



ELK RIDGE - 80 East Park DR - Elk Ridge, UT - 84651

t.801/423-2300 - f.801/423-1443 - email staff@elkridgecity.org - web www.elkridgecity.org

NOTICE & AGENDA

Notice is hereby given that the City Council of Elk Ridge will hold a regular **City Council Meeting on Tuesday, July 12, 2011, at 7:00 PM;** The Regular Session will be preceded **a City Council Work Session at 6:00 PM.**

The meetings will be held at the Elk Ridge City Hall, 80 E. Park Drive, Elk Ridge, Utah.

6:00 PM - CITY COUNCIL WORK SESSION

Santaquin Royalty – Orchard Days

1. Mayor's Discussion Items:

A. City Code Enforcement:

- Landscape Code
- Weed Abatement
- Hobby Animals
- Single Access Code
- Administrative Code

B. Code Enforcement Committee

C. Public Works Inventory – Equipment Storage

D. SOS Temp. Services – Insurance Clarification

E. Summer Help – Parks

F. City Council Agendas

7:00 PM - REGULAR COUNCIL MEETING AGENDA ITEMS:

Opening Remarks and Pledge of Allegiance Invitation

Approval/Agenda Time Frame

7:05 Public Forum

7:20 2. Work Session Items – Action

A. City Code

B. Code Enforcement Committee

C. SOS Temp. Services – Insurance

D. Summer Help

7:35 3. City Council Assignments – Mayor Christensen

8:00 4. City Council Minutes

8:05 5. Expenditures:

General:

A. Payroll Register for June, 2011

Adjournment

Handicap Access, upon Request. (48 Hours Notice)

The times that appear on this agenda may be accelerated if time permits. All interested persons are invited to attend this meeting.
Dated this 7th day of July, 2011.


City Recorder

CERTIFICATION

I, the undersigned, duly appointed and acting City Recorder for the municipality of Elk Ridge, do hereby certify that a copy of the Notice of Agenda was provided to the Payson Chronicle, 145 E Utah Ave, Payson, Utah, on July 8, 2011; and to each member of the Governing Body on July 7, 2011.


City Recorder

ELK RIDGE
CITY COUNCIL MEETING
July 12, 2011

TIME & PLACE
OF MEETING

This Regularly Scheduled Meeting of the Elk Ridge City Council, was scheduled for Tuesday, July 12, 2011, at 7:00 PM; this was preceded by a City Council Work Session at 6:00 PM. The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah.

Notice of the time, place and Agenda as well as an Amended Agenda of these Meetings were provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on July 7, 2011.

6:00 PM –

CITY COUNCIL WORK SESSION AGENDA:

ROLL

Mayor: Ed Christensen; *City Council:* Sean Roylance, Weston Youd, Julie Haskell, Erin Clawson & James Mayfield; *Building Official:* Corbett Stephens; *City Planner:* Adam Castor (LEI); *Sheriff:* Deputy Brent Butters; *Public:* F. Lucretia Thayne, Tricia Gunnerson, David Clark, Jamie Towse, Deborah Squires, Dallan Olson; Brylee Biggs, David Jean, Hal Shelley, Wendy & Jeff Jones; and the City Recorder, Janice Davis

SANTAQUIN ROYLATY
ORCHARD DAYS
00:47:59

The Royalty from Santaquin arrived later in the Meeting and time was allowed at that time (See digital reference).

(The Santaquin Royalty arrived later) Brylee Biggs (2nd Attendant) represented the Royalty in addressing the Council regarding the Santaquin City Celebration ("Orchard Days"). The Council was encouraged to attend.

Miss Biggs went over the planned itinerary for the various events. She brought carmeled apples to the Council as gifts. Posters were provided.

MAYOR'S
DISCUSSION ITEMS

Mayor Christensen wanted to take some of the Work Session to get an idea of the thoughts and opinions of the City Council Members, as he was recently appointed to his Office.

A. City Code Enforcement:

As it is one of the duties of the Mayor to enforce City Code and laws, he realizes that the area of enforcement is one of concern. There are certain issues that he specifically wanted to review. He wanted to know and for the Council to think about, why these codes were put in place. How do we enforce them; and by what process? How do we maintain fairness in the process? In regards to letters sent out in the past, it seems that they were sent out in an arbitrary way since they were "complaint based".

He asked for input:

City Recorder: Some of the letters were sent out "complaint based"; others were based on need after going around the City and observing the lots. The Planner at the time, Shawn Eliot, assisted in creating a list.

Mayor Christensen: He went around to the properties on the list and there were many others not on the list that should be receiving letters as well. It should be fair across the board. He feels the code is difficult to enforce.

Sean Roylance: This topic is discussed about once a year; when the fire hazard season is coming up. Enforcement is "administrative" in nature and depends on the Mayor's philosophy. There are typically two approaches for any given code:

1. Enforce 100% - across the board

- Weeds: This is a safety issue and he feels it should be 100% due to fire hazard (including the City-owned property)

- Discussion of definition of "weeds" and clearance areas

- Could the Code on "weed abatement" be clarified? Most lots have had the soil disturbed for construction and by development.

- The Mayor suggested clearing some lots/parcels of debris to facilitate clearing: The Mayor volunteered his time and Chris Salisbury offered the use of his tractor with mower attachment.

- The Mayor asked that the Council think about "weed abatement" for the next two weeks and come with suggestions to possibly simplify the process.

00:11:06

A. Landscape Code:

Mayor Christensen: The previous week, he visited with some of the residents that people have complained about; he felt that when one listens to the reasons for non-compliance, "it is kind of touching to me". There are many hardships that people are experiencing. Landscaping could be considered "an interpretation of the Code"; what is beautiful to one is not necessarily beautiful to another. The question: is our Code clear? Are we only addressing those that have complaints registered against them?

Sean Roylance: He feels the Code on this is clear on what is expected. He also feels the enforcement policy gives a lot of latitude and flexibility in working with the individuals. Contracts between the City and the individual can set the terms and can extend the time frame out to best accommodate the specific situation.

(Case by case basis)

Erin Clawson: There is a weed abatement process in the Code; keeping one's property clear of weeds has no cost and takes care of the fire hazard. Question: Is dirt okay? To her, that looks better than weeds.

Weston Youd: He read from the Code regarding "types of landscaping". The Code basically refers to "growing horticulture plant material" along with "xeroscape planting" with native vegetation being

Weston Youd: After the due diligence, then the City would have to take care of the weeds and file a lien or try to re-coup costs.

Discussion:

It was agreed that the City must take care of mowing the weeds on City property as soon as possible; either with a rented mower or contracting the work out. The City's property needs to also be identified. *The Mayor will get two or three bids on mowing for the Council to consider; poll the Council and then ratify the vote at the next Meeting. Council Member Clawson suggested that SOS Timp Services could be contacted to see if the City could use them, if they have the proper equipment.

B. Single Access Code:

Mayor Christensen: (Brief History)

The City Council tabled action on January 11, 2011. The proposed code amendment had come forward from the Planning Commission with the recommendation to approve. The Council moved to table action to allow the developer of Elk Haven, Plat E, the chance to go to the Planning Commission on 1/13/2011 (just two days later) to have the Planning Commission consider their proposed code amendment.

Prior to the Planning Commission Meeting (1/13), the developer/applicant pulled the agenda item off the Planning Commission agenda. There has been no action to place it back on since.

(The City Recorder added that the original motion from the Council was to table action until the following Council Meeting at the end of January; however, the motion was amended to table it until after the Planning Commission addressed the applicant's proposal on 1/13.)

The Council will have to formally un-table the action to be able to move forward and revisit the recommended approval.

The Mayor inquired where the Council is regarding un-tabling the topic; he introduced the City Planner, Adam Castor, to address the Council.

Adam Castor: There was much discussion before the January 11th Council Meeting at both the Planning Commission level and with the Council. It is his impression that there exists some "disconnects" and that thoughts need to be collected as to how that code amendment should read. It has been a difficult amendment to get through due to the sensitive nature of the issues associated with "single access". He has not heard from the applicant since she pulled her proposal off the Planning Commission agenda. There is nothing to legally keep the City from moving forward on the City's proposed amendment to the Code.

(Mayor Christensen interjected that David Church said the City Council could move to un-table it and move forward.)

Current Status: The recommendation for approval from the Planning Commission still stands with the

Council.

There are basically two courses of action:

- Take action on the existing recommendation for approval
- Further discuss the issues at a joint Work Session

(Council Member Youd commented that the Council could choose to approve with modifications, as well...or send it back to the Planning Commission for further review.)

Mr. Castor added, he feels it is a "hot" issue and it is critical to deal with the amendment now rather than wait until development occurs.

James Mayfield: He was unfamiliar with the proposal and wanted to be briefed.

Adam Castor: He explained the Code reads that in the HR-1 Zone, a development cannot propose over 16 lots without a secondary access...up to 16 lots, there could be a cul-de-sac or a temporary turn around. There is also the Urban Wildland Interface Zone, which references that any development should provide secondary access. Then Fire Code also references the same thing in different ways.

- So the recommendation was to pull some of the requirements from the International Fire Code and make all new developments in that area provide dual access...with an exception that if terrain features render this impractical, then a single access could be applied...as long as it is no longer than 750 ft (with Fire Chief's approval and a recommendation from the Planning Commission. Some felt that too restrictive even though it was consistent with the Fire Code, which requires special approval after 750 ft.

Safety issues must be considered carefully...evacuation of people in case of a fire and getting fire fighters to a fire has to be a priority.

The General Plan has strong language on requiring that new developments provide dual access for transportation, evacuation reasons.

(The Mayor observed that this proposed code goes hand-in-hand with the General Plan.) Mr. Castor

agreed.

Comments / Concerns:

Sean Roylance: He is concerned that there has been a lot of incorrect information presented. Example: The proposed code conforms with the International Fire Code because it is far more limiting (proposed code) than the Fire Code. Based on the current City Code, miles of roads could be allowed south of the City. He is fine with another review of the proposed code; but he feels the comparisons have been stretched.

(Mayor: Do you think the Planning Commission has taken this into account with their recommendation?)

That is another issue: The Planning Commission approved one version; then on a technicality, it was brought back and a key part was omitted.

(The Mayor asked if Council Member Roylance felt the Planning Commission had been misled.)

"Not intentionally...necessarily...but there was definitely a mix-up there. Kelley Liddiard told me about it."

(Council Member Youd agreed that there was some confusion.)

Works employees up for other projects. If the Council agrees, the positions would be for those 16 years or older and be paid minimum wage (\$7.25/hour). They would report to the Public Works Dept.

G. City Council Agendas:

Mayor Christensen wants the Council Members to send a memo regarding the agenda item they wish to address in a Council Meeting; he asked that those be submitted by noon on the Wednesday prior to the Meeting. If the memos are not turned in, don't expect to get on the agenda.

1:02:39

**ELK RIDGE
CITY COUNCIL MEETING
July 12, 2011**

**TIME & PLACE
OF MEETING**

This Regularly Scheduled Meeting of the Elk Ridge City Council, was scheduled for **Tuesday, July 12, 2011, at 7:00 PM**; this was preceded by a **City Council Work Session at 6:00 PM**. The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah.

Notice of the time, place and Agenda as well as an Amended Agenda of these Meetings were provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on July 7, 2011.

7:10 PM -

REGULAR CITY COUNCIL MEETING AGENDA ITEMS:

ROLL

Mayor: Ed Christensen; *City Council:* Sean Roylance, Weston Youd, Julie Haskell, Erin Clawson & James Mayfield; *Building Official:* Corbett Stephens; *City Planner:* Adam Castor (LEI); *Sheriff:* Deputy Brent Butters; *Public:* F. Lucretia Thayne, Tricia Gunnerson, David Clark, Jamie Towse, Deborah Squires, Dallan Olson; Brylee Biggs, David Jean, Hal Shelley, Wendy & Jeff Jones; and the City Recorder, Janice Davis

**OPENING REMARKS
PLEDGE OF
ALLEGIANCE**

An invocation was offered by Tricia Gunnerson; and Corbett Stephens led those present in the Pledge of Allegiance, for those willing to participate.

**AGENDA TIME
FRAME**

WESTON YOUD MOVED, SECONDED BY SEAN ROYLANCE, TO APPROVE THE AGENDA TIME FRAME, ADJUSTING THE START TIME TO 7:10 PM; ADDING UNDER "OTHER BUSINESS": SPLASH PADS, THE UVU CAT ALUMNI PROGRAM AND COUNCIL MEMBER HASKELL WOULD LIKE TO MAKE A COMMENT

VOTE: YES (5)

NO (0)

The Mayor suggested for the Council not to talk over one another; if someone has the floor then that person should be the one speaking.

1:05:09
PUBLIC FORUM

1. Tricia Gunnerson:

City Celebration: She asked that the City keep a copy of the events booklet that went out to residents for whoever is in charge of the Celebration next year.

2. Dallan Olson: (new to Elk Ridge)

Concerns about a proposed vacation and plat amendment in Phase 2 of the Elk Ridge Meadows PUD. He lives at 1204 Quail Run Lane, next to one of the open spaces that Mr. Salisbury plans to eliminate. The neighbors have been talking that Mr. Salisbury plans on changing the General Plan of Elk Ridge Meadows, including:

- Taking out some of the walk-ways & open space
- Increasing the number of lots

Registered letters have gone out inviting them to a meeting with the developers.

Though the open space is not maintained, they bought with the open space in mind. They are concerned; the desire is to solve the issues in a civil way.

3. David Clark: (resident of Phase 2)

He is also concerned about Mr. Salisbury's plan. The developers advertise this open space with the sale of the lots. The changes would move his home closer to a property line on the walk-way. If the open space is eliminated and a home built on a lot, the homes would not have sufficient setbacks.

None of the residents know exactly what Mr. Salisbury's intentions are.

Mayor Christensen: He and Mr. Stephens met with Chris Salisbury and it is his intention to sell those proposed lot(s) and use the proceeds to develop the park.

The City does not have much to do with the lots and the divisions.

They did talk about options...perhaps that the owners purchase the land. Mr. Salisbury said he was going to get together and have a meeting with property owners.

There will also be a public hearing with the Planning Commission for this on 7/28.

Me. Clark and Mr. Olson were encouraged to come back to those meetings.

1:11:55

- He (the Mayor) will mow anyone's property that will put in writing to the City that they have a need (charge?)

C. SOS Timp Services – Insurance:

*The City should find out if there will be a penalty with SOS if the probation period is shortened.

SEAN ROYLANCE MOVED, SECONDED BY ERIN CLAWSON, TO SHORTEN THE PROBATION PERIOD FOR REX DAVIS FROM 6 MONTHS TO 3 MONTHS; PENDING VERIFICATION THAT THERE WILL BE NO ADDITIONAL PENALTIES

VOTE: YES (5)

NO (0)

If the penalties are more at three months, the matter should be brought back to the Council.

D. Summer Help:

Weston Youd: He wanted to see citizens from Elk Ridge be considered first for the summer help positions.

It was agreed; in fact, that is where the applicants thus far are from.

They would be part time employees...three days/week...up to 20 hours per week; at \$7.25/hour.

WESTON YOUNG MOVED, SECONDED BY SEAN ROYLANCE, TO APPROVE HIRING TWO PART-TIME EMPLOYEES ON A TEMPORARY BASIS (THROUGH THE SUMMER MONTHS), AT \$7.25/HOUR; TO BE SCHEDULED UP TO 20 HOURS PER WEEK EACH...WITH A PREFERENCE TOWARD THE CITIZENS OF ELK RIDGE

VOTE: YES (5)

NO (0)

Mayor Christensen: He expressed that he was not sure what the assignments were; the Council responded

that it was unclear to them, as well. Whatever the Council Members were doing, that is being restored. *(When a new Mayor comes on, technically, all assignments come back to the Mayor; to be re-assigned out as he wishes.)*

- Julie Haskell: The Mayor would like for her to be over Public Safety, if she is agreeable. The Mayor would like to meet with her to define exactly what that means.

He would like to meet with all of the Council Members; but in the meantime, he asked that they continue in whatever capacity they were serving.

*The Mayor will organize the various departments and the Council Members will be "Dept. Heads"; then he will meet with each of the Council Members.

Sean Roylance: He has asked for further clarification from Gordon Raymond of the re-cycling options; that information has not come back from Allied. There was also a student from Salem High School, Morgan Sessions, who he needs to meet with. She had approached the Council about getting a re-cycling program going in Elk Ridge as some project for the High School.

He also needs to follow up with a citizen (Kathy Blake) that is interested and has experience with recycling.

Hopefully, he will have information for the next Meeting; he does not want to wait too long, since the contract is up for renewal in about 2 ½ months.

"Splash Pads":

Mayor: This was a suggestion a couple of weeks ago; he has looked into it a bit. They are more expensive than he had figured: the residential ones are about \$6,000; but they are about \$55 or \$60 per foot...20 X 30 would cost about \$36,000. There are ways to recycle the water. Eagle Mountain just installed one; the cost was \$185,000. Many cities are getting away from pools and going with these because they are a lot less maintenance. There are ways to protect them from vandalism.

Estimates are being gathered from three different companies. The size would have to be decided.

*That information will be provided.

Kyle Houghton could assist in pricing out the splash pads.

Slides – Repair: Council Member Mayfield will have the quotes by the next Council Meeting. There is nearly \$100,000 in Park Impact Fees, aside from the Insurance reimbursement.

James Mayfield: He still proposes closing off the northeast corner of the playground area so parents can more easily keep track of their small children.

Lights in the Playground area: This might make a good Eagle Project.

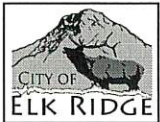
Julie Haskell:

- City Celebration: Will the Committee be the same next year? Will a new Committee be formed each year?

(Weston Youd: He is still looking to review the breakdown of expenditures, since the budget was exceeded by over \$2,000. It was his understanding that with the reimbursement from donations that the budget could extend beyond the \$5,000. Perhaps the budget needs to be raised for the expenditure...the hope is to break even between the donations and the expenditures.

Council Member Youd expects to have a Committee next year, but he is not sure if the same people will be interested.)

- SESD Meeting: Dan Ellsworth (SESD) said that next year, if they could be contacted 4 or 5 months in advance, SESD could participate more.



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NOTICE & AGENDA

Notice is hereby given that the City Council of Elk Ridge will hold a regular **City Council Meeting on Tuesday, July 26, 2011, at 7:00 PM:** The Regular Session will be preceded **a City Council Work Session at 6:00 PM.**

The meetings will be held at the Elk Ridge City Hall, 80 E. Park Drive, Elk Ridge, Utah.

6:00 PM - CITY COUNCIL WORK SESSION

1. Formal Declaration of Military Support – Lt. Buffington
2. Mayor's Discussion Items:
 - A. Summer Help – Parks (Report – Mayor)
 - B. SOS Timp Services – Public Works

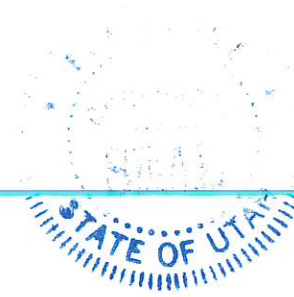
6:20 PM - CITY COUNCIL CLOSED SESSION

Discussion – Employee Professional Competence

7:00 PM - REGULAR COUNCIL MEETING AGENDA ITEMS:

- Opening Remarks and Pledge of Allegiance Invitation
Approval/Agenda Time Frame
- 7:05 Public Forum
- 7:20 3. UVU CAP Program / Proclamation – Erin Clawson
- 7:40 4. Corbett Stephens:
 - A. Storm Drain Dept.
 - B. Road Repairs
 - C. Tank Access – Road Grading
 - D. Upgrade Jet Trailer
 - E. Loafer Canyon Building
- 8:10 5. Ordinance – Employee Compensation
- 8:25 6. Election Judges - Appointment
- 8:30 7. City Council Minutes
- 8:35 8. Expenditures:
General:
 - A. IT Services
- 8:50 9. Other City Council Business
 - A. Playground Equipment – Mayor Christensen
 - B. Eagle Scout Project – Porter Hill

Adjournment



Handicap Access, upon Request. (48 Hours Notice)

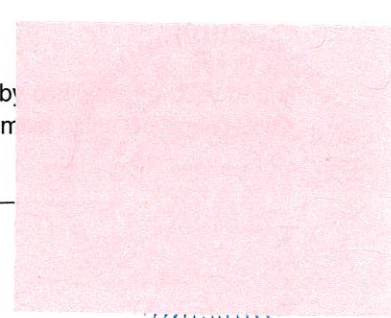
The times that appear on this agenda may be accelerated if time permits. All interested persons are invited to attend this meeting.
Dated this 22nd day of July, 2011.


City Recorder

CERTIFICATION

I, the undersigned, duly appointed and acting City Recorder for the municipality of Elk Ridge, do hereby
Notice of Agenda was provided to the Payson Chronicle, 145 E Utah Ave, Payson, Utah, and to each member
on July 22, 2011.


