

ELK RIDGE - 80 East Park DR - Elk Ridge, UT - 84651

t.801/423-2300 - f.801/423-1443 - email staff@elkridgecity.org - web www.elkridgecity.org

AMENDED NOTICE & AGENDA

Notice is hereby given that the City Council of Elk Ridge will hold a regular **City Council Meeting on Tuesday, February 12, 2013, at 7:00 PM;** which will be preceded by a **City Council Work Session at 6:00 PM.**

The meetings will be held at the Elk Ridge City Hall, 80 E. Park Drive, Elk Ridge, Utah.

6:00 PM -

CITY COUNCIL WORK SESSION AGENDA ITEMS:

Code Enforcement Officer – Introduce Boyd Woodworks
Fire Department Discussion – Mayor Shelley
Park Signs – Dog Clean-up – Brian Burke
HR Code / Inapplicable Sections – Brian Burke
City-owned Properties – Brian Burke & Mayor Shelley
Republic Services – Charges – Mayor Shelley
Ordinance / Limit of Non-Related Occupants for Single Family Dwellings

7:00 PM -

REGULAR COUNCIL MEETING AGENDA ITEMS:

Opening Remarks and Pledge of Allegiance - Invitation

Approval/Agenda Time Frame

7:05 Public Forum

7:15 1. Appoint Planning Commission Members

7:20 2. Public Works Director / Cody Black:

A. Storm Water Protection Plan (SWPPS)

B. Radio Upgrades / Scada System

C. Valve Clustering & Plastic Meter Barrels

7:45 3. Action – Work Session

A. Ordinance / Limit of Non-Related Occupants for Single Family Dwellings

8:00 4. City Office Computers Replacement & Council I-pads (Update)

8:10 5. City Council Minutes

8:15 6. Expenditures:

General:

A. Check Registers & Payroll for January, 2013

8:25 7. Ratify Polled Vote / Approval of Purchase – I-pads for Council & PC's for City Office
Adjournment

Handicap Access, Upon Request. (48 Hours Notice)

The times that appear on this agenda may be accelerated if time permits. All interested persons are invited to attend this meeting.
Dated this 11th day of February, 2013.

City Recorder

CERTIFICATION

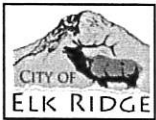
I, the undersigned, duly appointed and acting City Recorder for the municipality of Elk Ridge, do hereby certify that a copy of the Notice of Agenda was provided to the Payson Chronicle, 145 E Utah Ave, Payson, Utah, and to each member of the Governing Body on February 8, 2013; & an Amended Agenda on 2-11-2013.

City Recorder

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NOTICE & AGENDA

Notice is hereby given that the City Council of Elk Ridge will hold a regular **City Council Meeting on Tuesday, February 26, 2013, at 7:00 PM;** which will be preceded by a **City Council Public Hearing at 6:00 PM** wherein an Amended Budget for the 2012/2013 Fiscal Year will be considered: as well as a **City Council Work Session at 6:15 PM.**

The meetings will be held at the Elk Ridge City Hall, 80 E. Park Drive, Elk Ridge, Utah.

6:00 PM - PUBLIC HEARING/AMENDED BUDGET FOR THE 2012 – 2013 FISCAL YEAR:

1. Public Hearing/to consider an Amended Budget for the 2012/2013 Fiscal Year for the operation of Elk Ridge City

6:15 PM - CITY COUNCIL WORK SESSION AGENDA ITEMS:

2. City Council Departments – Reports
 - A. Administrative – Mayor Shelley
 1. Rural Housing - Elk Ridge Meadows, Phase 1 (Secondary Irrigation)
 2. Public Works Updates
 - a. Public Works Building – Update Progress - Mayor Shelley
 - b. Storage Shed - Oak Lane - Mayor Shelley
 - c. Pavilion Remodel - Mayor
 3. City Property - Update - Mayor Shelley
 4. Facilities Maintenance Worker (Cleaning City Hall)
 - B. Planning Commission – Weston Youd
 - C. Parks – Erin Clawson
 1. Park Improvements – Update - Erin Clawson
 - D. Roads: Scheduled Repairs/Maintenance
 - E. Sewer – Nelson Abbott
 - F. Water & Public Safety – Paul Squires

7:00 PM - REGULAR COUNCIL MEETING AGENDA ITEMS:

- Opening Remarks and Pledge of Allegiance - Invitation
- Approval/Agenda Time Frame
- 7:05 Public Forum
- 7:15 3. Action on Work Session Items:
 - A. Administrative – Mayor Shelley
 1. Rural Housing - Elk Ridge Meadows, Phase 1 (Secondary Irrigation)
 2. Public Works Updates
 - a. Public Works Building – Update Progress - Mayor Shelley
 - b. Storage Shed - Oak Lane - Mayor Shelley
 - c. Pavilion Remodel - Mayor
 3. City Property - Update - Mayor Shelley
 4. Facilities Maintenance Worker (Cleaning City Hall)
 - B. Planning Commission – Weston Youd
 - C. Parks – Erin Clawson
 1. Park Improvements – Update - Erin Clawson
 - D. Sewer – Nelson Abbott
 - E. Water & Public Safety – Paul Squires
- 8:00 4. Adoption of Amended Budget for the 2012/2013 Fiscal Year
- 8:10 5. City Council Minutes
- 8:15 6. Expenditures:
General:
Adjournment

The times that appear on this agenda may be accelerated if time permits. All interested persons are invited to attend this meeting.

Dated this 22nd day of February, 2013.

City Recorder

CERTIFICATION

I, the undersigned, duly appointed and acting City Recorder for the municipality of Elk Ridge, do hereby certify that a copy of the Notice of Agenda was provided to the Payson Chronicle, 145 E Utah Ave, Payson, Utah, and to each member of the Governing Body on February 22, 2013.

City Recorder

**ELK RIDGE
CITY COUNCIL MEETING
February 26, 2013**

**TIME & PLACE
OF MEETING**

This Regularly Scheduled Meeting of the Elk Ridge City Council, was scheduled for **Tuesday, February 26, 2013, at 7:00 PM**; this was preceded by a **Public Hearing at 6:00 PM** to consider the proposed Amended Budget for the 20012/2013 Fiscal Year. The **City Council Work Session was scheduled to begin at 6:15 PM**. The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah.

Notice of the time, place and Agenda of these Meetings were provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on February 22, 2013.

**6:00 PM –
2012/2013 AMENDED
BUDGET -**

PUBLIC HEARING – AMENDED BUDGET FOR THE 2012/2013 FISCAL YEAR

Public Hearing/To consider the proposed Amended Budget for the 2012/2013 Fiscal Year, for the operation of Elk Ridge City

ROLL

Mayor: Hal Shelley; *City Council:* Weston Youd, Nelson Abbott, Brian Burke Paul Squires & Erin Clawson; *Sheriff:* Deputy Butters; *Public:* Scouts: Ethan Sessions, Heston Sullivan, Caleb Merrill & Ethan Prins; Melissa Prins, Trisha Watson, Brad Bishop (Self Help Homes), Jody Newman, Tricia Gunnerson, Spencer Gunnerson, Kelsea Young & Shan Winn; and the *City Recorder*, Janice H. Davis

Mayor Shelley opened the Public Hearing at 6:00 PM.

Mayor Shelley turned the time over to the City Recorder for a review of the proposed changes to the 2012/2013 fiscal year Budget.

City Recorder: Ms. Davis reviewed the budget figures with the Council and those present; highlighting some of the major changes.

It was explained that the beginning figures must be brought in line with the Year-to-date Actuals (actual figures to date) and projected forward (usually based on previous year's figures and any known & expected project costs for the end of the current fiscal year). There will be one final amendment to the current year Budget at the end of June. The final "amendment" will be the Audit; to bring the budget in line with actual costs.

General Fund:

Revenue:

- Property Taxes: 244,474 to projected 300,000 by June 30 - Typically, more is collected than the original budgeted amount due to taxes paid late or prior years taxes finally being paid. It is impossible to budget those late payments; they are considered more of a "windfall" source of revenue.

To exceed the suggested certified tax rate, the City would need to conduct a "Truth-in-Taxation" Public Hearing in August...those arrangements would be done in March for the following August. The Council has given no indication that this will be the case for the up-coming fiscal year.

Most revenue sources appear to be coming in about as estimated; with a few exceptions:

- Building Permits: 90,000 to 100,000

- Utility Franchise Fees: A bit less...145,000 to 120,000

- EMS Grant: not in the original budget...applied for: 6,755 (This has not been awarded yet).

- Recycling: This is new this year; so the original budget did not reflect these figures.

- Developer Contributions: (176,000) This is the money in the escrow account at American West Bank that was meant for Elk Ridge Managers (developers of Elk Ridge Meadows PUD, Phase 2) as reimbursement for the up-front money paid toward the Fairway Tank Project. An Agreement was entered into with Elk Ridge Managers to waive any claim against their Surety Bond Company in exchange for the City keeping this reimbursement money. Any road repairs to Phase 2 would have to be covered by the City. \$8,744 was used to repair the entrance to Phase 2; but the overlay still has to be done. We may or may not get to this during the current year.

Phase 1: Suggestion: That the developer be given the opportunity to buy-out of their obligation for the overlay with the City. This has been done in the past.

- Zoning & Subdivision Fees: Increase due to current pending development

Expenditures:

- Attorney: Increase due to seeking second opinion regarding a proposed drug rehab center

- Building Inspections: The City is now contracting inspections out through Sunrise Engineering; the City is billed per plan check and per inspection

Town Hall / Fire Station:

- Special Project - City Center: 45% of the overall cost of remodeling the Public Works Building is from the General Fund (40% from Water and 15% from Sewer)

- Roads:

- Purchase of Equipment: The City will pay off the existing loan for one of the snowplows; this will free up about 20,000/year that could be put toward a backhoe or an additional snowplow.

Class "C" Roads:

- Road Repairs: Needed: Cost breakdown of expected work to be done in this fiscal year.

Brian Burke: He mentioned needed repairs to the "dugway" (E. Park Drive leading down to Loafer Canyon). When the estimates for this come in, the Council will discuss it and decide what to do and when.

The General Fund balance: \$35,030 will need to be transferred from the "Capital Project Fund / Future Improvements" to balance the expenditures with the revenues at this point in time. With this amended budget, this transfer will not take place since this figure will likely change by the end of the fiscal year.

Capital Projects Funds:

- *Town Hall / Fire Station:* Money is accruing in this Fund to remodel the existing City Hall in the area of the Fire Dept Bay area. There was a transfer of some residual fund balance from the old Fire Dept. Fund into the General Fund as per the City's Finance Director. This needs to be re-done to go into this Capital Projects Fund to add to the existing fund balance. Chief Waite was told he could transfer all of the fund balance for the purpose of the remodel. This would give the Fire Dept. about \$100,000 to get started with; this would be subsidized by the fund balance in the "Future Improvements" Fund (currently with a fund balance of over \$800,000).

- *Fire Apparatus:* Balance: A bit over 50,000 (Purchase of another fire truck)

- *Backhoe / Equipment:* Balance: Just under 20,000 (including the transfer out of 20,000 for a sewer camera)

- *Special Revenue Fund – Parks:* Fund Balance: 67,263 (Not restricted) + Park Impact Fee Balance: 81,214, with 22,160 year to date in the current year. (Park Impact fees can also be used for trails. 23,000 needs to be spent this year.

- (Proposed) 6,000 to cover a remodel of the Pavilion Restrooms + Lighting for the Playground / Tennis Court area.

Storm Drain Fund:

With the increase in the Storm Drain Fee (recent), this Fund has gone from a projected (\$10,931) deficit to \$8,656 to the good. Next year, the increased fee will add to the overall balance so the City can save toward needed storm water management.

Water Fund:

- *Capital Outlay – New Construction:* The Water Fund will cover 40% of the Public Works Building Remodel (120,000)

Sewer Fund:

Capital Outlay – Other: The Sewer Fund will cover 15% of the remodel of the Public Works Building.

00:31:13

The Public Hearing was closed at 6:30 PM.

6:30 PM -

CITY COUNCIL WORK SESSION AGENDA ITEMS:

ROLL

Mayor: Hal Shelley; *City Council:* Weston Youd, Nelson Abbott, Brian Burke Paul Squires & Erin Clawson; *Sheriff:* Deputy Butters; *Public:* Scouts: Ethan Sessions, Heston Sullivan, Caleb Merrill & Ethan Prins; Melissa Prins. Trisha Watson, Brad Bishop (Self Help Homes), Jody Newman, Tricia Gunnerson, Spencer Gunnerson, Kelsea Young & Shan Winn; and the *City Recorder*, Janice H. Davis

CITY COUNCIL
DEPTS. – REPORTS

- *Administrative:*

1. Rural Housing (Now referred to as "Self Help Homes") Brad Bishop was present to address the Council.

00:31:28

Mayor Shelley: Self Help Homes has purchased the remaining lots in Phase 1 of the Elk Ridge Meadows PUD Development. The request to waive a portion of the landscape bond that deals with the necessity of installing individual boxes for secondary irrigation system has been discussed previously and postponed and is before the Council once again for consideration. The key issue in waiving this requirement for Salisbury Homes (Phase 2) was the error in requiring that the secondary irrigation mains be placed in the "planter boxes" rather than the street or easement. The planter boxes have trees planted in them and this will render the mains somewhat inaccessible. This requirement will change in the future. The Mayor added that he would like to see "equity" for the position of Self Help Homes as much as possible.

00:31:59

Brad Bishop: He reiterated what Mayor Shelley stated and asked again that their organization be treated with the same consideration as Salisbury Homes received...he felt that would "only be fair".

City Recorder: The thought was to utilize the money provided by CUP Water Project (projected at 5 million for each city) to install the infrastructure...the question: would that be available for individual connections as well as the mains? Will the homeowners be responsible for stubbing out their own connections?

Mayor: Will the City be locked into CUP Water; or will there be opportunity to create some type of agreement with Payson City to tap into the reservoir up Payson Canyon for irrigation water...perhaps at a better price? If the City uses the 5 million from CUP, will the stipulation be that the City would then have to only use CUP Water? Either way, he feels Elk Ridge is at least 5 years away from any secondary water. Some other source of funding through Payson City may be possible. There are many questions to answer.

Mayor Shelley also pointed out that in exchange for waiving the installation of the boxes, Mr. Salisbury was willing to use part of that money to assist in refurbishing the park area so that open space could be transferred to the City. The same type of arrangement would be desirable with Phase 1 and Self Help Homes.

City Recorder: She mentioned that the agreement to take over the open space in Phase 1 is the same as in Phase 2...basically that the City takes over "maintenance" of open space that is improved...turned over in good condition...rather than the City taking over fields of weeds.

00:40:22

At 25% build-out, the developer would have started to get the open space up to the original landscape standard...and at 50% build-out, the City would take over maintenance.

Nelson Abbott: The requirement needs to be corrected in the code or taken out; or this will be re-visited.
Question: Did Doe Hill Subdivision install a secondary irrigation system?

Recorder: The same situation would not exist in Doe Hill due to the development not being a PUD and planter strips are not in.

2. Public Works Updates: (Cody Black was ill and was not present.)

Mayor Shelley:

A. Public Works Building:

- The electrician should be finished within a couple of days
- Fire Suppression System: Has been approved and could begin in about a week
- The materials for the exterior is on site
- Mr. Adams feels the remodel will be complete no later than by the end of March. The Mayor is announcing an "open house" on April 1st in the Newsletter.

B. Storage Shed – Oak Lane: The Mayor recommended a shed be installed on the City property on the corner of Oak Lane; for the purpose of storing filled sandbags for run-off issues that seem to be a problem in that general area. He has asked the Public Works employees to get some estimates on costs. They are not available for this meeting. He wants the building to look good and not detract from the neighborhood. Other equipment could also be stored there.

C. Pavilion Restroom Remodel: The current restrooms for the Playground/Pavilion area are in need of repair and fixing up. They are in bad shape. He thought it may take about \$3,000...estimates will be available at the next Council Meeting. (Impact fees cannot be used for this type of repair.)

Erin Clawson: She would like to see some of the impact fees money spent on adding to the City's trails system.

3. City Property Update:

A. City Center land: Council Member Squires is getting information together to be able to gather bids to sell the house.

Paul Squires: Any successful bidder (contractor) should have to meet certain requirements in breaking down and finishing off the project. He is gathering examples and will write up a draft of what the agreement would include.

Brian Burke: He reminded the Mayor that there was to be an announcement in the Newsletter.

B. Loafer Canyon lot: discussion regarding the possible sale of this land and what it would take to develop it to make in "buildable". It is zoned "Public Facility and would have to be re-zoned.

*The Mayor will talk to the City Planner about this.

4. Facilities Maintenance Worker:

Mayor: In the past the city employed a cleaning person to come in once a week and clean the City offices. Light cleaning is still conducted by the staff; but the deeper cleaning could be done after hours. The job would pay a certain amount per time; not by the hour.

After discussion, it was decided that it would be better to just hire a cleaning company to come in an clean rather than hiring an additional employee.

- Planning Commission: Council Member Youd has not been in town and had no update at that time.

- Parks: (Already addressed earlier in the Meeting)

- Roads: (Brian Burke)

- He reported a meeting the previous day with a representative from the Chip / Seal Company & Cody Black. They measured from Escalante to the Public Works Building...an estimate is forth coming. Many Cities have had good luck with this product...it is a smaller aggregate.
- Also: Craig Neeley (Aqua Engineering) came out to examine the dugway area (E. Park Drive leading to Loafer Canyon). The land is slowly sloughing off and needs to be retained. Mr. Neeley will give an estimate of what would be required to fix this and anchor the ground. He thought that it could be done for around \$250,000. Council Member Youd felt that FEMA funding may be available for use since this is a major egress for the City. Mr. Neeley is checking into Federal Funding, as well.
- Potholes: Repairs to potholes are being done with "cold patch".
- Collaring Project: That will resume with better weather.

Future Work to be considered:

- Curb & Gutter on a portion of High Sierra...drainage problems result from this gap in the curbing. The City would assess the property owners the cost.

- Canyon View: Storm Drainage is an issue

(Discussion of "V" ditches with rocks imbedded...other options than only curbing should be explored.)

- Speed bumps: traffic calming devices

- Crack Seal: The machine to spread the tar belongs to Springville or the County...the City may just rent one. Council Member Abbott reported that one of the residents owns one.

Council Member Clawson questioned if arrangements were being made so the timing is not missed again this year. She suggested a co-op with other cities.

-Sewer: (Nelson Abbott) Nothing to report.

- *Water & Public Safety: (Paul Squires)*

A letter was sent to the City regarding the SUVMWA Bond for the land for the future Regional Sewer Plant. Council Member Squires consulted with SUVMWA and was advised to not do anything at all with the letter; they are looking into it and will get back to the various cities.

- There is also the possibility of SUVMWA acquiring more water rights; which would be distributed to the member cities.

- Council Member Squires will make an appointment with the CUP Completion Office (part of the Dept. of Interior) to find out more information about the Project and the money involved that is to be available for cities to use.

**ELK RIDGE
CITY COUNCIL MEETING
February 26, 2013**

**TIME & PLACE
OF MEETING**

This Regularly Scheduled Meeting of the Elk Ridge City Council, was scheduled for Tuesday, February 26, 2013, at 7:00 PM; this was preceded by a Public Hearing at 6:00 PM to consider the proposed Amended Budget for the 20012/2013 Fiscal Year. The City Council Work Session was scheduled to begin at 6:15 PM. The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah.

Notice of the time, place and Agenda of these Meetings were provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on February 22, 2013

1:12:49
7:15 PM -

CITY COUNCIL REGULAR SESSION AGENDA ITEMS:

ROLL

Mayor: Hal Shelley; *City Council:* Weston Youd, Nelson Abbott, Brian Burke Paul Squires & Erin Clawson; *Sheriff:* Deputy Butters; *Public:* Scouts: Ethan Sessions, Heston Sullivan, Caleb Merrill & Ethan Prins; Melissa Prins. Trisha Watson, Brad Bishop (Self Help Homes), Jody Newman, Tricia Gunnerson, Spencer Gunnerson, Kelsea Young & Shan Winn; and the *City Recorder*, Janice H. Davis

**OPENING REMARKS &
PLEDGE OF
ALLEGIANCE**

An invocation was offered by Tricia Gunnerson; and Mayor Shelley led those present in the Pledge of Allegiance, for those willing to participate.

