time, place and Agenda, then an Amended Notice of Agenda, of this meeting was faxed to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and provided to each member of the Governing Body on June 26, 2000.

ELK RIDGE TOWN COUNCIL WORK SESSION - 6-27-00, CONT.

TOWN COUNCIL WORK SESSION

ROLL CALL

Mayor: Cregg Ingram; *Town Council:* Gary Bowen (Mayor Pro tem), Cindi Ellis, Kent Anderson (*Absent:* Michael Motko,); *Planning Commission Chair:* Stewart Jolley; *Administrative Assistant:* Ernestine Folks; *Public:* Don Mecham, Jason Bullock, Travis Taylor, David Lund (Sunrise Engineering), John Thomas, Jesse Conway (LEI Engineering), Lynn E. Thomson, Gary Winterton; & *Town Clerk:* Janice H. Davis

ENGINEERING
PROPOSALS

Proposals received by the following Engineering Firms:
LEI Consulting Engineers

Sunrise Engineering

RB & G Engineering

D & D Engineering

Mayor Ingram has submitted copies of the proposals to the various Councilmembers to review. Councilmember Kent Anderson feels there are many similarities in the proposals.

Mayor Ingram: Felt that the proposal submitted by D & D Engineering lacked the detail that the other proposals have. Councilmember Ellis agreed with the Mayor.

MECHAM
ANNEXATION
PETITION

Re-submittal of Petition to the Town Council:

The original Petition, accompanied by the proposed annexation map, was not certified by the Town Clerk, as recommended by the County Engineer, Clyde Naylor. The map created and left peninsulas of unincorporated areas. This causes the Petition to be in non-compliance with the Utah Code. The map was amended, as per County guidance, and the Petition re-submitted for consideration by the Council. This re-submittal begins the 30 day certification time again.

NON-AGENDA
ITEMS

Mayor Ingram:

1. There exists a balance of \$2,902 in the State Treasury account #1794. This is escrow money left over from the bond for the construction of the New Tank. The Mayor suggests that this money be applied to the current loan for the New Tank. That was agreeable to the Council. The Mayor will inform the State Drinking Water Dept.

2. Developer Water Usage/Haskell, Plat G: Water is being taken from a hydrant on Park Drive for construction use on Haskell Subdivision, Plat G. The Mayor wanted to know if the water is being metered.

Gary Bowen: Spoke to Lee Haskell and was informed that 400 gals. at a time are going into the truck being filled. Mr. Haskell is tracking the number of loads.

Mayor: Requested that the staff and the Council be kept informed of decisions made, so that inquiries can be answered.

ELK RIDGE TOWN COUNCIL WORK SESSION - 6-27-00, CONT.

3. Quasses, on Oak Ridge Lane, are having a problem entering their driveway since the over-lay work was done on their street. The road is higher; that, and the angle of their driveway, creates a problem. The bottom of their car hits the ground every time when entering or leaving their driveway. The Quasses feel it is the Town's responsibility to fix the situation. Councilmember Anderson does not agree that it is the Town's problem. Councilmember Bowen agrees. The Quasses poured the apron on the driveway. They could have changed the pitch on that. Mayor: There have been numerous attempts to resolve the problems, even before the curb went in.

Mrs. Quass was advised to install the curb in front of her home in direct alignment with the curbing above their lot.

Kent Anderson: Said Kent Haskell advised them on the angle of the driveway. (Councilmember Bowen does not feel that Mr. Haskell would have had anything to do with this.)

The driveway needs to be lowered.

AD HOC
COMMITTEE
REPORT

Michael Motko: Is to review the 2nd draft of the Report. It will then go the Committee for a final review by the members and, hopefully, it will be presented to the Town Council at the next Council Meeting.

K & C SUBDIVISION
WATER IMPACT

There was a request from Kim and Carrie Christensen (developers of the one lot subdivision, K & C Subdivision) to have the water impact fee which was paid at the time of their building permit, refunded to them. They submitted a letter of development fees paid to the Town by Burke Cloward (at the time the fees were \$1,000/Water, \$1,000/Sewer and \$500 for a water right.) The Town has been honoring proof of payment of these old development fees. \$3,005, paid with their building permit, (water impact fee) should be refunded to the Christensens.

TOWN
CELEBRATION

Cindi Ellis: Nominations for Citizen of the Year are still being collected. The Golf Tournament & the basketball tournament are both scheduled for Friday (6-30-00). The Mayor's hot dog dinner will be on Friday evening. The Carnival will be on Saturday (7-1-00).

The Mayor contacted the Recreation Committee and told them that they could have all of the proceeds from the hot dog dinner, if they agree to assist with it. They agreed.

APPROVED LOTS/
BUILDING PERMIT
REPORT

Ernestine Folks: In May, 2000, there were only 2 new building permits issued. Total homes in Elk Ridge = 459 (208 vacant lots)

ELK RIDGE TOWN COUNCIL MEETING -6-27-00, CONT.

REGULAR TOWN COUNCIL MEETING AGENDA

INVOCATION &
PLEDGE OF
ALLEGIANCE

Ernestine Folks offered the Invocation.

AGENDA
TIME FRAME

MOTION WAS MADE BY CINDI ELLIS AND SECONDED BY GARY BOWEN TO APPROVE THE AGENDA TIME FRAME AS CONSTITUTED

VOTE: YES (5)

NO (0)

VESTING
PETITIONS

1. Lynn Thomson:

Lynn Thomson has developed in Elk Ridge previously with Ron Ririe. At the time Ririe, Plat D was installed, they had thought of doing it in conjunction with the portion of ground to the west of it (approximately 750' west of intersection of Elk Meadows Drive & Gladstan Drive. They had considered Payson; however, they were not interested in annexation. Although plans were made and money invested, the process had not proceeded to any point where the Planning Commission had seen a plat.

MOTION WAS MADE BY GARY BOWEN AND SECONDED BY CINDI ELLIS TO DISAPPROVE THE LYNN THOMSON PETITION FOR VESTING

VOTE: YES (5)

NO (0)

Mr. Thomson was informed of vesting (having received Preliminary Approval) & development procedures and was encouraged to go forward with the development of his property, understanding that he could not obtain Final Approval until the current situation with the water and sewer capacity is improved to a point of allowing more new development.

2. Gary Winterton:

Gary Winterton, representing Suburban Land Corporation, submitted a Petition for Vesting for two parcels of land which would have been part of Hillside Heights, Plat A; but, final details regarding the land ownership was not finalized. Mr. Winterton has received Concept Approval and has paid the required \$280 to begin the Preliminary process. Personal problems on the part of his Engineer prevented him from completing the process. He now hopes to proceed. Water and sewer lines are in place.

MOTION WAS MADE BY GARY BOWEN AND SECONDED BY MICHAEL MOTKO TO DISAPPROVE THE WINTERTON PETITION FOR VESTING

VOTE: YES (5)

NO (0)

3. Clark Kay:

Mr. Kay owns property on the curve of Park Drive where it joins Goosenest Drive. He has come before the Planning Commission before with a proposal for a convenience store/gas station. A feasibility study of the Town and the surrounding area, and the population would not have

ELK RIDGE TOWN COUNCIL MEETING - 6-27-00, CONT.

supported the idea. Mr. Kay was asked, if vested, would he be in a position to go forward. He was unsure. He did not feel he could begin the development process again until late fall or early spring. The response was, then what good would be done to 'vest' the property? There was no Preliminary Approval granted and even though he started the process under the old Code, there is no way to know how much water would be required for a commercial enterprise. The Mayor commented that it would not be prudent to approve this Petition under those circumstances.

MOTION WAS MADE BY MICHAEL MOTKO AND SECONDED BY GARY BOWEN TO DISAPPROVE THE CLARK KAY PETITION FOR VESTING

VOTE: YES (5)

NO (0)

4. Ken Harris Petition:

Mr. Harris submitted a Petition for Vesting for his proposed 6 lot subdivision, located within Salem Hills Subdivision, Plat C. Preliminary Approval and Final recommendation from the Planning Commission to the Council had been made. Final from the Town Council had not been granted. Mr. Harris has also received a variance from the Board of Adjustments on the width of his lots. He has paid the Town for water rights. He has been informed that the Development Code does not set a time limit between Preliminary and Final granted by the Council. Mr. Harris would like to just allow the property to sit for a while.

MOTION WAS MADE BY MICHAEL MOTKO AND SECONDED BY CINDI ELLIS TO APPROVE THE KEN HARRIS PETITION FOR VESTING, BASED ON PRELIMINARY APPROVAL HAVING BEEN GRANTED TO THE PROPOSED SUBDIVISION

Discussion:

Gary Bowen: Does not like the fact that there are no time restrictions to finish the process. Under the current process, the Council is approving an open-ended time schedule.

VOTE: YES (5)

NO (0)

DON ROBINSON/
STREET SIGN

Mr. Robinson lives on E. Magellan Lane. He has a child that is considered to be autistic. He would like a sign posted on his street to caution drivers.

MOTION WAS MADE BY MICHAEL MOTKO AND SECONDED BY KENT ANDERSON TO APPROVE A SIGN BEING POSTED ON EAST MAGELLAN LN. TO WARN DRIVERS OF AN AUTISTIC CHILD.

VOTE: YES (5)

NO (0)

ELK RIDGE TOWN COUNCIL MEETING - 6-27-00, CONT.

- K & C
SUBDIVISION/
WATER IMPACT
FEES
- MOTION WAS MADE BY GARY BOWEN AND SECONDED BY CINDI ELLIS TO APPROVE THE REFUND OF WATER IMPACT FEES IN THE AMOUNT OF \$3,005.00, PAID AT THE TIME OF BUILDING PERMIT ISSUANCE, TO KIM AND CARRIE CHRISTENSEN. TO BE PAID IN THE 2000/2001 FISCAL YEAR.**
VOTE: YES (5) NO (0)
- 1999/2000 FINAL
AMENDED
BUDGET
- MOTION WAS MADE BY CINDI ELLIS AND SECONDED BY MICHAEL MOTKO TO ADOPT THE FINAL AMENDED BUDGET FOR THE FISCAL YEAR OF 1999/2000, FOR THE OPERATION OF THE TOWN OF ELK RIDGE, UT.**
Discussion:
The Mayor was authorized to apply the excess \$2,902.94 in Account #1794 at the State Treasury toward the current bond on the New tank.
VOTE: YES (5) NO (0)
- MOTION WAS MADE BY MAYOR INGRAM AND SECONDED BY CINDI ELLIS TO SUBMIT A LETTER REQUESTING THE TRANSFER OF \$2,902.94 TO THE NEW TANK LOAN**
VOTE: YES (5) NO (0)
- AD HOC
COMMITTEE
REPORT
- No action at this time.
- MECHAM
ANNEXATION
PETITION
- MOTION WAS MADE BY GARY BOWEN AND SECONDED BY CINDI ELLIS TO ACCEPT THE RE-SUBMISSION OF THE AMENDED PETITION OF ANNEXATION FROM DON MECHAM**
VOTE: YES (5) NO (0)
- APPROVAL/
ENGINEERING
PROPOSALS RB & G.
- This was done by a ballot-type vote.
After the first vote, it was narrowed to Sunrise Engineering, LEI and
After the second vote, it was unanimous in favor of LEI Engineering.
MOTION WAS MADE BY MICHAEL MOTKO AND SECONDED BY KENT ANDERSON TO APPROVE LEI ENGINEERING AS THE TOWN ENGINEERS FOR ELK RIDGE; EFFECTIVE AS OF JULY 1, 2000.
VOTE: YES (5) NO (0)
- NON-AGENDA
ITEM
1. Nuisance Ordinance Violations:
A. Dump trucks in Loafer Canyon
B. Steve Cough was to remove his commercial equipment by 6-1-00
Letters have been sent out from the Town, with no response of compliance. The issues will now be turned over to the Attorney.