City Recorder



**ELK RIDGE
CITY COUNCIL MEETING
July 26, 2011**

**TIME & PLACE
OF MEETING**

This Regularly Scheduled Meeting of the Elk Ridge City Council, was scheduled for Tuesday, July 26, 2011, at 7:00 PM; this was preceded by a City Council Work Session at 6:00 PM & a City Council Closed Session scheduled for 6:20 PM.

The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah.

Notice of the time, place and Agenda of these Meetings was provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on July 22, 2011.

**6:00 PM –
ROLL**

CITY COUNCIL WORK SESSION AGENDA:

Mayor: Ed Christensen; *City Council:* Sean Roylance, Julie Haskell, Erin Clawson & James Mayfield (Absent from Work Session : Weston Youd); *Building Official:* Corbett Stephens; *Sheriff:* Deputy Brent Butters; *Public:* Hal Shelley, Deborah Squires, Lt. Cavett Ishihara (UTNG), Laura Loree, Tricia Gunnerson, Alfredo Chandia, Jeff Jones, Doug Pace, Mitch Stoker, Scout Porter Hill, Tanya Hill; and the City Recorder, Janice Davis

**FORMAL DECLARATION
- MILITARY SUPPORT**

Lt. Cavett Ishihara (replaced Lt. Buffington for this meeting): He was present to introduce a dept. of the Army Program called "Community Covenant"; which started in 2008. The Utah National Guard adopted it in 2010. The Program requests that the veterans in the individual communities. He was representing all Services for this Program and all veterans. (Lt. Ishihara had a power point presentation. The Presentation basically high-lighted various ways to honor the military; starting with the community leaders.

One way that benefits the veterans and the families of those serving in the military is to waive utility bills (Elk Ridge has done this in the past).

This is a joint effort between the cities and towns and the Guard. There are resources available through the National Guard. Lt. Ishihara was asking if Elk Ridge would be willing to participate in this nationally-funded Program. A representative from the City would work with the Guard.

He listed Annette Barnes as the National Director of the Program in Utah. She can assist with military personnel when they come, as well.

The National Guard can also benefit the communities:

- Assist with Eagle Projects involving the National Guard

- Training veterans through projects within the communities:

- Help build ball fields, tracks, building, etc.

- Grading roads, building roads (they have engineering resources available)

"Little things, when you are deployed, go a long, long way".

Discussion:

Erin Clawson: She asked how to identify the military and veterans in one's community.

Lt. Ishihara: As of July 1, 2011, if a form called a "DD14" in (Release from Active Duty), the State will actually print "veteran" on a driver's license; that information will be shared with the VA and they will create a national data base that can be shared. Another way would be to call the Guard and ask who is in the city; or they could send out a mailer. They do not have all the answers right now; but they are working on them.

Mayor Christensen: He asked if there is a list of the various benefits the cities can apply.

Lt. Ishihara: With a city the size of Elk Ridge, waving the utilities or any part of them is the most common and beneficial thing to do.

**Council Member Clawson requested to be the volunteer to represent Elk Ridge with the Guard. Lt. Ishihara will get the contact information to either the City or Council Member Clawson.*

00:15:40

**MAYOR'S
DISCUSSION ITEMS**

A. Summer Help – Parks (Update):

The Mayor informed the Council that two young men had been hired:

- Stuart Spencer

- Will Towse

They are under the direction of the Public Works Dept. They are doing a good job and he feels the arrangement will work out great.

00:16:09

B. SOS Timp Services – Public Works:

The Council has indicated that the probation period for Rex Davis could be shortened if there were no additional penalties. There will be no penalties at all and they even suggested that the City could hire Mr. Davis as of August 1, 2011...still with no penalties. The Mayor feels Mr. Davis is doing a "great job" and he recommended bringing him on as an employee of the City as of August 1, 2011.

00:17:00

The Mayor moved into the scheduled City Council Closed Session.

CITY COUNCIL CLOSED SESSION

ROLL

Mayor: Ed Christensen; *City Council:* Sean Roylance, Julie Haskell, Erin Clawson, James Mayfield & Weston Youd (Corbett Stephens and Janice Davis were asked to offer certain opinions then were excused from the Meeting once again)

Discussion of Employee Professional Competence

Corbett Stephens: According to the engineers, sumps cannot be used to control storms like we have had... "you cannot put enough in them". They will take care of the majority of the storms, but not 100 year storm... that is 2 ½ inches of water in 20 minutes. The State says that a system must be designed a certain way.

The gutter will take care of water on the road; but not that which comes off of people's properties. (There is no gutter up in the Oak Lane / Lake View area.)

We just need to decide on a plan; and work toward that plan... bit by bit.

The property (vacant lot) cannot be higher than the road.

Mayor: Do we have the engineers come up with a plan? Meanwhile, the City could provide sandbags.

Could Mr. Turner be contacted regarding a retention pond on his lot? He assured Mr. Jones that the problem is being addressed.

Mr. Jones: He had not gotten water in the window well before this storm; he thanked Mr. Stephens for coming up.

00:13:51

UVU CAP PROGRAM – PROCLAMATION

Erin Clawson: She introduced Carol Walker, who is the Director of the CAP Program (Community Alumni Program at Utah Valley University)

Carol Walker: They are partnering with the communities in Utah Valley to do UVU Day. They are currently partnering with Payson and Elk Ridge to do a UVU Day in the form of a "corn maze"... by way of a proclamation for September 2, 2011. They (UVU) want to be more integrated into the communities. There are various events that can be sponsored. Scholarships are available from the proceeds of the events.

(A sample proclamation was included in the Council's packets.)

Questions:

Mayor: He understood that the proceeds would be split between Payson and Elk Ridge; has that changed so there would only be one scholarship?

Ms. Walker: She explained that the money raised from the "corn maze" or any other planned event, can be divided between a Payson resident and an Elk Ridge resident; she recommends that. One of Elk Ridge's citizens deserves a scholarship. Elk Ridge can also do a separate event. The final say on the candidates comes from the University, but they look for input from the individual cities.

**The sample proclamation needs to be changed.*

Erin Clawson: She pointed out that Payson City is putting a lot more into the planned corn maze than Elk Ridge is; perhaps Payson should get a larger split.

(The Mayor suggested dividing up the scholarships between one year and the next... alternating years.)

Ms. Walker: She thanked Council Member Clawson for being so proactive to work with. UVU needs a copy of the proclamation, once it is amended and signed.

**Council Member Clawson will email the other contact at UVU for an amended version of the proclamation and get it to Ms. Walker.*

Fliers were handed out to the Council; and amended fliers should be expected that have Elk Ridge on the flier.

(There was talking over one another and it was difficult to tell who had the floor for a portion of the discussion.)

The price needs to be decided on; and information should go out in the Newsletter.

00:22:34

CORBETT STEPHENS –

A. Storm Drain:

In the memo provided to the Council:

The Storm Drain Fund started out the fiscal year with a \$6,700 deficit from 2010/2011. Mr. Stephens had discussions with LEI (Greg Magelby) and the City's Finance Director (Curtis Roberts), wherein several options were considered.

RE: Replacement of Escalante Drive... it appears that the best long term fix would be to install curb/gutter, curb boxes and a sump. Raising the Storm Drain Fee has been discussed in previous meetings, but the amount to raise the fee to has not been discussed nor decided upon.

Previously LEI was contracted to do a city-wide, comprehensive storm drain system plan. Neither the full-blown plan nor the "band-aid" seems to satisfy the needs. He proposed certain options that could be more affordable:

1. Raise the Storm Drain Fee to cover expenses associated with the installation of sumps and curb boxes in appropriate areas. The amount would be determined by a composite study with the engineer, CPA and staff. A priority list of sumps to be installed would be needed. Certain costs need to be considered:
 - Maintenance
 - Depreciation/replacement
 2. Complete a "City wide" plan, similar to the study performed in 2003, Implementation may be expensive when considering the detrimental effect on existing infrastructure.
 2. Immediate "infusion" of funds from the General Fund to install two sumps. The contribution would allow time to gather the needed information to implement a more comprehensive plan that would address immediate needs as well as putting a plan in place that would systematically tie everything into an overall storm drain system.
- He advised that if the City were to combine the best aspects from all options, including the long-term implementation, "we may risk issues in the interim but end up with a better all around solution". With a plan in place, the concerns may be minimized to some degree.

He feels this would benefit the City:

Current storage:

- Safety hazard
- Bad appearance
- Does not function well / wastes time taking equipment out every day
- No room to service equipment

Question: Funding from where?

Propose: 3 way split... General Fund/Water/Sewer? Or the General Fund balance and the Enterprise Funds could eventually reimburse the General Fund through Administrative Fees.

00:56:32

Suggestion: To consider Impact fees currently budgeted to extend the sewer and water lines on Loafer Canyon Road.

*The Recorder to check with Finance Director regarding using impact fees for this.

Corbett Stephens: Part of what drives the suggestion of a building is the desire of the Fire Dept. to turn the bay doors to face Park Drive and be able to park trucks two-deep. The Fire Dept. would need room from the current Public Works bay area.

Generally, the Council likes the idea of a storage building and feels it is needed. They agree that it would be good to be able to use impact fees.

Sean Roylance: He would also like to move forward in selling the property in the Canyon to off-set the price of the building.

1:04:43

NON-AGENDA ITEM

Doug Pace: Asked to speak again regarding the gutter intended to go past his lot. He understood that the City will install the road, including curb & gutter. Will he receive a letter assessing him the cost of the curb & gutter?

(Talking over)

Weston Youd: He explained that his portion would be done; it is being "married" now to the storm water

plan.

City Recorder: She clarified that Mr. Pace was asking if he would have to pay for his portion of curb &

gutter.

(Mr. Pace agreed.)

Weston Youd: He felt it would be covered because the City owns the easement.

Mr. Pace: Dirt would be fine with him to divert the water.

1:07:05

ORDINANCE –
EMPLOYEE
COMPENSATION

Mayor Christensen: Recommendation: To approve the proposed Ordinance as presented to the Council.

JULIE HASKELL MOVED, SECONDED BY ERIN CLAWSON, TO APPROVE THE ORDINANCE PROVIDING DOE THE COMPENSATION OF ELECTED AND STATUTORY OFFICERS AND EMPLOYEES OF ELK RIDGE CITY; WITH THE FOLLOWING AMENDMENTS TO THE PREVIOUS ORDINANCE:

❖ **\$1.00 PER HOUR RAISE FOR THE FOLOWING POSTIONS:**

- DEPUTY RECORDER
- TREASURER
- ASSISTANT TREASURER/OFFICE CLERK
- PLANNING COMMISSION ASSISTANT
- PUBLIC WORKS EMPLOYEE (WAYNE FRANDSEN)
- ❖ **CHANGE IN TITLE: CITY RECORDER TO "CITY RECORDER/OFFICE MANAGER"**
- POSITION WILL BE SALARIED RATHER THAN AN HOURLY WAGE
- SALARY: \$52,000 ANNUALLY

VOTE (POLL): WESTON YOUD-AYE, ERIN CLAWSON-AYE, JULIE HASKELL-AYE, SEAN ROYLANCE-AYE & JAMES MAYFIELD-AYE (5) NAY (0)

Passed 5-0

1:09:44

ELECTION JUDGES –
APPOINTMENTS

WESTON YOUD MOVED, SECONDED BY SEAN ROYLANCE, TO APPOINT THE FOLLOWING ELECTION POLL WORKERS / JUDGES:

MIKE TURNER, RON DALSTROM & ARDIS LEATHEM

ALTERNATE: SANDRA OSBURN

VOTE: YES (5) NO (0)

1:10:45

*City Recorder to email a list of candidates to the Council.

CITY COUNCIL
MINUTES

City Council Minutes of 6-28-2011:

*Council Member Clawson wrote up the minutes for the special Council Meeting (dinner) in June. She will email those out to the Council Members for review before the next Meeting.

WESTON YOUD MOVED, SECONDED BY ERIN CLAWSON, TO APPROVE THE CITY COUNCIL MINUTE FROM JUNE 28, 2011, AS PRESENTED

VOTE: YES (5) NO (0)

1:13:27

EXPENDITURES:

General: None

A. IT Services:

There is a need to have IT services for the network of computers in the City Offices.

In the past, the City used Harland Technology; but the contract only covered a "break it / fix it" type of service; the more extensive "administrative package" was costly and was denied. A co-op called Executech approached the City regarding services: the idea was to have a co-op of several various cities

C. Recycling – Sean Roylance:

- He still needs to contact Kathy Blake about her ideas. The benefit with the concept presented in the folder she provided was that it would be “free” to the Community; but it appears there would only be one central container; he needs more information.

- Allied Waste option:

Questions:

- What can be recycled? (Plastic, soft drink bottles, aluminum, beverage cans newspapers, cardboard, magazines and “junk” mail, tin cans, brown paper bags, “paper board, plastic grocery bags, phone books, office paper and other paper, all plastics w/ #1-7)
- What are the containers like? (All the material goes into one container and it is all sorted out by Allied)

He does like Allied's options: There is great deal that can be recycled and it is convenient. The cans are like the current trash cans Elk Ridge residents have; but in green.

Costs:

This depends on which option is chosen.

- Least expensive: Mandatory participation

- Second: “Opt Out”

- Third: “Opt In”...most expensive

Range in cost: \$4.00 to \$6.50 / can per month.

- “Opt Out” (Mandatory unless the resident notifies otherwise...between \$4.75 & \$5.00 per can per month)

- “Opt In”: About \$6.00 /can per month

Action:

*Contact Morgan Sessions regarding how to work together with her in her project for high school.

*Bring information back to Council

James Mayfield: Would it be possible to do both the individual cans and the central locations?

*Council Member Roylance will look into this option, as well.

D. Zoning Issue: Horses in C-1 Zone:

Mayor Christensen: Mr. Lee Haskell has property in the C-1 Zone (corner of Elk Ridge Drive and East Goosenest Drive). C-1 Zone is not zoned for livestock as either a “permitted use” or a “conditional use”. The Mayor asked if the Council wished to take any action on this.

James Mayfield: HE asked if Mr. Haskell was doing this to try to avoid higher taxes. (That is not known.)

Julie Haskell: She was unaware of the horses until they were brought to her attention.

Discussion:

There are some good things about having the horses there...people stop and pet them; however, the zoning does not allow it.

Mayor: How does the City allow it for some and not others? Enforcement must be uniform. He wanted to know how and if the Council would like for the Mayor to handle the issue.

(Talking over)

Julie Haskell: She offered to simply ask Lee Haskell why the horses are there and for how long.

*Mayor Christensen will contact Mr. Haskell to find out why and for how long and inform him of the concerns.

E. Julie Haskell – Fire Dept.

They are volunteers and it is not like hiring a regular employee.


F. Council Bar-B-Q – Mayor:

Bar-B-Q planned for Friday, 2, 2011; at 6:30 PM; at the Park Pavilion.

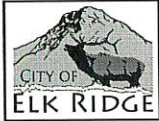
(Talking over)

ADJOURNMENT

The Mayor adjourned the City Council Meeting at 9:30 PM.



City Recorder



ELK RIDGE - 80 East Park DR - Elk Ridge, UT - 84651

t.801/423-2300 - f.801/423-1443 - email staff@elkridgecity.org - web www.elkridgecity.org

AMENDED NOTICE & AGENDA

Notice is hereby given that the City Council of Elk Ridge will hold a regular **City Council Meeting on Tuesday, August 9, 2011, at 7:30 PM;** The Regular Session will be preceded **a City Council Work Session at 6:00 PM; & a Joint City Council / Planning Commission Work Session at 6:30 PM.**

The meetings will be held at the Elk Ridge City Hall, 80 E. Park Drive, Elk Ridge, Utah.

6:00 PM -

CITY COUNCIL WORK SESSION

1. Mayor's Discussion Items:

- A. Summer Help
- B. Formal Declaration of Military Support
- C. Public Works:
 - Certification Process

2. Sanitation Contract Renewal – Recycling – Sean Roylance

6:30 PM -

JOINT CITY COUNCIL / PLANNING COMMISSION WORK SESSION

Single Access Code - Discussion

7:30 PM -

REGULAR COUNCIL MEETING AGENDA ITEMS:

Opening Remarks and Pledge of Allegiance Invitation

Approval/Agenda Time Frame

7:35 Public Forum

7:45 3. Action – Single Access Code

7:55 4. Corbett Stephens:

- A. Storm Drain Dept.
 - Costs on Sumps
 - LEI Design
- B. Road Repairs – Escalante Drive
- C. Loafer Canyon Building - Funding

8:25 5. Erin Clawson:

- A. Tank Access – Road Grading (National Guard) – Erin Clawson
- B. UVU CAP Program / Proclamation – Erin Clawson

8:35 6. Mayor Christensen:

- A. Summer Help
- B. Military Support
- C. Public Works – Certification Process

8:50 7. Sanitation – Sean Roylance

9:00 8. City Council Minutes

9:05 9. Expenditures:

General:

9:10 10. Other City Council Business

- A. Playground Equipment – James Mayfield

9:15 11. Ratify Polled Vote: Audit Engagement Letter
Adjournment

Handicap Access, upon Request. (48 Hours Notice)

The times that appear on this agenda may be accelerated if time permits. All interested persons are invited to attend this meeting.
Dated this 3rd day of August, 2011.


City Recorder

CERTIFICATION

I, the undersigned, duly appointed and acting City Recorder for the municipality of Elk Ridge, do hereby certify that a copy of the Notice of Agenda as well as an Amended Agenda were provided to the Payson Chronicle, 145 E Utah Ave, Payson, Utah, & to each member of the Governing Bodies on August 3, 2011.


City Recorder

ELK RIDGE
CITY COUNCIL MEETING
August 9, 2011

TIME & PLACE
OF MEETING

This Regularly Scheduled Meeting of the Elk Ridge City Council, was scheduled for Tuesday, August 9, 2011, at 730 PM; this was preceded by a City Council Work Session at 6:00 PM & a City Council / Planning Commission Joint Work Session scheduled for 6:30 PM.
The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah.

Notice of the time, place and Agenda of these Meetings was provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on August 3, 2011.

6:00 PM –

CITY COUNCIL WORK SESSION AGENDA:

ROLL

Mayor: Ed Christensen; *City Council:* Julie Haskell, Erin Clawson, James Mayfield & Weston Youd (Absent: Sean Roylance); *Planning Commission:* Kelly Liddiard (Chair), Dayna Hughes, Debbie Cloward, Nelson Abbott & Randy Jones; *Building Official/Public Works:* Corbett Stephens; *Fire Chief:* Seth Wait; *Public:* Greg & Stephanie Pozernick, David Jean II, Lucretia Thayne, Brian Burke, Hal Shelley, Mitchell Wait & Cody Young; and the City Recorder, Janice Davis

MAYOR'S D
DISCUSSION ITEMS:

1. Summer Help:

Mayor Christensen reported that of the two young men hired, one (Spencer Stuart) quit due to too much going on in his life at this time. The other one, Will Towse, is under 18 years of age and child labor laws prevent him from operating heavy equipment. He would like to hire a replacement, but require that he/she be 18 years old or older. He asked the Council to consider a higher wage for the new employee, since the work would be harder and have more risk involved. He proposed \$9 or \$10 per hour for this new position. He would like to hire this person through October, 2011.

He has had individuals call him that are interested in the job; they are older than 18; but would need at least \$10/hour. (Woodland Hills pays their part time help \$9/hr.)

The "heavy equipment" referred to by the Mayor: Pick-ups and sweeper.

Weston Youd: He suggested "up to" \$10/hr...start at \$9 and go up.

Erin Clawson: She informed the Council Members that the Mayor did approach her husband, Robin Clawson, to fill this position (he has worked for the City mowing weeds in the past). She is "abstaining from anything" associated with this decision; that would be completely up to the Council. She has had "no discussion" with the Mayor or anyone, except Council Member Haskell, regarding this and is not involved with this.

Mayor: The Mayor added that Robin Clawson did mow the weeds for the City last year.

Discussion of repairing he mower that belongs to Woodland Hills; the repairs will be split with them. Mr. Stephens is waiting for a price back from Johnson Tractor to see if the repairs are possible.

The Mayor said, "When we know, we'll get back to you".

00:05:20

2. Formal Declaration of Military Support. (Erin Clawson)

She had been unable to contact the correct person, Major Barnes. She did find out that the City can sign the contract without really being bound to any specific agreement; it simply offers a more formal way of supporting the program. Some cities have made the signing a more formal event. The National Guard is looking for a "point person" as a liaison between the City and the Guard...Council Member Clawson has already volunteered to do that.

Possible services to the City (road grading, etc.): She found out the name of the contact person: Lt.

Huffington (She was not sure of the rank); he was not in to talk with her. She has left her contact numbers. It is quite common for them to work with communities. There is a Major Barnes who is over the whole Program. Council Member Youd offered assistance in this area. She felt the Program would be beneficial to all.

The Declaration is not ready for signing.

3. Public Works – Certification Process (Rex Davis): He has been registered for the Certification Conference and Test. The Mayor wanted to know what the Council would recommend if Mr. Davis does not pass the Test the first time through. He wanted to know if more time could be granted him to re-test. Mr. Davis is working hard, studying hard and learning as much as he can with all that has been going on in the City.