**AGENDA TIME
FRAME**

WESTON YOUND MOVED, SECONDED BY NELSON ABBOTT, TO APPROVE THE AGENDA TIME FRAME AND TO ADJUST THE START TIME TO 7:15 PM
VOTE: YES (4) NO (0) ABSENT FROM VOTE (1) BRIAN BURKE

1:14:06
PUBLIC FORUM

No one stepped forward to address the City Council.

**ACTION ON WORK
SESSION ITEMS**

1. Self Help Homes - Elk Ridge Meadows PUD, Phase 1:
The Mayor recommended allowing the same option of waiving the required "boxes" for secondary irrigation as Salisbury Homes had in Phase 2 of the PUD.

Discussion:

Recorder: (Question) Would the rest of the landscape bond or installation of the landscaping still be required? (Yes, it would only be the requirement of the secondary box that would be waived.)

Weston Youd: How does the open space figure into this, since Self Help Homes is not the developer?

(As with Salisbury Homes, Self Help Home purchased the open space and has offered to get the open space up to standard.)

(Question) Will these terms be in writing? The Consensus was to have any agreement in writing.

The Mayor suggested that the motion require that the terms of the agreement be in writing.

Brad Bishop: The HOA has approved the development agreement that requires that the open space be up to standards before turning it over to the City. It is recorded and he will email it to the Mayor.

NELSON ABBOTT MOVED, SECONDED BY WESTON YOUND, TO WAIVE THE REQUIREMENT FOR THE SECONDARY IRRIGATION BOXES AS PART OF THE LANDSCAPE PLAN FOR ELK RIDGE MEADOWS PUD, PHASE 1, FOR HTE LOTS OWNED BY SELF HELP HOMES; BASED ON THE DEVELOPMENT AGREEMENT IN PLACE...WITH THE MUTUAL AGREEMENT IN WRITING TO ENSURE THE OPEN SPACE IS MAINTAINED AND TRANSFERRED PROPERLY TO THE CITY...AS PER THE ESTABLISHED LANDSCAPE PLAN

VOTE: YES (5) NO (0)

2. Storage Shed:

*The Council was in favor of the shed; with costs coming forward at the next Council Meeting.

3. Restroom Remodel:

*Costs to be discussed at the next Council Meeting. It was suggested to refinish some of the tables in the area.

Discussion of a "pocket park" in Loafer Canyon by the Bus turn around.

1:32:16

4. City Property:

A. Loafer Canyon Lot: Recommendation:

*Have the Planner look into what it would take to make the land "buildable" for sale; get a valuation and decide what to do with the land at that point. (The Mayor will contact Mr. Stark.)

Discussion

5. Facilities Maintenance Worker:

It was decided to hire a cleaning company to clean the City Offices once a week rather than hiring an employee.

1:37:46

ADOPTION -

AMENDED

2012/2013 BUDGET

(No further discussion)

NELSON ABBOTT MOVED, SECONDED BY BRIAN BURKE, TO ADOPT THE AMENDED BUDGET FOR THE 2012-2013 FISCAL YEAR, FOR THE OPERATION OF ELK RIDGE CITY

VOTE: YES (5)

NO (0)

1:38:05

CITY COUNCIL

MINUTES

A. City Council Meeting 2-12-2013:

Corrections:

- Pg 4 (line 48): "February" (not January)

- Last Page: HR Policies: The Pregnancy Act is not a policy...it is simply discussed.

"Time Off": should not be removed; "Succession Plan" listed twice

WESTON YOUD MOVED, SECONDED BY PAUL SQUIRES, TO APPROVE THE CITY COUNCIL MINUTES OF 2-12-2013; AS CORRECTED

VOTE: YES (5)

NO (0)

EXPENDITURES:

1:41:43

NON-AGENDA ITEM

General: None

Brian Burke: He has had complaints that the notices that used to be posted on the "A" Frame sign stands have not been up lately.

Council Member Clawson pointed out that this had been a volunteer act performed by Janie Towse and was not required for legal public notice.

Council Member Abbott suggested that citizens can request a copy of the agendas be sent to them.

He also suggested to have signs made up that simply states "City Council Meeting Tonight"...or for the Planning Commission Meetings.

*Agreed.

ADJOURNMENT

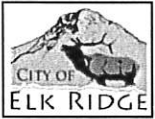
At 7:50 PM, the Mayor adjourned the Meeting.

City Recorder

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NOTICE & AGENDA

Notice is hereby given that the City Council of Elk Ridge will hold a regular **City Council Meeting on Tuesday, March 12, 2013, at 7:00 PM;** which will be preceded by a **City Council Work Session at 6:00.** The meetings will be held at the Elk Ridge City Hall, 80 E. Park Drive, Elk Ridge, Utah.

6:00 PM -

CITY COUNCIL WORK SESSION AGENDA ITEMS:

1. Emergency Management - Bob Dickson & LaRon Taylor

2. City Council Departments – Reports

Administrative – Mayor Shelley

A. Public Works Updates

1. Public Works Building / Update – Mayor Shelley

2. Public Works Equipment - Cody Black

a. Backhoe Lease

b. Sander / Purchase

3. Engineering Quotes:

a. Water Line - Canyon View Drive

b. Curb & Gutter - Park Drive & High Sierra

4. Pavilion Restrooms - Projected Costs - Cody Black

B. Proposed Development - Elk Ridge Meadows PUD - Update - Mayor Shelley

Storm Drain

Code Enforcement - Paul Squires

Water & Public Safety – Paul Squires

Parks – Erin Clawson

A. City Celebration

Sewer – Nelson Abbott

Roads Dept. & Storm Drain – Brian Burke

Economic Development & Planning Commission – Weston Youd

7:00 PM -

REGULAR COUNCIL MEETING AGENDA ITEMS:

Opening Remarks and Pledge of Allegiance - Invitation

Approval/Agenda Time Frame

7:05 Public Forum

7:15 3. City Fee Schedule - Correction / Scrivener's Error

7:20 4. City Council Work Session – Any Required Action

7:30 5. City Council Minutes

8:05 8. Expenditures:

General:

A. Check Register & Payroll for February, 2013

Adjournment

Handicap Access upon Request. (48 Hours Notice)

The times that appear on this agenda may be accelerated if time permits. All interested persons are invited to attend this meeting.

Dated this 8th day of March, 2013.

City Recorder

CERTIFICATION

I, the undersigned, duly appointed and acting City Recorder for the municipality of Elk Ridge, do hereby certify that a copy of the Notice of Agenda was provided to the Payson Chronicle, 145 E Utah Ave, Payson, Utah, and to each member of the Governing Body on March 8, 2013.

City Recorder

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ELK RIDGE
CITY COUNCIL MEETING
March 12, 2013

TIME & PLACE
OF MEETING

This regularly scheduled Meeting of the Elk Ridge City Council, was scheduled for Tuesday, March 12, 2013, at 7:00 PM; this meeting was preceded by a City Council Work Session at 6:00 PM. The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah.

Notice of the time, place and Agenda of these Meetings, were provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on March 8, 2013.

6:05 PM -

CITY COUNCIL WORK SESSION AGENDA:

ROLL

Mayor: Hal Shelley; *City Council*: Erin Clawson, Weston Youd, Nelson Abbott, Brian Burke & Paul Squires; *Pubic Works Director*: Cody Black; *Deputy Sheriff*: Brent Butters; *Public*: Bob Dickson (Emergency Preparedness Manager), Teri Shelley, Michael Goodwin, another young man (Name unreadable); & the *City Recorder*: Janice H. Davis

EMERGENCY
MANAGEMENT

(*Mr. Erickson came in later in the Meeting*)

Mayor Shelley explained that Mr. Dickson and LaRon Taylor are trying to get the Emergency Management Program back up and functioning after being inactive for a period of several years. They are planning a meeting or a drill on April 20; whichever they are prepared to do.

There will be a Safety Fair at the LDS Stake Center in May; they would like to have a couple of booths at the Fair.

*The Mayor asked Cody Black to assist with a booth for the Fire Dept/EMS Dept.

*Mr. Black was also asked to locate the extra generator / tent that was for Emergency Preparedness and assist Mr. Dickson.

*Newsletter: Announce the drill and encouragement for volunteers to help with the Program.

00:34:05

(*Mr. Dickson came in later...the digital number reflects this arrival.*)

The Mayor introduced Mr. Bob Dickson, the City's Director of the "DPEM" (Disaster Preparedness Emergency Manager) He is working with LaRon Taylor after about 8 years of inactivity.

They are currently working on:

- Updating the list of volunteers

- List of items needed (to the Mayor)

- Vests
- ID Badges, etc. (All on the roster)
- Radio with fire & emergency channels on it (for Mr. Dickson and Mr. Taylor and perhaps the Mayor, as well)

They need neighborhood leaders. He has not gotten a good response from those previous leaders he has sent emails to.

00:37:57

Advertisement:

- Newsletter

- Through the LDS Wards (suggestion: to contact the Catholic members in Town to have it announced)

Nelson Abbott: Based on what the Mayor announced earlier regarding the "Emergency Preparedness Fair" at the Stake Center in May; there should be interest from the Stake level on down and into the Wards. There should be ways to generate interest in this.

*The Mayor will contact the Stake President (and/or Pres. Rosenbaum) to generate interest.

- Signs out around town

- Mr. Dickson will contact Nebo School District to determine their emergency plan for the children.

Erin Clawson: Her husband is CERT Qualified and she (Council Member Clawson) offered her experience in the medical field in working with the "morgue" with any bodies that would have to be dealt with.

- They also need a list of people with ATV's to be able to transport people in a crisis situation.

It worries Mr. Dickson that he is not getting a good response.

- There needs to be a better way to identify a home where there are special needs individuals living.

This is where the neighborhood leaders become familiar with those in their neighborhoods and any needs they may have. The Mayor and Council need to try to support this Program.

Nelson Abbott: Suggestion: To have the emergency home packets handed out to new residents as they come into the City Office to sign up for utilities. (Good idea)

Mr. Dickson: Suggestion: To have the packets handed out to current residents by scouts as a service project.

- The City Office could act as a EOC; with 2 of the LDS Chapels (Alpine - Medical & Stake Center - Shelter). White boards are needed.

Mayor Shelley: He has been impressed with the hard work on the parts of Mr. Dickson and Mr. Taylor; they have many good contacts. They need support from the Council and the City, as a whole. This is a "work-in-progress".

00:03:50
CITY COUNCIL
DEPARTMENTS

Administrative - (Mayor Shelley):

1. Public Works Updates:

A. Public Works Building: (Cody Black) Insulation is being installed and the sheet rock has begun. They are waiting for the gas meter to be set.

- The outside rock is nearly done; as well as the Hardy Board (siding material).
- Mr. Adams (Contractor) is to bring paint samples in to review.
- Floor grates are in.

- April 1, 2013 is still the date for the Open House.

Council Member Abbott asked if the intention is to install a "drip edge" between the siding and the rock work. (Yes).

*Mr. Black was assigned to have:

- Refreshments at the building on 4/1
- One or more of the Public Works employees present to answer questions from 7:00 am to 7:00 pm.

Ribbon cutting:

It would be nice to have an official time to gather Council, workers, contractor, employees, etc. together for photos for the Payson Chronicle.

*Mr. Black is to get together with Kelly Adams to decide on the details on this.

- The building should be finished in about another week & 1/2.

Suggestion: To make sure the outside of the building is cleaned up...perhaps using the sweeper.

00:07:27

B. Equipment Lease (Backhoe): (Cody Black)

There has been consideration of replacing the existing backhoe, which now requires a great deal of maintenance. Mr. Black has looked into leasing options:

- John Deer: Lease would be \$6,011/year
- Case: \$3,726/year
- Cat: Did not get him an exact quote; an estimate would be about \$6,500/year.

Recommendation: To go with Case

Case's lease is for a year at a time and they will replace the backhoe each year with a new one.

They will give the City \$20,000 for the old backhoe as a trade in; or the City can sell it and possibly get more...perhaps \$27,000; but, some repairs would be required before any attempt to sell it...(tires, etc.). Case would either give the City credit or pay the money.

00:08:55

The one from case will have an "extended hoe" on it; so it will get another 6 ft of reach.

C. Sander for Snowplow: One of the sanders (snowplow) is completely worn out. It has been welded and pieced together for years. Mr. Black was to gather prices to replace it.

- Carbon Steel (like the old one) sander: \$13,500
- Stainless Steel: \$16,500 (will nearly double the life of the sander)

Mr. Black feels it is worth the extra \$3,000 to get more life out of the stainless steel one. It is for the bobtail units.

Nelson Abbott: He agreed with the recommendation for the stainless steel sander; doubling the life makes it a better deal.

(The last payment on the loan for the newer snowplow will be made this fiscal year...this is about \$20,000)

00:15:10

D. Engineering Quotes: (Aqua Engineering)

Road work & Curb / Gutter on two streets:

1. High Sierra: \$78,350.50 (includes optional sump & catch basin: \$25,000)

- Engineering portion of \$4,500 is also included in total

(Brief History) There are three parcels without curbing in the middle of this Oak Bluff Subdivision. The original plat included these as lots; however, the owners backed out of the development. Mr. Mecham completed the subdivision around them. The road is being badly undercut in that area. Question: Should the City install the improvement and lien the property?

2. Park Drive (between the City Park and the intersection with Elk Ridge Drive): \$67,952.00 (includes sump & catch basin: \$20,000)

- Engineering portion of \$4,000 is also included in the total

(Cloward Family owns the land contiguous to the road) The lack of curbing creates a drainage issue at the west end at the intersection.

Suggestion: To place these roads on the updated impact fee study.

Council Member Burke asked about doing much of the work in-house as with Loafer Canyon Road.

(Former Mayor, Dennis Dunn, actually assisted with the curbing for part of it...he has extensive cement work experience.) Mr. Black explained that the prep work was done in-house; but the curbing was poured by Hiatt Construction. That could be done in these instances, as well. The prep work could be done in-house again; then hire a curb machine to come in to lay the curbing out; likewise, the prep work could be done for the road and hire an asphalt company to lay the asphalt.

Mr. Black felt the figures quoted were high...that the quotes typically come in high (worst case scenario).

Mayor Shelley: He reminded that the need for the sumps will have to be evaluated and pulled out of the estimates, if possible.

Cody Black: Public Works was to start with the vac trailer the following week on clearing out the sumps...surfaces have been cleaned off in preparation. He will know more with this added information. If the money is not available this fiscal year, then it should be considered for next fiscal year (after July). The higher priority would be High Sierra; he said that Park Drive is more "cosmetic" in nature, though a lot of dirt flows into the storm drain for the lack of curbing.

00:24:29

He would like to get the cost of engineering for High Sierra approved for now.

*Cody Black was asked to contact Craig Neeley to see where the Impact Fee Study Update is and could these road projects be included in the Road Impact Fee section?

*The Mayor said he would contact Randy Cloward to see if their family would be willing to participate on Park Drive. He will also contact the other owner of the property on High Sierra.

00:26:55

3. Water line replacement on Canyon View Drive: \$94,683.00
- Engineering included in the total: \$5,500

Brief History: This line is the oldest in town. This bid would be for the section of line between Alpine Drive and Park Drive. It is old galvanized steel and likely perforated extensively. This proposed replacement was carried in the budget for about 4 or 5 years and was estimated at about \$105,000 several years ago. Mr. Black recommends replacing the line in sections.

Mr. Black would like to have just the engineering approved for these projects at this time. The services have gone bad as well as the main. This would be a total re-build and re-location of the lines. The actual Project would be scheduled for 2013/2014 (After July, 2013)...with the engineering done now to be prepared for the Project.

Mr. Black consulted with the former Public Works Director (Kent Haskell) where he would start on that line and he agreed that he would begin between Park Drive and Alpine Drive...the oldest section.

*Mr. Black is to check with Kent Haskell to see if the lines have been replaced on Powell Road. If the lines have not been replaced, the Mayor pointed out that this could be a potential weak spot in the System.

00:32:38

4. Pavilion Restrooms - Remodel: Estimate for materials: \$2,500 for both restrooms.

The restrooms are in bad shape. Rex Davis priced out materials for wallboard, stained cement on the floor, replace fixtures (lights, fan, mirror, etc.). \$3,000 is budgeted for these repairs. The Council was in favor of this proposed remodel.

(Mr. Bob Dickson arrived at the Meeting for Agenda Item #1...refer to above.)

00:56:53

2. Proposed Development - Elk Ridge Meadows PUD - Update (Mayor Shelley)

(This was the topic of discussion at the recent Joint Planning Commission / City Council Work Session)

Since the Work Session and the TRC that followed, Mr. Ingram (developer) wishes to contact the members of both bodies (Council & Commission) to discuss further his plans.

The Mayor encouraged the Council to listen to his concerns; however, he also recommended "holding to the integrity of that PUD" as much as possible.

Nelson Abbott: If the two bodies have further meetings together, perhaps the City's former Planner, Shawn Elliot would be willing to refresh the members on some of the history that went into the original PUD. (Council Member Clawson asked if most of that information is not in the General Plan.)

Weston Youd: The outcome of previous discussions is included in the General Plan.

City Recorder: As LEI Engineer, Greg Magleby, addressed the Council about the Storm Drain Study, he pointed out that the future of Elk Ridge's infrastructure should be "developer driven" and funded, since the City does not have the money to put into much besides maintenance of the existing and future improvements. There was a lot of planning that went into the current agreement and General Plan. Development is an expensive business; but it is not a business the City should be involved in. (The Mayor responded that the City cannot afford to be.) With the money being spent to remodel the Public Works Building, the desire would be for the entrance to Elk Ridge to be attractive and inviting. It is important that the City grows in the proper way.

The Annexation Development Agreement for the PUD, as well as the overall Concept Plan was provided to Mr. Ingram when he was first considering development for this property.

Brian Burke: Council Member Burke reported that he gathered (from the TRC for the future phases) that Mr. Ingram would be willing to walk away from the development if the City cannot accommodate him. Council Member Burke expressed concern that the proposed development would be left undone. The City cannot afford to install that road. (Council Member Clawson commented that the road is fine the way it is..."that is why we made the building look nice...that is our entrance to town".)

1:01:02

Nelson Abbott: He does not really care whether a round about goes in or not...as long as there are "traffic calming devices" installed. He did agree that the entrance to Elk Ridge has been addressed by improving the Public Works Building because it was not known how long it would take for the land to the north to be developed.

Erin Clawson: She felt that eventually the "right person would come along" to develop that property that will be satisfied with the City's General Plan.

(The Mayor did not believe Mr. Ingram will "pull out".)

1:01:59

Weston Youd: Utah County is one of the fastest-growing counties in the Country right now. People need places to live. Elk Ridge is very desirable to live in. "The ability to put in houses with that density up here and sell that many...that road is going to go in. Is it going to go in next year, or three years or five years...maybe even 7 to 10? It needs to go in according to what it was set up to be in the General Plan."

Brian Burke: He brought up the prospect of the City donating some land for the proposed roundabout. He was also concerned that the development would "just sit there..." "if we are okay with that, then that is fine".

Comments:

Nelson Abbott: He commented that the City had stood firm on other issues and he (Mr. Ingram) made it work. He agreed that years' worth of work should not be thrown away "with the stroke of a pen".

Weston Youd: "The road has to go in."

Erin Clawson: "We ran for office to protect our City from developers. Most of the people that are here now are here because of spaces like that."

Weston Youd: He disagreed with the negative comments about the roundabout; he thinks they are "fantastic", if used correctly. Until that area is developed, there is no need for that road and the roundabout.

There is an existing "Transportation Plan": he pointed out that the Plan was not "just made up". It was studied and evaluated and future growth was based on these types of facilities installed with the growth.

Erin Clawson: Residents who were surveyed expressed that they want the open spaces. Development should adhere to the Plans in place that allows for development to happen in a "pleasing way" to the current residents. "Why should we give in? We should keep a developer to our plan."