ELK RIDGE TOWN COUNCIL MEETING - 6-27-00, CONT.

Ernestine Folks is to gather up the paper work on these issues and submit to the Town Attorney.

2. The Town sign at the south end of 1600 West and Goosenest Dr. will be painted by the Mayor.

MINUTES


None for approval.

ADJOURNMENT

MOTION WAS MADE BY MICHAEL MOTKO AND SECONDED BY CINDI ELLIS TO ADJOURN THE MEETING.

VOTE: YES (5)

NO (0)


TOWN CLERK

NOTICE & AGENDA

Notice is hereby given that the Town Council of Elk Ridge will hold an Emergency Public Meeting on Thursday, June 29, 2000, at 5:15 PM. The Meeting will be held at the Elk Ridge Town Hall, 80 E. Park Drive, Elk Ridge, Utah.

5:15 PM - **EMERGENCY TOWN COUNCIL MEETING**

	Invocation and Pledge of Allegiance
5:20	Resolution/Adopt the Certified Tax Rate for 2000 Tax Year
5:25	Resolution/Adopt Adjusted Revenue in General Fund for 2000/2001

The times which appear on this Agenda may be accelerated if necessary. All interested persons are invited to attend this meeting.

Dated this 29th Day of June, 2000.



Town Clerk

CERTIFICATION

I, the undersigned, duly appointed and acting Town Clerk for the municipality of Elk Ridge, Utah, hereby certifies that a copy of the foregoing Emergency Notice of Agenda was faxed to the Payson Chronicle, 145 E Utah Ave, Payson, Utah, and provided to each member of the Governing body on June 29, 2000.



Town Clerk

**ELK RIDGE
TOWN COUNCIL MEETING
June 29, 2000**

**TIME & PLACE
OF MEETING**

An Emergency Town Council Meeting of the Elk Ridge Town Council was held on Thursday, June 29, 2000, at 5:15 PM, for the purpose of adopting an Amended Budget for the Fiscal Year 2000/2001. The meeting was held at the Elk Ridge Town Hall, 80 E. Park Drive, Elk Ridge, Utah.

Notice of time, place and Emergency Agenda of this meeting was faxed to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and provided to each member of the Governing Body on June 29, 2000.

ROLL CALL

Mayor: Cregg Ingram; *Town Council:* Gary Bowen (Mayor Pro tem), Cindi Ellis, Kent Anderson (*absent:* Michael Motko); *Sheriff:* Tracy Jones; & *Town Clerk:* Janice H. Davis

**INVOCATION &
PLEDGE OF
ALLEGIANCE**

The Invocation was eliminated.

**CERTIFIED
TAX RATE/
ADOPTION**

The Certified Tax Rate was received from the County Auditor. The office of the County Auditor needs to have the Resolution adopting the Tax Rate for the 2000 Tax Year back by July 7, 2000. Councilmember Bowen will be out of Town for two weeks and the Town Clerk will be out on sick leave for a week to 10 days; so, the Meeting had to occur right away. A Public Hearing was not needed unless the totals of the General Fund were changed. They were not. The Property Tax increased from the estimate of \$100,000, (adopted on June 19, 2000) to \$105,727 (generated from the Certified Tax Rate).

The only other figure which was adjusted, was Reserved Class C Road Funds . That account decreased from \$10,000 to \$4,273, to compensate for the adjustment in the Property Tax. This figure will be amended up with the mid-year amendment, which will take place after the Annual Audit.

MOTION WAS MADE BY CINDI ELLIS AND SECONDED BY GARY BOWEN TO ADOPT RESOLUTION #00-6-29-8R, A RESOLUTION SETTING THE CERTIFIED TAX RATE TO BE ASSESSED UPON REAL AND PERSONAL PROPERTY FOR THE 2000 TAX YEAR.

VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

ELK RIDGE TOWN COUNCIL MEETING - 6-29-00, CONT.

2000/2001
BUDGET
AMENDMENT

MOTION WAS MADE BY CINDI ELLIS AND SECONDED BY GARY BOWEN AND SECONDED BY CINDI ELLIS TO ADOPT RESOLUTION #00-6-29-9R, AMENDING RESOLUTION #00-6-19-6R ENTITLED THE 2000/2001 BUDGET FOR THE TOWN OF ELK RIDGE, UTAH.

VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

ADJOURNMENT

MOTION WAS MADE BY CINDI ELLIS AND SECONDED BY KENT ANDERSON TO ADJOURN THE MEETING.

VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO


TOWN CLERK

NOTICE & AGENDA

Notice is hereby given that the Town Council of Elk Ridge, Utah, will hold a Special Town Council Meeting on Tuesday, July 18, 2000, at 7:00 PM; to be preceded by the Town Council Work Session at 6:00 PM. The meetings will be held at the Elk Ridge Town Hall, 80 E. Park Dr., Elk Ridge, Utah.

6:00 PM - TOWN COUNCIL WORK SESSION

Fairway Heights, Plat B (Sewer lines & Turnarounds)
Lower Well Update - Gary Bowen
Update on Loafer Canyon Project (Sewer Connections & Road) - Gary Bowen
Salem Hills Water Line - Gary Bowen
Nuisance Ordinance Review - Mayor
Julie Haskell/Nuisance - Trees
Planning Commission: (Stewart Jolley)
 Proposed Ordinance Amendments
 Proposed Developments
Approved Lots & Building Permit Report - Ernestine Folks
Code Violations - Ernestine Folks

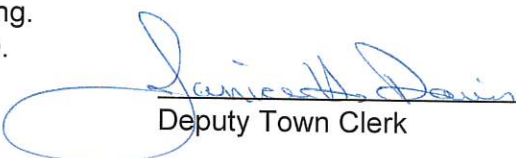
7:00 PM - REGULAR COUNCIL MEETING AGENDA ITEMS:

Invocation and Pledge of Allegiance
7:02 Approval of Agenda Time Frame
7:05 Nuisance Ordinance
7:10 Fairway Heights, Plat B (Sewer Lines & Turnarounds)
7:15 Deputy Town Clerk Position (Approve 40hours/week)
7:20 Resolution/Compensation of Town Employees & Elected Officials
7:25 Garbage Collection - Gary Bowen
7:30 Set Public Hearings:
 1. Ordinance Amending the Elk Ridge Zoning Ordinance regulating side set-backs & minimum frontage regulations in the R-1-15,000 Zone & in the R-1-20,000 Zone (Amending Section 10-3-3, supplementary regulations within Zones, of the Zoning Ordinance, creating section 10-3-3.30, dealing with zone development standards exceptions)
 2. Ordinance Amending the General Plan, Land Use Element to describe Planned Unit Developments (PUD's)
 3. Ordinance Regulating Planned Unit Developments Requirements
7:45 Expenditures
 General:
7:50 Approval of Previous Meetings
8:00 Adjournment

*Handicap Access, Upon Request (48 Hours Notice)

The times which appear on this agenda may be accelerated, if time permits. All interested persons are invited to attend this meeting.

Dated this 13th day of July, 2000.


Deputy Town Clerk

Elk Ridge Town Council Agenda
7-18-00, cont.

CERTIFICATION

I, the undersigned, duly appointed and acting Town Clerk for the Municipality of Elk Ridge, Utah, hereby certify that a copy of the foregoing Notice of Agenda was faxed to the Payson Chronicle, 145 E Utah Ave., Payson, Utah, and mailed to each member of the Governing Body on July 13, 2000.



Deputy Town Clerk

**ELK RIDGE
TOWN COUNCIL MEETING
July 18, 2000**

**TIME & PLACE
OF MEETING**

A Special Meeting of the Elk Ridge Town Council was held on Tuesday, July 18, 2000, at 7:00 PM; preceded by the Council Work Session at 6:00 PM. The meetings were held at the Elk Ridge Town Hall, 80 E. Park Drive, Elk Ridge, Utah.

Notice of time, place and Agenda of this meeting was provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to each member of the Governing Body by mailing a copy to each on July 13, 2000.

6:00 PM

TOWN COUNCIL WORK SESSION

ROLL CALL

Mayor: Cregg Ingram; *Town Council:* Gary Bowen (Mayor Pro tem), Cindi Ellis, (*Absent:* Kent Anderson, Michael Motko); *Planning Commission:* Stewart Jolley; *Administrative Assistant:* Ernie Folks; *Police:* Deputy Tracy Jones; *Public:* Forrest Darling, Julie Haskell; and *Town Clerk:* Janice H. Davis

**FAIRWAY
HEIGHTS,
PLAT B**

Sewer Lines & Turnarounds:

Issues: 1. Debris clogged up sewer line, May, 2000

2. Turnarounds in the Subdivision are falling apart.

Letter from LEI, dated 5-9-00, stated the following:

A. Temporary turnarounds have been constructed with little or no roadbase and approximately 1½ of asphalt. This sub-standard installation has resulted in recent cracking, settling and spalling of the asphalt.

B. According to our records, the conditions set forth in the October 13, 1999 letter, concerning the start of the durability period, have not been completed and inspected.

C. Prior to final acceptance of the improvements and start of the durability period, all previous conditions must be met and the turnaround improvements addressed.

Forrest Darling: Was present and stated that the entire Subdivision was okayed by Hall Engineering. The entire sewer line was scoped.

Mayor: Since that time (5/2000), the sewer line has backed up due to debris clogging the line. The Council is attempting to determine whose responsibility it is to repair the problems.

Gary Bowen: Hall Engineering scoped the line prior to the grade rings being installed. Pieces of the grade rings & cement were at the bottom of the manholes. They have been cleaned out; however, LEI also advises that the line should be flushed due to a back-up of solid waste at the intersection at Elk Meadows Drive. A possible cause of this back-up is the slope of the pipe up-stream. Due to this slope, the line will probably need to be cleaned out periodically. (This is not the fault of the developer, it is a

ELK RIDGE TOWN WORK SESSION - 7-18-00, CONT.

design issue and should have been picked up by the engineer.

Forrest Darling: There was a final inspection and these things should have been noticed then. It is Mr. Darling's understanding that the project has entered into the two year durability period.

Gary Bowen: As far as he knows, the Council has never voted on the project moving into the two year period. This action would follow a letter of approval from the Town Engineer. The Town does have a letter from LEI, dated 10-13-99, that lists two items that have not been signed off.

1. The storm drain discharge at the east side of Fairway Drive & Hillside Drive is partially covered and a route to convey the water to the retention basin has not been completed. A channel is to be excavated to convey the storm water to the retention basin and rip-rap installed at the discharge to prevent erosion.

(Mr. Darling said that this had been completed.)

2. The construction drawings show a cross gutter at the intersection of Fairway Drive and Hillside Drive that has not been installed. This must be installed unless a variance is granted by the Town Council.

This was discussed previously with Hall Engineering

(Mr. Darling said that Bruce Hall approved removing this requirement.)

LEI needs to have a written verification of this approval.

Councilmember Bowen went on to say that the turnaround problem with the asphalt breaking up and the problem with the sewer back-up need to be taken care of...the improvements should last at least the durability period.

Forrest Darling: The turnaround on Cloward's property will never be used...it is done...there is only one area of brush coming through...not even on his property. He said the ombudsman from the State said that was a cost over & above the cost of his project and he should not be responsible. If the Town wants to go back into the issues with the State, he'll pursue that. Councilmember Ellis disagrees, as did Stewart Jolley....He could have had 2 less lots and pulled the turnaround back...he chose to extend the turnaround onto Mr. Cloward's property.