Julie Haskell: She felt Mr. Davis should be given more time.

James Mayfield: He advised that those details should be handled by his (Mr. Davis') Manager (Corbett Stephens).

Erin Clawson: She added. "Even physicians get a second chance on their Boards."

Mayor Christensen: The Mayor understood that Mr. Davis was to have this certification done within 6 months; he requested the Council approve changing that to a year from the date of hire.

After discussion, it was decided not to put a time line on when he passes; simply that he needs to get it done as soon as he can. The Council wanted Mr. Davis to know that they have confidence in him.

SANITATION

**Council Member Roylance was unable to attend the Council Meeting that night; this item will be postponed until the next Council Meeting.*

00:13:15

The Mayor closed the regular Work Session at 6:20 pm.

International Fire Code:

(How many lots should be allowed on a single access road? The current Code says 16 lots and the applicant wanted to get up to 30 lots...this greatly affects the length of the road when the frontages are applied in the HR-1 Zone.

The Fire Code does allow up to 30 units; if the units are all fire sprinkled; but frontages are not taken into account, so to get 30 units on a single access road in the HR-1 Zone, the length would be close to ½ mile.

Comments:

Chief Seth Wait: RE: 30 dwelling units: The way he understands the Fire Code is that it could also mean dual twin homes or apartments; that is another facet that the City does not even allow. He pointed out that if the Fire Code is applied to New York City, it would be very different from the application in a small Utah community. Example: 30 units could be placed on a specific length of road; but it may be 5 stories high. The number of people to be those dwellings must also be a consideration

Mr. Castor: He said he had some pictures and images to share that go hand-in-hand with the information and may help clarify some of the issues.

Code Amendment Recommendation ((from LEI) :

10-9A-13-11 Secondary Access:

- They took the Code as it is written in the Building Regulations; access would remain the same.

- "B" Exceptions: "Where terrain features or other physical obstacles make provision of a secondary access impractical, a single access of not more than 750 feet in length, and which is in accordance with the provisions of the IFC, may be approved by the city council after obtaining the recommendations of the fire chief and the planning commission."

So, their recommendation would be to amend this code in the building regulations and then carry the same language over into the HR-1 Zone regulations.

This was the recommendation that went before the Planning Commission and is now before the City Council.

Mayor Christensen: (To the Planning Commission) He wanted to know if the Members agreed with MR. Castor's summary. (They agreed.)

Diagrams & Maps (included in the Power Point Presentation):

1. He showed various lengths of cul-de-sacs & how many lots would be allowed:

- A. 450' = 8 building lots
- B. 750' = 12 building lots
- C. 1,000' = 14 building lots
- D. 2,100' = 30 building lots

There were also diagrams of various alternatives for turnarounds.

2. Potential Road Alignments:

Map showing the area south of the City with:

- A. Current "Transportation Plan" for a road connecting Elk Ridge Drive and Canyon View Drive
- B. Proposed road connecting High Sierra Dr. and Hillside Drive (part of the Elk Haven proposal)

Mr. Castor advised that, to provide dual access, he feels these are likely the best two road alignments for this particular area, to make those connections from one side of the City to the other. He wanted both the Commission and the Council to see this while considering how best to develop in the area south of the City.

The next few maps demonstrated the various lengths of dead end roads already noted.

Discussion:

Mr. Castor: Without requiring dual access, that part of town would develop one "stub" road at a time.

Corbett Stephens: He pointed out that High Sierra is already a "stub" road and any addition would only add to the length...and it is already too long.

Weston Youd: He discussed Oak Lane to the south end of Hillside...it would be about 200' that would add onto any stub road connect.

Erin Clawson: Getting fire apparatus up to a fire: it must be taken into consideration that residents would be evacuating at the same time. A "clogged" road would hinder the ability of equipment getting to a fire. She saw this demonstrated in California. She related how her father (a fire fighter) watched as 15 homes went up in flames because the fire dept. could not get to the homes...if it happened in California, it could happen here in Elk Ridge...why take that chance?

Mr. Castor: The first sentence of the code in the building regulations states that it must be taken into consideration evacuation as well as fire apparatus coming up. That is where road lengths come into play; as well as width of the road.

The proposed extension of Hillside, to get 30 homes on-it, due to the topography, would be more like about 3,000' long. This area of town bring with it some challenges.

He went on to say that he did not agree with writing code for this part of town, based on a certain number of lots. He felt the code should support the General Plan as best it can; and should require dual access. The Fire Code does allow for exceptions.

Dayna Hughes: She wanted to know what happened to the "Concept Plan" that was passed by the City Council some time ago that had dual access.

(Explanation by the City Recorder) That concept was passed by a previous Council, even though concept applications rarely go before the Council. Due to the sensitive nature of the area to be developed, the Council reviewed this concept. The motion actually stated that this road would have to connect through prior to any lots being developed.

Mrs. Hughes continued: She wanted to know why stub roads are being considered.

The map that shows the black line of the proposed connection of High Sierra to Hillside Dr.: The planning commission has been working with that road configuration for years.

Erin Clawson: She felt the City (City Council, Planning Commission and the Planner) should follow Mrs. Hughes' suggestion and stay with the General Plan.

Mrs. Hughes: She recommended not trying to re-think all of the work and engineering that went into the road alignment of the proposed road concept. If an applicant comes in with a proposed code change, the Members of both bodies need not feel "bullied" into considering anything but dual access. She felt the code should reflect the consensus of all parties present at the Work Session.

00:51:59 Adam Castor: Considering the topography, it is a good alignment. Considering the contour lines, he feels there may be the potential for a connection coming north toward Salem Hills Drive.

Summary: LEI's intent was to pull the wording out of the building regulations and put in into the HR-1 code. It allows an exception.

Since the General Plan calls for dual access for any development in that area, is the exception necessary?

Dayna Hughes: The "exception" was discussed at length because of the negative state the economy was in at the time; and growth is good for the Community. The Planning Commission felt under pressure to work with the developer; but not with dual access and the issues that go along with that.

Weston Youd: He recalled the developer agreeing to install a pipeline as part of what they were willing to do.

Corbett Stephens: What was offered was already a requirement; fire flow has to be provided and upsizing the pipe was the only way to do that.

Discussion of possible terms that may or may not have been associated with the application for code change.

00:54:56 Adam Castor: He agreed with Mrs. Hughes that the General Plan has some pretty strong, direct language in it; and the code needs to support it. It may be reasonable to offer some exceptions; but if the General Plan is to be held as the guiding document, perhaps the exception should be removed.

Kelly Liddiard: He felt the exception should be removed from the proposed code.

Nelson Abbott: IF the exception is left in, there is room to negotiate; if it is removed, "it is done". He felt it should be taken out.

Mayor Christensen: The Mayor expressed appreciation for the Planner and his preparation and presentation. He asked for any further discussion.

Erin Clawson: The City has a good General Plan; "we voted for it because it is good".

After thanking the Planning Commission for being present, he closed the Joint Work Session.

ELK RIDGE CITY COUNCIL MEETING August 9, 2011

TIME & PLACE OF MEETING

This Regularly Scheduled Meeting of the Elk Ridge City Council, was scheduled for Tuesday, August 9, 2011, at 7:30 PM; this was preceded by a City Council Work Session at 6:00 PM & a City Council / Planning Commission Joint Work Session scheduled for 6:30 PM.

The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah.

Notice of the time, place and Agenda of these Meetings was provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on August 3, 2011.

7:12 PM -

REGULAR CITY COUNCIL MEETING AGENDA ITEMS:

ROLL

Mayor: Ed Christensen; *City Council*: Julie Haskell, Erin Clawson, James Mayfield & Weston Youd (Absent: Sean Roylance); *Planning Commission*: Kelly Liddiard (Chair), Dayna Hughes, Debbie Cloward, Nelson Abbott & Randy Jones; *Building Official/Public Works*: Corbett Stephens; *Fire Chief*: Seth Wait; *Public*: Greg & Stephanie Pozernick, David Jean II, Lucretia Thayne, Brian Burke, Hal Shelley, Mitchell Wait & Cody Young; and the City Recorder, Janice Davis

OPENING REMARKS PLEDGE OF ALLEGIANCE

An invocation was offered by Lucretia Thayne; and Scout Cody Young led those present in the Pledge of Allegiance, for those willing to participate.

AGENDA TIME FRAME

WESTON YOUNG MOVED, SECONDED BY JAMES MAYFIELD, TO APPROVE THE AGENDA TIME FRAME, ADJUSTING THE START TIME TO 7:15 PM
VOTE: YES (4) NO (0) ABSENT (1) SEAN ROYLANCE

00:59:02 PUBLIC FORUM

1. Greg & Stephanie Pozernick: Water Run-off Problems:

They live on the corner of Escalante and Alpine Drive; they experience flooding from the run-off that collects from Astor Lane and Alpine Drive. They know that the City is considering repairs. But will the City help with that.

Corbett Stephens: A sump will be installed at the north end of Escalante; with curbing and gutter; if the residents agree.

Council Member Youd was to contact him with his questions. He will be at the City Offices on 8/12 to get ready for the audit.

Erin Clawson: In a 5-year plan, what can the Council do to alleviate some of the pressing issues for residents now? Temporary solutions should be considered.

Julie Haskell: They need to have the breakdowns of the projected costs of the sumps and a comparison of the sizes vs. costs. The Council needs to have those figures on paper to review.

Corbett Stephens: The engineering would determine the size and design of the sumps and where they should be located. He can quote prices on sumps according to the various sizes; but the optimal benefit will come from engineering. Do we simply over-size all the sumps?

Weston Youd: He would need all the information to be able to make a recommendation as to where the fee should be.

*The Mayor will email the proposal from LEI for the Study so they can review it. They can address it at the next meeting or even vote by poll vote.

Weston Youd: He is in favor of borrowing from the General Fund right now to "get these things fixed".
(Council Member Clawson agreed.)

1:30:59

Mayor Christensen: He brought up the possibility of selling some of the land around the Oak Lane Booster to one of the neighbors (Browns). They would like to buy some of that land; perhaps the sale could help off-set the cost of at least one of the sumps. He wanted to know if the Council would be in favor of selling some of that property. (They were in favor of the Mayor continuing his negotiations with the Browns.)
Further discussion on sizes vs. costs and locations.

Corbett Stephens: It is not cost effective to do an isolated section of curb & gutter (Pozericks); we need to get as much done at one time as possible.

The possibility of an SID (Special Improvement District) was discussed; if all residents on Escalante are not in agreement to having curb & gutter installed. That is not the preferable way to handle negotiations.

1:34:51

2. Road Repairs:

The Mayor said the Council had given approval to accept the bid from Geneva for road repairs; postponing Escalante Drive until the spring so letters top residents can go out and arrangements made for the entire project.

Roads on schedule: Alpine Dr. (overlay), Fairway (overlay), Canyon View Dr (install) & fix parking lot at the City Hall.

- Canyon View Drive: The curb & gutter assessment needs to be settled with Doug Pace.

- Alpine: Mahogany to Canyon View

1:39:49

3. Loafer Canyon Building (Funding):

Comments:

Erin Clawson: (Concern) Originally the approval was for \$30,000 (Mayor: That was for a 30X40 building, which would do us no good). So, now we are at \$69,000...how much will this help the Fire Dept? When some of the Council were 1st elected, the Fire Chief asked for money for the Fire Dept expansion and was denied due to the condition of the economy at the time. She feels there should be considerations both ways.

Mayor: The plan is to get the Public Works equipment out of the current bay area of the City Hall and dedicate the extra space to the Fire Dept. so they can expand the parking space for the Fire trucks.

Chief Wait: They are currently saving fund balance from their Fund to go toward expansion of the Fire Station; with the doors to the north for easier access on the street. Expansion would also allow for an ambulance and extra storage. There were rough drafts of the proposed building.

Erin Clawson: There are two issues, any action with the Public Works should carry with it the idea of assisting the Fire Dept. as well.

Corbett Stephens: One has to precede the other; the space must be available before it can be used and expanded.

Mayor: He suggested getting bids for both and put the Fire Dept in the plans now.

James Mayfield: He cautioned the Council to be careful in spending too much money.

Erin Clawson: She agreed that the Council should watch what is being spent and keeping track of the savings.

James Mayfield: He suggested trying to save money.

City Recorder: She reminded the Council that the City has been saving for a long time and the General Fund has about \$750,000 in fund balance designated to "future improvements".

If the Council just used the fund balance from last fiscal year (about \$240,000), there would still be about ½ million dollars remaining; which is a good savings.

Erin Clawson: The City needs both; she feels she cannot approve one without the other.

1:45:13

City Recorder: She asked why the building is planned for Loafer Canyon where the space is less; why not utilize the 10 acres the City owns on the corner of Goosenest and Elk Ridge Drive. The original plan was to have the City Center and the Public Works Building in that area and perhaps a neighborhood park in Loafer Canyon. There is a site plan that was drawn up by Shawn Eliot for the City Center. At that time, the entire City Hall (as it is now) would eventually be turned over to the Fire Dept.

(Julie Haskell: She added that the bond money for that project had been turned back onto the bond.)

That is true, but the City still owns the land and perhaps the planned building would be better placed in that area.

Weston Youd: He wanted to get a clearer picture of what the building will look like.



ELK RIDGE - 80 East Park DR - Elk Ridge, UT - 84651

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NOTICE & AGENDA

Notice is hereby given that the City Council of Elk Ridge will hold a Special **City Council Meeting on Tuesday, August 30, 2011, at 6:00 PM.** The meetings will be held at the Elk Ridge City Hall, 80 E. Park Drive, Elk Ridge, Utah.

6:00 PM - SPECIAL CITY COUNCIL MEETING AGENDA ITEMS:

Opening Remarks and Pledge of Allegiance Invitation

Approval/Agenda Time Frame

6:05 Public Forum

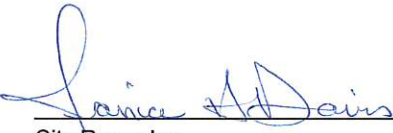
6:15 1. Public Works Building

6:45 2. Resolution – City Fee Schedule (Consultation Fee)

Adjournment

Handicap Access, upon Request. (48 Hours Notice)

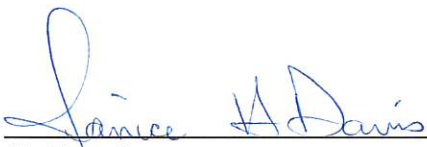
The times that appear on this agenda may be accelerated if time permits. All interested persons are invited to attend this meeting.
Dated this 29th day of August, 2011.



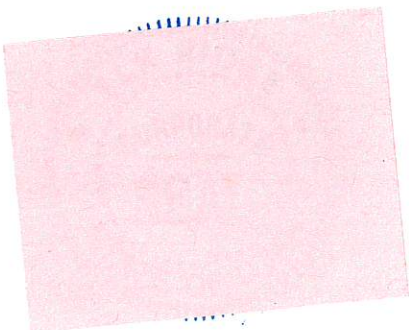
City Recorder

CERTIFICATION

I, the undersigned, duly appointed and acting City Recorder for the municipality of Elk Ridge, do hereby certify that a copy of the Notice of Agenda was provided to the Payson Chronicle, 145 E Utah Ave, Payson, Utah, & to each member of the Governing Body on August 29, 2011.



City Recorder



ELK RIDGE
CITY COUNCIL MEETING
August 30, 2011

TIME & PLACE
OF MEETING

This Special Meeting of the Elk Ridge City Council was scheduled for **Tuesday, August 30, 2011, at 6:00 PM.** The meeting was held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah.

Notice of the time, place and Agenda of this Meeting was provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on August 29, 2011.

6:00 PM -

CITY COUNCIL REGULAR SESSION AGENDA ITEMS:

ROLL

Mayor: Ed Christensen; *City Council:* Sean Royslance, Weston Youd, Erin Clawson & James Mayfield (Absent: Julie Haskell; *Public Works:* Wayne Frandsen; *Public:* Jamie Towse, Hal Shelley, Neil & Ilene Dykstra, Nelson Abbott, Dale & Joann Bigler, Brian Burke, Ann Bough & Doug Pace; and the *City Recorder:* Janice H. Davis

OPENING REMARKS &
PLEDGE OF
ALLEGIANCE

An invocation was offered by Hal Shelley; who also led those present in the Pledge of Allegiance, for those willing to participate.

AGENDA TIME
FRAME

The Council Meeting started on time at 6:00 PM.

PUBLIC WORKS
BUILDING

Mayor Christensen: The Mayor said that when he quoted \$70,000 for the new Public Works Building, he was basing that amount off of the cost of the proposed building that was to go in Loafer Canyon. He made some mental adjustments due to a few differences and felt that would be sufficient; it was not.

The Council approved moving the building down to the City property on Goosenest Dr.; it was felt this would be the best location...following the General Plan and future City buildings.

The bid came in with the addition of \$9,000. The Mayor sent out a request for a polled vote; however, Council Member Youd felt a public meeting to discuss the proposed increase for the building would be best...Mayor Christensen agreed.

Mr. Stephens reconsidered and felt it beneficial to do some of the infrastructure (underground plumbing, electrical, etc.) at the same time; so an additional \$30,000 was requested. Approval was granted for \$116,000 transfer; but it was discovered that when the balancing transfer to Capital Projects fund (fund balance) to zero, cutting the overall expenses to a point where the transfer out of the General Fund equaled a little over \$40,000.

The ladies in the office (staff) voiced their opinion that the outside of the building should be nice looking. Ken Harris is going get the Mayor a copy of the plans of the City Center he designed for Eagle Mountain. He said he would assist in designing a façade for this building so it would match a future City Center Building. He asked for comments. Currently the plan is for an all-metal siding type building, with a deposit-shingle roof..."not that pretty". Though the building is now at the entrance to the City; eventually, that will not be the case.

The Mayor is hoping for approval for an amount that will cover the building and any improvements that the Council deemed appropriate.

Comments:

00:05:14

Weston Youd: He asked about using landscaping money (Parks funds) to beautify the area. He questioned if that area was designated as part of the "trails system" for the City; if so, then Park Impact fees may be available for use. If a trail were to run along Goosenest Drive and somehow cut up around the area where the future Park / Ball Fields will be, then those funds could be utilized.

Mayor Christensen: The hope is that the retention basin would be surrounded by a re-vegetated hillside.

Wayne Frandsen: He cautioned that all the backing in and out of the public works area may not be conducive to a trail in that particular place. It could be hazardous to those using the trail.

Erin Clawson: People do and will walk by there anyway; she felt beautification would be good. Perhaps spending the money now (with today's value on the dollar) would be better than going back later to install improvements when things cost more.

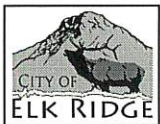
James Mayfield: He questioned if there is anyway to predict when the eventual road that is to cut across Elk Ridge Meadows will actually go in. (This road would create a new entrance to Elk Ridge.) He asked if there is anywhere else to locate the building.

Mayor Christensen: There is time to get artist's renditions from Ken Harris for the Council to review. (Council Member Clawson cautioned that the Mayor should be very clear with Mr. Harris regarding the terms of the offer to assist the City with drawings.)

City Recorder: The flatter area on top (more south) is where future soccer / ball fields are to be located. (Council Member Mayfield suggested putting a sign up that indicates what the building is to be and what it will look like.)

Comments:

Lucretia Thayne: She feels the building should "have enough of a façade that it looks nice...even if someday it is going to be moved. It doesn't have to look luxurious, but pleasant". She asked about adding more money for beautification.



ELK RIDGE - 80 East Park DR - Elk Ridge, UT - 84651

t.801/423-2300 - f.801/423-1443 - email staff@elkridgecity.org - web www.elkridgecity.org

NOTICE & AGENDA

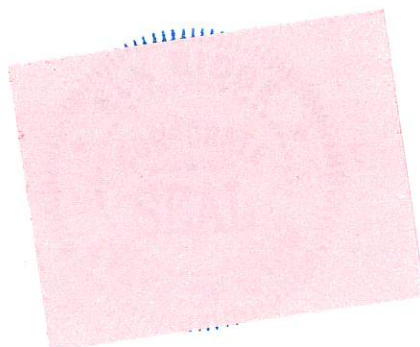
The City Council of Elk Ridge cancelled the regularly scheduled **City Council Meeting on Tuesday, September 13, 2011.**

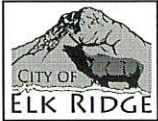
7:00 PM - REGULAR COUNCIL MEETING AGENDA ITEMS:

CANCELLED



City Recorder





ELK RIDGE - 80 East Park DR - Elk Ridge, UT - 84651

t.801/423-2300 - f.801/423-1443 - email staff@elkridgecity.org - web www.elkridgecity.org

NOTICE & AGENDA

Notice is hereby given that the City Council of Elk Ridge will hold a regular **City Council Meeting on Tuesday, August 23, 2011, at 7:00 PM;** which will be preceded by a **City Council Public Hearing at 6:00 PM** wherein Amendments to the 2011/2012 Fiscal Year Budget will be considered: as well as a **City Council Work Session at 6:30 PM.**

The meetings will be held at the Elk Ridge City Hall, 80 E. Park Drive, Elk Ridge, Utah.