1:05:45

Brian Burke: He said he agreed but he was simply suggesting that the City consider donating part of the land for the roundabout. (Council Member Clawson again questioned why the City would want to do that.)

Mayor Shelley: He referred to the discussion in the TRC regarding the turnaround: It was determined by an engineer Mr. Ingram brought in that the only way to get the right slopes for the roundabout was to move the location to the south a bit and that would encroach on part of the City's property.

Nelson Abbott: He pointed out that the previous owner was willing to give the City land in exchange for the land he would need front he City.

Erin Clawson: He (Mr. Ingram) bought that land knowing of the requirements in place., "I don't feel sorry for him. I don't feel like I need to make a deal at this point for him to develop."

1:06:39

Weston Youd: He added that if property needs to change hands; then "land for land is fine". He added later that the roundabout is not just a traffic point; it is a "City Center point"...the new City Center will be right there and that is also the location of the Commercial Zone...he felt commercial areas love roundabouts. It is part of the General Plan.

(Council Member Clawson added that it would need to be "equal land".)

Council Member Burke asked Paul Squires what his feeling were.

Paul Squires: He recalled when he was on the Planning Commission and this was the topic of discussion: there were plans to install more elaborate landscaping. He is not sure how he feels about a road going through the middle of the PUD; but not having it could result in traffic congestion.

Mayor Shelley: With the school going in and with the landscaping included in that; it could be matched and a lovely open feel maintained on the main road. There is the potential of more development in the north areas in town. The land exchange was mentioned to Mr. Ingram and he was not in favor of the offer.

*Mr. Ingram is supposed to come back with actual costs.

City Recorder: When development happens south of town (Previous "Elk Haven" development or in that area), there will be a lot of high costs associated with the roads that will have to be cut in up in that location...the City simply cannot afford to install roads that are development driven. Much was expected of Don Mecham when he initially developed Oak Bluff Estates...he had to install the entire access road (Elk Ridge Drive from the intersection with Park Drive all the way up to High Sierra Drive)...and bring a water line all the way from the water tank on Oak Lane. He was required to connect the sewer line all the way down Elk Ridge Drive to Oak Ridge Drive....this was costly; yet he was profitable with all the stages of his development in the Oak Bluff area.

(Council Member Clawson felt the Council should be "firm with the Plan".)

1:11:26

Parks - City Celebration:

Teri Shelley: (She has agreed to be the Chairperson for the Celebration this year.)

She has a lot of fun ideas; but having enough volunteers will determine if it is a quality event...or not. She cannot do everything her self, but will over-see all the events.

Ideas:

- Float for Veterans (Honor the Military)
- Flag Raising Ceremony that is more involved (perhaps just before the Fire Fighter Breakfast)
- Children's Choir (National Anthem)

Suggestion: Robin Brown (citizen) has worked with the Utah Children's Choir may be willing to assist.

- Citizen of the Year

- National Guard (She has contacted them to see about military vehicles; she is waiting to hear back from them)

Suggestion: Collin Logue (Car Show) knows people with vintage military vehicles.

- Youth Night: McCarthy's have been contacted (Waiting to hear from them)

1:16:13

- DJ (She has a couple of options for DJ's)

- Electricity was an issue last year: She had heard there had been an Eagle Project that ran the conduit.

The Mayor commented that the appropriate generator and lighting needs to be in place. An additional line that would allow at least a couple of 30 amp breakers not already tied into existing needs.

Mrs. Shelley prefers to use the tennis court for the Youth Night. With homes close by, the time could be from 7:00 pm to 9:00 pm. (Gametime was used last year for the Youth Night.)

*Cody Black is to check out the electricity.

- Budget: \$5,000

- Tents for Saturday...that could cut into the budget quite a bit.

- Fire Fighter Breakfast (Saturday morning)

- Craft Booths: \$20/booth

- She had thought about a military helicopter fly-over (not possible)

- Local Artists' Booth (display)

- Silent Auction? (Donations for the remodel of the Fire Station)

- Car Show (Possible scholarship option) - The car show will be expanded this year

*Council Member Clawson said she would check into getting the medical helicopter (Air-med) for a fly-over. Possible Ping Pong Ball Drop?

(She would welcome any suggestions from the Council)

- Mayor's Dinner - spaghetti dinner (\$5/person & \$25/family)

- Donations from various sources need to be followed up on (Mountain View Hosp., SESD, Republic Services)

- Fun Run: Lundbergs ran it last year

1:28:43 *Announcements should start going out in the April Newsletter for volunteers.

(She gave contact numbers for herself)

1:32:34 Storm Drain - (Nothing at that time)

Code Enforcement - Paul Squires:

Council Member Squires and Mayor Shelley need to meet with the Code Enforcement Officer, Boyd Erickson.

*Mayor Shelley was to contact Mr. Erickson and set this up.

Water & Public Safety - Paul Squires: No updates at that time

(He needed to get a document signed by the Mayor.)

Parks:

1:33:38 Council Member Clawson mentioned meeting with Cody Black and the Mayor on the following Friday (3/15) at 11:00 am.

Sewer: - Nelson Abbott

Cody Black is looking into various options associated with getting a sewer camera.

SESD (Nelson Abbott): Electrical...

There will be a "customer appreciation day"; likely to be held at the City Center in Woodland Hills. The community will be invited to go over and visit. He will keep the Council informed as more information is available.

1:35:26 Roads: - Brian Burke

There was a meeting scheduled with the people involved with chip / seal on the following day.

Cost estimate: from Escalante Dr. to the intersection of Elk Ridge Drive and Goosenest Drive:

\$29,295.13 (The aggregate was less expensive than anticipated.) The budget may need to allocate about \$35,000...to include freight, fuel and any other variables.

Two types of chips will be used on the road.

1:38:00 Planning Commission - Weston Youd:

- There are quite a few things going on; but they have not had a quorum, so the actions are piling up.

There are code amendments coming through to the Council.

There was concern expressed by the Council that the members of the Commission should be attending their meetings. Council Member Youd commented that when he and Council Member Squires were on the Planning Commission, a member could not miss more than two meetings in a row.

Council Member Abbott added that members should not be allowed to miss more than two meetings in a row; especially with the Commission only meeting once per month. If that is the case, then the member should "step down".

Council Member Clawson suggested an extra meeting be scheduled to handle these pending actions.

1:39:41

- Council Member Youd was contacted by Brain Hughes who purchased land west of the Golf Course (Payson). They are considering development; which would impact Elk Ridge. They want to work with the City. There has been discussion in a possible trade with Payson regarding irrigation water. This is all very preliminary.

These people are also working with Schuler's.

(It was questioned whether the water level is up at the 4-Bay reservoir. The report is that it is low.)

Council Member Youd will give contact information to Mr. Hughes.

*Mayor Shelley said he would find out the attendance record of the various Planning Commission Members from Marissa Bassir and call Kelly Liddiard.

1 1:42:30

Elk Ridge City Council Works Session - 3-12-2013

2 *Economic Development - Weston Youd:*

3 The round about is planned around the commercial area; he does not want to see this negotiated away.
4 He felt the round about would be advantageous to commercial.

5
6 1:43:37

Shed - Oak Lane Property: (Cost estimates)

7 Cody Black was given the assignment of collecting cost estimates on sheds. Four companies have been
8 contacted; only one responded.

9 - Cleary Building: \$8,500 (21' X 24')

10
11 Weston Youd: The City purchased a lot of equipment to "save money" that is sitting around unused. The
12 City is now spending money to house that equipment. It is important that the Council consider all aspects
13 of "saving money" before purchasing equipment. Renting equipment may cost a bit more at the time; but
14 save money over time.

15
16 The Mayor wants the shed to be functional as well as a place to store sand bags for run-off issues in that
17 area.

18
19 Mayor Hal Shelley closed the work session at 7:50 PM.

20
21
22 **ELK RIDGE**
23 **CITY COUNCIL MEETING**
24 **March 12, 2013**

25
26 TIME & PLACE
27 OF MEETING

This regularly scheduled Meeting of the Elk Ridge City Council, was scheduled for Tuesday,
March 12, 2013, at 7:00 PM; this meeting was preceded by a City Council Work Session at 6:00 PM.
The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah.

28
29
30 Notice of the time, place and Agenda of these Meetings, were provided to the Payson Chronicle, 145 E
31 Utah Ave, Payson, UT, and to the members of the Governing Body, on March 8, 2013.

32
33 **REGULAR CITY COUNCIL AGENDA ITEMS**

34
35 ROLL

36 Mayor: Hal Shelley; *City Council:* Erin Clawson, Weston Youd, Nelson Abbott, Brian Burke & Paul
37 Squires; *Pubic Works Director:* Cody Black; *Deputy Sheriff:* Brent Butters; *Public:* Bob Dickson
38 (Emergency Preparedness Manager), Teri Shelley, Michael Goodwin, another young man (Name
39 unreadable); & the *City Recorder:* Janice H. Davis

40 OPENING REMARKS
41 AND PLEDGE OF
42 ALLEGIANCE

An invocation was offered by Weston Youd; and Mayor Shelley led those present in the Pledge of
Allegiance, for those who wished to participate.

43
44 AGENDA TIME
45 FRAME

WESTON YOUNG MOVED, SECONDED PAUL SQUIRES, TO APPROVE THE AGENDA TIME
FRAME, ADJUSTING THE START TIME TO 7:50 PM.
VOTE: YES (5) NO (0)

46
47 1:49:03
48 PUBLIC FORM:

Michael Goodwin: "Go Elk Ridge!"

The Mayor expressed his appreciation for Mr. Goodwin's positive comment!

49
50
51 CITY FEE
52 SCHEDULE -
53 CORRECTION

When the Fee Schedule was amended to list out the various impact fees, the old impact fee for water was
accidentally left on the list. That should be stricken out of the Schedule.

WESTON YOUNG MOVED, SECONDED BY NELSON ABBOTT, TO APPROVE THE CORRECTED CITY
FEE SCHEDULE; STRIKING OUT THE PREVIOUS WATER IMPACT FEE
VOTE: YES (5) NO (0)

54
55
56 1:50:41
57 ACTION - WORK
58 SESSION ITEMS

1. Backhoe:

The existing backhoe has been paid off. Maintenance over the last year: about \$1,500 (more needed).
Offer: \$20,000 (Trade-in) or sell for a bit more. Case said they would have to put about \$5,000 into it
before selling at about \$27,000.

The Council advised selling it or trading it in, rather than keep it for a back-up. Council Member Abbott
said he would rather see the money come back into the budget rather than a credit for a trade-in. (The
Mayor agreed.) The cost of the lease: \$3,726/year

NELSON ABBOTT MOVED, SECONDED BY ERIN CLAWSON, TO APPROVE A BACKHOE LEASE
WITH CASE; AND TO TRADE IN THE DIFFERENCE IN CASH...WITH THE FIRST YEAR'S LEASE
PAYMENT BEING TAKEN OUT OF THE CASH BACK TO THE CITY. THE COUNCIL ALSO
AUTHORIZED CODY BLACK TO MAKE ALL NECESSARY ARRANGEMENTS FOR THE LEASE
VOTE (POLL): ERIN CLAWSON-AYE, PAUL SQUIRES-AYE, WESTON YOUNG-AYE, NELSON
ABBOTT-AYE & BRIAN BURKE-AYE (5) NAY (0)

Passed 5-0

1 1:56:26

2. *Sander for Snowplow:*

Suggestion: Even though there will not be much more snow this current year; Mr. Black would like to see the sander here and available. It will take time to order and send a truck up to Salt Lake to get it in mid-summer. His experience in Hyrum was a lengthy delay and not getting their truck back until mid-January
City Recorder: There is money in the Capital Projects - Equipment Fund that could be transferred to the General Fund for this purchase.

Nelson Abbott: The refund for trading in the backhoe will more than off-set this purchase.

WESTON YOUNG MOVED, SECONDED BY BRIAN BURKE, TO PURCHASE A STAINLESS STEEL SANDER THIS CURRENT FISCAL YEAR FOR \$16,500

VOTE (POLL): ERIN CLAWSON-AYE, PAUL SQUIRES-AYE, WESTON YOUNG-AYE, NELSON ABBOTT-AYE & BRIAN BURKE-AYE (5) NAY (0)

Passed 5-0

15 1:59:12

3. *Canyon View Water Line:*

Replacement of line between Alpine & Canyon View...Mr. Black asked that just the engineering be approved for now (\$5,500).

Part of the engineering cost is attributed to "construction management"; if the Council is only approving engineering, how much would be taken off without any "construction management" going on at this time?

ERIN CLAWSON MOVED TO APPROVE THE PROJECT

(She withdrew the motion)

"Field Inspections": It is still unknown how this will be handled...will Cody Black be doing part of this? These things need to be determined.

*Mayor Shelley will poll the Council when an adjusted engineering fee is known.

Discussion: How much of the work for the water line can be done in-house?

Cody Black: Some of the work; however, a track-hoe and an operator will have to be hired out

4. *Road Work - High Sierra & Park Drive:*

Postponed.

33 2:07:13

5. *Pavilion Restrooms:*

WESTON YOUNG MOVED, SECONDED BY ERIN CLAWSON, TO APPROVE UP TO \$2,500 FOR THE REMODELING OF THE PAVILION RESTROOMS

VOTE (POLL): ERIN CLAWSON-AYE, PAUL SQUIRES-AYE, WESTON YOUNG-AYE, NELSON ABBOTT-AYE & BRIAN BURKE-AYE (5) NAY (0)

Passed 5-0

40 2:07:43

41 MINUTES

1. *City Council Minutes of 2-26-2013:*

NELSON ABBOTT MOVED, SECONDED BY ERIN CLAWSON, TO APPROVE THE CITY COUNCIL MINUTES OF 2-26-2013

VOTE: YES (5) NO (0)

46 EXPENDITURES

NONE

1. *Check Register & Payroll for February, 2013*

WESTON YOUNG MOVED, SECONDED BY PAUL SQUIRES, TO APPROVE THE CHECK REGISTER AND PAYROLL REGISTER FOR FEBRUARY, 2013

VOTE: YES (5) NO (0)

53 ADJOURNMENT

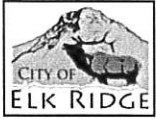
The Mayor adjourned the City Council Meeting at 815 PM.

City Recorder

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ELK RIDGE - 80 East Park DR - Elk Ridge, UT - 84651

t.801/423-2300 - f.801/423-1443 - email staff@elkridgecity.org - web www.elkridgecity.org

NOTICE & AGENDA

Notice is hereby given that the regular City Council Meeting scheduled for 7:00 PM on Tuesday, March 26, 2013, is hereby CANCELLED, by order of Mayor Hall Shelley.

The meetings are usually held at the Elk Ridge City Hall, 80 E. Park Drive, Elk Ridge, Utah.

7:00 PM - REGULAR COUNCIL MEETING AGENDA ITEMS:

CANCELLED

Dated this 22nd day of March, 2013.

City Recorder

CERTIFICATION

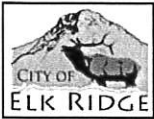
I, the undersigned, duly appointed and acting City Recorder for the municipality of Elk Ridge, do hereby certify that a copy of the Notice of Cancellation of the regularly scheduled City Council Meeting was provided to the Payson Chronicle, 145 E Utah Ave, Payson, Utah, and to each member of the Governing Body on March 22, 2013.

City Recorder

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ELK RIDGE - 80 East Park DR - Elk Ridge, UT - 84651

t.801/423-2300 - f.801/423-1443 - email staff@elkridgecity.org - web www.elkridgecity.org

AMENDED NOTICE & AGENDA

Notice is hereby given that the City Council of Elk Ridge will hold a regular **City Council Meeting on Tuesday, April 9, 2013, at 7:00 PM;** which will be preceded by a **City Council Work Session at 6:00.** The meetings will be held at the Elk Ridge City Hall, 80 E. Park Drive, Elk Ridge, Utah.

6:00 PM -

CITY COUNCIL WORK SESSION AGENDA ITEMS:

Expression of Appreciation - Phillip Powell (Mayor Shelley)

1. Traffic Signs - Brian Burke

A. Goosenest & Elkhorn Drive

2. City Council Departments – Reports

Administrative – Mayor Shelley

A. Public Works Updates

1. Public Works Building / Update – Mayor Shelley

a. Water & Sewer

B. Robert Nelson Agreement - Mayor Shelley

C. Elk Ridge Meadows PUD, Phase 1 / Durability Retainer - Mayor Shelley

Planning Commission - Weston Youd

A. Code Amendments:

1. Facilities for Elderly and Persons with Disabilities

2. "Reasonable Accommodation" Clause / Persons with a Disability

Code Enforcement - Paul Squires

Water & Public Safety – Paul Squires

Parks – Erin Clawson

A. City Celebration - Mayor Shelley (Introduce new Chairperson)

B. Park Impact Fees - Projects (Trails & Landscaping)

Sewer – Nelson Abbott

Roads Dept. & Storm Drain – Brian Burke

A. Canyon View Drive Engineering

Economic Development & Planning Commission – Weston Youd

7:00 PM -

REGULAR COUNCIL MEETING AGENDA ITEMS:

Opening Remarks and Pledge of Allegiance - Invitation

Approval/Agenda Time Frame

7:05 Public Forum

7:15 3. City Council Work Session – Any Required Action

A. Code Amendments:

1. Facilities for Elderly and Persons with Disabilities

2. "Reasonable Accommodation" Clause / Persons with a Disability

B. Traffic Signs - Action

C. Canyon View Drive - Engineering

D. Elk Ridge Meadows PUD, Phase 1 - Durability Retainer

7:30 5. City Council Minutes / March 12, 2013

8:05 6. Expenditures:

General:

A. Check Register & Payroll for March, 2013

Adjournment

Handicap Access upon Request. (48 Hours Notice)

The times that appear on this agenda may be accelerated if time permits. All interested persons are invited to attend this meeting.

Dated this 8th day of April, 2013.

City Recorder

CERTIFICATION

I, the undersigned, duly appointed and acting City Recorder for the municipality of Elk Ridge, do hereby certify that a copy of the Notice of Agenda was provided to the Payson Chronicle, 145 E Utah Ave, Payson, Utah, and to each member of the Governing Body on April 5, 2013; & an Amended Agenda on 4-8-2013.

City Recorder

ELK RIDGE
CITY COUNCIL MEETING
April 9, 2013

TIME & PLACE
OF MEETING

This regularly scheduled Meeting of the Elk Ridge City Council, was scheduled for **Tuesday, April 9, 2013, at 7:00 PM.** The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah.

Notice of the time, place and Agenda of these Meetings, were provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on April 5, 2013.

6:05 PM -

CITY COUNCIL WORK SESSION:

ROLL

Mayor: Hal Shelley; *City Council:* Brian Burke, Paul Squires, Erin Clawson, Weston Youd, (Absent: Nelson Abbott); *Public Works Director:* Cody Black, Rex Davis (Asst. Public Works); *Public:* Melissa Prins, Dale Abbott, Cayden Christensen, Weston War, Steve Powell, Preston Powell, Landon Powell, Grutchun Powell, Cierra Powell, Jamie D. Towse, Art Baker, Katherine Gerber, Wesley Denning, Samantha Woodward, Josh Jensen, Rebecca Devenport, Hyrum Devenport, and the *Deputy Recorder:* Mary Preece.

EXPRESSION OF
APPRECIATION

Mayor Hal Shelley introduced Preston Powell, a young man of 14 years, and asked him to review to the Council the events of the previous week on a Friday afternoon as he was returning to his home on Loafer Canyon Road.

Preston Powell proceed to explain that as they were driving down Loafer Canyon Road there was a river of dark brown water coming down the road. As he ran to check where it was coming from he discovered it was the culvert across the road from Petersons. He worked hard to clear the large amount of debris and garbage that was blocking the water from entering the culvert.

Mayor Hal Shelley explained he had received a call from Woodland Hills Mayor alerting him of a problem that was more than regular run off. He contacted City Public Workers, and after receiving a few more calls he sent them two other places before they realized it was around the Peterson property. the Mayor complimented Preston on behalf of the City, the City Council, his neighbors, and friends for saving the day, and how impressed he was that a 14 year old boy would respond in the manner which he chose. He complimented his parents for the way they have raised their family, as each member of the Powell family continued to help in the effort of clean up. He thanked Preston and presented him with a Wall Mart gift card. He received a standing ovation from all present.