Forrest Darling: The original plan had the turnaround extending off to the side; however, the Town wanted to extend the curbing to the bottom of the road and the Town did not want to have asphalt installed (eventually) over the top of the curbing, once installed; so, the turnaround was installed off his property to accommodate the Town's request.

Mayor: Read the portion of the Town Standards, which states the requirement of 100' diameter and asphalt as the only criteria. The letter from LEI states that All improvements had been installed and approved by Hall Engineering. It is the opinion of the Mayor that Mr. Darling met the criteria.

So, do we live with the condition or should the repairs be done by the Town?

Stewart Jolley: The improvements should hold up throughout the Durability Retainer time. It was inspected, now, it is falling apart. Why wouldn't this needed repair come under the Durability Retainer?

ELK RIDGE TOWN COUNCIL WORK SESSION - 7-18-00, CONT.

Gary Bowen: The other turnaround is falling apart, as well.

(Mr. Darling feels this is due to heavy trucks using the turnaround.)

Councilmember Bowen responded, That's what turnarounds are for. Snowplows have to use them.

Mayor: There is a need to clarify the 2 issues:

Sewer line back-up

Turnarounds

The Engineer should be the one to clarify the process to be followed and what would be required to bring the turnarounds up to an acceptable standard.

Mayor: will contact LEI ...and have Mr. Darling call Greg Magleby to request a final inspection. (Mr. Darling said he would be glad to call LEI.)

Gary Bowen: After the final inspection, a letter from the Engineer needs to come to the Council for approval and the start of the durability retainage time.

Mr. Darling: Said the work on the storm drainage issue has been done.

Cindi Ellis: Asked for proof of the work done. She is not comfortable back-dating the starting time for the Retainer to when the work was completed, without proof of the date.

LOWER WELL
UPDATE

The Mayor reviewed the situation with the near water crisis . The water level in the one tank got down below 4'. The telemetry system worked fine. When the levels dropped, Kent Haskell was notified by the dialing system. The Mayor was kept informed of the situation.

The Mayor was impressed with the efficiency of the system, itself; as well as, the planning and monitoring efforts of Kent Haskell. Without having to create a panic with the Town's people, he was able to keep the water system functioning while the lower well was being repaired and could be up and running. The tanks are full and the situation has passed. Compliments went to Councilmember Bowen and Kent Haskell for their efforts.

Lower Well (Gary Bowen): The well was cameraed, the patch in the casing is in place, it has been cleaned all the way down and the pump is back in. There was a delay in getting the pump back in due to the pump having to be rebuilt. The well is now running at 420 gpm/24 hours per day.

Well on Oak Lane: The pump has burned out. The well is going to be tested to determine what size pump to install to maximize the flow from the well. The same drilling company (Peterson's) is also doing the work on the small well.

LOAFER
CANYON
PROJECT

Gary Bowen: The plan is to extend the road and sewer line, plus laterals (to include curb/gutter) south of Loafer Ridge Subdivision 1,200 ft. The sewer line will be run north to the corner of Loafer Canyon Rd. to Lakota Ln., where it will be connected onto the line installed by Christensens. It is hoped that the County will replace the road between Nelson's Subdivision and the turn to Lakota Ln. This will result in the Loafer

ELK RIDGE TOWN COUNCIL WORK SESSION - 7-18-00, CONT.

line being connected onto the main trunk line. The Saunders are thinking about extending the line even farther to the south; but, that would be at their expense and is unknown at this time.

SALEM HILLS
WATER LINE

Gary Bowen: The water line on Salem Hills Drive will be installed by Robert Nelson, as well. About 6,000 ft. of galvanized pipe will be gone.

NON-AGENDA
ITEM

The Mayor met with LEI. A meeting has been arranged between LEI, members of the Council, Planning Commission and the staff of the Town. The best date seems to be August 10, 2000. It will be to discuss procedure, to clarify roles and to discuss the future of some of the projects in Town. The meeting will be from 6:00 PM to 8:00 PM.
The meeting will need to be noticed as a public meeting.

NUISANCE ORD.

Mayor: Combined other copies of Nuisance Ordinances into one draft. This draft identifies the Nuisance Officer and the duties of that position. This portion may need some clarification. LEI's Building Inspector will be the Zoning Enforcement Officer.

The Beautification Committee will not have a part in the enforcement of the Zoning. The members of the Committee need to be informed.

This part of the proposed Ordinance is not clear.

Cindi Ellis: Questioned 10 day time limit in the enforcement process. This may not be enough time to get a bill in for the work done and then sent to the County Treasurer...perhaps the time could be lengthened to give the Town Council time to get a bill and respond. (The County Treasurer attaches the amount of the bill for clean up of vacant lots to the property tax. That helps the Town get reimbursed for the amount of the bill.)

JULIE HASKELL/

Nuisance: Problem with their neighbors Ms. Meyers & Ms. Schultz (Russian Olive Trees). There are thorns & plants leaching onto the Haskell's yard. The Haskell's have approached the owners many times and they feel that if it is on the Haskell's property, it is the Haskell's problem. Mrs. Haskell has had to rake thorns out of sand pile...has had foot surgery due to a thorn in her foot from their trees.

Her children are being injured and the owners do not seem to be concerned. The Haskell's want this problem taken care of and off their property.

Their neighbors also have a compost pile too close to the property line. It smells terrible and blows onto their yard. Mrs. Haskell was under the impression that compost piles should be covered and that one cannot put animal products into it. The pile is not covered, and they do add animal products to it.

Mayor: Contacted Utah County and the Sheriff's office...they were unclear about whose responsibility this is. The Town's Nuisance Ordinance can be enforced. A letter will be written by the Town's Attorney, they will be given 30 days to abate the problem.

ELK RIDGE TOWN COUNCIL WORK SESSION - 7-18-00, CONT.

Gary Bowen: The Ordinance does not spell it out...and the Town may have a tough time litigating unless it becomes a civil action. (According to John Fueston)

**ELK RIDGE
TOWN COUNCIL MEETING
July 18, 2000**

**TIME & PLACE
OF MEETING**

The Special Meeting of the Elk Ridge Town Council was held on Tuesday, July 18, 2000, at 7:00 PM; preceded by the Council Work Session at 6:00 PM. The meetings were held at the Elk Ridge Town Hall, 80 E. Park Drive, Elk Ridge, Utah.

Notice of time, place and Agenda of this meeting was provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to each member of the Governing Body by mailing a copy to each on July 13, 2000.

ROLL CALL

REGULAR TOWN COUNCIL MEETING AGENDA ITEMS:

Mayor: Cregg Ingram; Town Council: Gary Bowen (Mayor Pro tem), Cindi Ellis, (Absent: Kent Anderson, Michael Motko); Planning Commission: Stewart Jolley; Administrative Assistant: Ernie Folks; Public: Forrest Darling; Town Clerk: Janice H. Davis

**INVOCATION &
PLEDGE OF
ALLEGIANCE**

The Invocation was offered by Mayor Ingram.

**AGENDA TIME
FRAME**

MOTION WAS MADE BY MAYOR INGRAM AND SECONDED BY CINDI ELLIS TO APPROVE THE AGENDA TIME FRAME BY ADJUSTING THE TIME BY 20 MINUTES.

**VOTE: YES (3) NO (0) ABSENT (2) MICHAEL MOTKO
KENT ANDERSON**

**PLANNING
COMMISSION**

*(Continuation of Work Session Discussion items)

Stewart Jolley: There are three proposed ordinances before the Council (to set Public Hearings):

1. Ordinance regulating side set-backs & frontages on older parcels of land in Town. This would allow non-conforming parcels to develop with less frontage, less side set-backs and perhaps less area of the parcel (80% of current zoning or near-by lots). The parcel cannot be an established lot in a prior subdivision (not a lot-split). Derelict parcels would be eliminated.

Cindi Ellis: expressed her concern that this would result in higher density and a loss of the spaciousness that people desired when they moved to Elk Ridge.

ELK RIDGE TOWN COUNCIL MEETING - 7-18-00, CONT.

2. Ordinance amending the General Plan to describe Planned Unit Developments (PUD's)

3. Ordinance regulating PUD requirements.

A) Multi-family units would be allowed in PUD's

B) Addresses density issues (can earn up to 25% density bonus above what would ordinarily be allowed)

C) There would have to be a minimum of 10% open space left

Advantages:

Alleviate some maintenance costs to roads & infrastructure by allowing clustering.

Would provide a variety of housing costs for Elk Ridge

Neighborhood commercial would be allowed (added tax base)

Process of approval:

Proposals would come before the Planning Commission and then before the Town Council.

Discussion:

Questions on the scale of awarding bonus points. Perhaps it was written up incorrectly in the ordinance. Stewart Jolley to check on this prior to the public hearing.

Cindi Ellis: Why allow lighting in PUD's if Elk Ridge citizens do not want street lights in Elk Ridge? (Perhaps theme lighting would be desirable in a PUD...it does not refer to street lights.) Mrs. Ellis cautioned that care must be taken in approving any lighting which would interfere with the general lifestyle of current residents.

Proposed Developments:

1. Saunders: Loafer Canyon Rd.

(Hoping to transfer developments rights to their property)

2. Wooten: North of Salem Hills Dr. and Park Dr.

Going through process

Any proposed developments can go through the process; however, will receive no final approval due to water.

APPROVED
LOTS &
BUILDING
PERMIT
REPORT

Ernestine Folks: There were 6 new building permits in June, no new developments...total of 465 homes & 202 vacant lots.
The lots in Loafer Ridge Subdivision will have to be removed from the numbers on septic tanks and put them on the sewer system, as well as the other lots on Loafer Canyon Rd. as they connect onto the sewer. (Correct Page 3: total # of approved lots)

CODE
VIOLATIONS

Ernestine Folks: Reported:

She sent 5 cases to Attorney to have letters sent out to violators.

There was another complaint on weeds on vacant lots.

Zone Administrator is only over Zoning Violations.

These are violations of the Nuisance Ordinance.

ELK RIDGE TOWN COUNCIL MEETING - 7-18-00, CONT.

According to the new Ordinance, the letter from the Town would be eliminated. The first letter would come from the attorney.

Cindi Ellis: Feels that a letter or contact should come from the Town...then the attorney could be involved after non-compliance.

Mayor: Wants the ordinance followed.

Weeds: It is the property owner's responsibility to clear 10 ft. In from the edge of the road right of way. It is the Town's responsibility to clear the right of way; though it is usually the property owner that does it. Vacant lots should be cleared by the property owners.

If the attorney sends out the first letter, it will cost the Town money.

The Mayor agreed that the current policy of a warning letter or contact could come from the Town; then, after the 14 days, if the person is still in violation of the law, a letter could go out from the Town's attorney.

NUISANCE
ORDINANCE

*(Return to the regular Town Council agenda items)

Ernestine Folks: Noticed a discrepancy in the section on duties of the Nuisance Inspector the Ordinance also discusses the notice procedure. Then there is a separate section concerned with notice to property owners. This should be corrected.

Mayor: Suggested tabling the proposed ordinance for corrections. It will be on the next Town Council Meeting agenda.

FAIRWAY
HEIGHTS,
PLAT B

Mayor: (As discussed in the Work Session)

The Mayor will clarify the issues with Greg Magleby at LEI Engineering. He will also speak to Mr. Darling. Mr. Darling will call LEI and request an inspection.

DEPUTY TOWN
CLERK

The position needs to have official Council approval at 40 hr/week

MOTION WAS MADE BY GARY BOWEN AND SECONDED BY CINDI ELLIS TO APPROVE THE POSITION OF DEPUTY TOWN CLERK AS A 40 HOUR/WEEK POSITION.