6:00 PM -

1. PUBLIC HEARING/AMENDED BUDGET FOR THE 2011 – 2012 FISCAL YEAR:

Public Hearing/to consider amending the Budget for the 2011/2012 Fiscal Year for the operation of Elk Ridge City

A. General Fund:

1. Sale of Property – Oak Lane
2. Contribution from General Fund to Storm Drain Fund (Sumps)
3. Salaries & Wages – General Fund
4. Public Works Building (Plans Review)
5. Parks: Mower

B. Sewer Fund:

1. Upgrade of Jet Truck (Approved)

C. Tools: Public Works: 4-Way Split (Roads, Park, Water, Sewer)

6:30 PM -

CITY COUNCIL WORK SESSION AGENDA ITEMS:

Primary Election - Meet the Candidates for Mayor

7:00 PM -

REGULAR COUNCIL MEETING AGENDA ITEMS:

Opening Remarks and Pledge of Allegiance - Invitation

Approval/Agenda Time Frame

7:05 Public Forum

7:15 2. Eagle Projects:

A. Sam Weeks

B. Jayman Davis

7:45 3. Amended Budget for 2011/2012 Fiscal Year - Action

8:00 4. UVU CAP Program – Proclamation – Erin Clawson

8:05 5. National Guard: Service Projects – Erin Clawson

8:10 6. Sanitation Contract – Sean Roylance

8:20 7. City Council Minutes

8:25 8. Expenditures:

General:

Adjournment

Handicap Access, Upon Request. (48 Hours Notice)

The times that appear on this agenda may be accelerated if time permits. All interested persons are invited to attend this meeting.

Dated this 19th day of August, 2011.


City Recorder

CERTIFICATION

I, the undersigned, duly appointed and acting City Recorder for the municipality of Elk Ridge, do hereby certify that a copy of the Notice of Agenda was provided to the Payson Chronicle, 145 E Utah Ave, Payson, Utah, and to each member of the Governing Body on August 19, 2011.


City Recorder

ELK RIDGE
CITY COUNCIL MEETING
August 23, 2011

TIME & PLACE
OF MEETING

This Regularly Scheduled Meeting of the Elk Ridge City Council, was scheduled for Tuesday, August 23, 2011, at 7:00 PM; this was preceded by a Public Hearing at 6:00 PM to consider a proposed Amendment to the 2011/2012 Fiscal Year Budget. The City Council Work Session was scheduled to begin at 6:30 PM. The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah.

Notice of the time, place and Agenda of these Meetings were provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on August 19, 2011.

6:00 PM –

PUBLIC HEARING – AMENDED BUDGET FOR THE 2011/2012 FISCAL YEAR

Public Hearing/To consider a proposed amendment to the 2011/2012 Fiscal Year Budget, for the operation of Elk Ridge City.

ROLL

Mayor: Ed Christensen; *City Council:* Sean Roylance, Julie Haskell, James Mayfield & Weston Youd (Absent from Public Hearing: Erin Clawson); *Public Works:* Corbett Stephens; *Sheriff:* Deputy Butters; *Public:* Jamie Towse, Deborah Squires, Lucretia Thayne, Dennis A. Dunn, Neil & Ilene Dykstra, Tricia Gunnerson, Ray Brown, Hal Shuler, Hal Shelley, Gladys Coomes, Brian Burke, Joann Bigler, Alvin L. Harward, Scout Dallin McCarthy, Sean McCarthy, Nancy Wall, McCall Heaton, Stephanie Pozernick, Dave Simmons, Dane Kimber, Joseph Ashton, Scout Jayman Davis, Sandee Davis, Elizabeth Weeks, Sam Weeks, Rebecca Jones; and the *City Recorder:* Janice H. Davis

Mayor Christensen opened the Public Hearing at 6:00 PM.

The City Recorder reviewed the Budget figures with the Council and those present. Most of the amended figures simply bring the budget into alignment with the actual amount spent; however, there are specific areas to be considered in this proposed amendment:

The areas to look at are as follows (Memo from Recorder to Council):

Mayor:

General Fund:

Revenue:

A. Sale of Property (**Acct. 10-36-200**): This is a section of the lot that the Oak Lane Well House sits on; based on past sales, the property would go for about \$15,000...the buyers have agreed to this. This should help offset some of the planned expenditures from the General Fund.

B. Sundry Revenue (**Acct 10-36-300**): Natural Gas Rebate: \$4,200

C. Reserved Class "C" Road Funds (**Acct 10-39-500**): This was increased by \$12,040 due to the Core Drill being received in this current fiscal year, which increased the Fund Balance from last year. It is being reserved for the purchase also being placed in this year. (Cancels out between Revenues and Expenditures)

Expenditures:

A. "Contribution" from General Fund to Storm Drain Fund (**Acct 10-44-855**): as we have discussed, the Storm Drain Fund is not in a position to purchase the sumps necessary to fix the issues on

S. Canyon View Drive and on Escalante Drive.

Based on the estimates provided by Corbett (included); if the City went with the largest sumps quoted (25'X25'X18') the contribution would be about \$40,000, with extras quoted.

(\$40,000 would purchase 2 over-sized sumps + extras listed on the estimate: Drain rock, sump components, excavation.)

B. Salaries & Wages (**Acct 10-44-110**): Approved already - Jan Davis add 11,440 + about \$4,900 for all other raises of \$1.00/hour = \$16,340 +

C. Public Works Building (**Acct 10-57-390**): \$70,000 (an example of a Site Plan of the City Center area was provided by the Mayor; drawn up in the past by Shawn Eliot.) The favored location is the area on Gooseneck Dr; this area would allow for a large parking lot.

Mayor: The building is a bit over 4,000 square feet; the drawing has been modified to have "live-load" storage in the attic, eliminating the wings on the sides. They still plan on a 60X60 building; with parking for around \$70,000. They do not plan to have a concrete slab (interior) so that future improvements can be made more easily. The building will be conventional frame on foundations; with stick frame and composite roof.

Questions/Comments:

Lucretia Thayne: She asked where the money is coming from.

(An explanation of "Fund Balance" for the General Fund was given by the City Recorder.)

Mrs. Thayne also asked about other capital improvements planned for the City.

(Expand the Fire Dept. parking areas, purchasing a new brush truck...that all requires space and that will be facilitated by moving the public works out to another building.)

Mrs. Thayne complimented the Council on being in a position to fund some capital improvements without the City having to go into debt.

(Another explanation of allowable fund balance according to State percentages was given.)

(Council Member Clawson was not present, as she had an emergency at the ER at the Hospital; she arrived later in the meeting. Jan Davis read a statement prepared by her.)

00:25:50

1. Erin Clawson: (Memo read by Ms. Davis)

Her memo summarized the past several months, including the "strife" that had existed on the Council and throughout the City. After the resignation of former Mayor Lutes, she debated whether or not to submit her name for appointment for mayor. She recognized that the position of Mayor comes with "substantial responsibility" and is ultimately held responsible for the welfare of the City and its citizens". There are many challenges and tough decisions to consider that "can be divisive". She stated that the "City needs a leader that is knowledgeable about the issues and is able to work with others in a positive and professional manner to find solutions, even when opinions differ". She felt she would be the "logical choice for the Mayor's position for several reasons:"...

- Experience: she has been very involved with many and varied activities in the City having to do with the Loafer Well, sewer system, security of water supply and working with staff in day-to-day city business.
- As Mayor Pro-tempore, she had attended several meetings in place of former Mayor Lutes; she has also represented the City on 2 boards and has assisted in building positive relationships with other city officials.

She headed up various volunteer projects in the City (City Hall remodeling, cleaning up and beautifying the City Park and organizing the Youth City Council).

- She feels she has proven she can work well with the Council and the City staff for the success of the City.

She is committed to moving forward in a positive & respectful way.

Ms. Davis added that Council Member Clawson was also appointed by the Council as the Interim Mayor Pro-tempore during the time after Mayor Lutes resigned and Mayor Christensen was appointed for the remaining two years.

Mayor Christensen: He asked both candidates why they are running for office.

2. Hal Shelley: (Resident for 11 years)

He has wanted to be involved with city government; but due to various circumstances in his life, he has not been able to do so. While living in Mapleton, there was an opportunity for an appointment to the Council...he considered it; then ended up moving to Elk Ridge.

00:29:44

Though he does not understand government as well as he would like, he would like to be a part of solutions to issues. He is impressed with the experience of the other two candidates, but he has the time and would spend the time. He is "willing to do what it takes" to get the necessary information from various resources. He will be out meeting residents and handing out information throughout the city; he wants to get a feel of the City and the citizens' concerns.

- He feels he has the ability to work with people...that has been what he has done for 35 year...he was a seminary teacher with the LDS Church; he retired two years ago. He learned a great deal about people during that time period. He feels he can see all sides to an issue before making a decision.

- Mr. Shelley grew up in a very small community and has also lived in Mapleton where he served with emergency services; so he understands the needs of small city government.

- He is confident of his ability to bring people together on issues and represent multiple views...while recognizing that not everyone will be "happy". He hopes to be able to bring understanding to various issues that come up in the City.

- He would love to work with the City Council. He wants to get to know who they are (personally and professionally) and why they are serving the City.

- Should he make it past the Primary Election, he would be focused on better understanding the role of "Mayor".

3. Alvin Harward: (Moved to Elk Ridge in 1990)

Service to the City:

- He has served on the Planning Commission; as a member and as the Chairperson.

- He served as a Council Member.

- He likes to be involved with the City; he lives here and likes to know what is going on.

- Being retired, he feels he could do a good job...he has the time to serve effectively.

- Mr. Harward is acquainted with the City employees and feels he could work well with them.

He concluded by saying he would appreciate support in the campaign for office.

Mayor Christensen: (Directed to Mr. Shelley) He said he had heard comments that he is a "super nice guy";

He wanted to know if Mr. Shelley felt he could be "tough enough" to be Mayor.

Mr. Shelley: "Being a tough guy is not my strong suit"; but he also understands that one does not go into the position of Mayor to "win friends". He would try to be compassionate and respectful; but others should be respectful, too. There have been times when he has had to "take a stand". He does not like getting "backed into a corner"; but when that has occurred, people involved soon discover that he can be what the situation calls for. He feels that being nice garners more respect than someone "demanding" that others respect him/her...earning respect is preferable than demanding it".

00:36:45

(Council Member Clawson arrived.)

Lucretia Thayne: (Directed to all 3 candidates) What is their view of how much city government should "be involved"?

00:52:22

1. Erin Clawson:

- Access to I-15: She was able to attend many of Salem's City Council meetings and be a part of the I-15 "Corridor"; it is important for all. South Utah County is projected to grow a great deal in the next few years. There must be a better way to access I-15; however the proposed road would impact Salem.
- She is also involved with the State Legislature and participating where she can. Elk Ridge is involved with State laws and to have a voice from South County is important. We should be actively seeking a representative from our area.

2. Alvin Harward: He agreed with Council Member Clawson. The South County Mayors get together monthly and they do have a voice in government; but he also feels it would be good to get a representative from the area, as well.

- He would also like to see a corridor to I-15.

00:54:08

3. Hal Shelley: Not only would he like to see an access road to I-15 go through; but he also agrees that a South County representative in State Government would benefit the City.

Sean Roylance: He question how any fund balance (perhaps \$200,000) or "extra" money would be spent over the next two years.

1. Alvin Harward: Sewer & Water infrastructure is wearing out; it is time to replace the old systems. He is also in favor of a City Center and for the current City Hall to be turned over to emergency services.

2. Hal Shelley: \$200,000 is not a great deal of money anymore; but it could perhaps be used to assist in upgrading the sewer system...prevention is better than waiting.

3. Erin Clawson: The Council has already begun the project of building a public works building. The Public Works Dept. works hard every day...there is so much wear & tear on this particular Dept. from day-to-day. The storage and supply of tools are inadequate. The Fire Dept. is also short on storage and parking. Safety is at the top of her priority list and she feels providing space for emergency services goes hand-in-hand with getting an alternate building for the Public Works.

Comment:

Alvin Harward added a compliment to the crews that keep Elk Ridge's roads plowed; our roads are always cleaned better and faster than other places in Utah County. We have a great crew. He felt that any one of the three candidates could be a good Mayor.

Council Member Clawson expressed her gratitude at the interest displayed by the citizens in attendance.

Hal Shelley said he appreciated the chance to run for office.

The Mayor closed the Work Session.

00:59:42

ELK RIDGE CITY COUNCIL MEETING August 23, 2011

TIME & PLACE
OF MEETING

This Regularly Scheduled Meeting of the Elk Ridge City Council, was scheduled for Tuesday, August 23, 2011, at 7:00 PM; this was preceded by a Public Hearing at 6:00 PM to consider a proposed Amendment to the 2011/2012 Fiscal Year Budget. The City Council Work Session was scheduled to begin at 6:30 PM. The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah.

Notice of the time, place and Agenda of these Meetings were provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on August 19, 2011.

7:00 PM -

CITY COUNCIL REGULAR SESSION AGENDA ITEMS:

ROLL

Mayor: Ed Christensen; *City Council:* Sean Roylance, Julie Haskell, James Mayfield, Weston Youd & Erin Clawson; *Public Works:* Corbett Stephens; *Sheriff:* Deputy Butters; *Public:* Jamie Towse, Deborah Squires, Lucretia Thayne, Dennis A. Dunn, Neil & Ilene Dykstra, Tricia Gunnerson, Ray Brown, Hal Shuler, Hal Shelley, Gladys Coomes, Brian Burke, Joann Bigler, Alvin L. Harward, Scout Dallin McCarthy, Sean McCarthy, Nancy Wall, McCall Heaton, Stephanie Pozernick, Dave Simmons, Dane Kimber, Joseph Ashton, Scout Jayman Davis, Sandee Davis, Elizabeth Weeks, Sam Weeks, Rebecca Jones; and the *City Recorder:* Janice H. Davis

OPENING REMARKS &
PLEDGE OF
ALLEGIANCE

An invocation was offered by Mayor Christensen and Scout Jayman Davis led those present in the Pledge of Allegiance, for those willing to participate.

AGENDA TIME
FRAME

The Meeting started on time and there were no adjustments to the Agenda.

PUBLIC FORUM

No comments or questions.

1:02:12

EAGLE PROJECTS

1. *Scout Sam Weeks: (Proposed Project: permanent landscaping around the flagpole by the Ball Field)*

Scout Weeks: He has met with Corbett Stephens for his input. Plans are to move forward soon.

- Install curbing around the area

- Cement donated for curb (Westroc)

- Plans for sprinklers – Mr. Bell assisted with sprinkler plans

- Applicants with a GPA of 3.0 or better
 - Senior in High School, continuing UVU student or someone going back to school
 - The selection will be by zip code (not by city), (name will not be part of the selection process)
 - The committee at UVU will select the recipient(s)
 - The applicants will have to write two essays
 - Treatment of the recipients will be fair.
 - Elk Ridge is on the billboard at the side of the freeway by Benjamin (Corn Maze in Payson)
 - Fund Raising opportunities are available to youth groups by assisting in running the Maze.
- Mayor: It is estimated that 300 to 500 people per night will show up for the Maze; at \$5 per person, with a family discount. There is a potential of multiple scholarships; depending on how much money is made. The Council was invited to ride in Payson's Parade.

1:27:46

NATIONAL GUARD – Erin Clawson: She had spoken with Lt. Buffington (Guard) and details are being worked out for road grading in the City. The work can get done this fall.

SANITATION CONTRACT Sean Roylance: He contacted Gordon Raymond (Allied); they are ready and willing to come to a Council Meeting to discuss options with the Council. A decision should be made by the end of September. Did the Council want to try to get a survey out to the resident regarding recycling? Could a survey be handed in at the same time that people come to vote?
Suggestion: To have the Youth Council or a youth group take care of handing out fliers. (He had a sample survey from Salem City. He still had not gotten together with Morgan Sessions; who wanted to assist with a recycling survey for a school project.

Options for recycling:

- Opt in
- Opt out

James Mayfield: The next Council Meeting should have information to discuss and decide upon. *(The City Recorder pointed out that the Primary Election was scheduled for 9/13, which would normally be a night when the City conducts City Council meetings.)*

WESTON YOUNG MOVED, SECONDED BY JULIE HASKELL, TO CANCEL THE REGULARLY SCHEDULED CITY COUNCIL MEETING ON SEPTEMBER 13, 2011; DUE TO THE PRIMARY ELECTION

VOTE: YES (5) NO (0)

1:35:35

James Mayfield: He asked for a show of hands from the audience as to who would prefer recycling: The response was mixed.

Sean Roylance: The City's cost would be about \$5 or \$6 per month that would be paid to Allied Waste; so the cost to residents would be slightly higher to cover administrative costs. For those that have 2 cans, the 2nd can could be a recycle can and could be swapped out.

The Option would be "opt out"...so a resident would have to actively declare he/she does NOT want to participate.

Allied does not have central bins as an option; another company may. He does not recommend this option.

Question:

What types of materials would be recycled?

Plastics (#1-7), cardboard, newspaper, office paper, all mail, aluminum cans, steel, tin cans, cereal boxes, magazines, catalogs & telephone books (no need to sort out).

Lucretia Thayne: The concept of recycling is a good one that "sounds nice"; but if it really cost effective, why the need to pay for it? She is not sure the fact prove out that recycling is really doing all it claims to do for the environment. She is not sure it is worth doing.

Comment: Woodland Hills has a recycle bin for cardboard, plastic #1 & 2 and office paper.

Corbett Stephens: He clarified that Woodland Hills is part of South Utah Valley Solid Waste District; that is where the bins come from. *(Council Member Haskell added that they pay to be part of that organization.)*

Weston Young: He suggested a Face Book site for the City; which would allow for things like online surveys.

1:40:27

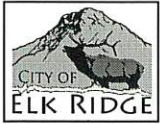
NON-AGENDA ITEM Mayor Christensen: Code Enforcement Committee: Council Member Clawson and he had spoken with an individual that could be a chairperson.

One problem they have experienced with getting a committee going is that most of the volunteers are in the same neighborhood; the Mayor does not feel that is a fair representation of the City. The hope is to find a chair for the committee; then find representation from all around the City.

Complaint:

(Unknown) Animals are allowed to run loose at night...she feels this is a real problem.

Mayor: Purchasing Authority for Public Works Director: The Mayor asked if Mr. Stephens could be authorized to purchase within the budget for certain items, as the need arises. The Mayor compared the request to the situation with Chief Seth Waite (Fire Dept.).



ELK RIDGE - 80 East Park DR - Elk Ridge, UT - 84651

t.801/423-2300 - f.801/423-1443 - email staff@elkridgecity.org - web www.elkridgecity.org

NOTICE & AGENDA

Notice is hereby given that the City Council of Elk Ridge will hold a regular **City Council Meeting on Tuesday, September 27, 2011, at 7:00 PM;** The Regular Session will be preceded **a City Council Work Session at 6:00 PM; wherein Election Canvassing will take place.**

The meetings will be held at the Elk Ridge City Hall, 80 E. Park Drive, Elk Ridge, Utah.

6:00 PM -

CITY COUNCIL WORK SESSION

CANVASSING ELECTION RETURNS – CITY COUNCIL

1. Sanitation Contract Renewal – Recycling – Sean Roylance
2. Storm Drain Study Proposal – LEI Engineering – Mayor Christensen
3. Updates:
 - A. Public Works Building
 - B. Road Grading – National Guard – Erin Clawson
 1. Road to Tank
 2. Salem Hills Drive
 - C. Gooseneck Drive _ Mayor Christensen
 - D. Speed Trailer – Deputy Butters
 - E. Military Benefits – Elk Ridge Residents
 - F. Code Enforcement Proposal

7:00 PM -

REGULAR COUNCIL MEETING AGENDA ITEMS:

- Opening Remarks and Pledge of Allegiance Invitation
Approval/Agenda Time Frame
Public Forum
- 7:05
7:20 4. Elk Ridge Meadows, Phase 1 - Durability Extension Request – Tom Henriod
7:30 5. Storm Drain Study Proposal – LEI
7:50 6. Sanitation – Sean Roylance
8:00 7. City Council Minutes
8:10 8. Expenditures:
General:
A. Speed Trailer
8:20 9. Other City Council Business
A. Playground Equipment – James Mayfield
8:30 10. Ratify Polled Votes:
A. Deputy Recorder Position
B. Development Agreement for Elk Ridge Meadows, Phase 2
Adjournment

Handicap Access, upon Request. (48 Hours Notice)

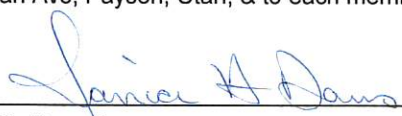
The times that appear on this agenda may be accelerated if time permits. All interested persons are invited to attend this meeting.
Dated this 23rd day of September, 2011.