The Mayor proceeded to inform the Council in response to a question about the clean up of the area that Don Mecham has used his track hoe and has done every thing he could think of to divert 90% of the run off from coming down that canyon in the future.

TRAFFIC SIGNS

0:17:03 Due to a late
Council member this item
was out of order

A. Goosenest and Elkhorn Drive - Brian Burke

There were a number of citizens expressing their concerns for certain intersections and the signs directing the traffic. Council Member Brian Burke, the Mayor, Cody Black (Public Works), and Deputy Butters rode around the city reviewing these concerns. There has been an ongoing discussion for several months concerning these issues. A discussion proceeded between the Council and citizens present regarding proposed changes.

The Council requested that Shawn Elliot be invited to the next Council meeting to explain the results of the previous study completed on the traffic flow that was passed by a previous Council before making a decision on the suggestions presented.

ADMINISTRATIVE

Public Works Updates - Mayor Shelley

1. Public Works Building/Update

The Public Works Building is completed, and the amount of completion went over the projected estimate by \$340.19.

An estimate for the water and sewer is in progress, and water should be in place within a month. A temporary sewage system will be in place within a month to be used until an agreement with Payson City can be reached for a hook up with their sewer system.

2. Robert Nelson Agreement

It will take this spring and summer to remove all the material and complete the excavation to the elevation and grading required by the City; with the final grading to begin next spring, allowing the City to begin plans for the parks in that area.

Lee Haskell wants the City to buy his small piece of property adjacent to City property; that would square up the city's property.

3. Elk Ridge Meadows PUD, Phase 1 / Durability Retainer

Tom Henroid expressed to the Mayor that he would like to buy out the existing Durability Retainer; paying the City the cost of doing the overlay, which is all that is remaining of their obligations in Phase one. The offer was \$30,000, and the Mayor expressed a desire to get some firm bids before considering this offer. At this point the City does not want to do the overlay until more build-out occurs in Phase 1; it would be an advantage for the City to wait. This will be covered more thoroughly, with more solid bids, in our next Council meeting.

Building in Phase One by Rural Housing's "self help" homes will probably not begin until Fall. Their initial focus will be on the nine homes they will be building in Crestview, which should begin in May.

PLANNING COMMISSION Code Amendments - Weston Youd

1. Facilities for Elderly and Persons with Disabilities

There are two amendments coming from the Planning Commission ready for approval. These have been discussed before, and the Council was asked if they had any questions. The Mayor has talked to Shay Stark from Aqua and the City's Attorneys regarding the requirement of having a specific distance between each of the facilities placed in the code amendment being considered. The Attorneys cautioned this was a "scary" move to make. It was recommended by Shay Stark to adopt it and then amend it to take it out, if necessary.

Weston Youd clarified the fact that the Council has the ability to amend it, making small changes, without sending it back to the Planning Commission. He also stated that the State is probably going to make a change to have the minimum distance between facilities stricken in the next session.

0:14:40

2. "Reasonable Accommodation" Clause/Persons with a Disability

There is a need to consider a relocation of the Reasonable Accommodation clause to its own section in Chapter 12 to fairly provide a means of appeal for all parties affected by adjustments in the distribution of residential facilities for the elderly. This would be in place if the situation arises within the City to clarify the procedure to follow for any variances of the code.

Brian Burke asked if the City Attorney had been contacted and what his view of the situation was.

Mayor Shelley assured him the Attorney had been in counsel with Shay Stark and agreed with the action.

CODE ENFORCEMENT

0:47:58

Paul Squires expressed he had visited with the Code Enforcement Officer, Boyd Erickson, and found his attitude about making suggestions and working with people to be very positive. He felt Mr. Erickson will be very effective in his position. Councilman Squires provided him with the noxious weed booklet on file.

WATER & PUBLIC

Paul Squires: He presented the Mayor with several dates that are available to meet with the CUP. He would like to meet with the Mayor and Cody Black to visit with the planning engineers at Central Utah Water Conservancy District and the Department of Interior CUP Completion Office.

PARKS

Erin Clawson

1. City Celebration

Mayor Shelley introduced the City Celebration Chairperson, Melissa Prins; and the time was turned over to her for an update.

Melissa Prins presented to the Council a schedule of events for Friday and Saturday which was very similar to last year's; with a few things added. Also a list of the volunteers was provided; none of which have been confirmed. A contract with Goose Jumps was presented for approval for the inflatables that will be used. The tents will be rented from Diamond Rental. A Movie will be shown Friday for family night, along with a youth dance. She has received 6 donations for the sale and auction.

Mayor Shelley suggested the Council keep in mind that Melissa needs an assistant. Any suggestion of individuals would be appreciated.

2. Park Impact Fees - Projects (Trails & Landscaping)

Erin Clawson had met with the Mayor, and Public Works employees to discuss the projects in the park yet to be completed.

The bathrooms will be finished in the next couple of days, and lighting will be completed in the near future. A bid has been received for the extension of the trail systems in the park down the wash and that will tie in with Mahogany. Shawn Elliot created a detailed trail map for the General Plan; with landscaping which had a short link to Mahogany; he will provide a copy of it to the Council.

There is \$23,000 in impact fees that need to be used before the end of June. The parks, and this trail alone would be approximately \$7,722. The rock around the park will be finished, and new soccer goals purchased to replace the old ones.

There has been an interest in having a trail and restrooms in the ERM II subdivision from a citizen who will provide in writing a request to be brought to the Council.

1:04:34

- Ideas were presented for play equipment for small children with pictures and prices of each item.

There are still plans in place and interest shown to follow through with the pocket parks previously approved in Loafer Canyon.

SEWER

NONE

ROADS DEPT. & STORM DRAIN

Canyon View Drive Engineering

Brian Burke presented the Council with a handout with the results of Craig Neeley's proposal for the dug-way down Canyon View Drive. He felt, considering the higher price being quoted at \$400,000 to \$580,000 over the original quote of \$250,000, that this is not a good time to move forward.

Mayor Shelley stated a desire to get a couple of other bids, and possibly have the City do as much as possible with the City equipment.

Cody Black clarified a question brought up in a previous Council meeting about the engineering and "construction management".

He explained the figures in question are a blanket form they use with a percentage that would cover additional cost that may occur during the project. If this is not needed, then ten percent would be taken off the total.

ECONOMIC
DEVELOPMENT &
PLANNING
COMMISSION

NONE

Mayor Hal Shelley closed the work session at 7:23 P.M.

**ELK RIDGE
CITY COUNCIL MEETING
April 9, 2013**

TIME & PLACE
OF MEETING

This regularly scheduled Meeting of the Elk Ridge City Council, was scheduled for **Tuesday, April 9, 2013, at 7:00 PM**; this meeting was preceded by **a City Council Work Session at 6:00 PM.**

The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah. Notice of the time, place and Agenda of these Meetings, were provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on April 5, 2013.

ROLL

Mayor: Hal Shelley; *City Council:* Brian Burke, Paul Squires, Weston Youd, Erin Clawson
(Absent: Nelson Abbott) *Public Works Director:* Cody Black; and the *Deputy Recorder:* Mary Preece.

OPENING REMARKS
AND PLEDGE OF
ALLEGIANCE

An invocation was offered by Brian Burke; and Hyrum Davenport led those present in the Pledge of Allegiance, for those who wished to participate.

AGENDA TIME FRAME

WESTON YOUNG MOVED, SECOND PAUL SQUIRES, TO ADJUST THE START TIME OF THE REGULAR CITY COUNCIL MEETING TO 7:24 P.M.

VOTE: AYE (4) NAY (0) ABSENT (1) NELSON ABBOTT

PUBLIC FORM

NONE

WESTON YOUNG MOVED, SECOND BRIAN BURKE, TO ACCEPT THE CODE AMENDMENT FOR FACILITIES FOR ELDERLY AND PERSONS WITH DISABILITIES THAT WAS PRESENTED BY THE PLANNING COMMISSION.

VOTE AYE (4) NAY (0) ABSENT (1) NELSON ABBOTT

1:20:48

WESTON YOUNG MOVED, SECOND ERIN CLAWSON, TO ADOPT CODE AMENDMENT FOR REASONABLE ACCOMMODATION CLAUSE WITH PERSONS WITH A DISABILITY.

VOTE AYE (4) NAY (0) ABSENT (1) NELSON ABBOTT

It was recommended by Mayor Shelley that Shawn Elliot be contacted to see if he would come to a Council Meeting on April 23rd to review the previous study on the traffic flow of the City with the Council, before a decision can be made concerning the rearranging traffic signs. There will be another traffic study made by Deputy Butters along Elk Horn and Gooseneck Drive. All present agreed to this action.

CANYON VIEW DRIVE

WESTON YOUNG MOVED, SECOND ERIN CLAWSON, TO ACCEPT BOTH BIDS AS THEY WERE PRESENTED TO THE COUNCIL FOR THE ENGINEERING OF CANYON VIEW DRIVE.

VOTE AYE (4) NAY (4) ABSENT (1) NELSON ABBOTT

MINUTES

ERIN CLAWSON MOVED, SECOND PAUL SQUIRES, TO ACCEPT THE MINUTES FOR MARCH 12, 2013.

VOTE AYE (4) NAY (4) ABSENT (1) NELSON ABBOTT

EXPENDITURES

ERIN CLAWSON MOVED, SECOND WESTON YOUNG, TO APPROVE THE EXPENDITURES FOR MARCH 1 - MARCH 31, 2013.

VOTE AYE (4) NAY (4) ABSENT (1) NELSON ABBOTT

Weston Young wanted to express his gratitude for all the work that Rex Davis and his wife did on Loafer Canyon Drive for the control and clean up of the flood waters. It was the consensus of the Council to issue a gift card to Rex Davis in appreciation for his extra effort.

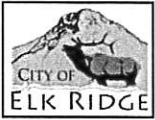
ADJOURNMENT

The Mayor adjourned the City Council Meeting at 7:42 p.m.

C

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ELK RIDGE - 80 East Park DR - Elk Ridge, UT - 84651

t.801/423-2300 - f.801/423-1443 - email staff@elkridgecity.org - web www.elkridgecity.org

NOTICE & AGENDA

Notice is hereby given that the City Council of Elk Ridge will hold a regular **City Council Meeting on Tuesday, April 23, 2013, at 7:00 PM**; which will be preceded by a **City Council Work Session at 6:00 PM**. The meetings will be held at the Elk Ridge City Hall, 80 E. Park Drive, Elk Ridge, Utah.

6:00 PM - CITY COUNCIL WORK SESSION AGENDA ITEMS:

1. Dean Ingram - Elk Ridge Meadows (PUD) Development
2. Elk Ridge Meadows PUD, Phase 1 / Durability Retainer - Overlay Estimate
3. Traffic Signs - Discussion Only
 - A. Goosenest & Elkhorn Drive
4. City Council Departments – Reports
 - Administrative – Mayor Shelley
 - A. Public Works Updates
 1. Public Works Building
 - a. Water Line Connection - Water Impact Fees - Cody Black & Mayor
 - b. Finish Outfitting Building - Cody Black
 - Parks – Erin Clawson
 - A. Park Impact Fees - Projects
 1. Park Equipment & Lighting - Cost Estimates- Cody Black
 2. Trails: Cost Estimates - Cody Black
 - B. Athletics - (Discussion of Future Sports) - Mayor
 - Water & Public Safety – Paul Squires
 - Sewer – Nelson Abbott
 - A. Jetter Hose - Purchase
 - B. Sewer Camera - Discussion
 - Roads Dept. & Storm Drain – Brian Burke
 - A. N. Clark Lane Overlay
 - B. High Sierra Drive - Discussion of City Participation
 - C. Dirt Road Grading - Cody Black
 - Economic Development & Planning Commission – Weston Youd

7:00 PM - REGULAR COUNCIL MEETING AGENDA ITEMS:

- Opening Remarks and Pledge of Allegiance - Invitation
- Approval/Agenda Time Frame
- 7:05 Public Forum
- 7:15 5. City Council Work Session – Action
 - A. Elk Ridge Meadows PUD
 - B. Public Works Building
 - C. Park Impact Fees - Approval of Expenditures:
 1. Playground
 2. Trails
 - Water & Sewer
 1. Jetter Hose
 - Roads:
 1. N. Clark Lane
 2. High Sierra Drive
 3. Grading
 - Economic Development & Planning Commission
- 7:45 6. Resolution Amendment (Per Diem Review)
- 7:50 7. City Council Minutes / April 9, 2013
- 8:05 6. Expenditures:
 - General:
- Adjournment

Handicap Access upon Request. (48 Hours Notice)

The times that appear on this agenda may be accelerated if time permits. All interested persons are invited to attend this meeting.
Dated this 19th day of April, 2013.

City Recorder

CERTIFICATION

I, the undersigned, duly appointed and acting City Recorder for the municipality of Elk Ridge, do hereby certify that a copy of the Notice of Agenda was provided to the Payson Chronicle, 145 E Utah Ave, Payson, Utah, and to each member of the Governing Body on April 19, 2013.

City Recorder

ELK RIDGE
CITY COUNCIL MEETING
April 23, 2013

TIME & PLACE
OF MEETING

This regularly scheduled Meeting of the Elk Ridge City Council, was scheduled for Tuesday, April 23, 2013, at 7:00 PM. The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah.

Notice of the time, place and Agenda of these Meetings, was provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on April 19, 2013; & an Amended Agenda on 4-22-2013.

6:05 PM

CITY COUNCIL WORK SESSION AGENDA:

ROLL

Mayor: Hal Shelley; *City Council*: Brian Burke, Paul Squires, Erin Clawson, Weston Youd, Nelson Abbott, *Public Works Director*: Cody Black, Deputy Sheriff: Brent Butters; *City Recorder*: Jan Davis; *Public*: Dean Ingram, Cody Black, Matt W. Brown, Rick Salisbury (Salisbury Homes), Wesley Denning, Josh Jense, Lynsey Wright, Shelbee Christensen, Samantha Woodward, Dale Bigler, and the *Deputy Recorder*: Mary Preece.

ELK RIDGE MEADOWS
(PUD) DEVELOPMENT

Dean Ingram presented each Council Member with a map of the proposed development of Elk Ridge Meadows and requested they give him their opinions of the changes and differences from the original proposal. The main concerns were:

1. The roundabout
2. The thorough fare with 32 feet on each side of open space with a trail system on one side of the road; which would leave 44' of pavement.
3. The placement of the small park.

Mr. Ingram's main concern was the six lots that were encroaching on the South East corner of the School property. He suggested he would like to sell that small piece of the property to the school, and incorporate the 6 lots into the main area of the subdivision.

Landscaping ideas were presented for the 32 feet on each side the road. These ideas will be presented to the planning commission in an attempt to avoid a "corridor" appearance and so the road does not give the feeling of a main thorough fare.

The Council was in agreement with the round about being the same as the original plan. A donation of City land towards the project was discussed. It was brought to the attention of the Council the need for crossing guards to assure the safety of the children walking to the school. This is difficult to do safely at a roundabout. It was suggested a cross walk be created further down the road above (north) the roundabout.

0:21:56

The Council expressed concerns over the appearance of the fencing that will be in place behind the homes along Elk Ridge Drive. Dean Ingram responded with positive feedback that all suggestions from the Council Members would be taken into consideration.

ELK RIDGE MEADOWS
PUD, PHASE 1
DURABILITY RETAINER

Overlay Estimate

Cody Black acknowledged the City had received a proposal from Tom Henriod to buy out the Durability Retainer on Elk Ridge Meadows, 1, for \$30,000, however the estimate that Cody received for the overlay was \$86,539.20 from Eckles Paving.

Jan Davis stated Tom Henriod was willing to respond to either maintaining the bond or to a buyout.

The monies from a buyout could be put in the escrow account with Phase II and invested in a low interest bearing account until the necessary time for use. Another option is that an extension could be issued to Mr. Henriod, requiring him to continue to maintain the bond until a future date.

TRAFFIC SIGNS

Discussion-Goosenest & Elkhorn Drive

Brian Burke: He stated the concerns for further discussion on traffic signs on Goosenest & Elkhorn and that they should be postponed until the meeting with Shawn Elliot. Mr. Elliot will be available for the May 14th Council Meeting.

Deputy Butters had been asked to do a study of the traffic flow on Goosenest Drive. He reported from these findings that an average of 755 cars a day traveled on Goosenest; which is half that of Elk Ridge Drive, which is 1,543 cars.

Weekend traffic was approximately the same.

0:43:05

Discussion ensued concerning the relevance of school bus stops to stops signs, and it was the conclusion of the Council to wait for the meeting with Shawn Elliot to clarify this matter.

CITY COUNCIL
DEPARTMENTS
REPORTS
0:25:26 (Out of order)

Economic Development & Planning Commission- Weston Youd

1. Elk Ridge Meadows, Phase 4 – Concept Proposal (Horizon View Farms)

Rick Salisbury of Salisbury Homes addressed the Council concerning the information packet that was sent earlier. The only adjustment made to the original plan was to split some of the buildings apart to make single family dwellings to avoid a town home community. The home owner will own the land under their home, and all the open space will be maintained by an HOA. This HOA is required for the town homes will be ongoing.

Salisbury will keep control of the HOA until they are 100 percent sold out, after which a property manager will be hired.

Weston Youd stated that the planning commission looked at this plan and it was well received, finding no major issues to address.

The Council was in agreement for Salisbury to move forward with the project, submitting the project to the planning commission.

ADMINISTRATIVE

Mayor Shelley

Public Works Updates

1. Public Works Building

(a.) Water Line Connection/Water Impact Fees-Cody Black & Mayor

Considering the plans of the City to put a park in the area of the Public Works Building, it is essential to get the infrastructure in place before the excavation is completed and provide water to the Public Works Building. The cost for the materials to run a water line west from the 8" stub off of Olympic Lane down through Lee Haskell's property to the Public Works Building would be \$31,396.88. The Public Works Department would do the work of installing the line. This would provide a 4" line to the building and a 4" line to the park for future sprinkler systems.

Mr. Haskell and other land owners wanting to develop their land in that area would have access to this line, and create revenue allowing reimbursement for the cost incurred for the water line. Any reimbursement to the City would not be "restricted" monies.

Nelson Abbott Questioned if the Public Works Building could use the water rights and water line currently running to the Brown house.

Mayor Shelley explained that he had discussed this with the Gooseneck Water Officers and the Gooseneck System would not be sufficient for the fire suppressant system and other water needed for the building. Gooseneck Water is willing to work with the City; but to what extent, they are not certain without taking it to their board for a decision.

(b.) Finish Outfitting Building

Cody Black requested to make purchases of items such as desks, chairs, files, etc. to complete furnishing the Public Works Building. His understanding is the money allocated for the building could be used for these purchases.

It was the consensus of the Council that any item physically attached to the building or items used to constitute a finished building can be funded from that budget.

Parks – Erin Clawson

1. Park Impact Fees – Projects

(a.) Park Equipment & Lighting – Cost Estimates – Cody Black

Cody Black informed those present of the cost of the following items:

- Soccer goals: two sets for \$3,500.
- Electrical to do the lighting in the playground area: has not been received yet.
- The survey for the trails will be done the end of this week or the first of next week.
 - The park trail will connect with the trail on Hillside. Signs will be posted to identify it as a trail, each one with a City logo. The bid for this work is \$7,722.
 - The other trail work is from Escalante to Canyon View on the south side is to have the gravel removed with road base and asphalt laid. This bid came in at \$30,250. Funds are available and in place for these projects. Eckles Paving is ready to move on this as soon as possible, as it would be a savings to do the trail along with the Clark Lane overlay at the same time.

(b.) Athletics – (Discussion of Future Sports) – Mayor

A decision needs to be made determining what the City wants to do with our T-Ball and Soccer programs. There has not been enough older children sign up to make enough teams to form teams. One reason for this is that they go to school in Salem or Payson and want to be involved in these sports with friends from school. They also want to play in a competitive league. The decision to be made is whether to have just younger teams at this point, since neither Salem nor Payson is interested in combining with Elk Ridge at this time. In the future, the City will have more fields to work out a larger scale program.