VOTE: YES (3) NO (0) ABSENT (2) MICHAEL MOTKO & KENT ANDERSON

A one page newsletter is part of the duties of the Deputy Town Clerk. The Mayor is to remind the Deputy Clerk of this duty.

RESOLUTION/
COMPENSATION
OF TOWN
EMPLOYEES

The increases include 3% Cost of Living Adjustment (COLA) & an additional 3% across the board for all employees, except for the Town Clerk, which would be a little over 9%. Currently the Town Clerk is earning less than the bottom of the wage scale. This was previously approved by the Council. The Mayor is proposing 3% COLA AND 4% merit increase, except for Public Works Superintendent, at 3% COLA and 5% increase. The increase proposal is due to the General Fund balance excess.

Cindi Ellis: Suggested moving to Closed Session to discuss personnel issues.

ELK RIDGE TOWN COUNCIL MEETING - 7-18-00, CONT.

(A majority vote would be necessary to move to Closed Session. The Mayor would prefer to have all Councilmembers present to discuss this.)

Payroll checks need to be cut prior to the next Council meeting, so the issues need to be decided.

MOTION WAS MADE BY CINDI ELLIS AND SECONDED BY GARY BOWEN TO MOVE TO CLOSED SESSION

VOTE: YES (3) NO (0) ABSENT (2) MICHAEL MOTKO & KENT ANDERSON

TOWN COUNCIL CLOSED SESSION

ROLL CALL

Mayor Ingram, *Town Council*: Cindi Ellis & Gary Bowen (Absent: Kent Anderson & Michael Motko)

Discussion of Personnel

*Vote on Resolution at the end of the Meeting.

REGULAR TOWN COUNCIL AGENDA ITEMS

GARBAGE
COLLECTION

Gary Bowen: Councilmember Bowen is confident that Garbage collection will be with Payson City by July 1, 2000. The Council will be kept informed. If possible, a contract will come to the Elk Ridge Town Council by the next Council meeting.

SET PUBLIC
HEARINGS

MOTION WAS MADE BY CINDI ELLIS AND SECONDED BY GARY BOWEN TO SET A PUBLIC HEARING FOR THE ORDINANCE AMENDING THE ELK RIDGE ZONING ORDINANCE REGULATING SIDE SET-BACKS & MINIMUM FRONTAGE REGULATIONS IN THE R-1-15,000 ZONE & IN THE R-1-20,000 ZONE (AMENDING SECTION 10-3-3, SUPPLEMENTARY REGULATIONS WITHIN ZONES, OF THE ZONING ORDINANCE, CREATING SECTION 10-3-3.30, DEALING WITH ZONE DEVELOPMENT STANDARDS EXCEPTIONS) ON 8-8-00 @ 6:00 PM
VOTE: YES (3) NO (0) ABSENT (2) MICHAEL MOTKO & KENT ANDERSON

MOTION WAS MADE BY CINDI ELLIS AND SECONDED BY GARY BOWEN TO SET A PUBLIC HEARING FOR AN ORDINANCE AMENDING THE ELK RIDGE GENERAL PLAN, LAND USE ELEMENT TO DESCRIBE PLANNED UNIT DEVELOPMENTS (PUD's) TO BE HELD ON 8-8-00 @ 6:15 PM

VOTE: YES (3) NO (0) ABSENT (2) MICHAEL MOTKO & KENT ANDERSON

MOTION WAS MADE BY CINDI ELLIS AND SECONDED BY GARY BOWEN TO SET A PUBLIC HEARING FOR AN ORDINANCE REGULATING PLANNED UNIT DEVELOPMENTS REQUIREMENTS FOR 8-8-00 @ 6:30 PM

VOTE: YES (3) NO (0) ABSENT (2) MICHAEL MOTKO & KENT ANDERSON

ELK RIDGE TOWN COUNCIL MEETING - 7-18-00, CONT.

EXPENDITURES

General:

1. One of the Fire Dept. bay doors needs to be repaired. Chief Waite ran into the bottom of the door while pulling one of the trucks out.

The lower 2 panels need to be replaced. Chief Waite asked if all three doors could have insulation put on them and openers on two of them (one already has an opener on it). Approximate cost (2 bids) for all of the requested work is under \$2,000. This was the lowest bid.

The Fire Dept. has contributed about \$1,200 to the Capital Projects Fund...Town Hall /Fire Station...

MOTION WAS MADE BY GARY BOWEN AND SECONDED BY MAYOR INGRAM TO APPROVE UP TO \$2,000.00 TO REPAIR ONE DOOR, INSULATE ALL THREE DOORS AND INSTALL OPENERS ON TWO OF THE DOORS

VOTE: YES (3) NO (0) ABSENT (2) MICHAEL MOTKO & KENT ANDERSON

2. Cindi Ellis: During the Town Celebration for the 4th of July, three tents were rented and put up for the Celebration. The wind twisted them and the damage amounted to \$292.00. Councilmember Ellis will try to cover the cost from the prior year balance in the 4th of July fund.

3. Mayor Ingram: Proposes striping Park Drive from the entrance to Elk Ridge on Goosenest by Ron Moody's home, all the way to Loafer Canyon Rd., then north to the edge of Loafer Ridge Subdivision.

The cost estimate would be about \$3,000 to \$3,500.

This is a safety issue, to keep drivers on the right side of the road. There may be liability to the Town if not done.

Gary Bowen: If the road were striped in August, once the plow hits the chip and seal on that road in the winter, would there be anything left of the stripe? Perhaps it should be done in the Spring.

The issue was tabled. It is to be on the next Town Council agenda.

MINUTES

Town Council Meeting on 5-9-00:

MOTION WAS MADE BY CINDI ELLIS AND SECONDED BY GARY BOWEN TO APPROVE THE TOWN COUNCIL MINUTES OF 5-9-00, WITH CORRECTIONS: TO THE ROLL (ADD KENT ANDERSON);

PG.2; PARA.2: CHANGE DATE TO OCTOBER, 1999 (NOT 10);

PG. 6: MOTION TO APPROVE AUDIT PROPOSAL: ADD JUNE 30, 2000; AND TYPOGRAPHICAL ERRORS

VOTE: YES (3) NO (0) ABSENT (2) MICHAEL MOTKO & KENT ANDERSON

ELK RIDGE TOWN COUNCIL MEETING - 7-18-00, CONT.

5-23-00:

MOTION WAS MADE BY CINDI ELLIS AND SECONDED BY GARY BOWEN TO APPROVE THE TOWN COUNCIL MINUTES OF 5-23-00 AS WRITTEN, WITH CORRECTIONS TO TYPOGRAPHICAL ERRORS
VOTE: YES (3) NO (0) ABSENT (2) MICHAEL MOTKO & KENT ANDERSON

6-19-00:

MOTION WAS MADE BY CINDI ELLIS AND SECONDED BY GARY BOWEN TO APPROVE THE TOWN COUNCIL MINUTES OF 6-19-00 AS WRITTEN, WITH CORRECTION TO MOTION TO ADJOURN...
VOTE: YES (4) (NOT 5)
VOTE: YES (3) NO (0) ABSENT (2) MICHAEL MOTKO & KENT ANDERSON

RESOLUTION/
COMPENSATION
OF TOWN
EMPLOYEES

MOTION WAS MADE BY GARY BOWEN AND SECONDED BY CINDI ELLIS TO ADOPT THE RESOLUTION PROVIDING FOR THE COMPENSATION OF ELECTED AND STATUTORY OFFICERS OF THE TOWN OF ELK RIDGE, UTAH, WITH THE POSITION OF DEPUTY TOWN CLERK AT THE WAGE OF \$9.71/HOUR (7% INCREASE)
VOTE: YES (3) NO (0) ABSENT (2) MICHAEL MOTKO & KENT ANDERSON

ADJOURNMENT

MOTION WAS MADE BY MAYOR INGRAM AND SECONDED BY CINDI ELLIS TO ADJOURN THE MEETING
VOTE: YES (3) NO (0) ABSENT (2) MICHAEL MOTKO & KENT ANDERSON


TOWN CLERK

AMENDED NOTICE & AGENDA

Notice is hereby given that the Town Council of Elk Ridge will hold a regular Town Council Meeting on Tuesday, August 8, 2000, at 7:00 PM; it will be preceded by three Public Hearings, the first, at 6:00 PM, is concerning an Ordinance amending the Elk Ridge Town Zoning Ordinance, Section 10-3-3, Supplementary Regulations within the Zones, Creating Section 10-3-3.30, dealing with Zone Development Standards Exceptions; The second Public Hearing, to be held at 6:15 PM, will be on a proposed Ordinance amending the General Plan of Elk Ridge, Utah, Land Use Element to Describe Planned Unit Developments (PUD's); The Third Public Hearing will be at 6:30 PM. It will be regarding a Proposed Ordinance Regulating Planned Unit Development Requirements. The Public Hearings will be followed by the Council Work Session at 6:45 PM. The meetings will be held at the Elk Ridge Town Hall, 80 E. Park Drive, Elk Ridge, Utah.

- 6:00 - PM **PUBLIC HEARING - ORDINANCE AMENDING THE ELK RIDGE TOWN ZONING ORDINANCE, SECTION 10-3-3, SUPPLEMENTARY REGULATIONS WITHIN THE ZONES, CREATING SECTION 10-3-3.30, DEALING WITH ZONE DEVELOPMENT STANDARDS EXCEPTIONS;**
- 6:15 - PM **PUBLIC HEARING - ORDINANCE AMENDING THE GENERAL PLAN OF ELK RIDGE, UTAH, LAND USE ELEMENT TO DESCRIBE PLANNED UNIT DEVELOPMENTS (PUD's)**
- 6:30 - PM **PUBLIC HEARING - ORDINANCE REGULATING PLANNED UNIT DEVELOPMENT REQUIREMENTS**
- 6:45 - PM **TOWN COUNCIL WORK SESSION**
Discussion/Cooperative Planning/Development Projects (Elk Ridge/Payson)
 Appoint Committee - Mayor
Infrastructure Development Fees - Mayor
Water Dept. Updates - Gary Bowen
Discussion/Joint Council & Planning Commission Meeting (8-10-00)
Approved Lots/Building Permits Report - Ernestine Folks
Ad Hoc Committee Report - Michael Motko
- 7:00 - PM **REGULAR COUNCIL MEETING AGENDA ITEMS:**
Invocation and Pledge of Allegiance
7:03 Approval of Agenda Time Frame
7:05 Mecham Annexation Petition/Re-Submission
7:15 Action on Public Hearing Ordinances:
 Ordinance/Zone Development Standards Exceptions
 Ordinance/Amend General Plan-Describe Planned Unit Development
 Ordinance/Regulating PUD Requirements
7:30 Nuisance Ordinance - Mayor
7:35 Circuit Rider Contract (Town Planner)
7:40 Parks Dept./Projects - Cindi Ellis

ELK RIDGE TOWN COUNCIL MEETING - 8-8-00, CONT.

- 7:45 Discussion of Staff Meeting/Council Input
- 7:55 Expenditures
 - General
 - Town Council Chairs
- 8:00 Approval of Minutes of Previous Meetings
- 8:05 Adjournment

*Handicap Access, Upon Request. (48 Hours Notice)

The times which appear on this agenda may be accelerated if time permits. All interested persons are invited to attend this meeting.

Dated this 4th Day of August, 2000.



Town Clerk

CERTIFICATION

I, the undersigned, duly appointed and acting Town Clerk for the municipality of Elk Ridge, hereby certify that a copy of the foregoing Notice of Agenda was faxed to the Payson Chronicle, 145 E Utah Ave, Payson, Utah, and mailed to each member of the Governing Body on August 4, 2000.