City Recorder

CERTIFICATION

I, the undersigned, duly appointed and acting City Recorder for the municipality of Elk Ridge, do hereby certify that a copy of the Notice of Agenda was provided to the Payson Chronicle, 145 E Utah Ave, Payson, Utah, & to each member of the Governing Bodies on September 23, 2011.



City Recorder

ELK RIDGE
CITY COUNCIL MEETING
September 27, 2011

TIME & PLACE
OF MEETING

This Regularly Scheduled Meeting of the Elk Ridge City Council, was scheduled for **Tuesday, September 27, 2011, at 7:00 PM**; this was preceded by a **City Council Work Session at 6:00 PM**. The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah.

Notice of the time, place and Agenda of these Meetings was provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on September 23, 2011.

6:00 PM -

CANVASSING PRIMARY ELECTION RETURNS

The City Council reviewed the various forms listing the election returns for the Primary Election, held September 13, 2011; under the direction of Mayor Christensen. Envelope #1 was opened and the results compared with the Official Registration Book. They found all to be in order with the results of the election; with the addition of Provisional Ballots; which added 4 votes to Hal Shelley and one vote for Alvin Harward.

WESTON YOUNG MOVED, SECONDED BY JULIE HASKELL, TO CERTIFY THE ELECTION RETURNS FROM THE PRIMARY ELECTION; WHICH RESULTED IN ERIN CLAWSON AND HAL SHELLEY MOVING FORWARD TO THE GENERAL ELECTION

VOTE: YES (4) NO (0) ABSENT (1) JAMES MAYFIELD

6:10 PM -

CITY COUNCIL WORK SESSION AGENDA:

ROLL

Mayor: Ed Christensen; *City Council:* Julie Haskell, Erin Clawson, Weston Young & Sean Roylance (Absent: James Mayfield); *Building Official/Public Works:* Corbett Stephens; *Public:* F. Lucretia Thayne, Hal Shelley, Ray Brown, Gordon & Traci Raymond, Sean McCarthy, Austin McCarthy, Dustin Mackenzie, Brandon Gardner, Skyline Steinacker, Korina Searle, David Clark; and the City Recorder, Janice Davis

00:05:42

SANITATION CONTACT

Sean Roylance: Council Member Roylance provided a handout to each of the Council summarizing the

RENEWAL

available options for renewal: (He reviewed these options)

These are compared to the current rate: Collection (9.35) & Add'l carts (5.50):

Gordon Raymond (Allied) was present.

	<u>1st Cart</u>	<u>Add'l Carts</u>
1. Roll current - 1 yr-thru 12/31/12	\$ 9.54	\$ 5.61
Recycling 3 yr minimum		
2. Proposed 3 yr - thru 12/31/14	\$ 9.17	\$5.50
Recycling - 20% - 50% (Opt in)	6.25	
51% + (Opt out)	4.95	
3. Proposed 5 yr - thru 12/31 16	\$ 9.00	\$ 5.50
Recycling - 20% - 50% (Opt in)	6.15	
51% + (Opt out)	4.80	

Recycling is done on an "every other week" basis and may (or may not) be on the same day as waste collection; dependent upon truck availability and routing.
(Included was a list of things that could be recycled.)

The "opt out" option assumes that all residents will be included in the recycling program unless they call in to be removed ("opt out"). This needs to be carefully explained to residents.

Some of the Council Members did not receive the handout via email; but it was the same as the handout provided at the meeting.

Recommendation (Sean Roylance):

- Renew the contract with Allied for one of the longer options (less money). He feels there is too much going on in the City to consider our own business right now; besides the risk involved with a City business.

The Garbage collection and the recycling can be decided separately; one is not dependent on the other.

Erin Clawson: she had the impression that a survey to the residents was to have gone out regarding recycling.

(No response)

Mayor Christensen: The Council was to decide on at least the rate for collection; but he understood that Mr. Stephens was still in favor of the City doing its own garbage business...he asked Mr. Stephens how he felt about it.

Julie Haskell: She agreed with Council Member Roylance; Allied has done a good job for the City.

The Mayor asked Mr. Stephens to respond:

Corbett Stephens: He said he did not want any more work to do; however, in his and the City Finance Director's opinions, the City could "make a lot of money doing our own garbage". He feels it would be worth hiring an additional employee in Public Works to run the garbage. It is the Elk Ridge residents that might be able to save money.

Weston Youd: He felt the soil would need to be screened regardless of who does the grading; the ball fields will need a great deal of topsoil.

Mayor Christensen pointed out that the grading would be "free either way".

4. Speed Trailer:

Deputy Butters: He brought up to his "bosses" at the Sheriff's Dept. the possibility of purchasing a "Speed Trailer" for Woodland Hills and Elk Ridge to share...similar to the one he brought up for the traffic analysis study. The cost is about \$7,000. Agreed: Sheriff's Dept. would pay \$5,000 toward the cost; if Woodland Hills and Elk Ridge would pay \$1,000 each. The two cities would share the trailer; with the understanding that occasionally, the County may need to use the trailer elsewhere, for special events. The trailer would be assigned to the 2 cities about 99% of the time.

Deputy Butters added that this item was on the agenda for Woodland Hills' Council Meeting the next night. He hopes both cities would be agreeable; it would be beneficial to do more traffic studies.

5. Military Benefits – Deployed Elk Ridge Residents:

Mayor Christensen: This was brought up when the Army National Guard visited one of the Council Meetings regarding honoring the Military. The Council had discussed doing something; but it was not decided on.

There are some residents that are currently deployed that would appreciate some benefits from the City. The Council needs to decide what to do. According to the City Recorder, in the past, the City has waived utility bills. If that is what the Council decides on, a further decision would have to be made on which part(s) of the bill from the City to waive.

Sean Roylance: He liked the idea "on the surface". He assumes this would be applicable to only a small number of residents.

The Council agreed that it would be applicable to deployed citizens and only those with utility accounts...not someone's son or daughter.

Discussion: The City pays Payson City a certain amount per connection for sewer. After further discussion, the Council felt that the City should see if Payson City would be interested in joining in the program; perhaps they would be willing to waive the sewer portion for deployed residents.

Julie Haskell: She suggested waiving the "base rate" for water.

Erin Clawson: Suggestion: Take the particular family's average bill; but Council Member Youd pointed out that the administrative cost in tracking that might be too much. She felt the City should assist as much as possible.

Mayor Christensen: He mentioned using the Newsletter to inform residents that this offer is available and to come in and apply; the Council should be kept informed.

Sean Roylance & Erin Clawson: They both agreed that they would like to waive the entire bill.

6. Code Enforcement Proposal:

Mayor Christensen: Ray Brown met with the Mayor to discuss options for code enforcement. Trying to put together the Code Enforcement Committee has not been very successful. Most of those interested come from the same part of the City and the Mayor does not feel that is fair representation.

Mr. Brown proposed another option; he presented that in written form for review and discussion.

In general, the suggestions involved the following:

- Hiring a code enforcement employee that could also work with the Public Works Dept. (the Mayor has been considering hiring additional help for Public Works).
- Hiring someone that does not live in the City limits to avoid bias

No one had read the proposal at that time; so the Mayor recommended postponing the discussion until the next Council Meeting. He asked that the Council review the proposal and formulate

questions/comments to be able to have an "educated" discussion. The City must come up with some type of enforcement.

The Mayor asked Mr. Brown to comment on the proposal he submitted:

Ray Brown: Laws, whether created nationally, state-wide or locally, are typically enforced by an officer of the law, like Deputy Butters; not by committee. "Committees" puts the laws, rules & regulations together; then someone goes out and enforces those codes.

"If you get a 'committee' together to design a horse, it usually looks like a camel; so that is not a good idea."

The idea is to share the person hired with Public Works...perhaps 8 hours a week would be dedicated to code enforcement; the rest would be with Public Works. Woodland Hills is on the same track; he is not sure where they are at with the process...he was aware they were having some trouble setting up their Administrative Court; he was to contact them the following week.

"We need to do something; if we don't do anything, there will be code violations"...perhaps with fines and currently, there is no mechanism in place to handle the situations that arise.

The City Recorder reported that two individuals had come in to the City Office asking to be a part of enforcement; they are both from different areas in the City.

Comments:

Sean Roylance: He has concern about hiring someone whose time would be split between code enforcement and working in Public Works. He felt it may be better to hire someone for training purposes, since Wayne is retiring before too long. When Wayne does retire, the Public Works Dept would be back down to 3 employees; but part of the new employee's time would be pulled away from Public Works and into code enforcement.

00:58:20
SANITATION
CONTRACT

Sean Roylance: He wanted to clarify with the Council what their feelings were toward recycling.
Julie Haskell: She felt it would be good to offer the residents; but she favors the ability to opt out.
Erin Clawson: The "opt-out" option needs to be made very clear to the residents; she recalled that some citizens do not wish to feel they are being "forced" into the service.
Sean Roylance: (RE: Opt-in vs. Opt-out options) Spanish Fork adopted the "opt-in" policy and only 22% of the residents participated; Pleasant Grove adopted the "opt-out" policy and 61% of the citizens participated. He felt those are fairly typical numbers.
Weston Youd: He suggested approving funding for some advertising to properly inform the residents of the terms of the recycling. Various forms of advertising could be utilized: fliers, web site, newsletter, water bill, etc.
1:00:43 Sean Roylance: He spoke of the possibility of reducing the cost of a second can to offset the recycling costs. One additional advantage is that one can opt-out of the recycling service at any time...there is no renewal date one must wait for.
City Recorder: She pointed out that many residents have second cans for \$9/month; these cans could be traded for a recycle can, which costs less. (*Council Member Roylance agreed that the decreased cost would be an incentive to switch cans.*)
Erin Clawson: She wanted to know why the recycling was only mentioned with the 3-year option.
Weston Youd: He felt it was likely due to the initial investment of delivering cans and getting things set up, and possible exchanges with extra cans, etc. The thought is to give Allied a chance to recoup their investment.
Sean Roylance: He understands the idea and desire for the City to enter into the sanitation business...he agreed at first; but he was concerned with some of the figures:

- Though a good idea, it seemed contingent upon the participation of Woodland Hills. If Woodland Hills decided to leave the agreement, that would place the City in a tough spot.
- This price of the garbage truck seemed optimistic, as did the costs for maintenance
- He did not think the replacement cost for the truck was factored into the numbers

Weston Youd: He wondered if the City is in a position for investment. He also wanted to know if fuel prices were figured into Allied's offer.
Erin Clawson: For that reason, she was in favor of the 3-year option with Allied rather than the 5-year plan; the shorter time frame could give public works the chance to bring up the topic of our own business again.
Sean Roylance: He thinks that fuel prices are a separate part of the agreement; it is his understanding that fuel prices could be raised if it hits a certain range. The offer is based on per-can rates.
The Council decided to add money designated for advertising to the public about recycling (up to \$500)..
He added that he does not believe the City could have a garbage business "up and running" in three years anyway...he agreed that the 3-year option was good.
Julie Haskell: She was in favor of either the 3-year option or the 5-year option.
Erin Clawson: She asked Mr. Stephens his opinion about a City-run garbage business.
Corbett Stephens: He said that he still believes that there is money to be made in the garbage business. "Allied doesn't do it to be your friend...they do it to make money; yeah, there's risk involved. Woodland Hills guaranteed 10 years...they would sign a contract with Elk Ridge for 10 years." He pointed out that once the initial investment is made, anything added to that is profit.
Weston Youd: He pointed out all that has been placed on the Public Works Dept:

- (In house rather than contract out) Cleaning out sumps, sewer lines with vac and jet trailers.

(Mr. Stephens suggested that hiring another employee, if it pays for itself, would be a solution to be able to accomplish more.)

Mayor Christensen: He agreed with the 3 year estimate to get things going with a City-run business.
Corbett Stephens: He felt the business could be set up sooner than that; but it is the Council's decision to make.

SEAN ROYLANCE MOVED, SECONDED BY JULIE HASKELL, TO ADOPT THE THREE-YEAR PROPOSAL FROM ALLIED WASTE; THAT WOULD INCLUDE:

- A RECYCLE PROGRAM WITH THE "OPT-OUT" OPTION
- APPROVE UP TO \$500 TO BE USED ON COMMUNICATION/ADVERTISING; FOR THE PURPOSE OF MAKING SURE THAT ALL CITIZENS ARE WELL INFORMED AS TO THE "OPT-OUT" PROCESS

VOTE: YES (3) NO (1) ERIN CLAWSON ABSENT (1) JAMES MAYFIELD

1:10:03
CITY COUNCIL
MINUTES

City Council Minutes of 8-23-2011:

One correction was made to the minutes:

- Pg 2; line 30: "tools"

WESTON YOUNG MOVED, SECONDED BY SEAN ROYLANCE, TO APPROVE THE CITY COUNCIL MINUTE FROM AUGUST 23, 2011, AS CORRECTED

VOTE: YES (4) NO (0) ABSENT (1) JAMES MAYFIELD

The rest of the Council generally agreed. (Council Member Roylance believes he has prior commitments that evening, but he thinks it is a great idea.

C. Eagle Project – Cameron Howell:

Cameron Howell: His proposal for his Project was to landscape the hillside next to the soccer fields. (South of the stairs; all the way along the rest of the east side and down the south side.)

- Remove the weeds
- Place weed barrier down
- Install ground cover

Erin Clawson: She pointed out that there are a lot of existing perennials in that area; she would not want those to be destroyed and would like to see the ground cover laid without destroying those existing plants.

Scout Howell: He plans on:

- Clearing the weeds
- Put ground cover and wood chips in before winter
- Plant in the spring

Weston Youd: He recalled the volunteer project in the spring...he suggested taking a look at the sprinkling system in that area; it seemed to be lacking. It will likely need to be upgraded to be able to properly water the area.

Sean Roylance: He has a concern about how long the weeds can be kept from growing back. Suggestion: spreading "Preen" (weed killer) as well as the weed barrier.

Discussion on which plants have and have not done well.

Council Member Youd recommended contacting Brad Olson to find out which plants are "deer resistant" and that will grow well.


**Council Member Clawson said she would assist the Scout in figuring out what kind of plants are currently growing.*

**The Council will vote on this in two weeks; after it is placed on the agenda.*

1:34:42

ADJOURNMENT

The Mayor adjourned the City Council Meeting at 7:40 PM.



City Recorder



ELK RIDGE - 80 East Park DR - Elk Ridge, UT - 84651

t.801/423-2300 - f.801/423-1443 - email staff@elkridgecity.org - web www.elkridgecity.org

AMENDED NOTICE & AGENDA

Notice is hereby given that the City Council of Elk Ridge will hold a regular **City Council Meeting on Tuesday, October 11, 2011, at 7:00 PM;** which will be preceded by a **City Council Work Session at 6:00 PM.**

The meetings will be held at the Elk Ridge City Hall, 80 E. Park Drive, Elk Ridge, Utah.

6:00 PM - CITY COUNCIL WORK SESSION AGENDA ITEMS:

1. Discussion:

- A. Code Enforcement
- B. LEI Engineering Proposal / Work Release #002 – Storm Drain Study

2. Updates:

- A. National Guard: Service Projects
- B. Playground Equipment – James Mayfield
- C. Public Works Building – Mayor

7:00 PM - REGULAR COUNCIL MEETING AGENDA ITEMS:

Opening Remarks and Pledge of Allegiance - Invitation

Approval/Agenda Time Frame

7:05 Public Forum

7:15 3. Eagle Project:

- A. Cameron Howell
- B. Jayman Davis – James Mayfield

7:30 4. Action from Work Session:

- A. Code Enforcement
- B. LEI Engineering Proposal / Work Release #002 – Storm Drain Study

7:50 5. Action: Elk Ridge Meadows PUD, Phase 1 – Request for Extension on Durability Retainer
(Pending Weed Abatement)

8:00 6. Other City Council Business

8:15 7. City Council Minutes

8:20 8. Expenditures:

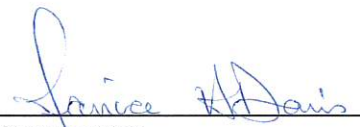
General:

Adjournment

Handicap Access, Upon Request. (48 Hours Notice)

The times that appear on this agenda may be accelerated if time permits. All interested persons are invited to attend this meeting.

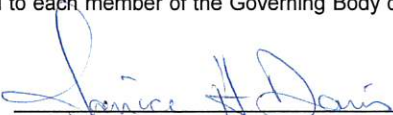
Dated this 10th day of October, 2011.



City Recorder

CERTIFICATION

I, the undersigned, duly appointed and acting City Recorder for the municipality of Elk Ridge, do hereby certify that a copy of the Notice of Agenda was provided to the Payson Chronicle, 145 E Utah Ave, Payson, Utah, and to each member of the Governing Body on October 7, 2011; & an Amended Agenda on 10-10-11.



City Recorder

ELK RIDGE
CITY COUNCIL MEETING
October 11, 2011

TIME & PLACE
OF MEETING

This Regularly Scheduled Meeting of the Elk Ridge City Council, was scheduled for Tuesday, October 11, 2011, at 7:00 PM; this was to be preceded by a City Council Work Session at 6:00 PM. The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah. The times were adjusted forward to allow discussion of certain items ahead of time. Notice of the time, place and Agenda of these Meetings was provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on October 7, 2011; and an Amended Agenda on 10-10-11.

6:00 PM –

CITY COUNCIL WORK SESSION AGENDA:

ROLL

Mayor: Ed Christensen; City Council: Julie Haskell, Erin Clawson, James Mayfield, Weston Youd & Sean Roylance; Planning Commission: Nelson Abbott; Building Official/Public Works: Corbett Stephens; Public: Hal Shelley, Lucretia Thayne, Jamie Towse, Jessica & Caitlin Haskell, Dakotah Spencer, Seth Frandsen, Janay Brinkerhoff, Ben Ewell, Quinn Taylor, Paul & Tyson Jones, Perry Ewell, Jayman & Sandee Davis, Mariner Amundsen, Kelly & Treygan Mickelson; and the City Recorder, Janice Davis

CODE ENFORCEMENT

Mayor Christensen: The Council has had copies of Ray Brown's proposal for Code Enforcement to review. He attempted to call Woodland Hills' Offices that day to see how the process is working for them; but the offices were closed. He asked for any discussion. (He reviewed the proposal briefly.)
Discussion:
Julie Haskell: She agreed with sharing the cost with Woodland Hills.
Mayor Christensen: He said he could find out who the code enforcement office for Woodland Hills is and have him come and meet the Council and answer any questions. Woodland Hills has followed Mr. Brown's suggestion and hired an individual from out of the City to work in Public Works and for 4 to 8 hours per week, he/she would serve as their Code Enforcement Officer.
Julie Haskell: She had heard that the individual hired was not aware that code enforcement would be part of the job. *(The Mayor did not know about that.)*
Mayor: After the discussion from the last Council Meeting, he felt that the Council still needs to look into forming a committee. Mr. Brown agreed that we could assemble a committee...as long as the members are scattered from throughout the City. The committee could collect the information on violations and discuss with the code enforcement officer the code and any plan of action. He would like for the Council to still consider the continuation of the present effort in forming a committee. He and Council Member Clawson have spoken to a couple of people that could possibly chair the committee. There are several people from various neighborhoods that say that would be willing to serve.
City Recorder: At the last Council Meeting, the Council generally agreed that whoever is hired, they would like to see the position kept separate from public works.
Julie Haskell: She felt it would be particularly difficult for Mr. Stephens to have to deal with an employee that had to also serve in the capacity of code enforcement.
Mayor: He thought that we were going to check to see if Woodland Hills' officer would be interested in acting as Elk Ridge's part-time officer and not work in Public Works for us...
James Mayfield: He favors the group idea (committee). *(The Mayor said the argument to that was to have someone outside the City vs. a neighbor enforcing the code.)*
Sean Roylance: He has a concern with "hiring" someone at this point. He would like to see how things work with a committee first, to include enforcement...he is hesitant to spend the money to hire someone.
Erin Clawson: She agreed with the "committee idea", she felt that should be tried first. She is also hesitant to pay out more money right now.

00:05:33
LEI ENGINEERING
PROPOSAL –
WORK RELEASE #002
STORM DRAIN STUDY

Mayor Christensen: This agenda item had also been postponed to give the Council time to study the proposal. The Mayor wanted to know what the Council thought about it.

Comments:

Weston Youd: The Study needs to be done.
There were no further comments.

00:05:53
UPDATES:

1. National Guard Service Project:

Mayor Christensen: Council Member Clawson has tried multiple times to get in touch with the person(s) that approached the City to become involved; she then contacted Council Member Youd to see if he could assist.

Weston Youd: He spoke with Lt. Buffington that day and he has moved contact to Captain Jones; since Lt. Buffington is out of the Orem Unit and engineering is by the 155th Unit, out of Spanish Fork. Captain Jones has been in Washington D.C. at a National Conference. He should have more information available about the timeline involved with scheduling the grading by the next day (10/12).

(The Mayor asked if Council Member Youd felt there was any chance of still being on their schedule for this year.) He said he would call the Mayor the next day after talking to Captain Jones.