The Director of the sports program needs more direction from a responsible party, preferably a Council Member.

No decision was made by the Council.

Water and Public Safety - Paul Squires

Paul Squires reported there were no issues to be brought forward.

- Information to be passed on from the SUMWA meeting: There is a push for obtaining 40 or 50 acre ft of water from Strawberry Water User Association. They also discussed the enclosure of the High Line Canal.

- An emergency drill was held on the 20th of April. It was successful in giving a lot of direction to our committee. There is a great need for volunteers for the City Preparedness functions. October 12, 2013 is the next drill.

On May 24th from 5:30 – 9:00 p.m. there is an emergency fair to be held at the stake center sponsored by the City under the direction of Emergency Preparedness.

Sewer – Nelson Abbott**Recycling:**

The problem that has caused concern throughout the City about recycling cans not being picked up was resolved when Jan Davis discovered the schedule for 2013 that was sent out was not being read correctly due to the shaded dates on the calendar being blotted out when it was printed in the City Newsletter. Also, a number of residences were using the 2012 schedule that rolled over to 2013; which was changed on the new schedule.

1. Jetter Hose - Purchase

Cody Black The jetter hose for the jet trailer has been cut and repaired so many times the length is down to 150-200 hundred feet at the most, and the normal length needed is 500 feet. EVCO in Springville can have a hose shipped to the City for \$2,300. It was recommended by Nelson Abbot to move forward with the purchase so the necessary work can be completed correctly.

2. Sewer Camera

Nelson Abbott reported that estimates on the Sewer Camera had been approved by a prior Council for up to \$20,000. Cody Black had received current estimates from \$30,000 to \$70,000. The \$30,000 camera does not give good images, and the one he was impressed with was \$50,000 which is the one being used by most municipalities around this area. It has cost around \$15,000 for work on 1/3 of the City for one year when hiring this work out. The City's insurance would like to see cameraing done every year; however the State only requires it to be completed in 4 years. It was suggested this be seriously considered within the next fiscal year.

Roads Dept. & Storm Drain – Brian Burke**1. North Clark Lane Overlay**

There has been a good amount of damage to North Clark Lane caused from water line problems. It will cost \$10,000 to repair this damage, and another \$10,000 to do the entire road. It was suggested the City spend the \$20,000 and do the overlay on the entire road.

Nelson Abbott suggested to make the needed repairs and improvements to the intersection of Clark and Alpine at the same time as the overlay on North Clark Lane. Cody Black was to get an estimate the next day from Eckels. If this is approved, this work is scheduled for May 6th. A flyer will be sent out informing residences of the work, and inform them of addition work to drive ways that could be considered on an individual basis.

2. High Sierra Drive – Discussion of City Participation

Aqua is doing the engineering for this project. The bid from Eckels for \$16,000 was to supply the curb and gutter and asphalt. The original bid was \$36,000 for Eckels to do the entire project. The City will do all the prep work in house, lowering the bid to \$16,000. There will be additional cost for the City to do the prep work, man hours and equipment, including renting a roller from Thacker.

3. Dirt Road Grading – Cody Black

This project could be economical if the City rented a grader to do the work since Cody Black has 8 years experience in operating a grader. The rental cost for one week is \$2,000 plus the transportation down and back for them to deliver it. The dirt roads could be done in one day, and then during the rest of the week other work can be completed around the City, such as shouldering the roads to get the water to drain away from the asphalt 2-3 feet; protecting the base.

Mayor Hal Shelley closed the work session at 7:00 PM.

**ELK RIDGE
CITY COUNCIL MEETING
April 23, 2013**

**TIME & PLACE
OF MEETING**

This regularly scheduled Meeting of the Elk Ridge City Council, was scheduled for **Tuesday, April 23, 2013, at 7:00 PM**; this meeting was preceded by **a City Council Work Session at 6:00 PM**. The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah.

Notice of the time, place and Agenda of these Meetings, were provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on April 19, 2013; & an Amended Agenda on 4-22-2013.

ROLL

Mayor: Hal Shelley; *City Council:* Nelson Abbott, Brian Burke, Paul Squires, Erin Clawson, Weston Youd (absent) *Public Works Director:* Cody Black, *Recorder:* Jan Davis; Dale Bigler and the *Deputy Recorder:* Mary Preece.

**OPENING REMARKS
AND PLEDGE OF
ALLEGIANCE**

An invocation was offered by Erin Clawson; and Dale Bigler led those present in the Pledge of Allegiance, for those who wished to participate.

AGENDA TIME FRAME NELSON ABBOTT MOVED, SECOND ERIN CLAWSON, TO APPROVE THE AGENDA TIME FRAME AND TO CHANGE THE START TIME TO 7:46 P.M.

VOTE: AYE (4) NAY (0) WESTON YOUND (ABSENT)

PUBLIC FORM

Jan Davis informed those present that the legislation on the elections moved the declaration of candidates to June 1st to the 7th instead of June 1 - 17. This only allows five business days, from the 3rd to the 7th. This will be posted on the first page of the newsletter.

CITY COUNCIL WORK
SESSION – ACTION

Water Line:

ERIN CLAWSON MOVED TO APPROVE THE ENGINEERING FOR THE WATER LINE FROM OLYMPIC DRIVE TO THE NEW BUILDING.
THIS MOTION DIED TO LACK OF A SECOND.

NELSON ABBOTT MOVED, SECOND ERIN CLAWSON, TO APPROVE UP TO \$6,000 FOR THE WATER LINE ENGINEERING, TO SERVICE THE WEST SIDE OF TOWN AND THE PUBLIC WORKS BUILDING

VOTE POLLED: ERIN CLAWSON -AYE, PAUL SQUIRES -AYE, NELSON ABBOTT - AYE, BRIAN BURKE –AYE; NAY (0) WESTON YOUND (ABSENT)

Spring Bouncers:

1:52:31

ERIN CLAWSON MOVED, SECOND NELSON ABBOTT, THAT THE CITY COUNCIL APPROVE \$3,000 TO BE SPENT OUT OF THE PARK IMPACT FEES FOR THE PURCHASE OF SPRING BOUNCERS FOR THE PARK.

VOTE POLLED: ERIN CLAWSON -AYE, PAUL SQUIRES -AYE, NELSON ABBOTT - AYE, BRIAN BURKE –AYE; NAY (0) WESTON YOUND (ABSENT)

Passed (4) (0)

Park Impact Fees:

Trails:

ERIN CLAWSON MOVED, SECOND NELSON ABBOTT, THAT THE CITY COUNCIL APPROVE THE FOLLOWING TO BE SPENT OUT OF PARK IMPACT FEES:

1. THE PARK DRIVE TRAIL FROM ESCALANTE DRIVE TO CANYON VIEW AT A COST OF \$30,200

2. FROM THE CITY PARK TO HILLSIDE DRIVE AT \$7,700.

POLLED VOTE: PAUL SQUIRES - AYE, ERIN CLAWSON – AYE, NELSON ABBOTT – AYE, BRIAN BURKE – AYE. NAY (0) WESTON YOUND (ABSENT)

Passed (4) (0)

Soccer Goals:

ERIN CLAWSON MOVED, SECOND NELSON ABBOTT, THAT THE CITY COUNCIL APPROVE \$3,500 TO BE SPENT OUT OF THE PARK IMPACT FEES FOR SOCCER GOALS.

POLLED VOTE: PAUL SQUIRES - AYE, ERIN CLAWSON – AYE, NELSON ABBOTT – AYE, BRIAN BURKE – AYE. NAY (0) WESTON YOUND ABSENT

Passed (4) (0)

Sewer: Jetter Hose

NELSON ABBOTT MOVED, SECOND ERIN CLAWSON, TO APPROVE THE PURCHASE OF A NEW JETTER HOSE FROM EVCO IN THE AMOUNT OF \$2,300.

POLLED VOTE: PAUL SQUIRES - AYE, ERIN CLAWSON – AYE, NELSON ABBOTT – AYE, BRIAN BURKE – AYE. NAY (0) WESTON YOUND (ABSENT)

Passed (4) (0)

Roads:

Overlay:

BRIAN BURKE MOVED, SECOND ERIN CLAWSON, TO APPROVE \$25,000 TO COVER THE OVERLAY OF NORTH CLARK LANE AND SOUTH CLARK LANE.

POLLED VOTE: PAUL SQUIRES - AYE, ERIN CLAWSON – AYE, NELSON ABBOTT – AYE, BRIAN BURKE – AYE. NAY (0) WESTON YOUND (ABSENT)

Passed (4) (0)

Grading:

ERIN CLAWSON MOVED, SECOND BRIAN BURKE, TO APPROVE THE RENTAL OF A ROAD GRADER AND MATERIALS IN THE AMOUNT OF \$5,000 FOR A WEEK; THAT THE CITY WILL UTILIZE FOR PURPOSE TO GRADE THE ROADS AS NEEDED.

POLLED VOTE: PAUL SQUIRES - AYE, ERIN CLAWSON – AYE, NELSON ABBOTT – AYE, BRIAN BURKE – AYE. NAY (0) WESTON YOUND (ABSENT)

Passed (4) (0)

FEE SCHEDULE
RESOLUTION -
PER DIEM

NELSON ABBOTT MOVED, SECOND ERIN CLAWSON, TO INCREASE THE PER-DIUM AMOUNTS
TO \$8 FOR BREAKFAST, \$10 FOR LUNCH, AND \$20 FOR DINNER.
VOTE: 3 (AYE) 1 (NAY)- BRIAN BURKE, WESTON YOUNG (ABSENT)

CITY COUNCIL
MINUTES

ERIN CLAWSON MOVED, SECOND NELSON ABBOTT, TO ACCEPT THE APRIL 9TH MINUTES.
VOTE: 4 (AYE) 0 (NAY) WESTON YOUNG (ABSENT)

ADJOURNMENT

The Mayor adjourned the City Council Meeting at 8:16 p.m.

City Recorder

Brief History of Program:

- 2008: Secretary of the army saw a need for the Military to reach out more effectively into the communities
- 2010: "Community Covenant Program" - Since then the Utah Army National Guard has been going throughout the communities in the State to invite them to participate in the Program
- Recently: 1st Lady (Mishelle Obama) & Dr. Jill Biden have come up with another program called "Joining Community Forces". It has some of the same objectives that the Community Covenant Program has...they are tied together.

They are seeking an official declaration of the City's support of those that are serving and have served in the Military (all branches) from our Community.

What does it mean to "join forces" with the Community Covenant Program?

- It established a network with the various communities within the County (about 98% of Utah County is involved)
- Establishes a good line of communication between the cities and those administering the Program within the Military.
- The Military has many resources available

Challenges:

- Adopt the Program by Resolution (will send a template via email)
- Assign a Military liaison (City employee, Member of the Council or citizen in the Community)
- Designate signing date

Duties of a liaison:

- Attend quarterly meetings (training and becoming acquainted with different organizations and available aid and benefits)

There are family assistance centers located throughout the State (financial, emotional, etc.)

They will help the City come up with the actual declaration; with logo and wording. A date would be set for the signing; it was suggested to have Council present, law enforcement and any other City dignitaries present.

It would be good to have the signing involved with the City Celebration. Lt. Williams felt the dates could be accommodated.

The Mayor would like to involve the Military and veterans in the City Celebration as much as possible; even, at some point, to have a "veteran's memorial".

They have the names of all the service members; but due to the privacy act, they cannot release those names; however, they could be contacted through the family assistance centers and armories; they could contact the individuals that Elk Ridge would like to create a memorial.

The Mayor would like for veterans to ride on a float and have them involved with the flag-raising ceremony.

Paul Squires: He made the point that anyone who has ever served is considered a "veteran".

Request: To have a couple of military vehicles in the parade. Lt. Williams said the best thing to do would be to contact the local armory to see what vehicles would be available. Chief Waite would be a good source for this, since he is in the Army National Guard.

The Lt. will email a template of the resolution.

00:05:50

00:12:08

TRAFFIC SIGNS

- DISCUSSION

Shawn Eliot: (Mr. Eliot was the City Planner when he conducted a traffic sign study for the City. He was invited to address this City Council regarding the history and reasoning behind the placement of some of the stop signs.)

Mr. Eliot had handouts for the Council:

1. Sign Standard - adopted in 2006, as a result of the study performed by Mr. Eliot.

Brief History:

Back in 2006, there was a great deal of new development and no policy in place for locating traffic signs. The Manual for Uniform Traffic Control Devices (MUTCD) was used to formulate the City's Policy; which is the Federal document that all cities that receive State funding utilize. The standard is uniform between states. (This part of the study had to do with newer development.)

- Yield signs: The desire at the time was to have "yield signs on every corner".

The standard adopted by the City used a quote from the MUTCD:

"A yield sign can be placed at a non-through movement of the leg of a 3-way intersection; when the ability to see all potentially conflicting traffic is sufficient to allow a road user traveling at the posted speed to pass through the intersection or stop in a reasonably safe manner." (Can the side traffic be seen?)

There are a few places that meet this requirement; but for the most part, there are not many places like that in a city.

Payson City has a lot of yield signs and they are mostly disregarded.

2. 2008: There was another presentation regarding the existing homes. (April 2008)

Issues with:

- Stop signs located on main roads that were not appropriate (drivers did not expect to stop in these areas).

Examples: Elkhorn & Goosenest Drive, Canyon View Drive & Alpine, Escalante & Alpine & Elk Ridge Drive & Park Drive (The standard would be to not install stop signs to slow people down.)

- Stop signs in places where drivers would expect one

(Mr. Eliot had a map of where the stop signs were at the time and where they went in.)

The signs had been installed with no particular reasoning behind the installation.

The City Council had wanted consistency and some kind of standard to refer to...thus the study.

00:18:06

Mr. Eliot referred to Elkhorn & Goosenest Drive, specifically:

There were two reasons for the signage:

- To slow traffic down; and
- At the request of the snowplow drivers: they felt that the corner was hazardous for trucks pulling out onto Goosenest Drive from Elkhorn. Typically, the location of stop signs are not planned for "snow events"...they are planned for the normal conditions...driving must be adjusted to fit the weather and conditions.

- Example / Bad Stop Sign Placement:

- Payson City: Placement is poor; which results in frequent & avoidable traffic accidents; Spanish Fork & Salem are much better.

- Proposed Stop signs / New Development:

The Traffic Manual was used to formulate Standard: (Referring to the traffic map) the "X's" represented the signs to be removed...the stop should be on the "T"; rather than on the side roads.

Problem Areas:

- (Canyon View Drive and Alpine): there is not enough traffic on Alpine for a stop sign at that intersection.

- (Alpine & Escalante): Recommendation to have the control on Escalante at the "T".

- (Elk Ridge Drive & Park Drive) Mr. Eliot feels this intersection presents problems: there is a "turning conflict"...typically traffic cuts the corner turning from Elk Ridge Drive onto Park Drive. (Mr. Eliot had a map with potential changes to the road alignment). Suggestion: to add pavement to straighten out the road; it is felt that this would improve this intersection. There could be one stop going from Park Drive onto Elk Ridge Drive; rather than the existing two.

00:23:22

- (Goosenest Drive & Elkhorn) The County did a traffic study to show speeds in that area. There were a lot of complaints at the time regarding speeds in the area. The chart shows the average speed was under 40 mph (speed limit at 30 mph). Speeds are usually set at the 85th percentile of the study; so the study suggested a 35 mph speed limit. Since there are no sidewalks or shoulders, the speed limit was left at 30 mph. Suggestion: Remove the signs on Goosenest and install one on Elkhorn.

As stated, there were concerns:

1. Snowplows coming onto Goosenest from Elkhorn: drivers could not see on-coming traffic.
2. Corner house had a lot of brush on the corner that could not be seen around; that corner has since been cleared out considerably, so part of the sight issue no longer exists.

Questions:

00:25:34

Brian Burke: Asked about the intersection of Escalante & Alpine...how was placement of stop signs arrived at?

Mr. Eliot: (Currently, there are stop signs on Alpine; not on Escalante) The placement was changed temporarily; but was changed back at the suggestion of the Public Works Director at the time to the Council. Residents on Astor Lane were concerned about stopping at Alpine and then getting enough speed to get up the hill. This was another example of planning stop signs around winter months. There was also an issue at that time about a car drifting through from Alpine to Escalante and into the corner home (Curtis')...thus the stop sign on Alpine (heading west).

Comments:

00:28:41

Weston Youd: There has also been discussion about the condition of some of the signs. Is replacement in order?

Brian Burke: He asked about Salem Hills & Hillside Drive.

Mr. Eliot: (Hillside & E. Salem Hills Drive) The dilemma is that this is a 4-way intersection...with Salem Hills designed to be a through road to W. Salem Hills Drive; it does not connect and is simply a dead-end on both sides. Salem Hills is supposed to be a "collector class" road. If the sign were moved to Salem Hills; it would have to be moved again, once Salem Hills connects through. As a 3-way (existing) intersection, the Council may wish to switch the signs out temporarily.

With few sidewalks, Elk Ridge must address the safety issues.

Mayor Shelley and the Council thanked Mr. Eliot for addressing the concerns and for bringing back the maps that were presented previously.

00:33:42

NON – AGENDA
ITEM

Thane Eliot: (Question) His concern was with the pathways to the City Park being all dirt; he wanted to know about plans to pave those paths.

Erin Clawson: (Parks) She informed Mr. Eliot of the City's plans to pave the pathways to the playground and from the west side of the ball-field to Hillside Drive.

She also told of the City's plan to install a trail on Park Drive; from Escalante Drive to Canyon View Drive (south side of the road). The Council is working toward a 5-year plan for trails.

00:44:11

CITY COUNCIL

Administrative - (Mayor

- CDBG Grants:

The Mayor emailed a copy of the application to the Members of the Council and asked if they had looked it over. For the most part, Elk Ridge does not qualify for CDBG Grants due to the median income being too high for the City; however, applications can be made for certain areas in the City..."spot grants".

The Mayor contacted Brent Bluth (former Council Member and currently works for "Self Help Homes").

Mr. Bluth said the City could qualify for the areas where Self Help homes are going in.

Phase 1 of the PUD is supposed to put \$20,000 into maintenance for the open space areas in that development.

The \$20,000 will not go far in getting the open spaces up to good condition. Self Help Homes has suggested that the City could qualify for a "spot-qualification"; if the Council decides to go that direction. They would provide all the documentation for the grant. "Matching funds" terms are part of the application process...that \$20,000 could be part of the funds provided by the City. It is unknown if the Self Help homes in Crestview Estates (across from the City Hall) would qualify. That could be asked.

Mr. Bluth suggested that the City enter into an interlocal agreement with other communities in the County; in the past, the City has opted out of the agreement because it was thought that the City would not qualify. Utah County would become the agent for grant disbursement and administration.

00:48:18

*The Mayor asked the Council to review the agreement to be able to act on it one way or the other at the next Council Meeting.

Nelson Abbott: He reminded the Council that labor and donated time by residents has been counted as part of the "matching funds" with past grants. Perhaps this would be applicable in this case.

Discussion: The Council talked about finding out about what is going on with other communities with regard to CDBG grants.

Comments:

Jamie Towse: (She could not be present for the Public Forum part of the Regular Session; she asked that she might address the Council at that time. The Mayor invited her to do so.)

1. She asked if the current discussion included "federal dollars".

(Mayor: These are all HUD Administered dollars)

Mrs. Towse continued: The movement in the State Legislature to try to be independent of the Federal Government; since they have no real money to disburse. They are in great debt. She encouraged the City to be an example of independence and to lead out and support the State leaders. Any time Federal money is accepted, there are always ties. She would rather that Elk Ridge not do that.

2. She had invited all the Council Members to attend the Mountainland Meeting held in Payson; this was to explain their function and the limit of government. She was disappointed that none of the Council were in attendance. It is a rare occasion that people from a National level come to address citizens locally. No one else from Elk Ridge attended.

3. (Directed to Council Member Youd) – Economic Development: She has spoken to past City Council Members. One thing that seems to be a concern is when Elk Ridge is built out...the City will lose impact fees. Is the Council planning for this part of the City's future? Will taxes increase? How will economic development play a part? The citizens need to be informed of the importance of some economic development and the part that will play in the City's future financial stability.