Town Clerk

**ELK RIDGE
TOWN COUNCIL MEETING
August 8, 2000**

**TIME & PLACE
OF MEETING**

The regular Meeting of the Elk Ridge Town Council was held on Tuesday, August 8, 2000, at 7:00 PM; it was preceded by the Council Work Session at 6:45 PM. There were also three Public Hearings: the first, at 6:00 PM, was concerned with an Ordinance amending the Elk Ridge Town Zoning Ordinance, Section 10-3-3, supplementary regulations within the Zones, creating section 10-3-3.34, dealing with Zone Developments Standards Exceptions; the second Public Hearing, held at 6:15 PM, was about a proposed Ordinance amending the General Plan of Elk Ridge, Utah, Land Use Element to Describe Planned Unit Developments (PUD's); the third Public Hearing, at 6:30 PM, was on a proposed Ordinance Regulating Planned Unit Development Requirements. The meetings were held at the Elk Ridge Town Hall, 80 E. Park Drive, Elk Ridge, Utah.

Notice of time, place and Agenda of these meetings was provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to each member of the Governing Body by mailing a copy to each on August 4, 2000.

6:00 PM

**PUBLIC HEARING/ORDINANCE-DEVELOPMENT STANDARDS
EXCEPTIONS**

ROLL CALL

Mayor: Cregg Ingram; *Town Council:* Gary Bowen (Mayor Pro tem), Cindi Ellis, Kent Anderson (*Absent:* Michael Motko); *Planning Commission:* Stewart Jolley; *Administrative Assistant:* Ernestine Folks; and *Town Clerk:* Janice H. Davis

MOTION WAS MADE BY MAYOR INGRAM AND SECONDED BY GARY BOWEN TO OPEN THE PUBLIC HEARING ON AN ORDINANCE AMENDING THE ELK RIDGE TOWN ZONING ORDINANCE, SECTION 10-3-3, SUPPLEMENTARY REGULATIONS WITHIN ZONES, OF THE ZONING ORDINANCE CREATING SECTION 10-3-3.34 DEALING WITH ZONE DEVELOPMENT STANDARDS EXCEPTIONS, PROVIDING FOR CODIFICATION, INCLUSION IN CODE, AND SCRIVENER'S ERRORS, PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE
VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

This Ordinance would allow undeveloped parcels listed by metes & bounds to be developed with less than the current minimum requirement for set-backs, frontage and total lot area.

Cindi Ellis: Councilmember Ellis has definite concerns about allowing lots smaller in size than the current minimum of 1/3 acre ft. She has been to LEI Engineering to determine how much land in Town is listed by metes and bounds. She discovered that there is a lot of property in Elk Ridge

ELK RIDGE TOWN COUNCIL PUBLIC HEARINGS - 8-8-00, CONT.

still listed as metes and bounds. She suggested taking the proposed developments on a case-by-case basis. She agrees with the concept of in-fill ; but, does not feel that blanketing the affected Zones with the possibility of smaller lots is advisable. Would smaller lots allow smaller homes than the required size? (No.)

Stewart Jolley: Each subdivision under this ordinance only allows up to 2 lots. There is nothing in the current Ordinance which allows these parcels to be developed. If the ordinance does not preserve the neighborhood, then don't approve it.

Kent Anderson: What is the definition of preserving the neighborhood ?

Mayor: I would not want someone to come in and build a house that diminishes my property value...that would not be preserving the neighborhood .

Kent Anderson: Feels that a home would be better for the neighborhood than a vacant piece of ground. This ordinance just provides a vehicle to be able to deal with these parcels.

MOTION WAS MADE BY GARY BOWEN AND SECONDED BY CINDI ELLIS TO CLOSE THE PUBLIC HEARING ON DEVELOPMENT STANDARDS EXCEPTIONS

VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

6:15 PM

PUBLIC HEARING/AMENDING GENERAL PLAN & PUD's

ROLL CALL

Mayor: Cregg Ingram; *Town Council*: Gary Bowen (Mayor Pro tem), Cindi Ellis, Kent Anderson (*Absent*: Michael Motko); *Planning Commission*: Stewart Jolley; *Administrative Assistant*: Ernestine Folks; and *Town Clerk*: Janice H. Davis

MOTION WAS MADE BY GARY BOWEN AND SECONDED BY CINDI ELLIS TO OPEN THE PUBLIC HEARING ON A PROPOSED ORDINANCE AMENDING THE GENERAL PLAN OF ELK RIDGE TOWN, UTAH, AMENDING THE LAND USE SECTION TO DESCRIBE PLANNED UNIT DEVELOPMENTS, AND TO PROVIDE AN EFFECTIVE DATE.

VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

Stewart Jolley: Currently, the General Plan does not allow for Planned Unit Developments (PUD's). This ordinance allows for PUD's. If the Town is going to meet the needs of future growth, there must be provisions to allow for the growth.

No further comments.

MOTION WAS MADE BY GARY BOWEN AND SECONDED BY CINDI ELLIS TO CLOSE THE PUBLIC HEARING ON AMENDING THE GENERAL PLAN & PUD's

VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

Mayor: Gregg Ingram; *Town Council:* Gary Bowen (Mayor Pro tem), Cindi Ellis, Kent Anderson, Michael Motko; *Planning Commission:* Stewart Jolley; *Administrative Assistant:* Ernestine Folks; and *Town Clerk:* Janice H. Davis

VOTE: YES (4) NO (0) ABSENT FROM VOTE 1)

VOTE: YES (5) NO (0)

**ELK RIDGE
TOWN COUNCIL MEETING
August 8, 2000**

**TIME & PLACE
OF MEETING**

The regular Meeting of the Elk Ridge Town Council was held on Tuesday, August 8, 2000, at 7:00 PM; it was preceded by the Council Work Session at 6:45 PM. There were also three Public Hearings: the first, at 6:00 PM, was concerned with an Ordinance amending the Elk Ridge Town Zoning Ordinance, Section 10-3-3, supplementary regulations within the Zones, creating section 10-3-3.34, dealing with Zone Developments Standards Exceptions; the second Public Hearing, held at 6:15 PM, was about a proposed Ordinance amending the General Plan of Elk Ridge, Utah, Land Use Element to Describe Planned Unit Developments (PUD's); the third Public Hearing, at 6:30 PM, was on a proposed Ordinance Regulating Planned Unit Development Requirements. The meetings were held at the Elk Ridge Town Hall, 80 E. Park Drive, Elk Ridge, Utah.

Notice of time, place and Agenda of these meetings was provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to each member of the Governing Body by mailing a copy to each on August 4, 2000.

TOWN COUNCIL WORK SESSION

ROLL CALL

Mayor: Cregg Ingram; Town Council: Gary Bowen (Mayor Pro tem), Cindi Ellis, Kent Anderson, Michael Motko; Planning Commission: Stewart Jolley; Administrative Assistant: Ernestine Folks; and Town Clerk: Janice H. Davis

**COOPERATIVE
PLANNING/
DEVELOPMENT-
ELK RIDGE &
PAYSON CITY**

Mayor: Andy Hall (Payson City Manager) contacted Mayor Ingram to talk about some of the negotiating that Gary Bowen has been doing with Payson City. It has been a topic of discussion at their City Council meetings. Mr. Hall and Mayor Ingram went to lunch to discuss some of the projects. He proposed appointing a committee with members of both municipalities on it, to talk about some joint efforts.

1. Water tank: Payson needs to install a water tank to service the Golf Course with fire protection. The minimum required is 1/4 million gallon tank. The Mayor proposed a million gal. tank, with Payson City using 1/2 and Elk Ridge using 1/2.

Water source options would be reviewed (springs, water in Payson Canyon).

2. Payson is also interested in improving the RV park at the Golf Course. They need sewer. Would there be a possibility of connecting onto Elk Ridge's sewer line?

3. Garbage collection: the proposals have to go through both Councils.

The Mayor will appoint a committee for Elk Ridge:

(The Mayor, Kent Haskell and one other Town Council member will form Elk Ridge's committee. Payson's committee has been appointed.)

ELK RIDGE TOWN COUNCIL WORK SESSION - 8-8-00, CONT.

INFRASTRUCTURE DEVELOPMENT FEES The Mayor submitted a draft of a resolution setting Infrastructure Development Fees to the members of the Council. It was adapted from a resolution that Santaquin City has in effect. Spanish Fork City has a similar resolution. These fees would be collected by the Town at the time the development maps are submitted.

The developer would pay an inspection fee of 7% of the total bond for the project. After completion of the project, and at the time of final bond release, any funds in excess of the actual costs of inspections would be refunded to the developer. If the actual inspection fees for a project exceed the 7% assessment, the developer would be responsible for the actual costs, and would reimburse the Town for the excess amount. These fees may be collected through the bond, by lien, or by direct payment from the developer to the Town. After a meeting with the Town Engineers, the Town Planner will review the proposed resolution.

Cindi Ellis: Noted that the document reads, the **actual costs** of inspection by the contributor/developer shall be refunded. She suggested that the statement be clarified by adding, any excess between the bond amount and the actual cost of inspections should be refunded. The Mayor agreed that the statement needs clarification.

WATER DEPT. UPDATES

Gary Bowen:

1. The tanks and wells in Town are functioning fine. Even with the hot weather, there have been no water restrictions in Town yet. The pump is pulled out of the well on Oak Lane; it is burned out. The well needs to be cameraed to determine what size pump would be best.

2. Loafer Canyon Rd./Pressure Reducing Valve (PRV):

There have been complaints about lower water pressure since a PRV was installed. It is a State requirement that the pressure cannot be over 100psi anywhere in Town. The lowest pressure on Loafer Canyon Rd. is 56 psi (27 psi is the minimum that has to be maintained). The residents are used to about 130 psi, which is too high. The placement of the PRV is correct and the residents will have to adjust to the lower pressure.

3. Environmental Protection Agency (EPA) will take over the water system by the year 2002. Councilmember Bowen expressed concern that there is a big difference between actual use and the water that is metered. There needs to be a plan in place to repair the leaking lines. It will be costly and will take a while to complete; but, the plan needs to be put in place and implemented. He also questions the correlation between the figure of 1.3 acre ft. of water right and the amount of water actually used. If the Town doesn't have the rights to backup the usage, the EPA will require the rights to match the use. The Town may need to acquire more rights owned by the Town.

Stewart Jolley: Asked if the Town is pumping more water than we have rights.

Gary Bowen: Linda Cooper is currently putting the figures together.

ELK RIDGE TOWN COUNCIL WORK SESSION - 8-8-00, CONT.

APPROVED LOTS
& BUILDING
PERMITS
REPORT

Ernestine Folks: There will be 12 more connections onto the sewer trunk line due to the added lots in Loafer Canyon and 12 septic tanks removed. Two new building permits were issued in the month of July.

AD HOC
COMMITTEE
REPORT

Michael Motko: The report will be sent out to the Committee members for their feed-back. It should be ready to present to the Town Council at the next Council Meeting.

**ELK RIDGE
TOWN COUNCIL MEETING
August 8, 2000**

TIME & PLACE
OF MEETING

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Notice of time, place and Agenda of these meetings was provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to each member of the Governing Body by mailing a copy to each on August 4, 2000.

ROLL CALL

Mayor: Cregg Ingram; Town Council: Gary Bowen (Mayor Pro tem), Cindi Ellis, Kent Anderson, Michael Motko; Planning Commission: Stewart Jolley; Administrative Assistant: Ernestine Folks; Public: JoAnn Bigler; and Town Clerk: Janice H. Davis

REGULAR TOWN COUNCIL MEETING AGENDA ITEMS:

INVOCATION
& PLEDGE OF
ALLEGIANCE

Invocation was offered by Kent Anderson.