He said that, "There was nothing secretive" about the Meeting; he did not mind saying anything publically that was discussed. He stated that he had been a Member of the City Council for nearly four years and was on the Planning Commission prior to that time. With that experience, he has had the opportunity to work with three different planners, including Shawn Eliot and the one just prior to him and the current one. "Last year there were some things that happened that were a bit concerning and several of those things we have gone back and taken a second look at since Ed has taken over a few months ago. One of the things that we did not take a look at was...what do we think of the idea of considering bringing Shawn back as the City Planner?"

00:17:41

"That may or may not be a good idea...that wasn't the point of my conversation with Ed. My conversation with him was basically...are you open to having an open/honest conversation about the prospect? If so, how should we proceed? After talking through it with Ed...at first he actually had a concern or two that was related to some information that he had received concerning Shawn. As we discussed it, I learned that it wasn't accurate. That's alright...sometimes there is miscommunication and there are things that get spread around that aren't quite correct." They came up with the following idea: if, after some private conversations, they felt it would be worth bringing up for discussion as a group...then perhaps the Council could do that. "If we did so, it would be out in front of everybody and...bring all your concerns and questions...your pro's and your con's."

His hope is that, if it would be a good thing for the City, then he hopes the Council would consider it. "If, on the other hand, it looks like it would not be a good thing for the City, then I would hope that we wouldn't do it."

He said that was basically the conversation that took place between the Mayor and himself.

He brought this up because, especially at election time, he did want the appearance that he and the Mayor were "behind closed doors orchestrating something that's going to be bad for the City...that's not the case at all...it was me talking to him saying, can we have an open dialog about this...if we feel it is appropriate?"

He said he was "still optimistic that we can maybe have that at some point".

He commented that there were a number of individuals in the room whose opinions he would be interested in...either before or during such a meeting.

He sought to further clarify certain "misconceptions that have accidentally gotten out there and have been circulated".

1. That Mr. Eliot is not a certified city planner:

"He actually has a degree in *urban planning*. He also has a *City Planner Certification*, as well...with an emphasis on *urban planning*." Council Member Roylance has asked Mr. Eliot about this on many occasions and finally Mr. Eliot scanned his certification and emailed him a scanned copy of his certification. He is certain that he is a certified City Planner, with an emphasis on *urban planning*.

As an employer himself, and as one who has hired a lot of people over the years...he said that some of the best employees he has ever hired as programmers had degrees in other fields...or have not had degrees...yet their productivity "was amazing". He cited two of his employees that had one year of college and were hired and became very good at what they did. He highly favors these two individuals because they get the job done.

2. He is favored by many.

Council Member Roylance said that If you talk to the current Planning Commission Chair (or the past two Chairs); or any of the Planning Commissioners, including past members like Council Member Youd and himself...or Kevin Hansbrow and Paul Squires...they will all attest to the difference between the City Planners... he feels all would choose Mr. Eliot.

3. There is the concern that he controls the Planning Commission:

Council Member Roylance pointed out that he and Council Member Youd were on the Planning Commission and he did not feel Mr. Eliot controlled them. He felt that would be like saying that Jan (Davis) controls the City Council; which he said was not the case. He felt Mr. Eliot provided a lot of information to the Planning Commission; but he did not control the Commission.

4. Another concern: the Dean Ingram Development:

He did not wish to get into the many details in the interest of time; but if anyone wants the details, anyone is welcome to talk to Council Member Roylance. He said that he knows *all* of the details. "Did the City end up losing a little bit of money? Yes we did. Was it because of Shawn? I think any objective observer would have a hard time saying that Shawn was a primary cause for that...or that he took incorrect actions during that process." He encouraged anyone to please talk to either Mr. Eliot or himself if there were any concerns.

He did not want to take up more time on this issue; but if there other concerns that people have, he said he is open to having people come and talk to him about them. He does not want to bring it to the City Council if he can learn of something that would indicate to him that this would not be the proper direction to go. If he does not hear from anyone; then it will likely be on an agenda in the near future.

00:25:12

Nelson Abbott asked when Meet the Candidates would be. (It will be at the following Meeting at 6:00 PM.)
Lucretia Thayne: Since the meeting had been moved up, it would be nice if time would be allowed for anyone coming in later to speak at the Public Forum at the scheduled time.
(The Mayor agreed.)

EXTENSION ON
DURABILITY
RETAINER

the job and clean up the rest.

- Another issue: three homes on the far north side have a number of small children and they are concerned about the dead-end trail that borders the canal, with no fence. No one seems to be able to tell them who owns that property. (*Nelson Abbott: He believes that it may be the Federal Government that owns the land.*)

Weston Youd: He wondered if it is the High Line Canal Company.

Nelson Abbott: He believes that is still the Federal Government. That is what the Council at the time was told by the original developer (*Randy Young*). It is an easement.

Mayor: The homeowners said they would like to buy that ground, if possible. They want to put a safety fence up.

00:40:36

Weston Youd: He does not think the land can be purchased since it is an easement.

Nelson Abbott: When the water comes out of Spanish Fork Canyon (*CUP Water*), it will flow into that canal.

Mayor: Could they put a fence right up to the trail on their side.

Corbett Stephens: The trail is on the other side of the retention basin; the retention basin is located in open space, which will someday be dedicated to the City. Mr. Stephens advised that the owners locate any fence on their own property...that is the only thing they can legally do. The homeowners were not in favor of that.

The confusion comes in trying to determine where the property lines are and where the easement is.

There should be fairly recent survey markers, since the subdivision is pretty new.

Weston Youd: He pointed out that the trail should eventually continue on; if a fence were installed it could cut off the trail system. They could go up to the trail.

Corbett Stephens: The residents want to put the fence on the other side of the trail; between the trail and the canal.

Jamie Towse (*Public Comment*) The residents knew the canal was there when they built.

1:04:12

(*Mr. Henriod arrived to address the Council later in the Meeting*)

Tom Henriod: Mr. Henriod admitted that there was still a small area of weeds yet to be mowed on his property.

(*The Mayor mentioned cleaning the sidewalks and trail.*) Mr. Henriod agreed to have the sidewalks and trails cleaned up.

WESTON YOUNG MOVED, SECONDED BY SEAN ROYLANCE, TO APPROVE THE REQUESTED EXTENSION OF THE DURABILITY RETAINER TIME PERIOD FOR THE ELK RIDGE MEADOWS PUD, PHASE 1, SUBDIVISION; TO ONE YEAR FROM THE CURRENT EXPIRATION DATE

VOTE: YES (5)

NO (0)

Mr. Henriod also agreed to mow the weeds and clean up the area of Phase 1, next year.

**Mr. Henriod will need some kind of paperwork to go to the bond company that indicates that the City has agreed to the additional extension. Mr. Henriod will contact Ms. Davis.*

00:43:38

OTHER CITY COUNCIL
BUSINESS

1. New Employee (Mary Preece): - Mayor Christensen

The new employee is the Deputy Recorder for the City. With this new hire, Annebel Meredith will be the Asst. Treasurer, helping the Treasurer, Linda Cooper, with the utility billing and deposits. She will have her hours cut to carry out her decreased job description. Ms. Preece will be in the outer office and Mrs. Meredith will be moving back into the office with Linda and Janine.

2. Laptop – Public Works:

With all the moving around, Corbett will need not only a computer, but a way to access the telemetry. Mr. Stephens requested a laptop so he can access the necessary information at home or wherever he is at. Marissa Bassir researched online and came up with the two she felt would serve the purpose and are less expensive. They range from \$579 to \$672.

Council Members Youd and Roylance looked over the details of the laptops and recommended:

(Interrupted)

00:44:49

(*Public comment from Jamie Towse: She felt that the City office hours are inconvenient for her...the office is closed before she goes to work and closed before she gets home. She felt the office should open at 7:00 AM.*)

Mayor Christensen pointed out that Woodland Hills is open from 9:00 AM to Noon; Elk Ridge is 9:00 to 3:00 PM.

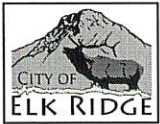
Mrs. Towse went on to say that some people could "jog their time and get in earlier or stay later in the day. She felt the staff should "serve the citizens rather than the office staff".

City Recorder: "Unless you are the office staff, who are also citizens."

Mrs. Towse continued: She did not feel that would be an "extraordinary measure" to have the office open when people are either going to work or coming home. She added that she would "love it if you were actually open when I would be able to get in here...or other people that work; I'm not the only one that works in this place".

Weston Youd: He asked how long the hours had been the way they are. (Since Lynn Jacobson was Mayor.)

James Mayfield: He suggested one morning at 8:00 AM.



ELK RIDGE - 80 East Park DR - Elk Ridge, UT - 84651

t.801/423-2300 - f.801/423-1443 - email staff@elkridgecity.org - web www.elkridgecity.org

NOTICE & AGENDA

Notice is hereby given that the City Council of Elk Ridge will hold a Special **City Council Meeting on Monday, October 24, 2011, at 6:00 PM;** This is a social gathering, to be held at the Red Barn in Santaquin, UT (2nd Santaquin exit)

6:00 PM - SPECIAL COUNCIL MEETING AGENDA ITEMS:

Opening Remarks and Pledge of Allegiance - Invitation
Approval/Agenda Time Frame

SPECIAL GATHERING FOR CITY COUNCIL AND CITY STAFF

Handicap Access, Upon Request. (48 Hours Notice)

All interested persons are invited to attend this meeting.

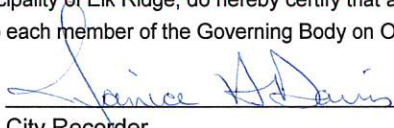
Dated this 24TH day of October, 2011.



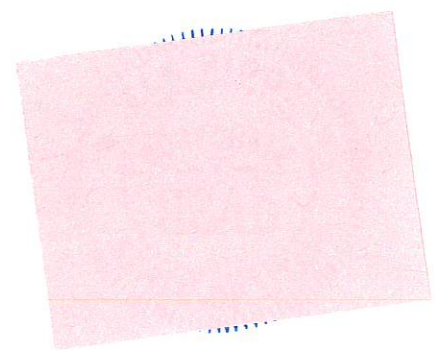
City Recorder

CERTIFICATION

I, the undersigned, duly appointed and acting City Recorder for the municipality of Elk Ridge, do hereby certify that a copy of the Notice of Agenda was provided to the Payson Chronicle, 145 E Utah Ave, Payson, Utah, and to each member of the Governing Body on October 24, 2011.



City Recorder





ELK RIDGE - 80 East Park DR - Elk Ridge, UT - 84651

t.801/423-2300 - f.801/423-1443 - email staff@elkridgecity.org - web www.elkridgecity.org

AMENDED NOTICE & AGENDA

Notice is hereby given that the City Council of Elk Ridge will hold a regular **City Council Meeting on Tuesday, October 25, 2011, at 7:30 PM;** which will be preceded by a **City Council Work Session at 6:00 PM.**

The meetings will be held at the Elk Ridge City Hall, 80 E. Park Drive, Elk Ridge, Utah.

6:00 PM - CITY COUNCIL WORK SESSION AGENDA ITEMS:

MEET THE CANDIDATES

7:30 PM - REGULAR COUNCIL MEETING AGENDA ITEMS:

Opening Remarks and Pledge of Allegiance - Invitation

Approval/Agenda Time Frame

7:35 Public Forum

7:45 1. Ratify Polled Vote: Eagle Project for Daniel Allred (Stop Lines, Part 2)

7:50 2. Ordinance: Water Usage / Disconnect

8:05 3. Use of Park Impact Fees – Trails

8:15 4. Road Grading / Details – Weston Youd

8:35 5. Reschedule City Council Meeting for November, 2011

8:40 6. Storm Drain - Gregory & Stephanie Pozernick

8:55 7 Other City Council Business

9:10 8. City Council Minutes

9:15 9. Expenditures:

General:

A. Need for City Mapping – Water Dept. – Mayor Christensen

Adjournment

Handicap Access, Upon Request. (48 Hours Notice)

The times that appear on this agenda may be accelerated if time permits. All interested persons are invited to attend this meeting.

Dated this 24th day of October, 2011.




City Recorder

CERTIFICATION

I, the undersigned, duly appointed and acting City Recorder for the municipality of Elk Ridge, do hereby certify that a copy of the Notice of Agenda was provided to the Payson Chronicle, 145 E Utah Ave, Payson, Utah, and to each member of the Governing Body on October 22, 2011; & an Amended Agenda on 10-24-11.


City Recorder

ELK RIDGE
CITY COUNCIL MEETING
October 25, 2011

TIME & PLACE
OF MEETING

This Regularly Scheduled Meeting of the Elk Ridge City Council, was scheduled for **Tuesday, October 25, 2011, at 730 PM**; this was preceded by a **City Council Work Session at 6:00 PM**. The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah.

Notice of the time, place and Agenda of these Meetings was provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on October 22, 2011; & an Amended Agenda on 10-24-11.

6:00 PM –

CITY COUNCIL WORK SESSION AGENDA:

ROLL

Mayor: Ed Christensen; *City Council:* Julie Haskell, Erin Clawson, James Mayfield, Weston Youd & Sean Roylance; *Planning Commission:* Kelly Liddiard (Chair), Dayna Hughes, Debbie Cloward, Nelson Abbott & Randy Jones; *Building Official/Public Works:* Corbett Stephens & Rex Davis; *Candidates:* Brian Burke, Lucretia Thayne, Jamie Towse, Paul Squires & Nelson Abbott; *Public:* Greg & Stephanie Pozernick, David Jean II, Ray Brown, Alvin & Cecilia Harward, Desiree Shallenberger, David Clark, RJ Lundberg, Pam Lundberg, Tony Lundberg, Margaret & David Tipton, Kylee Adamson, Nephi Deeben, Kristin Roylance, Shelly Neria, Rebecca Devenport, Careene Eliot, Linda Christensen, Jennie Wilcox, Robin Sharp, Charles Wixom, Dane Kimber, Robin Clawson, Dennis A. Dunn, AJ Christensen, Margo Brockbank, June Christensen, Stewart Jolley, Robert Goodwin, Darin Magoffin, Deborah Squires, Neil Dykstra, Ron & Sharon Dahlstrom, & Alan Hughes;; and the City Recorder, Janice Davis

MEET THE CANDIDATES FOR THE NOVEMBER 8, 2011, GENERAL ELECTION

Mayor Christensen instructed the Candidates to take a few moments to explain their basic platform and to be prepared to answer any questions from the public and the current City Council.

The Candidates for City Council:

1. *Lucretia Thayne:* She is a 28 year resident of Elk Ridge and has seen a great deal of change and growth over the years. The function of the government is to help citizens feel greater unity; through less government.
2. *Nelson Abbott:* He was born and raised in Payson, UT He gave a brief personal history, including his experience serving as a City Council Member and was a member of the Elk Ridge Planning Commission. He wants to serve the Community by helping to bring unity back. He believes in upholding the Code and is fairly conservative in his views.
3. *Brain Burke:* He and his wife have been property owners in Elk Ridge since 2005; and residents for the last couple of years. He is retired and has recently returned from a mission in South America. He has extensive experience in the area of Human Resource; which should be useful. He has experience with large projects where budgeting is important.
Philosophy: Government should serve the public. He feels he is a good listener and would not forget those he serves and their interests.
4. *Jamie Towse:* She has been a resident for 7 or 8 years. She has enjoyed working with many throughout the Community. Through attendance at City Council Meetings and Planning Commission Meetings, she noted the general lack of attendance at these meetings by the public. She is responsible for the signs advertising the meetings. (Brief personal history) She loves to teach children about self-government; she feels these same principles are applicable in our lives as adults. With self government, organized government "can stay out of our lives".
Philosophy: "Limited government and maximum freedom"
The City's mission should included being a "friendly community; and she feels the only way to be "friendly" is to govern ourselves. (Read a quote)
Accomplishments:
 - Involved with City Youth Council
 - Poll Worker at elections
 - Vice Chair of the Republican Precinct in Elk Ridge
5. *Paul Squires:* List of qualifications:
 - 5 years on the Planning Commission
 - Emphasis on new landscaping code
 - 33 years with the US Dept of Interior / over contracting of large projects
 - 34 years with and is retired from the US Air force Reserve
 - Last 25 years in a civil engineering squadron (familiar with infrastructure maintenance)
 - College degree in Business Administration & Economics
 - BS Degree in Biology (Range Management)
 - Experience in grant writing*Philosophy:*
 - He believes in personal property rights; until values are jeopardized...then ordinances should be enforced to correct a given situation.
 - Review of CUP Water Issues; he has an interest in this area and would like to see the City get its share of this water for irrigation purposes.He would like to see Elk Ridge be a place where children are "proud to come from and proud to return to".

- *Brain Burke*: He is in favor of trails; he feels they add beauty and enhances property values; as well as attracting residents to the area.
- *Lucretia Thayne*: She has not problem with a trails system; but it comes down to the financial requirements.

00:35:17

RJ Lundberg: (Resident for 11 years) He was curious about bike lanes that could be painted on the roads. Would the Candidates be interested in this?

- *Jamie Towse*: She feels it is a great idea. She also liked that the youth in the City felt they can be involved and speak up in meetings.
- *Paul Squires*: Trails systems typically include bike lanes; some would be on existing road surfaces where wide enough; and others would be to bring all parts of the system safely to the City Parks.
- *Nelson Abbott*: He likes the idea of bike trails; part of the road in front of the new Public Works Building will be dedicated to trails and bikes. He feels it would be appropriate, where the road is wide enough to allow bikers a degree of safety.
- *Lucretia Thayne*: Not much more can be said about bike trails; but she agrees that, where appropriate she would be in favor.
- *Brain Burke*: He would want to compare Elk Ridge's Plan with what other cities do. He realizes that what may work in one Community might not work in Elk Ridge; but he would like to get some ideas. He is in favor of bike trails.

Kent Burton: He feels some of the stop signs in the City could be replaced with "yield" signs; what do the Candidates think about that?

- *Lucretia Thayne*: People tend to not stop properly at stop signs. There is a concern about speeding in Elk Ridge. Before traffic control signs are installed, they should be a result of a proper study.
- *Nelson Abbott*: He agreed that there are some stop signs that may need to be addressed. He knows there is a standard in place and that if there is a "clear view", then perhaps some of the stop signs could be changed to yield signs. He added that speed should not be controlled with stop signs.
- *Brian Burke*: He views atop signs a bit like "speed bumps"...less is better.
- *Jamie Towse*: She would consider reconsidering the existing stop signs. She believes that just because a rule in "in the book"; it does not necessarily have to stay that way. If there is no safety issue in changing the signs, she would consider a review.
- *Paul Squires*: Some of the stop signs are purposefully placed on hills, with the intent of not requiring a complete stop in the winter time (allowing drivers to get up the hill). He feels that not all the existing stop signs are necessary...he feels the issue would go to the Planning Commission first, then the Council.

00:43:47

Candidates for Mayor:

Mayor Christensen asked that the Candidates sit at the Council Table to address the public.

He announced that Candidate Hal Shelley could not be present at the meeting due to a prior arrangement for a cruise. He has prepared a 5-minute video. (The picture could not be projected onto the screen, a laptop was used. Mr. Shelley's email address was given out: halshelley.com)

1. Hal Shelley: He explained that the trip he and his wife were on had been planned for over a year; well before he considered declaring as a Candidate for Mayor.

Brief Personal History:

Mr. Shelley and his family moved to Elk Ridge about 11 years ago; he moved from Mapleton. He retired after working for the LDS Church for 35 years as a seminary teacher. He has been impressed with the quiet, friendly atmosphere in Elk Ridge. He would like to give back and do what he can to help maintain this type of Community.

Service in City Government:

This has been limited to being the President of the Ambulance Association in Mapleton; including the necessary interaction with the City staff and Officials.

Current Campaign:

He has enjoyed his recent interaction with Elk Ridge citizens and listening to their many concerns.

Issues:

- High utility costs
- Restrictive codes & lack of code enforcement
- Nuisance ordinance (for and against)

He has tried to understand the perspective of those expressing their concerns. He feels that adequate communication has led to misunderstandings and "slanted views". He feels better use could be made of the City Web Site and Newsletter as a source of information.

Attendance at City Council Meetings and Planning Commission Meetings are another good source of information and he encouraged regular participation. As Mayor, he would keep an "open door" and an "open mind". Communication...both ways, is very important.

He would do his best to address the concerns of the citizens...keeping perspectives in mind. He feels both sides of any given issue should be respected.

He understands that the City functions on various levels and he would want to acquaint himself with these aspects to better grasp an understanding of how best to administer how and where necessary.

He "highly encouraged" citizens to visit his web site to learn more about him and express any questions and concerns. He concluded with saying that he would be honored to serve as Mayor; that he has the time to serve and has great respect for all those running for office.

00: 46:51

1:04:11

- Greg Pozernick: He reiterated his question regarding drainage and what priority it would be.
 Mayor: Drainage is a big issue. Years ago Hal Shuler felt strongly that curb and gutter would lead to greater problems...it would never end. Where does it stop? There are people that have paid for curb & gutter and there are two areas currently that need curb & gutter: Oak Lane /Canyon View and on Escalante & Alpine.