Mayor Shelley: He has several ideas he would like to see Implemented and brought forth to bring some types of businesses to Elk Ridge...to help off-set tax dollars.

00:55:38

Parks (Erin Clawson) Everything already approved for Parks is still moving forward; but she knows the Public Works Dept has been busy with crack/seal lately.

Review of on-going projects:

- Landscaping: The trees look alive and well

- Soccer nets are in (Public Works will assemble them)

She requested an update of the trails projects, as per the survey taken:

(Cody Black)

1. Part of the rock wall and the road below it is not owned by the City...it is on Cloward's property

2. Trails are starting on 5-15-2013 (the following Wednesday)

(The Park improvements are to be completed by the City Celebration.)

3. The mower will be in on Friday

(There was a volunteer group planting flowers that evening; they were given instructions.)

00:59:40

Lighting for Playground Area:

The tennis court + one additional light and running power over to help with the City Celebration: \$3,192.20

(This is with the trenching and laying conduit done in-house)

*Council Member Clawson will contact the neighbors to inform them about the lighting; which will be indirect and pointed downward.

The lights will have timers. Curfew at the Park is 11:00 PM; but the lighting on the tennis court will go off at 10:00 PM.

1:03:22

NON-AGENDA
ITEM

*Council Member Clawson and Cody Black will meet to inspect the park and open space in Elk Ridge Meadows, Phase 2.

The Mayor reported that there is a tentative deed from Salisbury Homes for the open space. According to the Planner, the deed is not specific enough and there are still things to address. Nothing should be completed or done with the deed yet.

1:06:12

Water & Public Safety: (Paul Squires)

1. He has the wording for the advertisement for the on-site salvaging and removal of the Goosenest house. He will email that to the City for the Mayor to review.

2. He has tentative dates for the meeting with CUP

*He will contact the Mayor the following day or Thursday of that week to solidify dates.

1:08:42

Sewer Dept. (Nelson Abbott) No updates on Sewer

Mayor: He met with Payson City, Dean Ingram, Lee Haskell and Craig Neeley (Aqua Engineering)...it looks like they will go ahead with the engineering for the sewer line along Elk Ridge Drive. It appears that the City will have more than enough money in Sewer Impact Fees to cover the City's portion of the costs.

1:10:41

Some off-site reimbursements would come back to the City.

*Next Council Meeting: more information.

- Nebo Power Plant: Council Member Abbott had a tour of the facility and was impressed how large the turbines are. They have been off-line temporarily for maintenance and repairs; and should be back up before long.

1:11:04

Roads Dept. (Brian Burke):

1. Overlay on Clark Lane: was to begin the following Thursday after Council Meeting.

2. Trails: to have begun the next day (Wednesday)
(Residents have been contacted.)

3. Survey on High Sierra Drive was completed. He tried to contact Craig Neeley to see what portion the land owners should be responsible for; Mr. Neeley was waiting for additional information from the surveyors, since they found out the right-of-way was not dedicated to the City. The property owners still own 18' out into the street. Mr. Neeley's recommendation: Try to get the owners to dedicate the road to the City with the understanding that either they pay for 100% of the work now; or, if dedicated to the City, they would be charged through impact fees when they develop.

*The Mayor will get this information to the owners. The City needs to be specific on connection fees.

Cody Black: He warned against the City setting precedence in paying for the improvements; then other developers will expect the same treatment.

If the owners refuse: Mr. Neeley recommended installing a catch basin at the top part of the gutter and install a smaller sump that would catch just this section of run-off.

4. Crack & seal: To be finished by Thursday; if needed, more can be scheduled in the fall.

1:17:03

Ball Field: (Brian Burke) Signs for cleaning up dog waste have been ordered; along with receptacles...with bags. They got a good price.

(Council Member Clawson asked if the funds were coming out of the Parks budget.)

Yes, it would be.

Cost: \$380

Council Member Clawson again requested to be informed before money is spent out of her budget for Parks.

Could grocery bags be recycled and used? (Yes.)

1:19:42

Economic Development: (Weston Youd) He did not have much to report on economic development; but

*he was asked to look into tax revenue with an assisted living facility. He said he would research it.

The City needs to actively search for commercial development.

Planning Commission: (Weston Youd) They have had a difficult time getting a quorum at the meetings. They are looking at the by-laws. The Planner is being paid to attend these meetings where members do not show up.

The Mayor asked Marissa Bassir to schedule a meeting with the Planning Commission and the Mayor.

The Mayor is going to address the importance of attendance.

Development is picking up and perhaps there should be two meetings per month.

There must be a solution to this problem.

1:26:51

**ELK RIDGE
CITY COUNCIL MEETING
May 14, 2013**

TIME & PLACE
OF MEETING

This regularly scheduled Meeting of the Elk Ridge City Council, was scheduled for **Tuesday, May 14, 2013, at 7:00 PM;** this meeting was preceded by **a City Council Work Session at 6:00 PM.** The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah.

Notice of the time, place and Agenda of these Meetings, were provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on May, 9 2013; & an Amended Agenda on 5-13-2013

REGULAR CITY COUNCIL AGENDA ITEMS

ROLL

Mayor: Hal Shelley; *City Council:* Erin Clawson, Weston Youd, Nelson Abbott, Brian Burke & Paul Squires; *Public Works Director:* Cody Black; *Deputy Sheriff:* Brent Butters; *Planning Commission:* Colin Logue; *Scouts:* Brandon Millington & Thane Eliot; *Public:* Bob Dickson (Emergency Preparedness Manager), Chrissy VanAusdal; & the *City Recorder:* Janice H. Davis

OPENING REMARKS
AND PLEDGE OF
ALLEGIANCE

An invocation was offered by Brian Burke; and Scout Thane Eliot led those present in the Pledge of Allegiance, for those who wished to participate.

AGENDA TIME
FRAME

WESTON YOUNG MOVED, SECONDED BY BRIAN BURKE, TO APPROVE THE AGENDA TIME FRAME, ADJUSTING THE START TIME TO 7:30 PM.

VOTE: YES (5)

NO (0)

1:28:28
PUBLIC FORM:

Colin Logue:

He feels the City newsletter is "getting pretty slim". He suggested the opportunity to have businesses advertise in the Bugle. It would be good to know what businesses are in Elk Ridge and have citizens aware of them and using them, where possible. There are 80 home businesses currently in Elk Ridge.

- Inexpensive advertising

- Money stays in Elk Ridge

This is not meant to be a huge "money-maker" in the advertising; but would serve other purposes to assist the businesses.

1:32:20
RATIFY POLLED
VOTES

1. Recreation Grant: (The Council voted on this later in the meeting.)

2. Appoint Alternate Planning Commission Member: (Colin Logue)

WESTON YOUNG MOVED, SECONDED BY NELSON ABBOTT, TO RATIFY THE POLLED VOTE TO APPOINT COLIN LOGUE AS AN ALTERNATE PLANNING COMMISSION MEMBER

VOTE: YES (5)

NO (0)

1:34:03
ELK RIDGE MEADOWS
PHASE 1 –
DURABILITY RETAINER

Schedule Public Hearing – Default Consideration:

NELSON ABBOTT MOVED, SECONDED BY ERIN CLAWSON, TO SCHEDULE A PUBLIC HEARING TO CONSIDER THE DEVELOPER FOR ELK RIDGE MEADOWS, PHASE 1, IN DEFAULT, FOR THE NEXT CITY COUNCIL MEETING ON MAY 28, 2013, AT 6:45 pm

VOTE: YES (5)

NO (0)

1:34:47
TRAFFIC SIGNS

Discussion:

The Standard was adopted in 2008; the question is to re-affirm that adoption or not.

Nelson Abbott: He noted that the speed study conducted recently by Deputy Butters was comparable and speeds on Gooseneck were even less than the previous one. He felt the Standard should be adhered to and apply those standards across the City as much as possible.

(The Mayor asked if there were exceptions to the Standard to be noted.)

Council Member Abbott mentioned the stop sign on Hillside and Salem Hills Drive. He felt Yield signs should go in. The majority of the traffic is on Hillside.

After discussion, it was decided to stay with the standard adopted in 2008.

WESTON YOUNG MOVED, SECONDED BY ERIN CLAWSON, TO RE-AFFIRM THE ADOPTION OF THE ELK RIDGE CITY TRAFFIC STANDARD THAT TOOK PLACE IN 2008

VOTE: YES (5)

NO (0)

It was agreed that there needs to be more enforcement of the stop signs and speed limits.

The Mayor recommended applying the Standard unless there are justifiable exceptions.

Exceptions:

1:46:46

BRIAN BURKE MOVED TO REPLACE A STOP SIGN FOR A YIELD SIGN ON MAHOGANY ONTO HILLSIDE DRIVE

The motion died for lack of a seconded.

BRIAN BURKE MOVED TO REMOVE THE STOP SIGNS ON ALPINE (EAST & WEST) AND REPLACE IT WITH A YIELD SIGN ON ESCALANTE GOING ONTO ALPINE DRIVE

Discussion

Council Member Abbott felt that the Standard should simply be applied across the City; he disagreed with the motion.

The motion was withdrawn.

NELSON ABBOTT MOVED, SECONDED BY PAUL SQUIRES, TO REMOVE THE STOP SIGN ON HILLSIDE DRIVE AND PUTTING IT ON SALEM HILLS DRIVE (WEST) BECAUSE SALEM HILLS DOES NOT CONNECT THROUGH AT THIS POINT

VOTE: YES (3)

NO (2) ERIN CLAWSON & WESTON YOUNG

1:54:24

ERIN CLAWSON MOVED, SECONDED BY BRIAN BURKE, TO KEEP THE EXISTING STOP SIGN ON CANYON VIEW DRIVE (HEADING NORTH) AND ALPINE DRIVE

VOTE: YES (4)

NO (1) NELSON ABBOTT

There have been no complaints about this intersection.

1:56:32
RATIFY POLLED
VOTE

(Two of the polled votes taken were not ratified earlier.)

- Recreation Grant:

This is the restaurant tax ("raps" tax)

WESTON YOUNG MOVED, SECONDED BY ERIN CLAWSON, TO RATIFY THE POLLED VOTE TO APPROVE THE APPLICATION FOR THE RECREATION GRANT

VOTE: YES (5)

NO (0)

- Clark Lane:

A vote was taken at the last Council meeting to approve the addition another \$5,000 for the overlay on South Clark Lane (cul-de-sac) to the overlay cost for North Clark Lane; the bid came in at \$10,000 more; a polled vote was taken to add \$5,000 more to the cost; however, Council Member Young wanted it addressed at the meeting due to the amount of money involved.

WESTON YOUNG MOVED, SECONDED BY ERIN CLAWSON, TO RATIFY THE POLLED VOTE TO APPROVE THE ADDITIONAL \$5,000 FOR THE SOUTH CLARK LANE OVERLAY

VOTE: YES (5)

NO (0)

2:00:07
PARK IMPACT FEES –
APPROVAL OF
EXPENDITURES

1. Playground Lighting:

ERIN CLAWSON MOVED, SECONDED BY NELSON ABBOTT, TO APPROVE \$3,192.20 FOR THE PLAYGROUND LIGHTING TO BE INSTALLED; AND TO APPROVE PARK IMPACT FEES TO BE UTILIZED

VOTE (POLLED): PAUL SQUIRES-AYE, BRIAN BURKE-AYE, ERIN CLAWSON-AYE, WESTON YOUNG-AYE, NELSON ABBOTT-AYE (5)

NAY (0)

Passed 5-0

2:00:50

- Trails – Park Drive:

The actual bid was for \$50- more than what was approved.

ERIN CLAWSON MOVED, SECONDED BY WESTON YOUNG, TO APPROVE \$50.00 TO BE ADDED TO THE APPROVED COST FOR THE TRAIL ON PARK DRIVE (ESCALANTE TO CANYON VIEW DRIVE); AND TO APPROVE THE USE OF PARK IMPACT FEES

VOTE (POLLED): PAUL SQUIRES-AYE, BRIAN BURKE-AYE, ERIN CLAWSON-AYE, WESTON YOUNG-AYE, NELSON ABBOTT-AYE (5)

NAY (0)

Passed 5-0

2:01:13

Suggestion: Stencil "Elk Tracks" or the City's logo on the trails.

2:02:52
HIGH SIERRA DRIVE

It was decided to move the construction and work on High Sierra drive to the 2013/2014 fiscal year. There was too much to address prior to beginning work on the road. More information is needed.

MINUTES

1. City Council Minutes of 4-23-2013:

WESTON YOUNG MOVED, SECONDED BY BRIAN BURKE, TO APPROVE THE CITY COUNCIL MINUTES OF 4-23-2013, AS PRESENTED

VOTE: YES (5)

NO (0)

2:06:59
EXPENDITURES

General:

It was decided to put \$500 ("Advertisements") back into the current year budget for a sign for the City Celebration.

1. Check Register & Payroll for April, 2013

WESTON YOUNG MOVED, SECONDED BY ERIN CLAWSON, TO APPROVE THE CHECK REGISTER AND PAYROLL REGISTER FOR APRIL, 2013

VOTE: YES (5)

NO (0)

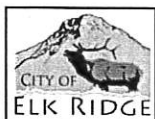
**Weston Young requested an electronic connection to the following Council Meeting.*

ADJOURNMENT

The Mayor adjourned the City Council Meeting at 8:20 PM.

City Recorder





ELK RIDGE - 80 East Park DR - Elk Ridge, UT - 84651

t.801/423-2300 - f.801/423-1443 - email staff@elkridgecity.org - web www.elkridgecity.org

NOTICE & AGENDA

Notice is hereby given that the City Council of Elk Ridge will hold a regular **City Council Meeting on Tuesday, May 28, 2013, at 7:00 PM;** which will be preceded by two Public Hearings on the following: **City Council Public Hearing at 6:00 PM** wherein a Tentative Budget for the 2013/2014 Fiscal Year will be considered. A **second Public Hearing is scheduled for 6:45 PM, to consider the developer for the Elk Ridge Meadows PUD, Phase 1, in default.** There will also be a **City Council Work Session at 6:30 PM; and a City Council Closed Session at 5:30 PM.**

Request for Electronic Attendance for Council Member Weston Youd

The meetings will be held at the Elk Ridge City Hall, 80 E. Park Drive, Elk Ridge, Utah.

5:30 PM - CITY COUNCIL CLOSED SESSION

Personnel Competence - Discussion

6:00 PM - 1. PUBLIC HEARING/TENTATIVE BUDGET FOR THE 2013 – 2014 FISCAL YEAR:

Public Hearing / to consider the Tentative Budget for the 2013/2014 Fiscal Year for the operation of Elk Ridge City

A. Personnel:

1. COLA

6:30 PM - CITY COUNCIL WORK SESSION AGENDA ITEMS:

2. Traffic Signs - Exceptions to Standard: Elk Ridge Drive & Park Drive

3. Interlocal Agreement with Spanish Fork / GIS Hosting - Cody Black

4. Elk Ridge Meadows PUD, Phase 2 / Park & Open Space - Mayor Shelley

5. Discussion: Cody Towse Day - Mayor Shelley

6:45 PM - PUBLIC HEARING/ELK RIDGE MEADOWS PUD, PHASE 1: TO CONSIDER THE DEVELOPER IN DEFAULT

Public Hearing / The City Council will discuss terms of the Maintenance Bond with developer, Mr. Tom Henriod

- Available Options

7:00 PM - REGULAR COUNCIL MEETING AGENDA ITEMS:

Opening Remarks: Council Member Erin Clawson and Pledge of Allegiance - by invitation

Approval/Agenda Time Frame

7:10 Public Forum

7:15 4. Elk Ridge Meadows PUD, Phase 1 / Declaration of Default

7:25 5. Tentative Budget for 2013 – 2014 Fiscal Year for the Operation of Elk Ridge City

A. Employee Wages / Salaries

1. COLA

2. Adoption of Tentative Budget

7:35 5. GIS Hosting with Spanish Fork

7:40 6. Planning Commission Members (Appointments)

7:45 7. Traffic Signs / Exceptions to Standard

2012 – 2013 Final Fiscal Year Budget - Discussion - Jan Davis

7:55 8. Expenditures:

General:

Adjournment

Handicap Access, Upon Request. (48 Hours Notice)

The times that appear on this agenda may be accelerated if time permits. All interested persons are invited to attend this meeting.
Dated this 23rd day of May, 2013.

City Recorder

CERTIFICATION

I, the undersigned, duly appointed and acting City Recorder for the Municipality of Elk Ridge, do hereby certify that a copy of the Notice of Agenda was provided to the Payson Chronicle, 145 E Utah Ave, Payson, Utah, and to each member of the Governing Body on May 23, 2013.

City Recorder

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ELK RIDGE
CITY COUNCIL MEETING
May 28, 2013

TIME & PLACE
OF MEETING

This regularly scheduled Meeting of the Elk Ridge City Council, was scheduled for **Tuesday, May 28, 2013, at 7:00 PM**; it was preceded by a **City Council Closed Session at 5:30 PM**; and **two Public Hearings on the following: The first Public Hearing, at 6:00 PM**, was to consider the adoption of the Tentative Budget for the 2013/2014 fiscal year. **The second Public Hearing, at 6:45 PM**, was to consider the developer of the Elk Ridge Meadows PUD, Phase 1, in default. There was also a **City Council Work Session, scheduled for 6:30**.

The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah. Weston Youd had requested an electronic connection.

Notice of the time, place and Agenda of these Meetings, was provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on May 23, 2013.

5:30 PM

CITY COUNCIL CLOSED SESSION:

ROLL

Mayor: Hal Shelley; *City Council:*, Nelson Abbott, Brian Burke, Erin Clawson & Paul Squires (Absent: Weston Youd).

Discussion of Personnel Competence

ADJOURNMENT

Mayor Hal Shelly closed the Closed Session at 6:05 PM

6:05 PM

PUBLIC HEARING/TENTATIVE BUDGET FOR THE 2013 - 2014 FISCAL YEAR

ROLL

Mayor: Hal Shelley; *City Council:* Brian Burke, Paul Squires, Erin Clawson, Nelson Abbott, Weston Youd (Arrangements were made to have Weston Youd, who was out of town, present via electronic device.) *City Recorder:* Janice Davis; *Pubic Works Director:* Cody Black, *Deputy Sheriff:* Brent Butters; *Public:* Jacob Waterman, Janet Waterman, Jamie Towse, Callan Towse, and the *Deputy Recorder:* Mary Preece.

City Recorder: Jan Davis

A memo concerning the 2013-2014 Tentative Budget was provided to each Council Member and the Mayor to review, discuss and make comments.

There were a few changes brought to the attention of the Council with explanations given for each account. Any changes or additions should be presented before the next Council Meeting at which time the final budget will be presented.

PERSONNEL

COLA

The proposed increase for Cost of Living has been determined and is presently figured into the budget at 1.8% along with the Code Enforcement Officer, Boyd Erickson's annual salary of approximately \$1200 being added to the overall budget.

ADJOURNMENT

Mayor Hal Shelly closed the Public Hearing at 6:30 PM

00:21:17

6:30 PM

CITY COUNCIL WORK SESSION AGENDA:

ROLL

Mayor: Hal Shelley; *City Council:* Brian Burke, Paul Squires, Erin Clawson, Nelson Abbott, Weston Youd (Arrangements were made to have Weston Youd, who was out of town, present via electronic device), *Pubic Works Director:* Cody Black, *Deputy Sheriff:* Brent Butters; *City Recorder:* Jan Davis; *Public:* Jacob Waterman, Janet Waterman, Jamie Towse, Callan Towse; and the *Deputy Recorder:* Mary Preece.

00:21:40

TRAFFIC SIGNS

Exceptions to Standard-Elk Ridge Drive & Park Drive

Elk Ridge Drive & Park Drive Intersection: This intersection was not discussed at the previous Council Meeting and was re-visited.

After discussion, the Council concluded that the adopted Standard would be followed and applied in this case; after the necessary widening of the road, as designated by Shawn Eliot.

Brian Burke has taken steps to inform the residents along the roads affected by any changes to signs.