AGENDA TIME
FRAME

MOTION WAS MADE BY MAYOR INGRAM AND SECONDED BY CINDI ELLIS TO APPROVE THE AGENDA TIME FRAME BY ADJUSTING THE TIME BY 20 MINUTES.

VOTE: YES (5)

NO (0)

ELK RIDGE TOWN COUNCIL MEETING - 8-8-00, CONT.

MECHAM
ANNEXATION

The Petition was not reviewed by the County within the 30 day time period wherein the proposed Annexation needs to be certified. After speaking to the Town Attorney, the Town Clerk did not certify the Annexation Petition due to peninsulas still being left in the land subject to annexation. After the rejection notice had been sent out, the Town received a fax from the County Engineering office that they had passed the proposed plat as meeting the Code requirements. When contacted for the reason, they revealed a part of the Code not included in the section for Annexations. Section 10-1-104 (6) defines peninsulas in an unincorporated area as: an area surrounded on more than ½ of its boundary distance, but not completely, by incorporated territory and situated so that the length of a line drawn across the unincorporated area from an incorporated area to an incorporated area on the opposite side shall be less than 25% of the total aggregate boundaries of the unincorporated area. On this basis, the County felt that the Plat meets the criteria for certification. The Town Attorney, John Fueston, suggested waiving the 30 day certification period and that the Council could move the Petition directly to the publication phase of the annexation process. **MOTION WAS MADE BY MICHAEL MOTKO AND SECONDED BY CINDI ELLIS TO ACCEPT THE PETITION FOR THE PROPOSED MECHAM ANNEXATION, AS AMENDED; TO WAIVE THE 30 DAY CERTIFICATION TIME PERIOD AND, AFTER CERTIFICATION BY THE TOWN CLERK, MOVE THE PETITION DIRECTLY TO THE PUBLICATION PHASE OF THE ANNEXATION PROCESS**

VOTE: YES (5)

NO (0)

ACTION ON
PUBLIC HEARING
ORDINANCES

1. Ordinance/Zone Development Standards Exceptions:

MOTION WAS MADE BY GARY BOWEN AND SECONDED BY CINDI ELLIS TO ADOPT THE ORDINANCE AMENDING SECTION 10-3-3, SUPPLEMENTARY REGULATIONS WITHIN ZONES, OF THE ZONING ORDINANCE, CREATING SECTION 10-3-3.34, DEALING WITH ZONE DEVELOPMENT STANDARDS EXCEPTIONS, PROVIDING FOR CODIFICATION, INCLUSION IN CODE AND SCRIVENER'S ERRORS, PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE

Discussion:

Gary Bowen: Gave a brief explanation for Councilmember Michael Motko (who was not present for the prior discussion in the Work Session). Currently, there is no system in place to allow the development of non-conforming parcels, listed by metes and bounds. This Ordinance would allow changes in the minimum requirements for set-backs, frontage and lot area. The minimum requirement for housing remains the same.

Cindi Ellis: Once again expressed her concern that the intent of the current zoning would be jeopardized by allowing smaller lots.

VOTE: YES (3)

NO (2) CINDI ELLIS & KENT ANDERSON

ELK RIDGE TOWN COUNCIL MEETING - 8-8-00, CONT.

2. Ordinance/Amending the General Plan - Planned Unit Developments

Currently the General Plan does not allow for Planned Unit Developments (PUD's). This Ordinance would allow PUD's.

MOTION WAS MADE BY GARY BOWEN AND SECONDED BY CINDI ELLIS TO ADOPT AN ORDINANCE AMENDING THE GENERAL PLAN OF ELK RIDGE TOWN, UTAH, AMENDING THE LAND USE SECTION TO DESCRIBE PLANNED UNIT DEVELOPMENTS AND PROVIDE AN EFFECTIVE DATE

VOTE: YES (5)

NO (0)

2. Ordinance/Amending Zoning Ordinance, Regulating Planned Unit Developments:

MOTION WAS MADE BY GARY BOWEN AND SECONDED BY CINDI ELLIS TO ADOPT AN ORDINANCE AMENDING THE ELK RIDGE ZONING ORDINANCE, REGULATING PLANNED UNIT DEVELOPMENTS, PROVIDING FOR CODIFICATION, INCLUSION IN CODE, AND SCRIVENER'S ERRORS, PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE

VOTE: YES (5)

NO (0)

**NUISANCE
ORDINANCE**

Mayor Ingram: The document needs clarification. There is also no repealing section. It will go to the Town Planner for review before it comes back to the Council.

**CIRCUIT RIDER
CONTRACT**

The position of Town Planner, currently filled by Andrew Jackson, actually is a circuit rider type of arrangement through Mountainland Association of Governments (MAG). The duties of this position will be further discussed at a special meeting. The contract for the current year needs to be approved.

MOTION WAS MADE BY MAYOR INGRAM AND SECONDED BY MICHAEL MOTKO TO APPROVE THE CONTRACT WITH MOUNTAINLANDS ASSOCIATION OF GOVERNMENTS FOR A CIRCUIT RIDER TOWN PLANNER

VOTE: YES (4)

NO (1) GARY BOWEN

*The concern of Councilmember Bowen is that he feels the Town had a better situation prior to the current arrangement. Nothing is better. The idea of change was to improve the services. The Town's needs may be too great to be met by a part-time Planner.

PARKS DEPT.

Cindi Ellis: The subject of lights for the Town flag has been pending for some time. After the lights are arranged, Councilmember Ellis requests that the Public Works Superintendent be directed to dig trenches and holes for the electrical lines. He is kept so busy in the Water Dept. that he has no time for this job. Councilmember Bowen will direct him to do this.

STAFF MEETING

EXPENDITURES

- NO (0)

- NO (0)

MINUTES

- NO (0)

ADJOURNMENT

NO (0)

159

AMENDED NOTICE & AGENDA

Notice is hereby given that the Town Council of Elk Ridge, Utah, will hold a Special Joint Town Council/Planning Commission Meeting on Thursday, August 10, 2000, at 6:00 PM; The meeting will be held at the Elk Ridge Town Hall, 80 E. Park Dr., Elk Ridge, Utah.

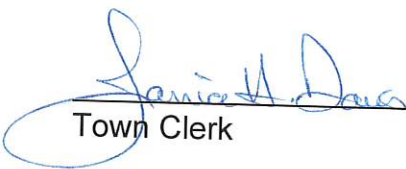
6:00 PM - **TOWN COUNCIL/PLANNING COMMISSION MEETING AGENDA ITEMS:**

- 6:00 Town Planner/Administrative Assistant Positions
- 6:15 LEI Consulting Engineers/Present Procedures for Services to Town
& Expectations of Town Co-operation
- 7:00 Clarification of Future Planning (example: Storm Drainage, Sewer, Water
Development) & Projected Expenses to the Town for Services
- 7:45 7% Infrastructure Inspection Fee
- 8:00 Set Three Public Hearings Amending the Zoning Ordinance
- 8:05 Adjournment

*Handicap Access, Upon Request (48 Hours Notice)

The times which appear on this amended agenda may be accelerated, if time permits. All interested persons are invited to attend this meeting.

Dated this 8th day of August, 2000.


Town Clerk

CERTIFICATION

I, the undersigned, duly appointed and acting Town Clerk for the Municipality of Elk Ridge, Utah, hereby certify that a copy of the foregoing Amended Notice of Agenda was faxed to the Payson Chronicle, 145 E Utah Ave., Payson, Utah, and delivered to each member of the Governing Body on August 8, 2000.


Town Clerk

**ELK RIDGE
TOWN COUNCIL MEETING
August 10, 2000**

**TIME & PLACE
MEETING**

A Special Joint Town Council/Planning Commission Meeting was held on Thursday, August 10, 2000, at 6:00 PM; The meetings were held at the Elk Ridge Town Hall, 80 E. Park Drive, Elk Ridge, Utah. Notice of time, place and Agenda of this meeting was faxed to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and provided to each member of the Governing Body by mailing a copy to each on August 4, 2000.

ROLL CALL

Mayor: Cregg Ingram; *Town Council:* Gary Bowen (Mayor Pro tem), Cindi Ellis (*Absent:* Michael Motko, Kent Anderson); *Planning Commission:* Stewart Jolley, Joyce Prather, Bruce Lindow; *Administrative Assistant:* Ernestine Folks; *LEI Engineering:* Greg Magleby, Jesse Conway, Ernie Thorton, Corbet Stephens, Brian Gabler; *Town Planner:* Andrew Jackson & *Town Clerk:* Janice H. Davis

TOWN PLANNER

Mayor Ingram: Passed out position descriptions of the Town Planner and the Administrative Assistant.

The Town needs a full-time Planner; but, the Town can only afford a part-time Planner. There seems to be an on-going problem of understanding exactly what a part-time planner should be doing for the Town.

The previous Administration created the position of Plan Coordinator to meet with developers and collect the necessary documentation for subdivision plat approval. It was felt by the present Administration that those duties best fit those of the Town Planner. The Town switched to the Circuit Rider concept and entered into an agreement with Mountainlands Association of Governments.

It needs to be determined what the Town's needs are, as far as having a Planner when we are only paying about 1/5 of a person's time...one day a week. Given the limited time per week, how best can we utilize the people and positions available now?

The Council feels a Planner should:

1. Be the primary contact person/decision-maker for planning issues for the Town, principally development, as it occurs (about 70% of the Planner's time would be spent in this capacity). This would include making check lists for developers to follow through the subdivision process.

A. Administrative Assist. would assist where needed and as directed; this would not be her/his main job.

2. All correspondence regarding planning/development issues would go through Planner.

3. Assistance on creating and maintaining the Town ordinances is needed, on a secondary level, after the development process.

The Mayor would like to have feed-back from those present at the meeting as to their opinions as to the role of a part-time Planner.

ELK RIDGE TOWN COUNCIL SPECIAL MEETING - 8-10-00, CONT.

How much of a work-load can the Town expect of a planner serving the Town 1/5 of his/her time?

Gary Bowen: Neither the Planner nor the Engineers can operate at the speed the developers want things to be done.

LEI will be doing Zoning enforcement. The Building Inspector will also be the Zoning Administrator.

The job description for the Administrative needs to change from, Zoning Ordinance Enforcement to Nuisance Abatement Officer.

Jesse Conway: Developers in other areas expect longer review times and more realistic expectations of the time it takes to develop.

Stewart Jolley: It is important to set proper expectations for everyone, including the Planner. Can he handle what has been suggested in the limited time he has for Elk Ridge?

Andrew Jackson: Suggested a calendar of development time lines.

He can be reached by phone any week-day; however, if people want to meet with him, they have to wait until Thursdays, when he is at Elk Ridge.

Mayor: Even if the amount of time spent on Elk Ridge could increase, the Town would have to be able to afford the increase.

Greg Magleby: If a two week cycle for plans to be reviewed is not feasible with the Planner, then it may have to be a month cycle.

Administrative Assistant: Job Description

Main Duties:

1. Nuisance Abatement Officer
2. Coordinating Tasks through Dept. Heads
3. Planning Assistant
4. Special projects, as assigned

LEI CONSULTING
ENGINEERS

Procedures for Services to Town:

LEI submitted a pamphlet to those present of a summary of their services and procedures involving the Town.

Jesse Conway: LEI's main job is to protect Elk Ridge.