Where will the funding come from for these projects? These are questions to be dealt with by the Council. He feels that corner lots should get some consideration for at least one side of the lot; but it is a mess that will need to be figured out. It will not get easier and some hard decisions will need to be made...with some people being offended. The City needs to address this and somehow find the funding.

1:06:12

Erin Clawson: Storm Drain is a high priority. There are efforts and provisions for cleaning out sumps that will help with some of the issues. She does not like to hear of residents with flooding problems. We have a unique environment living on a hillside. E started out with no curb & gutter and run-off tended to simply dissipate; but now the current issues must be dealt with; there needs to be good planning for the future so good solutions can be arrived at that are affordable for this Community.

1:07:55

- Deborah Squires: Regarding codes and ordinances: She knows the Council helps to set the codes; but she understands that it is Mayor's responsibility to enforce them...if there those citizens in non-compliance with one code or another regardless of attempts that have been made to come to other solutions as neighbors...how would this be handled?

Mayor: One of the first things he had to address after his appointment was a list of property owners with weed violations. As he started driving around to check out those on the list, he noticed many other violators not listed. It became obvious that the list was "complaint based". That is one of the issues that prompted the idea of a Code Enforcement Committee. When the Council asked for volunteers for this Committee, most came from one area of the City and he felt the Committee needs to be made up of volunteers from all parts of the City. He and Council Member Clawson have worked on this. In his mind, enforcement is either "all or nothing".

There are many tough issues to face and someone has to be the "bad guy"...he has learned that it is usually the Mayor. He hopes the Committee can work with a Code Enforcement Officer that does not live in the City.

Erin Clawson: She and the Mayor have been working together on this. She has worked with Ray Brown and the Council on code enforcement. She does feel that the Council needs to review the codes and ordinances and have as much involvement from the Community as possible. The Council can only make good decisions with good involvement from the citizens.

1:12:46

- Alvin Harward: (Directed to the Mayor) The Mayor had brought up a point in his opening statement that he had done some things wrong through ignorance, yet he went on to say he would not change...Mr. Harward asked that the Mayor explain that further.

Mayor: Example: A family approached the Council in several Meetings about an issue with flooding on their property. He met with Corbett Stephens to try to figure out how to best assist in this problem. This has been a problem passed from one lot to another. He and Mr. Stephens came up with a plan to divert the water up at the Gunderson's property and help the situation below resulting from this run-off. What was not considered was that Jason Gunderson's property in located outside the City boundaries...it is within the County...so the City should not have worked on County property; but the idea was to assist with a problem within the City. He was glad to lend his "bobcat" for some of the work. This is the kind of thing he refers to when he desires to assist people. As far as "not changing": He would better educate himself on some of the rules, but he would still maintain that attitude of helpfulness and give every citizen the benefit of the doubt.

(Mr. Harward asked if he consulted with the Council before the work was done.)

There were discussions with the Council but no actual approvals. If this was wrong, he apologized and may do it differently now.

Sean Roylance: He wanted to clarify that he Council supported the Mayor in that decision.

Alvin Harward: He added that the Mayor may not approve any work or purchase that exceeds \$500 without the Council's approval. He thought the workers were on that particular project for more than a week; which would have amounted to more than \$500. It should have been approved by the Council. He agrees that it is great to help the citizens; but the approval process should be followed.

Mayor: He realized that and he did not consider the use of the time for the workers; there was no purchase involved.

- Nelson Abbott: There have been bad relations with Loafer Recreation Association for ears; what could be done to smooth over the "rough edges" and create better relations?

Erin Clawson: She knows some people that own property within the Association area. There are signs that prohibit walkers, bikers, site-seers...it is private property. She is aware for the negative feelings that exist. She feels the best way to come to better relations is better communications and being willing to talk. She feels the City is currently trying to extend a hand of friendship: there is an Eagle Project currently under way that will plant nice trees on the well site (with the Association's approval). Another show of consideration for them was how the City went about replacing the pump on the Loafer Well...it was to go above ground, but it was placed under ground due to a previous agreement to help keep the noise down.

Mayor: He agreed with Council Member Clawson. He appreciates Corbett Stephens because of the work he has done in helping with this attitude, including assisting with Jayman Davis's Eagle Project the previous Saturday in beautifying the well site. He is not acquainted with all of the details with Loafer Recreation Association; but they are not the only ones in town that feel less than a part of the City: Goosenest area, Elk Ridge PUD, Valley View Circle. We need to do a better job in making everyone feel a part of Elk Ridge.

1:34:53

ORDINANCE –

WATER USAGE /
DISCONNECT

(Memo from Recorder to Council, dated 10-25-2011) Included in the Council packets was an email from David

Church regarding the City Code vs. the State Code concerning disconnected service for a residence where the occupant has moved out and left a balance. Quote from Mr. Church: "The City Code never overrides the state code even when it is more restrictive. Your current City Code needs to be changed. The legislature, about 10 years ago, took away the city's power to hold new owner's responsible for city water and sewer bills. The only people we can hold responsible are the ones that signed up and used the service."

The City's current Code says that the water meter shall be removed and no service will be provided to that residence until the delinquent balance has been paid.

The proposed ordinances does not remove any of the wording; it simply adds to it at the end...it clarifies that the new owner would not be held liable for the past due account.

JULIE HASKELL MOVED, SECONDED BY ERIN CLAWSON, TO ADOPT AN ORDINANCE AMENDING THE ELK RIDGE MUNICIPAL CODE REGARDING THE REGULATION OF THE USE OF THE MUNICIPAL WATER SYSTEM; AND PROVIDING PENALTIES FOR VIOLATION THEREOF. THE MOTION ALSO ALLOWS FOR CODIFICATION, INCLUSION IN THE CODE, CORRECTION OF SCRIVENER'S ERRORS, SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE
VOTE (POLLED): JULIE HASKELL-AYE, ERIN CLAWSON-AYE, SEAN ROYLANCE-AYE, WESTON YOUND-AYE & JAMES MAYFIELD-AYE (Passed 5-0)

1:37:09

USE OF PARK
IMPACT FEES

(Memo from Recorder to Council) "Trails: The Council discussed using Park Impact Fees for Trails; specifically designated to go in front of the new Public Works building; but it was not voted on with a specific amount. The

Council must designate the use of impact fees by motion."

Mayor Christensen: There was a bit of confusion on this; since the widening of the road was approved; but approval is needed on the use of Park Impact Fees. He believes the cost was \$7,200 (Noel Hiatt) + \$2,800 - \$3,000 (asphalt)...so, about \$ 11,000 or \$12,000 to widen this strip of road for a walking/biking trail. He asked that the Council approve up to \$11,000 or \$12,000.

Weston Youd: He added that the Planning Commission should also be directed to update the General Plan to include this portion of trail.

City Recorder: If part of that \$7,200 was for grading the retention basin, then it should be broken out of the amount taken from Impact Fees.

James Mayfield: He suggested postponing action on this until the next meeting so the Council could get the final costs.

Erin Clawson: She asked about striping the roads in general. There have been comments about having a middle stripe.

Weston Youd: This would not be the right time of year to do that; perhaps in the spring.

Ray Brown: He agreed that winter is not the time of year to stripe.

1:42:06

ROAD GRADING –
.DETAILS

Weston Youd: (National Guard) The Guard is not returning any phone calls regarding a time frame when they could come out and do the grading of Salem Hills dirt road and the road to the tank.

Mayor Christensen: HE recommended using Noel Hiatt, based on his bid to do the same grading. (Bid: \$2,600)

WESTON YOUND MOVED, SECONDED BY ERIN CLAWSON, TO APPROVE NOEL HIATT'S BID OF \$2,600 TO GRADE:

- THE CONNECTING DIRT ROAD BETWEEN EAST AND WEST SALEM HILLS DRIVES

- THE DIRT ROAD LEADING TO THE UPPER WATER TANK

VOTE (POLLED): JULIE HASKELL-AYE, ERIN CLAWSON-AYE, SEAN ROYLANCE-AYE, WESTON YOUND-AYE & JAMES MAYFIELD-AYE

(Passed 5-0)

Mayor Christensen said Noel Hiatt offered to come and maintain the roads so they do not get so bad. That would need to be budgeted for every year.

1:44:10

RESCHEDULE
NOVEMBER, 2011
CITY COUNCIL
MEETING

Due to the General Municipal Elections to be held on the 2nd Tuesday of November, the Meeting will have to be rescheduled. There must be at least 7 days between the Elections and canvassing the returns; so 11/15 was mentioned.

WESTON YOUND MOVED, SECONDED BY SEAN ROYLANCE, TO RESCHEDULE THE NOVEMBER COUNCIL MEETING TO NOVEMBER 15, 2011

VOTE: YES (5)

NO (0)

1:45:38

STORM DRAIN –
POZERNICKS

Greg Pozernick: They live on the corner of Alpine and Escalante Drives. They have experiences periodic flooding at their residence. They feel they have done all they can to redirect the water and the problem remains. He is not sure why curb & gutter exists around him but their lot does not have it. They get most of the water (run-off) from Astor Lane & Alpine Drive. Even though there is a small sump, it appears to be inadequate to be of good use; the water flows over the top of it. (He appreciated the City cleaning that sump out.)

They are requesting assistance with the problem, and with installation of curb & gutter. They feel that since they live on a corner lot, that the City should assist with at least one side.

Mayor: The Mayor explained that it is in the plans to tear out S. Escalante and replace it; with the idea that the residents will be given an opportunity to vote on curb & gutter (Mr. Pozernick is included in this plan).

Weston Youd: He agreed that is where the Council needs to start with this request. A better definition of who qualifies is needed. He also feels the letters should go out to residents to see what their feelings are. *(Discussion of various ideas...much talking over one another.)*

Jamie Towse: The points that have been made regarding a better definition of criteria; to be consistent. The engineers could assist in defining these problem areas/lots. They could be prioritized and budget for any assistance...good planning is the answer. This should be a City-wide consideration.

Mayor: He informed those present that LEI Engineering was contracted to do another Storm Drain Study for the City.

Brian Burke: HE would rather see this be a "neighborhood issue" rather than a "city issue"; too many people re involved.

Mayor: He suggested the possibility of taking the entire cost of the road and dividing it equally among the residents.

James Mayfield: The City also "takes a hit" when a road does not last as long due to erosion and the road has to be replaced sooner than it would with curbing.

Mayor Christensen: (To Mr. Pozernick) His recommendation for now is to:

- Get the letters out
- See who is in favor or against
- Possibly getting the cost for the whole project and possibly evenly distribute those costs.

Mr. Pozernick: He is concerned that there will be some not in favor of the project and that it will all slip tow or more years and not be handled. He wanted to know if there is any current law that dictates responsibility of water and where it comes from.

Ray Brown: State law says you are responsible for water that comes off of your property.

Mayor: If the water comes off the road, is it the City's water?

(Corbett Stephens was asked for his opinion.)

Corbett Stephens: He felt like the subject had been "beat to death". There are about 40' past the Pozernick's driveway...two yards of concrete @ \$80/yard...the job could be done for under \$200 and perhaps 3 or 4 hours

of labor. To get the water past his driveway would be inexpensive.

Discussion of details and what might be done.

Mayor: He asked Mr. Pozernick if he would be willing to pay \$200 if the City fixed the situation and provided the labor.

Mr. Pozernick: "Yeah, but I don't want to pay for two sides, though." He said he would pay \$200 to fix that side.

(Comments: Then what? What about the rest of Escalante?)

*The letters will go out that week.

Corbett Stephens: If Mr. Pozernick wanted to do the work on his own; is there any reason against that?

Weston Youd: He knew of no reason not to.

Mayor: (To Mr. Pozernick) He clarified that there would be no approval for any requested assistance at that meeting...that night.

2:09:40

2:12:58
OTHER CITY COUNCIL
BUSINESS

1. *City Property Rental Situation*: The Mayor briefly discussed the issues existing with the City's rental property with the home that the City acquired with the purchase of the land. It was rented out to Andersons and they owe back rent due to hardships with the family. The amount is \$6,700 owing. There are some major health issues with Mrs. Anderson and there is a fund raiser currently being organized to assist the family.

Recommendation: Consider the money owing and perhaps some of it could be waived or exchanged for artwork (Mr. Anderson is an artist).

James Mayfield: There is no rental agreement with the family.

After discussion, it was decided that the rental agreement needs to be addressed and perhaps ½ could be waived. The Council liked the idea of taking a look at the artwork available. The City should not be in the rental business anyway. The future ability to pay rent is still not solved. It was requested that the subject discussed stay in the room. The terms should be within the agreement.

*The agreement comes first.

2:23:48

2. *City Equipment / Borrowing Policy*: Council Member Mayfield felt that there should be a policy regarding borrowing expensive equipment; there are liability concerns. He proposed doing a bit of research and coming back to the Council. He counseled that the City not borrow equipment; if it is needed, rent it.

*This should be on the agenda in November.

2:25:56

CITY COUNCIL
MINUTES

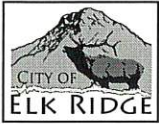
City Council Minutes of 9-27-2011:

Correction on Page 5; Line 27..."or" to "of"

ERIN CLAWSON MOVED, SECONDED BY SEAN ROYLANCE, TO APPROVE THE CITY COUNCIL MINUTE FROM SEPTEMBER 27, 2011, AS CORRECTED

VOTE: YES (5)

NO (0)



ELK RIDGE - 80 East Park DR - Elk Ridge, UT - 84651

t.801/423-2300 - f.801/423-1443 - email staff@elkridgecity.org - web www.elkridgecity.org

NOTICE & AGENDA

Notice is hereby given that the City Council of Elk Ridge will hold a Special **City Council Meeting on Tuesday, November 15, 2011, at 7:00 PM;** The Regular Session will be preceded by **Election Canvassing at 6:00 PM,** followed by a City Council Work Session. The meetings will be held at the Elk Ridge City Hall, 80 E. Park Drive, Elk Ridge, Utah.

6:00 PM - CANVASSING ELECTION RETURNS – CITY COUNCIL

CITY COUNCIL WORK SESSION

1. Spectra Management – Health Insurance Renewal Presentation
2. Discussion of Year End Employee Bonuses

7:00 PM - REGULAR COUNCIL MEETING AGENDA ITEMS:

Opening Remarks and Pledge of Allegiance Invitation

Approval/Agenda Time Frame

7:05 Public Forum

7:20 3. Health Insurance Renewal

7:30 4. LEI Work Release #003 (Utilities Map)

7:40 5. City Council Minutes

7:45 6. Expenditures:

General:

A. Check Registers & Payroll for July – Oct., 2011

8:00 7. Year End Employee Bonuses

8:10 8. Other City Council Business


A. Paintings for City Hall

B. Legislative Update – 911 Dispatch Meeting – Erin Clawson

Adjournment

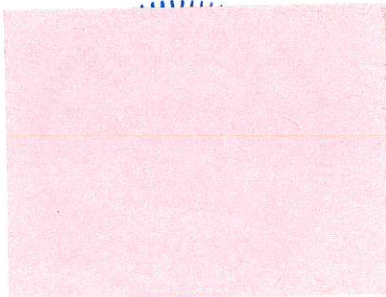
Handicap Access, upon Request. (48 Hours Notice)

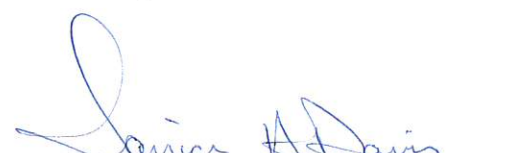
The times that appear on this agenda may be accelerated if time permits. All interested persons are invited to attend this meeting. Dated this 10th day of November, 2011.


City Recorder

CERTIFICATION

I, the undersigned, duly appointed and acting City Recorder for the municipality of Elk Ridge, do hereby certify that a copy of the Notice of Agenda was provided to the Payson Chronicle, 145 E Utah Ave, Payson, Utah, & to each member of the Governing Bodies on November 10, 2011.




City Recorder

ELK RIDGE
CITY COUNCIL MEETING
November 15, 2011

TIME & PLACE
OF MEETING

This specially scheduled Meeting of the Elk Ridge City Council, was scheduled for Tuesday, November 15, 2011, at 7:00 PM; this was preceded by Canvassing of the General Election Returns at 6:00 PM; and a City Council Work Session after

The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah.

Notice of the time, place and Agenda of these Meetings was provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on November 10, 2011.

6:00 PM -

CANVASSING GENERAL ELECTION RETURNS

The City Council reviewed the various forms listing the election returns for the General Election, held November 8, 2011; under the direction of Mayor Christensen. Envelope #1 was opened and the results compared with the Official Registration Book. They found all to be in order with the results of the election; with the addition of Provisional Ballots.

ERIN CLAWSON MOVED, SECONDED BY JAMES MAYFIELD, TO CERTIFY THE ELECTION RETURNS FROM THE GENERAL ELECTION; WHICH RESULTED IN THE FOLLOWING PERSONS BEING ELECTED TO OFFICE:

MAYOR: HAL SHELLEY

COUNCIL:

NELSON ABBOTT

BRIAN BURKE

PAUL SQUIRES

VOTE: YES (3)

NO (0)

ABSENT (2) JULIE HASKELL & SEAN ROYLANCE

6:10 PM -
ROLL

CITY COUNCIL WORK SESSION AGENDA:

Mayor: Ed Christensen; *City Council:* Erin Clawson, Weston Youd, James Mayfield & Sean Roylance (Absent: Julie Haskell); *Building Official/Public Works:* Corbett Stephens; *Mayor Elect:* Hal Shelley; *Council Elect:* Nelson Abbott, Paul Squires & Brian Burke; *Public:* (Spectra Management: Dairrel Gardner & Diana Hampton; and the City Recorder, Janice Davis

00:01:46
HEALTH INSURANCE
RENEWAL -

Spectra Management: Dairrel Gardner & Diana Hampton (representatives from Spectra Management...the City's Insurance Agent/Broker) were present to discuss the renewal options for health insurance for the City employees. Mr. Gardner had met with the Mayor and the Office Manager previously to review their comparisons; they provided these comparisons and findings in a bound portfolio; which was copied and provided to the Council in their packets for this meeting.

Mr. Gardner:

- *Health Care Reform: (Highlights for 2011)* Changes and trends were reviewed. New laws were put in place to allow everyone to have health care and to try to keep costs down. This last year, costs have gone up on an average of 3%, nation-wide due to Health Care reforms. (Many reasons: listed in portfolio) The average trend has been about 11% increase...most renewals coming in between 9% and 14%, as compared from one year to the next (3% is due to health care rules).

Cities and employers are trying to manage costs while still providing good health care benefits. Example: deductibles are going up and the City is right in line with the trend.

Maximums:

In Utah, the insurance carriers have to file rates with the Insurance Commission. They file these as "base rates" (ex: a very healthy group may be "base rated"...seldom happens). The law says they cannot rate an entity up any more than 85% (Maximum above base). That is taken into consideration when comparing with other insurance carriers to come up with a good fit for the City.

PEHP:

(Current carrier) Quasi-governmental agency...most of the cities in the State use them. More or less a "pool" that helps the cities keep rates down; this is particularly useful for smaller cities/towns. This last year the State actually went in and audited PEHP and found some things that needed to change; examples:

- They were perhaps not negotiating (with hospitals) as aggressively as some of the other carriers...they were told to "step up their game". Most of the hospitals then approached PEHP and offered them discounted rates, below what they were already getting. This has resulted in slightly decreased rates.

- Another area that needed change: Some of the distribution of the risk was not appropriate and some of the smaller groups were perhaps supporting some of the larger groups. That re-distribution has taken place. Result: When looking at the renewal (2.3%); this is much lower than the trend (9% - 14%).

- There may even be some rebates coming back to the cities, based on the audit information.

Review of benefits (defined):

- \$1,000 deductible
- Out of pocket maximum: \$4,000
- Co-insurance: 80% / 20% (from 70% / 30%)
- Co-pay: \$25 - \$35
- Urgent care: \$45
- ER: Co-pay of \$75
- Prescriptions: \$15 (generic) & \$30 (tier 1 or brand name) & \$65 (non-preferred brand of drugs)

Ms. Davis clarified that Options 1, 2 & 3 ARE AT 1%, 2% & 3% Bonuses.

She added that she felt the performance evaluations are valuable to have in the employees' files. The files are all but empty; she feels regular evaluations and goal setting is good; not only as a basis for bonuses, but to better track progress.

Mayor Christensen: Mr. Stephens told the Mayor that he will be conducting his evaluations with his staff soon.

Ms. Davis was asked about the evaluations themselves on the individual employees and if there was any reason she felt any employee would not deserve Option 3.

Recorder: She reviewed the evaluations with the Council and said there was a possibility with one of the staff; she was asked to review the details. She added that there are many personal issues going on in this employee's life and there may even be the need to cut down hours more than they have been in order to meet those personal needs. She felt that a bonus would still deserved, but possible at a lesser percentage.

None of the staff are perfect; but the City is fortunate to have a great group of people that know their jobs and do them well. Problems are solved in a timely manner and the finances are in good order; as evidenced by the continual "clean audits".