INTERLOCAL
AGREEMENT WITH
SPANISH FORK

0:22:30

GIS Hosting - Cody Black

The GIS applications have been installed on the Public Works computer making it possible to enter the City information. A PDF map to identify locations of systems throughout the City was also provided. Spanish Fork has agreed to host our GIS information on their ArcView server they already have in place, giving access to this information on any mobile device. There are four entities involved, Nebo School District, Payson City, Salem City, and Spanish Fork splitting the cost of the licensing of the server for \$2,000 a year, or \$400 for each entity; with Elk Ridge joining. Every three years there will be a software update with costs split between the entities.

ELK RIDGE MEADOWS
PUD, PHASE 2

Park & Open Space - Mayor Shelley

Chris Salisbury contacted the Mayor expressing his desire to issue Quit-Claim Deeds for the open space in Elk Ridge Meadows PUD, Phase 2; requiring the city to take over the open space and trails. There are delinquent taxes on each of the open spaces preventing the City from accepting this proposal until they are paid.

The landscaper hired by Salisbury is confident that by fall an acceptable plan could be accomplished.

A list of items suggested by the landscaper to be accomplished by Salisbury for the project to move forward will be given to Salisbury Homes. Until these items have been taken care of the City will not take over the parks, trails, and other open space.

The Mayor would like to schedule a time for the Council to join him to assess the needs of this area.

DISCUSSION

Cody Towse Day - Mayor Shelley

Jamie Towse (mother of Cody Towse, killed in action in Afghanistan) was welcomed and informed of the progress being made in preparation for bringing her son's body home with a hero's procession. A letter presented by Weston Youd, was read by Erin Clawson, for a possible motion to create a Cody James Towse day for the City of Elk Ridge.

"Words fall short and few actions can express the gratitude the City of Elk Ridge has toward the ultimate sacrifice paid by PFC Cody James Towse. His example of honor and courage is something that should be remembered and cherished by the members of this Community continually. These traits were, no doubt, instilled in Cody by parents that have long served the Community in many capacities.

It is therefore motioned that the 8th day of May be recognized in the City of Elk Ridge as Cody James Towse day to serve as a reminder of the ultimate sacrifice paid by one of it's sons in defense of freedom.

6:45 PM

PUBLIC HEARING/ELK RIDGE MEADOWS PUD, PHASE 1; TO CONSIDER THE DEVELOPER IN DEFAULT

ROLL

Mayor: Hal Shelley; *City Council:* Brian Burke, Paul Squires, Erin Clawson, Nelson Abbott, Weston Youd (Arrangements were made to have Weston Youd, who was out of town, present via electronic device), *Public Works Director:* Cody Black, *Deputy Sheriff:* Brent Butters; *City Recorder:* Jan Davis; *Public:* Jacob Waterman, Janet Waterman, Jamie Towse, Callan Towse; and the *Deputy Recorder:* Mary Preece.

A discussion ensued concerning the Maintenance Bond for Elk Ridge Meadows 1, with the developer, Tom Henriod, being considered in default. In the email received from the bonding company (ICW Group) May 28, 2013: it states that the bond appears to expired as of May 29, 2009 without claim. There is on record a request made by ICW asking for a statement as to the status of the subdivision as late as December, 2012. Corbett Stephens replied back to ICW informing them the City still needed the overlay and final inspection. This is a good indication that the Bond was still in force at that point. With no response by the developer, in the regular Council Meeting, the Council decided they would declare the developer in default and turn the matter over to the City Attorney, David Church.

NON AGENDA

Weston Youd

0:39:19

The question was previously brought to the Mayor concerning what options the Planning Commission has with regards to whether the duties they are responsible for are being completed. It has been suggested by the Commission to reduce the quorum size. There is no requirement in State Code or City Code as to the size of quorum, or alternates. He suggested the Council consider providing the Planning Commission members with "tablets" to increase the efficiency of their work, considering they are not compensated in any way for their time and work. A discussion took place among the Council Members as to how to implement the use and compensation for such an action. This item moved to the next council meeting.

ADJOURNMENT

Mayor Hal Shelley closed the Public Hearing at 6:59 PM.

**ELK RIDGE
CITY COUNCIL MEETING
May 28, 2013**

TIME & PLACE
OF MEETING

This regularly scheduled Meeting of the Elk Ridge City Council, was scheduled for **Tuesday, May 28, 2013, at 7:00 PM;** it was preceded by a **City Council Closed Session at 5:30 PM; and two Public Hearings on the following: The first Public Hearing, at 6:00 PM,** was to consider the adoption of the Tentative Budget for the 2013/2014 fiscal year. **The second Public Hearing, at 6:45 PM,** was to consider the developer of the Elk Ridge Meadows PUD, Phase 1, in default. There was also a **City Council Work Session, scheduled for 6:30.**

The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah. Weston Youd had requested an electronic connection.

Notice of the time, place and Agenda of these Meetings, was provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on May 23, 2013.

ROLL

Mayor: Hal Shelley; City Council: Brian Burke, Paul Squires, Erin Clawson, Nelson Abbott, Weston Youd (Arrangements were made to have Weston Youd, who was out of town, present via electronic device), Public Works Director: Cody Black, Deputy Sheriff: Brent Butters; City Recorder: Jan Davis; Public: Jacob Waterman, Janet Waterman, Jamie Towse, Callan Towse; and the Deputy Recorder: Mary Preece.

OPENING REMARKS
ALLEGIANCE

An appropriate poem (printed below) honoring Cody Towse and invocation was offered by Erin Clawson; and Nelson Abbott led those present in the Pledge of Allegiance, for those who wished to participate.

A Soldier

There is discipline in a soldier
you can see it when he walks,
There is honor in a soldier
you hear it when he talks.

There is courage in a soldier
you can see it in his eyes,
There is loyalty in a soldier
that he will not compromise.
There is something in a soldier
that makes him stand apart,
There is strength in a soldier
that beats from his heart.
A soldier isn't a title any man
can be hired to do,
A soldier is the soul of that man
buried deep inside of you.
A soldier's job isn't finished after
an 8 hour day or a 40 hour week,
A soldier is always a soldier
even while he sleeps.
A soldier serves his country first
and his life is left behind,
A soldier has to sacrifice what
comes first in a civilian's mind.
If you are civilian -
I am saying this to you.....
next time you see a soldier
remember what they do.
A soldier is the reason our land
is 'Home of the free',
A soldier is the one that is brave
protecting you and me.
If you are a soldier -
I am saying this to you.....
Thank god for every soldier
Thank god for what you do.
Summer Sandercox

0:58:16

PUBLIC FORM

Deputy Sheriff Brent Butters: He informed those present that there had been some bear sightings in Woodland Hills and Loafer Canyon. A bear was trapped at the mouth of Loafer Canyon and relocated about 9 miles south over the mountain.

ELK RIDGE
MEADOWS, PHASE 1

ERIN CLAWSON MOVED, SECOND BRIAN BURKE, THAT THE DEVELOPER FOR ELK RIDGE MEADOWS PHASE 1 BE CONSIDERED IN DEFAULT
VOTE: AYE (5) NAY (0)

DISCUSSION

*It was noted that the Mayor will be contacting David Church, City Attorney, to act on this motion.

TENTATIVE BUDGET
2013/2014

COLA:
BRIAN BURKE MOVED, SECOND ERIN CLAWSON, TO ACCEPT THE COLA OF 1.8 PERCENT AS PART OF THE BUDGET
VOTE: AYE (5) NAY (0)

BUDGET ADOPTION:

ERIN CLAWSON MOVED, SECOND BY NELSON ABBOTT, TO ADOPT THE TENTATIVE BUDGET FOR THE YEAR 2013-2014 FISCAL YEAR; WITH ADDITION FOR TABLETS FOR THE PLANNING COMMISSION

POLLED VOTE: ERIN CLAWSON (AYE), WESTON YOUNG (AYE), NELSON ABBOTT (AYE) AND BRIAN BURKE (AYE) - 4 PAUL SQUIRES (NAY) - 1

PASSED (4) TO (1)

GIS HOSTING

NELSON ABBOTT MOVED, SECOND ERIN CLAWSON, FOR THE CITY TO ENTER INTO A INTER LOCAL AGREEMENT WITH SPANISH FORK FOR GIS HOSTING

POLLED VOTE: BRIAN BURKE (AYE), ERIN CLAWSON (AYE), NELSON ABBOTT (AYE), PAUL SQUIRES (AYE), WESTON YOUNG (AYE)

PASSED (5) TO (0)

DISCUSSION

Cody Black reminded the Council this action would have to be approved by Spanish Fork's City Council.

PLANNING COMMISSION

NELSON ABBOTT MOVED, SECOND ERIN CLAWSON, TO MOVE COLIN LOGUE FROM AN ALTERNATE TO A FULL MEMBER OF THE PLANNING COMMISSION; TO REPLACE DEBBIE CLOWARD.

VOTE: AYE (5) NAY (0)

TRAFFIC SIGNS

WESTON YOUNG MOVED, SECOND ERIN CLAWSON, TO HOLD THE REMOVAL OF THE STOP SIGNS ON ELK RIDGE DRIVE AND PARK DRIVE INTERSECTION UNTIL THE ROADS IN THE AREA ARE WIDENED

VOTE: AYE (5) NAY (0)

1:06:00

DISCUSSION

202012-2013

BUDGET

Jan Davis informed the Council the final budget is a guide for actual financial statement which will be the audit. She asked that this be a cutoff point, with no last minute changes or expenditures unless it is an emergency. The last public hearing will be June 25, 2013 to finalize the budget in preparation for the audit.

EXPENDITURES

General:

BRIAN BURKE MOVED, SECOND PAUL SQUIRES, TO INCREASE THE PAY FOR THE CITY CELEBRATION CHAIR PERSON FROM \$500 TO \$750.

POLLED VOTE: BRIAN BURKE (AYE), ERIN CLAWSON (AYE), NELSON ABBOTT (AYE), PAUL SQUIRES (AYE), WESTON YOUNG (AYE)

PASSED: AYE (5) NAY (0)

DISCUSSION

1:13:00

It was the desire of some of the Council Members to be better informed of projects in process through out the City. It was agreed this would be taken care of when possible.

WESTON YOUNG MOVED, SECOND ERIN CLAWSON, THAT THE 8TH DAY OF MAY BE RECOGNIZED IN THE CITY OF ELK RIDGE AS CODY JAMES TOWSE DAY TO SERVE AS A REMINDER OF THE ULTIMATE SACRIFICE PAID BY ONE OF ITS SONS IN DEFENSE OF FREEDOM.

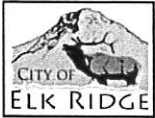
VOTE: AYE (3) NAY (2) PAUL SQUIRES AND BRIAN BURKE

A discussion followed with ideas to honor every son and daughter of Elk Ridge City that has or will sacrifice their lives for the defense of our Country.

ADJOURNMENT

The Mayor adjourned the City Council Meeting at 7:35 p.m.

City Recorder



ELK RIDGE - 80 East Park DR - Elk Ridge, UT - 84651

t.801/423-2300 - f.801/423-1443 - email staff@elkridgecity.org - web www.elkridgecity.org

NOTICE & AGENDA

Notice is hereby given that the City Council of Elk Ridge will hold a regular **City Council Meeting on Tuesday, June 11, 2013, at 7:00 PM**; which will be preceded by **two City Council Public Hearings**, on the following: The **first Public Hearing at 6:00 PM** will be regarding the suggested Certified Tax Rate for the 2013 Tax Year. **The second Public Hearing; at 6:15 PM**, is regarding the proposed adoption of the Approved Budget for the 2013/2014 Fiscal Year. After the Public Hearings, there will be a **City Council Closed Session at 6:30 PM and a City Council Work Session at 6:45 PM**. The meetings will be held at the Elk Ridge City Hall, 80 E. Park Drive, Elk Ridge, Utah.

- 6:00 PM -** **1. PUBLIC HEARING/SUGGESTED TAX RATE FOR 2013 TAX YEAR**
Public Hearing/to consider the proposed adoption of the suggested Certified Tax Rate for the 2013 Tax Year
- 6:15 PM -** **2. PUBLIC HEARING/APPROVED BUDGET FOR THE 2013 – 2014 FISCAL YEAR**
Public Hearing/ to consider the proposed adoption of the Approved Budget for the 2013/2014 Fiscal Year for the operation of Elk Ridge City
 - A. Park Impact Fees - Projects (Current & Future)
 - B. City Celebration Budget - Erin Clawson
- 6:30 PM -** **CITY COUNCIL CLOSED SESSION**
Personnel Competence
- 6:45 PM -** **CITY COUNCIL WORK SESSION AGENDA ITEMS:**
 - 3. City Celebration - Melissa Prins
 - A. Increase the Budget for City Celebration
 - 4. CDBG Grant Program - Mayor Shelley
 - 5. Discussion / Proposed Street Name Change - Nelson Abbott
- 7:00 PM -** **REGULAR COUNCIL MEETING AGENDA ITEMS:**
 - Opening Remarks and Pledge of Allegiance - Invitation
 - Approval/Agenda Time Frame
 - 7:05 Public Forum
 - 7:15 6. Resolution / Intent to Address Boundary Line Adjustment between Elk Ridge City & Woodland Hills City
 - 7:25 7. Adoption:
 - A. Adoption of the Suggested Tax Rate for 2013 Tax Year
 - B. Salaries & Wages, Park Projects (Use of Park Impact Fees), City Celebration Budget
 - C. Adoption - Approved 2013/2014 Fiscal Year Budget for the operation of Elk Ridge City
 - 7:45 8. CDBG Grant Application
 - 7:50 9. Schedule Meetings:
 - A. Joint Work Session / Field Trip - City Council & Planning Commission - Mayor Shelley
 - B. Meeting the Candidates
 - 8:00 10. City Council Minutes
 - 8:05 11. Expenditures:
 - General:
 - A. Check Register and Payroll for May, 2013
 - Adjournment

Handicap Access, Upon Request. (48 Hours Notice)

The times that appear on this Agenda may be accelerated if time permits. All interested persons are invited to attend this meeting.
Dated this 7 day of June, 2013.

City Recorder

CERTIFICATION

I, the undersigned, duly appointed and acting City Recorder for the municipality of Elk Ridge, do hereby certify that a copy of the Notice of Agenda was provided to the Payson Chronicle, 145 E Utah Ave, Payson, Utah, and to each member of the Governing Body on June 7, 2013

City Recorder

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ELK RIDGE
CITY COUNCIL MEETING
June 11, 2013

TIME & PLACE
OF MEETING

This regularly scheduled Meeting of the Elk Ridge City Council, was scheduled for Tuesday, June 11, 2013, at 7:00 PM; it was preceded by two Public Hearings on the following: The first Public Hearing, at 6:00 PM, was to consider the suggested Certified Tax Rate for 2013 Tax Year. The second Public Hearing, at 6:15 PM, was to consider the proposed adoption of the Approved Budget for the 2013-2014 Fiscal Year. There was a City Council Closed Session scheduled for 6:30 PM. There was also a City Council Work Session, scheduled for 6:45. The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah

Notice of the time, place and Agenda of these Meetings, was provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on June 7, 2013, 2013.

6:00 PM

PUBLIC HEARING/SUGGSTED TAX RATE FOR 2013 TAX YEAR

ROLL

Mayor: Hal Shelley; *City Council*: Brian Burke, Paul Squires, Erin Clawson (absent), Nelson Abbott (absent), Weston Youd (absent), *City Recorder*: Janice Davis; *Public*: Gerry Whiting, and the *Deputy Recorder*: Mary Preece.

SUGGESTED
TAX RATE 2013

Jan Davis stated that the County released the tax rate for 2013 which has been accepted by the Council. The proceeds from taxes will be lower than anticipated at approximately \$243,434. This will be taken into consideration for the City's 2013-2014 budget, and how it will effect it.

ADJOURNMENT

Mayor Hal Shelly closed the Public Hearing at 6:13 PM

6:14 PM

PUBLIC HEARING/APPROVED BUDGET FOR THE 2013 - 2014 FISCAL YEAR

ROLL

Mayor: Hal Shelley; *City Council*: Brian Burke, Paul Squires, Erin Clawson, Nelson Abbott, Weston Youd, *City Recorder*: Janice Davis; *Public*: Gerry Whiting and *Deputy Recorder*: Mary Preece.

BUDGET NOTE

Jan Davis informed the Council that an addition of a Sanitation Account was being added to the budget due to the charge for the dumpsters being placed at the Public Works Building.

CITY CELEBRATION
BUDGET
from

An increase from \$500 to \$750 for the City Celebration Chair Person has been added to the budget. Melissa Prins has collected just under \$3,000 for craft booth entries and donations, which is double last year. The costs have increased over the last couple of years for the City Celebration, and it was suggested increasing the budget by \$1,000. This was agreed to by the Council as long as the funds were used appropriately. It was noted that the City Celebration is not a project to make money, but a service provided to the City as a celebration to be more community oriented.

DISCUSSION

The budget strongly indicates that the funds are sufficient and in place for the remodel of the fire station.

PARK IMPACT FEES
0:27:00

Jan Davis reported that the completed work for the parks and trails has used almost \$58,000 which was designated for these projects and needed to be utilized before the end of the year. There is still a estimated balance of \$44,000 in the fund to start the new year. This puts the City in a good position to complete the park at the bus turn around on Canyon View Drive. The two trail projects will come from the impact fees with more money added through out the year. There has been a lot of good feedback from the citizens concerning the parks and trails. The need to install a good sign for Shuler Park is still uncompleted. the Eagles Scout projects have not been successful in accomplishing this. This should be taken care of as soon as possible. The water and sewer line for the Public Works Building will now be taken down Elk Ridge Drive and around corner on to Goosenest Drive instead of crossing Elk Ridge Drive and through Lee Haskell's property. This would allow reimbursement to the City from Dean Ingram's project in a more timely fashion, and still allow Haskell to tie into the line when needed.

ADJOURNMENT

Mayor Hal Shelly closed the Public Hearing at 6:34 Pm

6:35 PM

CITY COUNCIL CLOSED SESSION:

ROLL

Mayor: Hal Shelley; *City Council*., Nelson Abbott, Brian Burke, Erin Clawson & Paul Squires, Weston Youd.

Discussion of Personnel Competence

6:55 PM

ROLL

CITY COUNCIL WORK SESSION

Mayor: Hal Shelley; City Council: Brian Burke, Paul Squires, Erin Clawson, Nelson Abbott, Weston Youd, Deputy Sheriff: Brent Butters; City Recorder: Jan Davis; Public: Gerry Whiting, Melissa Prins, Jay Finch, and the Deputy Recorder: Mary Preece.

CITY CELEBRATION

Melissa Prins presented the Council with a print out of the budget for the City Celebration showing the donations and craft booth space rental. The 5K Fun Run will cost about \$700, with \$250 in donations toward this expense. There is a student from BYU that has taken over the responsibility of the run since the Lundbergs will be out of town during the time of the Celebration. The expenditures were over budget due to the rental of a larger tent needed to replace the small tent from the Department of Emergency Management.

Considering the revenue coming in a recommendation was made to increase the budget for the City Celebration.

There is still a need for volunteers and would appreciate any help getting the word out to the Citizens, or suggestions for those who might be willing to serve.

CDBG GRANT PROGRAM

0:13:20

Mayor Hal Shelley requested a discussion and decision be made on the information concerning CDBG (Community Development Block Grants) he had presented to the council last month. This money has all ready been appropriated, and the Council needs to make a decision whether to apply or not.

DISCUSSION/
PROPOSED
STREET NAME
CHANGE

Nelson Abbott: He recommended to rename Shayda Circle to Cody's Circle in honor of Cody Towse. The neighborhood has been approached with this idea and found every resident living on this street are in favor of the change. Nelson has contacted the City Planner and received advise from him that the street sign should be moved over in front of the Towse home. This would be a more permanent way to honor the sacrifice Cody made for our Country.

This will be moved to the next agenda giving time for the Council and the residence to consider the idea and just how it would be implemented.

ADJOURNMENT

Mayor Hal Shelly closed the Public Hearing at 7:18 PM.