1. Administration Items

A. Billing

Clarified policies:

- 1) Will bill on a regular basis (with cost breakdowns)

(Plan Checks should be paid by the developers)

- 2) Infrastructure Inspections: Percentage to be discussed

Retainer: Suggestion of a monthly retainer (perhaps \$1,000/month)

Stewart Jolley: Advised that developers should be paying for the Subdivision process; those fees should not be taken from the retainer.

B. Preparation of Documents

(Samples of documents such as a Conceptual Review Application were included in the pamphlet.)

ELK RIDGE TOWN COUNCIL SPECIAL MEETING - 9-10-00, CONT.

C. Agenda Items:

- 1) The Mayor suggested that prior to putting an item on an agenda, that it is clear who is the responsible party to pay for the engineering services.

2. Work Requested as Town Engineer

Requested by Town:

- A. Work Requested by Town
 - 1) Attendance at Town Council Meetings, Planning Commission Meetings & Technical Review (not for specific submitted projects)
Fee: Retainer Basis (Discuss)
- B. Consultation with Town Council, Planning Commission & Staff
Pertains to consultation meetings with Town officials
Fee: Retainer Basis (Discuss)
- C. Town Studies & Design Work (i.e. Sewer, Water, Storm Drainage, etc.)
Pertains to various studies that the Town may request from LEI
Fee: Would be done on a bid basis and be classified under a work release number. (sample of a Work Release Form was included in pamphlet)

Requested by Developers: (as Town Engineer)

- A. Conceptual Review
Fee: Billed out to developers
- B. Preliminary & Final Plat Submittal
(Forms included for procedure and fee schedule)
- C. Site Visits
Fee: Billed out to developers
- D. Attendance at Town Council Meeting, Planning Commission Meeting & Technical Review Meeting
(May be required for clarification & technical questions)
Fee: Billed out to developers

Requested by Developer: (as Infrastructure Inspector)

(Submittal forms included for procedure & fee schedule)

Requested by Contractor: (Building Inspector)

- 1) Building Inspection
- 2) Building Plan Check
- 3) Residential Site Plan Review
- 4) Excavation Permit Review
(Submittal forms included)

Requested by Individual or Town: (Zoning Administrator)

(Submittal forms included)

3. Estimated Needs 1 to 5 Year Plan

A. Water

- 1) Booster Pump (Lower Well)
- 2) Storage (location of a new tank)

Mayor: A plan needs to be in place so incoming developers know what to expect.

B. Sewer

- 1) Flow meter - shows there is a problem in Elk Ridge with infiltration. This needs to be pin-pointed and fixed; if fixed, this would increase capacity for future development.
- 2) Possibility of switching sewer collection from Salem to Payson.

C. Storm Drainage

Prior studies have been cost prohibitive. A plan must be in place that is feasible for Elk Ridge. Too much study is non-productive. Spot-problems need to be addressed.

D. Roads

There is a need to look at underlying problems prior to overlaying over existing problems.

Summary:

Systems in Town are at their designed life. These systems need to be replaced rather than repaired.

7%
INFRASTRUCTURE
INSPECTION FEE

Proposal: Developers would bond for 7% of the projected construction costs for a development...to cover LEI Engineering's monitoring of the installation of the subdivision improvements. If the actual costs of the inspections come in at less than the 7%, the excess would be refunded to the developer.

SET PUBLIC
HEARINGS

1. Ordinance: Regulating Assisted Living Centers
MOTION WAS MADE BY GARY BOWEN AND SECONDED BY MAYOR INGRAM TO SET A PUBLIC HEARING ON 9-12-00 AT 6:00 PM, ON AN ORDINANCE AMENDING SECTION 10-3-3, SUPPLEMENTARY REGULATIONS WITHIN ZONES, OF THE ELK RIDGE ZONING ORDINANCE, CREATING SECTION 10-3-3.32, REGULATING ASSISTED LIVING CENTERS, PROVIDING FOR CODIFICATION, INCLUSION IN CODE AND SCRIVENER'S ERRORS, PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE
VOTE: YES (3) NO (0) ABSENT (2) KENT ANDERSON & MICHAEL MOTKO

ELK RIDGE TOWN COUNCIL SPECIAL MEETING - 8-10-00, CONT.

2. Ordinance: Transfer of Development Rights

MOTION WAS MADE BY GARY BOWEN AND SECONDED BY CINDI ELLIS TO SET A PUBLIC HEARING ON 9-12-00 AT 6:15 PM, TO HEAR COMMENT ON AN ORDINANCE AMENDING THE ELK RIDGE, UTAH, ZONING ORDINANCE DEALING WITH THE TRANSFER OF DEVELOPMENT RIGHTS AND CREATING THE TRANSFER OF DEVELOPMENT RIGHTS OVERLAY ZONE, PROVIDING FOR CODIFICATION, INCLUSION IN CODE AND SCRIVENER'S ERRORS, PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE

VOTE: YES (3) NO (0) ABSENT (2) KENT ANDERSON & MICHAEL MOTKO

3. Ordinance: Surface Water Disposal

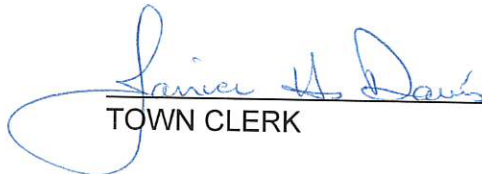
MOTION WAS MADE BY GARY BOWEN AND SECONDED BY CINDI ELLIS TO SET A PUBLIC HEARING ON 9-12-00 AT 6:30 PM, TO HEAR COMMENT ON AN ORDINANCE AMENDING SECTION 10-6-3.8 OF THE ZONING ORDINANCE AND SECTION 10-7-6.3 OF THE SUBDIVISION CODE AND CREATING SECTION 10-7-9 OF THE SUBDIVISION CODE OF ELK RIDGE, UTAH; DEALING WITH SURFACE WATER DISPOSAL, DESIGN CRITERIA AND ACCESS DESIGN, PROVIDING FOR CODIFICATION, INCLUSION IN CODE AND SCRIVENER'S ERRORS, PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE

VOTE: YES (3) NO (0) ABSENT (2) KENT ANDERSON & MICHAEL MOTKO

ADJOURNMENT

MOTION WAS MADE BY GARY BOWEN AND SECONDED BY MAYOR INGRAM TO ADJOURN THE MEETING.

VOTE: YES (3) NO (0) ABSENT (2) KENT ANDERSON & MICHAEL MOTKO


TOWN CLERK

AMENDED NOTICE & AGENDA

Notice is hereby given that the Town Council of Elk Ridge, Utah, will hold a Special Town Council Meeting on Tuesday, August 15, 2000, at 10:00 AM; The meeting will be held at the Elk Ridge Town Hall, 80 E. Park Dr., Elk Ridge, Utah.

10:00 AM - **SPECIAL TOWN COUNCIL MEETING AGENDA ITEMS:**
Staff Meeting (Councilmembers Invited)

*Handicap Access, Upon Request (48 Hours Notice)

The time which appears on this amended agenda may be accelerated, if time permits. All interested persons are invited to attend this meeting.

Dated this 14th day of August, 2000.



Town Clerk

CERTIFICATION

I, the undersigned, duly appointed and acting Town Clerk for the Municipality of Elk Ridge, Utah, hereby certify that a copy of the foregoing Amended Notice of Agenda was faxed to the Payson Chronicle, 145 E Utah Ave., Payson, Utah.



Town Clerk

**ELK RIDGE
TOWN COUNCIL MEETING
August 15, 2000**

**TIME & PLACE
MEETING**

A Special Town Council Meeting was held on Tuesday, August 15, 2000, at 10:00 AM; The meeting was held at the Elk Ridge Town Hall, 80 E. Park Drive, Elk Ridge, Utah.
Notice of time, place and Amended Notice of Agenda, of this meeting was faxed to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and provided to each member of the Governing Body on August 14, 2000.

ROLL CALL

Mayor: Cregg Ingram; *Town Council:* Gary Bowen (Mayor Pro tem), (Absent: Cindi Ellis, Michael Motko, Kent Anderson); *Staff Members:* Kent Haskell (*Public Works Superintendent*); Linda Cooper, Annebel Meredith, Lisa Ehlers & *Town Clerk:* Janice H. Davis

There was not a quorum for the meeting. The meeting took place without any action being taken on any of the discussion items.

STAFF MEETING

Discussion Only:

Mayor Ingram: Mayor Ingram handed out folders of job descriptions to those present for review. Any adjustments were to go back to the Mayor. Merit raises will be based on semi-annual interviews and whether expectations for the various positions are met. There will be performance evaluations for each of the staff members.
Evaluations will be compared to budget availability.

1. Clarifying Job Descriptions:

There was discussion among the staff members about their individual job descriptions.

2. Employee Policies:

All staff members should be part of running the office, in general (serving the public in the office, answering the phones, taking messages). All staff members should be on the monthly schedule.

Full-time employees should be at the office during regular office hours.

Part-time employees should have regular times to be in the office.

All office staff needs to do what is necessary for the new Auditors to get their job done in the least amount of time possible.

The proposed phone line system is becoming a must for the office to function at an effective level.

*Since there was not a quorum of Town Councilmembers present, there was no Motion to Adjourn.


TOWN CLERK

AMENDED NOTICE & AGENDA

Notice is hereby given that the Town Council of Elk Ridge will hold a regular Town Council Meeting on Tuesday, August 22, 2000 at 7:00 PM, preceded by the Town Council Work Session at 6:00 PM. There will also be a Town Council Closed Session at 6:00 PM. The meetings will be held at the Elk Ridge Town Hall, 80 E. Park Drive, Elk Ridge, Utah.

6:00 PM - **TOWN COUNCIL CLOSED SESSION**

Discussion of Personnel

6:30 PM - **TOWN COUNCIL WORK SESSION**

Loafer Canyon Road Project/Update - Gary Bowen
10" Water Main Extension/Salem Hills Dr. - Gary Bowen
Ad Hoc Committee Report - Michael Motko
Administration Update - Mayor Ingram
Fairway Heights, Plat B/Status of Improvements

7:00 P.M. - **REGULAR COUNCIL MEETING AGENDA ITEMS:**

Invocation and Pledge of Allegiance

7:02 Approval of Agenda Time Frame

7:05 Ad Hoc Committee Report to Planning Commission - Michael Motko

7:15 Oak Bluff Estates, Plats B & C/Durability Retainers

7:20 Planning Commission:

Set Public Hearings:

1. Proposed Ordinance Amending the Elk Ridge Subdivision Ordinance Regulating Preliminary Plans

2. Proposed Ordinance Amending the Elk Ridge Subdivision Ordinance Regulating Final Plats

Resolution Amending the Elk Ridge Construction Standards, Preliminary and Final Application Forms and Check Lists

7:30 Town Hall Flagpole

7:35 Telephone System/Town Hall

7:50 Expenditures:

General:

Road Repair Expense

7:55 Approval of Minutes of Previous Meetings

8:00 Approval of Resolution/Municipal Wastewater Planning Program

8:05 Adjournment

*Handicap Access, Upon Request. (48 Hours Notice)

The times which appear on this agenda may be accelerated if time permits. All interested persons are invited to attend this meeting.

Dated this 22nd Day of August, 2000.


Town Clerk

CERTIFICATION

I, the undersigned, duly appointed and acting Town Clerk for the municipality of Elk Ridge hereby certifies that a copy of the foregoing Amended Notice of Agenda was faxed to the Payson Chronicle, 145 E Utah Ave, Payson, Utah, and provided to each member of the Governing Body on August 22, 2000.