Discussion:

James Mayfield: He felt that quite a significant raise across the board...along with the COLA, over this past year. We are still in a recession. It is tight all around the world. He preferred to wait until next year.

Weston Youd: Raises and COLA have been withheld for 3 years prior to that.

Erin Clawson: She agreed with Council Member Youd; and added that Mr. Stephens' raise was not significant compared to the hours he puts in. She felt the opposite of Council Member Mayfield.

Sean Roylance: He inquired about the percentages granted for COLA (2.7% was the COLA decided on last May when the Tentative budge was adopted. The raise was for \$1.00/hour for the majority of the staff).

James Mayfield: He asked about the last percentage for COLA (last year).

Recorder: The previous year COLA was not granted; but the same percentage (2.6%) was given as a year-end bonus...with no increase in wages.

James Mayfield: He added that most businesses are not doing any type of increase.

Recorder: The Recorder reiterated the point made in the memo that the 2.7% COLA was approved in May of 2011 for the following fiscal year's budget. The percentage was actually about 3%, as predicted by the Finance Director. This 1% could be included in an addition to the COLA in the form of a bonus.

The point was made that when Mr. Stephens' responsibilities increased from Building Inspector to Public Works Director, as well (Mayor Lutes), there was no increase in his salary; yet when the Recorder took on added the added responsibilities of being the Office Manager, there was an increase.

Weston Youd: He felt there should be a "separation" in the idea of working "too many hours": If Mr. Stephens is working too many hours, is it because he is given too much work...or he lacks the resources to accomplish what he needs to. (*Council Member Mayfield added that another employee was hired; besides providing "temp workers".*) This whole circumstance needs to be separate from granting bonuses or not.

James Mayfield: Some people do not ever work less, regardless of help provided.

Erin Clawson: As a manager and salaried person, working long hours is "expected": but she feels there should be added compensation for what is being asked him to do.

James Mayfield: He expressed the idea of analyzing what is being done to see if efficiency in time management is practiced. Time should be prioritized.

Erin Clawson: That is true...and there have been times when the Public Works employees were asked to do things that would not qualify as "City work".

Weston Youd: He reminded the Council that the request for bonuses was not for an individual; but for the staff.

The Office Manager has recommended bonuses and that performance would justify it.

Erin Clawson: She felt the requested amounts were small in relation to the work provided. The base of the City is our employees; they keep everything going

Sean Roylance: The raises/ Cola given were in the "ballpark" of 6 – 7%...this is a marked difference from the last few years. He still feels the raise was the right thing to do. Bonuses are not "permanent"...it is based on how much one is earning at the time; it does not necessarily repeat itself the following year.

During the years when COLA, bonuses and raises were not consistent; other businesses were not giving raises either. He felt the City has done pretty well in trying to be fair with the employees...and he agrees that the Country is still in a recession, as we have been.

Where does that leave us? He was yet undecided.

Corbett Stephens: (*He asked the Mayor for permission to address the Council*) His raise averaged %.71/hour...based on a 40 hour work week...that is about 3%. Realizing that we are still in a recession, the employees are doing everything possible to keep the work "in-house"; rather than contracting it out. Public Works cannot function without the office staff. A great deal of money is being saved. They are trying hard to save as much as possible...he feels it says a lot to come back and say "thanks"...the raises were and are appreciated.

Weston Youd: He felt that attitude of "saving" is reflected in the fact that Elk Ridge is one of the few cities that are in the "black", financially.

Erin Clawson: She agreed that this is due to the efforts of the staff.

Corbett Stephens: Example of saving: Cleaning out storm drains and sewer lines rather than contracting it out; and a better job was done.

WESTON YOUNG MOVED, SECONDED BY ERIN CLAWSON, TO ACCEPT THE LEI ENGINEERING PROPOSAL (WORK RELEASE #003) TO GENERATE A UTILITIES MAP FOR THE CITY; AND TO SPLIT THE COST BETWEEN THE IMPACTED DEPARTMENTS
VOTE (POLLED): WESTON YOUNG-AYE, ERIN CLAWSON-AYE, JAMES MAYFIELD-AYE, SEAN ROYLANCE-AYE (4)

NAY (0) ABSENT (1) JULIE HASKELL

Passed 4-0

*Request to provide the gps information to the Fire Dept.

00:57:58
CITY COUNCIL
MINUTES

City Council Minutes of 10-11-2011:

One correction was made to the minutes:

- Pg 6; line 23: "flyers"

WESTON YOUNG MOVED, SECONDED BY SEAN ROYLANCE, TO APPROVE THE CITY COUNCIL MINUTE FROM OCTOBER 11, 2011, AS CORRECTED

VOTE: YES (4) NO (0) ABSENT (1) JULIE HASKELL

1:00:49
EXPENDITURES:

General: None

1. Check Registers and Payroll Reports; July – October, 2011:

Erin Clawson: She questioned whether the City got reimbursed for the road base that went to provide homes.

*It should be noted for audit purposes; with names of the citizens.

ERIN CLAWSON MOVED, SECONDED BY JAMES MAYFIELD, TO APPROVE AND ACCEPT THE CITY EXPENDITURES FOR JULY THROUGH OCTOBER, 2011; AS PRESENTED

VOTE (POLLED): WESTON YOUNG-AYE, ERIN CLAWSON-AYE, JAMES MAYFIELD-AYE, SEAN ROYLANCE-AYE (4)

NAY (0) ABSENT (1) JULIE HASKELL

Passed 4-0

1:03:58
YEAR END EMPLOYEE
BONUSES

Sean Roylance: He recalled past discussions on this topic being done so in a city council closed session. (The rules for moving into a Closed Session have become more restrictive: the Utah Code used to list "Discussion of Personnel" as a reason to move to Closed Session; whereas it is now more specific in that the Council can move to Closed Session to discuss the "competence of an employee(s)"...which would likely apply in this case, since the proposed bonuses are performance based.)

It was decided to move to Closed Session to discuss the competence of the city employees. Each employee would have to be discussed individually.

Council Member Roylance continued: He felt "conflicted" about the comments thus far. He agreed with Council Member Clawson that the City has a great staff and we want to make them feel appreciated; but he also sees the point of view that the Council has also granted raises and COLA this year and he feels that is good, particularly comparing to other cities and businesses.

City Recorder: The first decision was whether the Council felt they should move into a Closed Session; if not, then the vote would be appropriate at that point.

Mayor: He recommended moving to Closed Session to further discuss the competence of the individual employees.

SEAN ROYLANCE MOVED, SECONDED BY JAMES MAYFIELD, TO MOVE TO A COUNCIL CLOSED SESSION

VOTE: YES (3) NO (1) ERIN CLAWSON ABSENT (1) JULIE HASKELL

1:08:13

(A new file was created on the digital recorder to separate the Closed Session off from the Regular Session of the City Council Meeting.)

CITY COUNCIL CLOSED SESSION

ROLL

Mayor: Ed Christensen; City Council: Erin Clawson, Weston Young, James Mayfield & Sean Roylance (Absent: Julie Haskell); Building Official/Public Works: Corbett Stephens; and the City Recorder, Janice Davis

(The Public Works Director & the City Recorder were asked to come into the Meeting later for a brief period of time.)

Discussion of the Competence of the Individual City Employees

CITY COUNCIL REGULAR SESSION (CONT.)

- There is the possibility that \$10,000 could be available for roads. She will copy the information she has and make it available to the Council Members. She found out that there is 'ethics' training and she believes this is mandatory for all elected officials. Sean Roylance: The person with "administrative access" should have a high level of trust. City emails should be used rather than personal emails. Erin Clawson: She also found out it is illegal for Council Members to text each other during public meetings.

00:27:12

C. Garbage: The new plan is supposed to go into effect the beginning of the year. Is there anything the Council could be doing to facilitate this?
Discussion of advertising and informing the resident about recycling, as well as new rates. \$500 was approved for this purpose. The announcements have been in the Newsletter; but other methods were also mentioned: flyers, website, etc.
Sean Roylance: He prefers flyers that are separate from the Newsletter to call attention to the information.

00:30:34

D. City Planner Discussion: Council Member Roylance brought up a previously mentioned desire to have an open discussion regarding the City Planner position; including the possibility of re-hiring Shawn Eliot as the Planner. Since that time he has met with the Mayor, Public Works Director and Office Manager...as well as a number of other people. He feels the last couple of years have been hard on anyone that has had interaction with the City.

He has an idea that needs to be developed more fully before being presented formally.

- After consideration, he is not sure that the Council should consider putting Shawn Eliot back in as the City Planner rather than LEI Engineering (Adam Castor); he is not sure that would be the right move at this point. Perhaps in the future...or it may never be. He personally does not feel this would be the right move.
- He feels that Shawn Eliot has a great deal of knowledge and experience to contribute. He lives in the City and cares about the future of Elk Ridge and has training and talent that could be utilized for planning. This is the idea he would like to talk about at the next meeting; to be presented in a more cohesive manner. He would like to explore being able to consult with Mr. Eliot through the current Planner in areas where he could add his experience with a given matter. He will present this at a later date.

Mayor Christensen: He commented on the meeting between Council Member Roylance, Mr. Stephens, Ms. Davis and himself. Many of the pros and cons were discussed regarding the issues associated with this topic. Council Member Roylance came up with this alternate option. He recommended that Council Member Roylance put the information together and to get it out to the Council before the next meeting. He was referring to having Mr. Eliot available on a case-by-case basis on things like revisiting the code on a particular issue. There may be the opportunity of utilizing Mr. Eliot's history and knowledge of the issue at hand...eventually to be approved by LEI.

Sean Roylance: If there were a subdivision submittal; it is unlikely that Mr. Eliot would be used at all. He has had a concern that certain code could be addressed during this "lull" in development. This would be a good time to clean up anything that may be needed.

City Recorder: Suggestion: It should be remembered that though the Planning Commission has the ability to consult with planners; they do not have the authority to run up a bill and to spend City money without Council approval. Example: Tony Fuller...he consults with the City through Aqua Engineering, on water rights; but he does not work for the City unless he has a Work Release approved through the Council.

There should be an estimate of time involved and what that cost would be. Contracts are approved by the Council; whether billed through LEI or not.

Sean Roylance: It would literally be on a project-by-project basis; the City Council would approve the project and the possible use of Mr. Eliot...or the Planning Commission would approach the City Council with a possible project and request the use of MR. Eliot. This would be the same process when using LEI on a project.

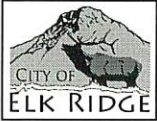
He hopes the City makes better use of time when we could be looking at the code proactively. Not having done that is not LEI's fault; they were not given the permission to go forward and review certain aspects of the code. This opportunity could pass the City by. He feels it would be worth the expense to invest in the City's future development before any actual submittals take place.

00:37:51
ADJOURNMENT

The Mayor adjourned the City Council Meeting at 8:40 PM.



Janice H. Davis
City Recorder



ELK RIDGE - 80 East Park DR - Elk Ridge, UT - 84651

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NOTICE & AGENDA

Notice is hereby given that the City Council of Elk Ridge will hold a regular **City Council Meeting on Tuesday, December 13, 2011, at 7:00 PM;** which will be preceded by a **City Council Work Session at 6:00 PM.**

The meetings will be held at the Elk Ridge City Hall, 80 E. Park Drive, Elk Ridge, Utah.

6:00 PM - CITY COUNCIL WORK SESSION AGENDA ITEMS:

MEETING WITH ESCALANTE DRIVE RESIDENTS – CURB & GUTTER

7:00 PM - REGULAR COUNCIL MEETING AGENDA ITEMS:

Opening Remarks and Pledge of Allegiance - Invitation

Approval/Agenda Time Frame

7:05 Public Forum

7:15 1. Any Action resulting from Work Session Discussion

7:20 2. Snowplowing Policy – Erin Clawson and Weston Youd

7:40 3. Ordinance: Water Conservation Plan – Corbett Stephens

7:50 4. PUD Code: Corbett Stephens

8:00 5. Sale of City Property / Discussion – Corbett Stephens

8:15 6. Ratify Polled Vote: Time Cards for Mayor Position – Mayor Christensen

A. City Council Stipend – Mayor

8:30 7. City Council Minutes

8:35 8. Expenditures:

General:

A. Check Registers & Payroll – November, 2011

Adjournment

Handicap Access, Upon Request. (48 Hours Notice)

The times that appear on this agenda may be accelerated if time permits. All interested persons are invited to attend this meeting.

Dated this 9th day of December, 2011.




City Recorder

CERTIFICATION

I, the undersigned, duly appointed and acting City Recorder for the municipality of Elk Ridge, do hereby certify that a copy of the Notice of Agenda was provided to the Payson Chronicle, 145 E Utah Ave, Payson, Utah, and to each member of the Governing Body on December 9, 2011.


City Recorder

ELK RIDGE
CITY COUNCIL MEETING
December 13, 2011

TIME & PLACE
OF MEETING

This regularly scheduled Meeting of the Elk Ridge City Council, was scheduled for Tuesday, December 13, 2011, at 7:00 PM; this was preceded by a City Council Work Session. The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah.

Notice of the time, place and Agenda of these Meetings was provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on December 9, 2011.

6:00 PM -

CITY COUNCIL WORK SESSION AGENDA:

ROLL

Mayor: Ed Christensen; *City Council:* Erin Clawson, Weston Youd, James Mayfield & Sean Roylance & Julie Haskell; *Building Official/Public Works:* Corbett Stephens; *Mayor Elect:* Hal Shelley; *Council Elect:* Nelson Abbott, Paul Squires & Brian Burke; *Public:* Brian Burke, Hal Shelley, Nelson Abbott, Carolyn Curtis, David Curtis, Greg Pozernick, Stephanie Pozernick, Paul F. Squires, Jared Teeple, Lucretia Thayne, Justin Curtis; and the City Recorder, Janice Davis; as well as the Deputy Recorder, Mary Preece.

0:01.32

MEETING WITH ESCALANTE DRIVE RESIDENTS - CURB & GUTTER

James Mayfield: He described the erosion that occurs as the water run off causes long middle-of-the-road ruts and damage to road. Every time repairs are needed to the road, costs can be in the 6 figures to repair.

Roads need to be repaired with curb and gutter to prevent this damage again and again.

Problems with curb and gutter: some homes have curb & gutter and the owners have paid for it; while others do not...why should the owners pay for installation on more than their own home, even if it would avoid further damage to roads?

Dan Curtis expressed concerns with Escalante Drive needing to be straightened. He suggested a 50-50 split of costs with the city.

Corbett Stephens: He explained the concerns of the Public Works Department to the City Council and residents present with the need to widen, straighten, and resurface Escalante Drive. It was suggested that at the same time, while the road is already torn up, it would be beneficial to install curb and gutter as well as a sump pump.

Concerned with straightening the road: Will widening the road easement disrupt the landscaping of Jones' and Ryan's; which is on city easement currently? Without the added measures taken, the road would continue to be damaged by water run-off and it would need to be repaired again.

Concerns of the homeowners present appeared to be the cost being passed on to the homeowners, along with concern of the property damage to trees and bushes planted on city right-of-way when the road is widened to standard width. This proposed change must be acceptable by the homeowners to continue with the complete renovation; with the possibility of doing an SID. Options to repay the assessments were discussed, including the City doing an SID. A request was made by the homeowners to lengthen the time limit to pay off costs; which was determined a possibility by Recorder Jan Davis.

It was brought to the attention of the City Council the need of putting a crown on the road to help direct the flow of the water run-off. After a consensus of all present that the work needed to be completed with curb and gutter, sump pump and crowning the road, it was decided that Corbett Stevens and the Mayor would visit each homeowner not present to explain the project and any concerns they might have. It was determined that the project would take about 6 weeks, and every attempt would be made to keep the road accessible to local traffic. Driveways can be taken right to the gutter; and any damages will be restored, with City help.

ELK RIDGE
CITY COUNCIL MEETING
December 13, 2011

TIME & PLACE
OF MEETING

This regularly scheduled Meeting of the Elk Ridge City Council, was scheduled for December 13, 2011, at 7:00 PM; this was preceded by a City Council Work Session. The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah.

Notice of the time, place and Agenda of these Meetings was provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on December 9, 2011.

6:55 PM

REGULAR CITY COUNCIL MEETING AGENDA ITEMS:

ROLL

Mayor: Ed Christensen; *City Council:* Erin Clawson, Weston Youd, James Mayfield & Sean Roylance & Julie Haskell; *Building Official/Public Works:* Corbett Stephens; *Mayor Elect:* Hal Shelley; *Council Elect:* Nelson Abbott, Paul Squires & Brian Burke; *Public:* Brian Burke, Hal Shelley, Nelson Abbott, Carolyn Curtis, David Curtis, Greg Pozernick, Stephanie Pozernick, Paul F. Squires, Jared Teeple, Lucretia Thayne, Justin Curtis; and the City Recorder, Janice Davis; as well as the Deputy Recorder, Mary Preece.

1 1:37:27

Elk Ridge City Council Meeting – 12-13-2011

2
3 RATIFIED POLLED VOTE
4 TIME CARDS

5 Time Cards for the Mayor's position: Emails from Mayor Christensen were sent out to each City Council
6 Member. It was felt that they are unnecessary unless the Mayor were to turn in mileage.
7 **ERIN CLAWSON MOVED, SECONDED BY SEAN ROYLANCE, TO ELIMINATE TIME CARDS FOR
8 THE POSITION OF MAYOR**
9 **VOTE (POLLED): WESTON YOUD-AYE, ERIN CLAWSON-AYE, JAMES MAYFIELD-AYE, SEAN
10 ROYLANCE-AYE (4) NAY (0) ABSENT (1) JULIE HASKELL**

11 A). STIPEND FOR City Council

12 Mayor Ed Christensen recommended increasing the City Council stipend from \$300 to \$500 and raising
13 the Fire Chief and his Assistant by \$100.00.

14 Comments: Sean Roylance commented monetary rewards are hard to determine. Being a Council
15 Member is more of a service...he felt it would be hard to decide. Council-elect Nelson Abbott said taking
16 so much time from family and other activities to attend to Council duties are reasons for a raise. Lucretia
17 Thayne thought it was a good idea, if the City can afford it.

18 Mayor-elect Hal Shelley asked for input from current City Council. James Mayfield has refused his stipend
19 and donated it to Eagle Scout Projects. Council-elect Brian Burke talked about other cities such as
20 Spanish Fork receiving \$200-\$1500 plus insurance...and other cities \$400-600 a month.

21 **WESTON YOUD MOVED, SECONDED ERIN CLAWSON, TO INCREASE THE STIPEND FOR CITY
22 COUNCIL TO \$500**

23 Discussion:

24 James Mayfield: He made the point that he is a foster parent and in many cases, "people do it for the
25 money"...he felt it "is kind of the same with government"; even though that should not be the case.

26 The other Council Members did not feel that they serve for the pay that they receive.

27 **VOTE (POLLED): ERIN CLAWSON-AYE (1)**

28 **JAMES MAYFIELD-NAY, SEAN ROYLANCE-NAY & WESTON YOUD-NAY (3)**

29 Motion did not pass.

30 **SEAN ROYLANCE MOVED, SECOND BY JAMES MAYFIELD, TO INCREASE THE STIPEND FOR
31 CITY COUNCIL MEMBERS TO \$400**

32 **VOTE (POLLED): SEAN ROYLANCE-AYE & JAMES MAYFIELD-AYE (2)**

33 **ERIN CLAWSON-NAY & WESTON YOUD-NAY (2)**

34 **MAYOR CHRISTENSEN-AYE (TIE BREAKER WITH VOTE) (1)**

35 Motion passed 3-2

3 Fire Chief and Assistant Fire Chief: postponed until next Council Meeting - January 10, 2012.

39 1:52:55
40 CITY COUNCIL
41 MINUTES

42 City Council Minutes of 10-25-2011

43 **ERIN CLAWSON MOVED, SECONDED BY WESTON YOUD, TO APPROVE THE CITY COUNCIL
44 MINUTES OF 10-25-2011**

45 **VOTE: YES (4) NO (0) ABSENT (1) JULIE HASKELL**

46 City Council Minutes of 11-15-2011

47 **WESTON YOUD MOVED, SECONDED BY ERIN CLAWSON, TO APPROVE THE CITY COUNCIL
48 MINUTES OF 11-15-2011**

49 **VOTE: YES (4) NO (0) ABSENT (1) JULIE HASKELL**

50 1:53:14
51 EXPENDITURES

52 Check Registers and Payroll for November, 2011:

53 **WESTON YOUD MOVED, SECONDED BY ERIN CLAWSON, TO ACCEPT THE CHECK REGISTER
54 AND PAYROLL REGISTER FOR NOVEMBER, 2011**

55 **VOTE: YES (4) NO (0) ABSENT (1) JULIE HASKELL**

56 NON-AGENDA ITEM

57 Other Business:

58 Weston Youd and Mayor Ed Christensen gave a heartfelt thanks to Jan Davis for her service and
59 assistance to them during their term of service. They appreciated all the improvements that had taken
60 place under her direction.

61 The Mayor adjourned the meeting at 8:05 P.M.

62
63 
64 Deputy City Recorder