Town Clerk

**ELK RIDGE
TOWN COUNCIL MEETING
August 22, 2000**

TIME & PLACE MEETING A regular Elk Ridge Town Council Meeting was held on Tuesday, August 22, 2000, at 7:00 PM; The Town Council Meeting was preceded by the Council Work Session at 6:30 PM; There was also a Town Council Closed Session at 6:00 PM. The meetings were held at the Elk Ridge Town Hall, 80 E. Park Drive, Elk Ridge, Utah.

Notice of time, place and Agenda of this meeting was faxed to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and provided to each member of the Governing Body by mailing a copy to each on August 19, 2000. An Amended Notice of Agenda was faxed to the Payson Chronicle and provided to each member of the Town Council on August 21, 2000.

TOWN COUNCIL CLOSED SESSION

ROLL CALL Mayor Cregg Ingram, Town Council: Cindi Ellis, Kent Anderson, Gary Bowen (*Absent: Michael Motko*)

Discussion of Personnel

TOWN COUNCIL WORK SESSION

ROLL CALL Mayor: Cregg Ingram, Town Council: Cindi Ellis, Kent Anderson, Gary Bowen (*Absent: Michael Motko*); Public: Paul Meredith; and Town Clerk: Janice H. Davis

NON-AGENDA ITEM Paul Meredith: Visiting the Town Council to inform them that he is running for the State Legislature, District #67. He stated that he is a Democrat and is running against Darren Peterson, from Nephi.

1. He wants to represent the South Utah County municipalities. He spoke to the Council about their possible support in his campaign.

WATER DEPT. Depreciation: (as per recent Audit) The new Auditors spent quite a bit of this first year educating the staff and the Councilmembers about their firm's accounting practices and how best to upgrade the Town's financial reporting. The Enterprise Funds were discussed, particularly the area of depreciation. There are many assets still listed on the depreciation schedule which should have been taken off years ago. Another problem is that assets are being depreciated for too long a period of time. For example: In the Water Dept., the system has been on a 50 year depreciation schedule and the lines are wearing out after 20 to 25 years. To replace assets before they have depreciated is costly to the Town. Councilmember Bowen was asked to review the system and place more realistic depreciation times on the assets. He was also asked to indicate

ELK RIDGE TOWN COUNCIL WORK SESSION - 8-22-00, CONT.

which of the assets need to be removed from the list.

The result of these adjustments is that the Enterprise Funds will not be in good positions as far as bonding goes; the cash won't change. The Auditors also suggested that the Depreciation figure in both the Water Fund and the Sewer Fund be taken out of the Operating Expenses and placed in an account which does not run through the Budget.

1. In 10 years, the situation could correct itself, financially.

2. The water rights owned by the Town need to be re-evaluated.

FAIRWAY
HEIGHTS,
PLAT B

Status of Improvements: There are still improvements needing to be completed, as per Engineering Review from LEI Engineering. After the completion of these items on the list, LEI recommends that the Durability Retainer for Fairway Heights begin retroactively. Mr. Magleby is to contact Forrest Darling about the improvements and the Mayor will call LEI and follow-up on the issues. An update is to be on the next Town Council Agenda.

**ELK RIDGE
TOWN COUNCIL MEETING**

August 22, 2000

TIME & PLACE
MEETING

A regular Elk Ridge Town Council Meeting was held on Tuesday, August 22, 2000, at 7:00 PM; The Town Council Meeting was preceded by the Council Work Session at 6:30 PM; There was also a Town Council Closed Session at 6:00 PM. The meetings were held at the Elk Ridge Town Hall, 80 E. Park Drive, Elk Ridge, Utah.

Notice of time, place and Agenda of this meeting was faxed to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and provided to each member of the Governing Body by mailing a copy to each on August 19, 2000. An Amended Notice of Agenda was faxed to the Payson Chronicle and provided to each member of the Town Council on August 21, 2000.

ROLL CALL

Mayor: Cregg Ingram; *Town Council:* Gary Bowen (Mayor Pro tem), Cindi Ellis, Kent Anderson (*Absent:* Michael Motko); *Public:* Brent & Tammy Christensen, Wendy Jones (*Tri-Tel Communications*); & *Town Clerk:* Janice H. Davis

INVOCATION &
PLEDGE OF
ALLEGIANCE

The Invocation was offered by Cindi Ellis, followed by the Pledge of Allegiance.

AGENDA TIME
FRAME

MOTION WAS MADE BY MAYOR INGRAM AND SECONDED BY CINDI ELLIS TO APPROVE THE AGENDA TIME FRAME, ADJUSTING THE TIME FRAME BY 15 MINUTES AND ACCEPTING THE 8:00 PM ITEM AS PART OF THE AGENDA

VOTE: YES (4)

NO (0)

**ABSENT (1) MICHAEL
MOTKO**

ELK RIDGE TOWN COUNCIL MEETING - 8-22-00, CONT.

AD HOC
COMMITTEE

The report was not ready. Michael Motko was not present at the Meeting. He did indicate that the document would be ready to present to the Council by the 2nd meeting in September, 2000. It could be ready by the meeting on 9-12-00. The Mayor will speak with Councilmember Motko. It will be sent to the Planning Commission at that time.

OAK BLUFF
ESTATES,
PLATS B & C

LEI Engineering has inspected the Subdivision improvements and issued a letter on December 27, 1999. There were items listed on a letter from Hall Engineering on 6-15-99. These items still need to be addressed.

There are additional items listed by LEI Engineering:

1. Patch at the driveway of lot #36 must be sealed & overlaid or replaced
2. Asphalt along east frontage of lot #38 is showing signs of distress & movement of the underlying fill. A qualified geotechnical engineer should be retained.
3. The sump at the northwest corner of lot #33 is full of debris & mud. The sump needs to be cleaned & infiltration capacity tested to insure adequate service. (See letter for details)

Following the completion of all items, there will be a re-inspection. The Mayor will contact LEI Engineering who will check with Mr. Mecham to take care of the improvements by the next Council Meeting or the Default Process will begin. The Mayor will also contact Mr. Mecham.

PLANNING
COMMISSION

Set Public Hearings:

MOTION WAS MADE BY GARY BOWEN AND SECONDED BY CINDI ELLIS TO SET A PUBLIC HEARING FOR 9-26-00, AT 6:00 PM, TO CONSIDER AN ORDINANCE AMENDING THE ELK RIDGE SUBDIVISION ORDINANCE REGULATING PRELIMINARY PLANS

VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

MOTION WAS MADE BY GARY BOWEN AND SECONDED BY KENT ANDERSON TO SET A PUBLIC HEARING FOR 9-26-00, AT 6:15 PM, TO CONSIDER AN ORDINANCE AMENDING THE ELK RIDGE SUBDIVISION ORDINANCE REGULATING FINAL PLATS

VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

RESOLUTION/
CONSTRUCTION
STANDARDS

Resolution: Amending the Elk Ridge Construction Standards, Preliminary and Final Application Forms and Check Lists.
(This Resolution will be considered at the next Town Council Meeting with the proposed ordinances.)

ELK RIDGE TOWN COUNCIL MEETING - 8-22-00, CONT.

TOWN HALL
FLAG POLE

The requested lights to light the flag pole in front of the Town Hall are cost prohibitive (about \$1,500). The lights would also be subject to breakage on the ground. Councilmember Bowen has checked into other options:

- Lights could be mounted on the pole to shine on the flag
- A light mounted on the roof of the Town Hall, to shine on the flag might work

Councilmember Bowen will check into the option of a light mounted on the roof. The Council will consider all three options at the next meeting.

TELEPHONE
SYSTEM/
TOWN HALL

The current 2-line phone system in the Town Office is insufficient. Tri-Tel Communications has been contacted and a representative was present to address the Council.

Wendy Jones: Submitted a Project Overview to the Council. Cost of the System = \$4,785.04. Does the Council prefer a purchase option or a lease option?

Lease rates: 60 months with a fair market buy-out
\$216 down/\$101.78 per month

This would include 10 phones (Labor, maintenance, service, set-up)

There would be 3 incoming phone lines and one dedicated fax line /modem (The dialing system for the tanks would be on a separate line out in Kent Haskell's office).

Single point of contact for all communication needs (they would deal with US West directly instead of the Town having to deal with them.)

Back-up battery

They have been awarded the State Contract for 7 years.

Remote maintenance modem so that Tri-Tel can work on the Town's system from their location.

Training on the system is also included, plus a 5 year warranty.

It was discussed that besides the 3 incoming lines, there would need to be 2 more lines. Mrs. Jones will call with the cost of 5 lines.

Mrs. Jones left the information with the Council to review. The Council needs to decide between Purchase or Lease by the next Council Meeting on 9-12-00.

EXPENDITURES

General:

1. Caselle will hold their annual conference in Las Vegas (in October).

They will be covering a lot of subjects having to do with the windows option that Caselle is going to. The request is for approval for Lisa Ehlers (Deputy Town Clerk) and Annebel Meredith (Payroll) to attend the conference so that all the subjects can be covered. It would be about \$1,500 for both.

MOTION WAS MADE BY KENT ANDERSON TO APPROVE \$1,500 TO SEND LISA EHLERS AND ANNEBEL MEREDITH TO THE CASELLE CONFERENCE IN LAS VEGAS (There was no second...the motion died.)

ELK RIDGE TOWN COUNCIL MEETING - 8-22-00, CONT.

MOTION WAS MADE BY GARY BOWEN AND SECONDED BY MAYOR INGRAM TO APPROVE SENDING ONE STAFF MEMBER TO THE CASELLE CONFERENCE IN LAS VEGAS, IN OCTOBER, NOT TO EXCEED \$1,000 IN COST TO THE TOWN.

VOTE: YES (3) NO (1) ABSENT (1) MICHAEL MOTKO

2. Review of Audit costs: Besides the cost of the Audit, itself, there will be about an additional \$1,000 in expenses (hotel, meals, mileage, consultation)

3. The computers in the Town Office need work on them. In the past, Jim Nicolet has serviced the computers since he originally donated most of them and networked them when he was serving on the Town Council. He is a very busy man and the staff needs to be able to call an expert to upgrade the system. Currently, there are many problems which make working at a productive level difficult. A man (Patrick Hagen), who owns Hagen Consulting, is to come to the Town and give an estimate of what it would take to get the computers working at a more productive level. He bills out at \$80/hour. He will give the Town a bid.

Road Repair Expense:

1. The bill for the overlay work was done in June, the Town was billed for the work in July and the date also stated July, 2000. The work was done completely in June, 2000. It did not span the two months (and fiscal years). It has to be paid out of last year's budget. The cost exceeded the budgeted amount. The Mayor will find out more information.

2. Road Striping: Approximately \$3,300 (Mayor to check out with ULCT)

MINUTES

6-27-2000

MOTION WAS MADE BY CINDI ELLIS AND SECONDED BY GARY BOWEN TO APPROVE THE MINUTES OF 6-27-2000 TO INCLUDE CORRECTIONS OF TYPOGRAPHICAL ERRORS AND CHANGE THE "4TH OF JULY" TO "TOWN CELEBRATION"

VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

RESOLUTION/
MUNICIPAL
WASTEWATER
PLANNING
PROGRAM

MOTION WAS MADE BY GARY BOWEN AND SECONDED BY CINDI ELLIS TO APPROVE THE WASTEWATER PLANNING PROGRAM RESOLUTION

VOTE: YES (4) NO (0) ABSENT (1) MICHAEL MOTKO

ELK RIDGE TOWN COUNCIL MEETING 8-22-00, CONT.

ADJOURNMENT

**MOTION WAS MADE BY CINDI ELLIS AND SECONDED BY MAYOR
INGRAM TO ADJOURN THE MEETING.**

VOTE: YES (4) NO (0)

**ABSENT (1) MICHAEL
MOTKO**


TOWN CLERK