**ELK RIDGE
CITY COUNCIL MEETING
June 11, 2013**

TIME & PLACE
OF MEETING

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Notice of the time, place and Agenda of these Meetings, was provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on June 7, 2013.

ROLL

Mayor: Hal Shelley; City Council: Brian Burke, Paul Squires, Erin Clawson, Nelson Abbott, Weston Youd, Public Works Director: Cody Black, City Recorder: Jan Davis; Public: Gerry Whiting, Melissa, Jay Finch, and the Deputy Recorder: Mary Preece.

0:23:24

OPENING REMARKS
PLEDGE OF
ALLEGIANCE

An invocation was offered by Paul Squires; and Weston Youd led those present in the Pledge of Allegiance, for those who wished to participate.

WESTON YOUND MOVED, SECOND NELSON ABBOTT, TO ADJUST THE REGULAR START TIME TO 7:20 PM AND STRIKE ITEM #6, RESOLUTION/INTENT TO ADDRESS BOUNDARY LINE ADJUSTMENT BETWEEN ELK RIDGE CITY AND WOODLAND HILLS CITY FROM THE AGENDA.

VOTE: AYE (5) NAY (0)

PUBLIC FORM

NO REPOSE

ADOPTIONS

WESTON YOUND MOVED, SECOND ERIN CLAWSON, TO ADOPT THE SUGGESTED TAX RATE OF .002526 FOR 2013 TAX YEAR.

VOTE: AYE (5) NAY (0)

BRIAN MOVED, PAUL SECOND, TO MOVE THE MAYORS STIPEND FROM \$1000 A MONTH TO \$1200 A MONTH.

POLLED VOTE: PAUL SQUIRES (AYE), ERIN CLAWSON (AYE), WESTON YOUND (AYE),

NELSON ABBOTT (AYE), BRIAN BURKE (AYE).
PASSED (5) TO (0)

Note: Mayor Hal Shelley wanted to express that he would be satisfied if the change was not made, leaving it at \$1000.

BRIAN MOVED, SECOND NELSON, TO MAKE A SALARY ADJUSTMENT TO MARY PREECE IN THE AMOUNT OF FIFTY CENTS AN HOUR IN ADDITION TO HER COST OF LIVING ADJUSTMENT AND BONUS.

POLLED VOTE: PAUL SQUIRE (AYE), ERIN CLASWON (AYE),
NELSON ABBOTT (AYE) BRIAN BURKE (AYE), WESTON YOUNG (NAY),
PASSED (4) TO (1) WESTON YOUNG

DISCUSSION:

Weston Young expressed the reason for his vote of NAY was because of the decision of the Council previously to have the wage increases handled by the department heads. He had no desire to usurp that procedure. When the need arises it is the department head who makes the decision. It is not the duty of the Council to interfere with the administration of the departments.

WESTON MOVED, SECOND ERIN CLAWSON, THAT THE COUNCIL ADOPT THE APPROVED BUDGET FOR 2013-2014 FISCAL YEAR WITH THE FOLLOWING CHANGES: 1) TO THE PARKS AND RECREATION FUND AN ADDITIONAL \$1000 FOR THE CITY CELEBRATION. 2) THE STIPEND FOR THE MAYOR BE ADJUSTED BY \$2,400. 3) EMPLOYEES SALARIES, BEYOND THE COLA CHANGES, BE INCREASED BY \$520.

POLLED VOTE: PAUL SQUIRES (AYE), ERIN CLAWSON (AYE), WESTON YOUNG (AYE),
NELSON ABBOTT (AYE), BRIAN BURKE (AYE)
PASSED (5) TO (0)

DISCUSSION:

Jan Davis inquired of the Mayor and Council if the decision of the Building Inspector to issue Temporary Occupancy Certificate, which states a fine if issues stated on said certificate not corrected within the allotted time frame, would be supported and followed up by the City.

WESTON YOUNG MOVED, SECOND BY NELSON ABBOTT, THE CITY MOVE AHEAD WITH THE CDBG GRANT WITH UTAH COUNTY.

VOTE: AYE (5) NAY (0)

SCHEDULED MEETINGS Joint Work Session/Field Trip:

0:41:20

Mayor Hal Shelley: He asked the Council and the Planning Commission to join with him is a field trip to Elk Ridge Meadows Subdivisions and the area for Dean Ingram's proposed subdivision to get more of a 3-D reality check of what is happening in the open spaces and other issues concerning the City. Those participating will meet Tuesday the 25th at 6:00 p.m. at the park at Elk Ridge Meadow II.

Meeting the Candidates:

Needing to be one month before the elections, the date of July 9, 2013. at 7 pm was scheduled. The meeting will be held at the new Public Works Building.

ERIN CLAWSON MOVED, SECOND WESTON YOUNG, THE MINUTES OF MAY 14, 2013 BE ACCEPTED WITHOUT EXCEPTIONS.

VOTE: AYE (5) NAY (0)

WESTON YOUNG MOVED, SECOND ERIN CLAWSON, TO ACCEPT EXPENDITURES AS PRESENTED.

VOTE: AYE (5) NAY (0)

NON AGENDA

Discussion and nomination for the selection of a Citizen of the Year were accepted by the Mayor as follows: Shaun Nelson (by Nelson Abbott). Kip Hardy of the Fire Department (by Mayor Shelley).

NELSON ABBOTT MOVED, SECOND ERIN CLAWSON, AWARD CITIZEN OF THE YEAR TO KIP HARDY.

VOTE: AYE (5) NAY (0)

NON AGENDA

Paul Squires: He presented a draft of a bid that would serve as a basic contract for the work to demolish and remove debris of the City owned home at 323 West Gooseneck Drive. All the items for salvage will be removed before the demolishing of the home takes place. Appropriate action concerning the results of all necessary test for hazard chemicals or waste will be taken before the destruction of the home takes place.

Paul will make any changes needed to the draft.

The pre-bid conference for this action will be attended by Paul Squires, Mayor Shelley, and Cody Black. He wanted to report that SUVMWA will be releasing available dates to meet with CUP the first part of July.

NON AGENDA

Nelson Abbott reported that the ongoing merger between SESD and Payson is getting closer, but will take another 7-8 months.
He recognized the presence of Jay Finch and asked him to comment on the change of street names in honor of Cody Towse as he lives on this street.
Jay Finch expressed the support of each resident on the street which he had personally spoke to was in favor of the name change.

NON AGENDA

Mayor Shelley informed the Council that he would be attending the Nebo Economic Summit being held at Payson High School. Anyone wishing to attend from the Council is welcome.
He would also like to move ahead as quickly as possible on projects necessary to begin the remodel of the City building. The water to the Public Works Building has to be completed before moving ahead on the remodel.

can be

The bidding out both the sewer and water will take place at the same time. If the completion this work done at the same time as the Canyon View section, the cost would be reduced.

ADJOURNMENT

The Mayor adjourned the City Council Meeting at 8:00 p.m.

City Recorder

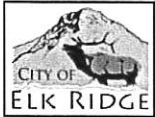
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ELK RIDGE - 80 East Park DR - Elk Ridge, UT - 84651

t.801/423-2300 - f.801/423-1443 - email staff@elkridgecity.org - web www.elkridgecity.org

NOTICE & AGENDA

Notice is hereby given that the City Council of Elk Ridge will hold a regular **City Council Meeting on Tuesday, June 25, 2013, at 7:30 PM;** which will be preceded by a **City Council Public Hearing at 6:00 PM** regarding the proposed adoption of the Final Amended Budget for the 2012/2013 Fiscal Year. After the Public Hearing, there will be a **City Council Closed Session at 6:15 PM and a JOINT CITY COUNCIL / PLANNING COMMISSION MEETING WORK SESSION, INCLUDING A FIELD TRIP TO ELK RIDGE MEADOWS PUD, PHASE 2, at 6:45 PM.** The meetings will be held at the Elk Ridge City Hall, 80 E. Park Drive, Elk Ridge, Utah.

- 6:00 PM - 1. PUBLIC HEARING/FINAL AMENDED BUDGET FOR THE 2012 – 2013 FISCAL YEAR**
Public Hearing/ to consider the proposed adoption of the Final Amended Budget for the 2012/2013 Fiscal Year for the operation of Elk Ridge City
- 6:15 PM - CITY COUNCIL CLOSED SESSION**
Pending Litigation
Personnel Competence
- 6:45 PM - JOINT CITY COUNCIL / PLANNING COMMISSION WORK SESSION / FIELD TRIP:**
(Meet at the City Offices for Field Trip & proceed to the area of Elk Ridge Meadows PUD, Phase 2)
- 7:45 PM - REGULAR COUNCIL MEETING AGENDA ITEMS:**
Opening Remarks and Pledge of Allegiance - Invitation
Approval/Agenda Time Frame
- 7:50 Public Forum
- 8:05 2. Elk Ridge Meadows PUD, Phase 2 - Open Space / Discussion & Any Required Action
- 8:30 3. Fireworks within City Limits
- 8:40 4. Adoption: - Final Amended 2012/2013 Fiscal Year Budget for the operation of Elk Ridge City
- 8:50 5. Appointment: Planning Commission Member - Mayor Shelley
- 8:55 6. Street Name Change: Shayda Circle - Nelson Abbott
- 9:05 7. City Council Minutes
- 9:10 8. Schedule Public Hearing - 2013/2014 Budget Amendment
- 9:15 9. Expenditures:
General:
A. Loafer Well - Discussion - Cody Black
Adjournment

Handicap Access, Upon Request. (48 Hours Notice)

The times that appear on this Agenda may be accelerated if time permits. All interested persons are invited to attend this meeting.
Dated this 21st day of June, 2013.

City Recorder

CERTIFICATION

I, the undersigned, duly appointed and acting City Recorder for the municipality of Elk Ridge, do hereby certify that a copy of the Notice of Agenda was provided to the Payson Chronicle, 145 E Utah Ave, Payson, Utah, and to each member of the Governing Body on June 21, 2013

City Recorder

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**ELK RIDGE
CITY COUNCIL MEETING
June 25, 2013**

**TIME & PLACE
OF MEETING**

This regularly scheduled Meeting of the Elk Ridge City Council, was scheduled for Tuesday, June 25, 2013, at 7:45 PM; this meeting was preceded by a City Council Work Session at 6:45 pm, a City Council Closed Session at 6:15 pm; & and a Public Hearing at 6:00 PM, to consider the proposed adoption of the Final Amended Budget for the 2012/2013 fiscal year.
The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah.

Notice of the time, place and Agenda of these Meetings was provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on June 20, 2013.

6:00 PM –

PUBLIC HEARING/FINAL AMENDED BUDGET FOR THE 2012-2013 FISCAL YEAR

ROLL

Mayor: Hal Shelley; *City Council:* Erin Clawson, Weston Youd, Nelson Abbott, & Brian Burke (Absent: Paul Squires); *Public Works:* Cody Black & Rex Davis; *Public:* Gerry Whiting, Cory L. Thompson, David Jean, Jamie Towse; and the City Recorder, Janice Davis

Discussion:

Mayor Shelley: He opened the Public Hearing at 6:00 PM; after which he turned the time over to the City Recorder to explain any significant changes in the final amended figures.

Jan Davis: She explained that this final budget is a guide to the Council; the actual "final" financial report is the audit for the fiscal year.

The purpose of the final amended budget is to reduce/increase budget figures to match the year-to-date actuals as much as possible.

There were few surprises:

- One was that solar panels for the telemetry system (Water) had to be replaced (\$540).

General Fund:

-The Property Tax for this fiscal year has come in just under \$310,000.

- Revenues:

- Building Permits it shows building permits coming in about \$140,000 or higher

- The final payment of Class "C" revenues has not come yet.

- Administrative Fees for Water and Sewer had increased to cover the claim for past overtime (previous year); but have settled back down slightly.

- Court Costs: This is the first year the City collected fees associated with a Hearings Adjustor.

(A variance was applied for...not granted) There is the corresponding expense of paying the Adjustor.

Expenditures:

- City Planner: Increase due to added development; though it is good to be paying according to need rather than a retainer. The revenue coming into Zoning & Subdivision fees off-sets this expense. Shay Stark has worked out well as the City's Planner.

- Fire Dept: The Chief stays within the allotted budget; but tries to save money throughout the year to be able to transfer more money into the Capital Projects Fund / Town Hall - Fire Station for use in the remodel. Page 7 (10-55-910): Beginning 5,000 increased to 11,830 to be used toward the remodel of the Fire Station. (No change to total budget amount for Fire Dept.)

- Building Inspections & Plan Checks: This is the 1st year that the City has paid per inspection and per plan check (\$50/hr or per inspection). The actual was at about 21,000 for the year.

- Page 9: This is also the 1st year to account for recycle cans. The projected amount for the year is at about 27,000 (with about 25,000 coming in to off-set this...a bit less than the revenue; the City may want to look at the amount being charged vs. what is paid out.)

Fund Balance:

Even with the costs for the Public Works Building, the General Fund is still transferring 54,246 out to Fund Balance (that is to the "good").

- Page 13: 21,628 was transferred back into this Capital Projects Fund for use on remodeling the Fire Station. This had been in the old Special Revenue Fund that was closed out for the Fire Dept. With the figures back in the General Fund, the Chief did not want this to get "lost" in the other fund balance money. About 109,000 is the total coming from this Fund toward the remodel.

- Page 19 (Special Revenue - Parks): The fund balance will increase by about \$25,000; even with all the use of impact fees.

The rest of the billing for the rocks in the Ballpark still needs to come in.

*The Recorder was to check with the Accounts Payable Clerk to find out if the invoices had been coded to the correct accounts.

- Lighting / Playground: The billing is not complete for this project.

Storm Drain:

The increase in the fee from \$3.00 to \$6.50 has helped to get this Fund out of the "red".

- Water Fund: This Fund's portion of the Public Works Building: 120,000 down to 96,091

- Sewer Fund: Public Works Building from 45,000 to 36,034

When the Council adopts the Budget, she asked that the motion include a statement to allow the Finance Director to balance the General Fund balance to 15% of budget.
Also: adoption pending checking out the Parks Fund expenditures.
Explanation of the State Budget Form and the unique formatting.

The Mayor closed the Public Hearing at 6:20 PM.

00:19:54

Mayor Shelley asked those present to leave briefly for the up-coming Closed Session. He explained that there would be discussion of some possible litigation and discussion of personnel; Cody Black and Jan Davis were asked to remain.

6:20 PM -

CITY COUNCIL CLOSED SESSION

ROLL

Mayor: Hal Shelley; *City Council:* Erin Clawson, Weston Youd, Nelson Abbott, & Brian Burke (Absent: Paul Squires & Brian Burke was absent for part of the meeting); *Public Works:* Cody Black; & the City Recorder, Jan Davis

Pending Litigation
Discussion of Personnel Competence

7:33 PM -

JOINT CITY COUNCIL / PLANNING COMMISSION WORK SESSION / FIELD TRIP:

ROLL

Mayor: Hal Shelley; *City Council:* Erin Clawson, Weston Youd, & Nelson Abbott (Absent: Brian Burke & Paul Squires); *Public Works:* Cody Black; *Planning Commission:* Kelly Liddiard, David Clark, Clint Ashmede & Cory L. Thompson; *Fire Dept:* Chief Waite & David Jean; *Building Inspector:* Frank Robinette; *Public:* Jeff Wardle, Jamie Towse & Gerry Whiting; and the City Recorder, Janice Davis

The Planning Commission joined City Council and those mentioned in above roll at the location of Elk Ridge Meadows PUD, Phase 2 Development. They were gathered to discuss improvements that have been done and those still needed (Open Space) for the City to take over the park and other open space.

Brief History of the Fee-in-lieu of Park Impact Fees and what they were originally for. The point was made that the money collected as fee-in-lieu of park impact fees was paid by citizens, not the developer, and should be used for their benefit. It was originally figured based on the cost estimate of \$114,000 to go back into the park to refurbish it before the City takes it over.

Weeds have taken over the open space; some efforts have been made to improve the area; but more is needed.

*Mayor Shelley is to contact David Church to review the development agreement and see how much of it is applicable to Salisbury Homes.

Frank Robinette: (Building Inspector for the City) The Inspector addressed those present regarding his concerns about the drainage and soil issues. Salisbury Homes is making the home owners responsible for the run-off; this can be expensive. Run-off is a problem in this area; the code does not seem to deal with the issues created.

Suggestions:

- To come up with a generic type of retaining wall that could be recommended to residents that would be effective yet cost efficient.

- City work with existing residents to solve individual problems

- Draw a "line in the sand" and from that point forward, the standard would have to be adhered to.

- Submit drainage plan with building plans

*The Planning Commission is assigned to solve the slope issues existing in the northern sections of the City.

Fireworks:

Chief Seth Waite discussed the issue of fireworks and the City's policy. Typically, fireworks are allowed for July 4; but not July 24th

The State wants the City Councils to be involved in the policies governing fireworks. After discussion, the Council agreed that fireworks should not be allowed on either holiday (4th or 24th of July)...the hot & dry conditions were the reasons behind this decision.

Fences: There was a brief discussion about fences and their locations on lots. The Code Enforcement Officer should be able to go onto people's property to determine a possible violation

**ELK RIDGE
CITY COUNCIL MEETING
June 25, 2013**

**TIME & PLACE
OF MEETING**

This regularly scheduled Meeting of the Elk Ridge City Council, was scheduled for Tuesday, June 25, 2013, at 7:45 PM; this meeting was preceded by a City Council Work Session at 6:45 pm, a City Council Closed Session at 6:15 pm; & and a Public Hearing at 6:00 PM, to consider the proposed adoption of the Final Amended Budget for the 2012/2013 fiscal year. The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah.

Notice of the time, place and Agenda of these Meetings was provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on June 20, 2013.

8:45 PM -

REGULAR SESSION OF THE ELK RIDGE CITY COUNCIL - AGENDA ITEMS:

ROLL

Mayor: Hal Shelley; *City Council:* Erin Clawson, Weston Youd & Nelson Abbott (Absent: Brian Burke & Paul Squires); *Public Works:* Cody Black & Rex Davis; *Public:* Gerry Whiting, Cory L. Thompson, Jamie Towse; and the City Recorder, Janice Davis

**OPENING REMARKS &
PLEDGE OF
ALLEGIANCE**

Fire Chief Waite offered opening remarks in the form of a prayer; and Council Member Erin Clawson led the Pledge of Allegiance, for those who wished to participate.

**AGENDA TIME
FRAME**

WESTON YOUNG MOVED, SECONDED BY ERIN CLAWSON, TO APPROVE THE AGENDA TIME FRAME, ADJUSTING THE START TIME TO 8:47 PM.

VOTE: YES (3) NO (0) ABSENT (2) BRIAN BURKE & PAUL SQUIRES

**PUBLIC FORM
00:02:07**

No business

(Due to the time frame, the Council addressed Agenda item #5)

**APPOINTMENT
PLANNING
COMMISSION MEMBER
00:05:07**

WESTON YOUNG MOVED, SECONDED BY ERIN CLAWSON, TO APPOINT COREY L. THOMPSON AS A PLANNING COMMISSION MEMBER

VOTE: YES (3) NO (0) ABSENT (2) BRIAN BURKE & PAUL SQUIRES

**ELK RIDGE
MEADOWS PUD -
PHASE 2**

Mayor Shelley: The Mayor recommended contacting David Church to determine what recourses are available to allow enforcement of the terms of the agreement that amended the original annexation/development agreement regarding the PUD. What is the status of the agreement after being taken over by the FDIC? The agreement should have been passed along with the sale of the property; but the Council wanted to confirm this with Mr. Church.

**The Mayor will contact Mr. Church.*

Weston Young: He also wants to follow-up with checking out the fees-in-lieu of park impact fees.

**An accounting of expenditures was requested (how much has Salisbury spent and how effective have the improvements been?)*

**Research minutes from meeting when Chris Salisbury discussed utilizing fees-in-lieu of impact fees. He mentioned that the City is not responsible for how much money much it takes to get the open space to a point of being acceptable to take it over. The City's position should be that fees were paid in by the residents to ensure they have usable parks and open space; and there is a certain standard to be followed to be able to transfer the open space to the City. What is the condition of the park and open space? Those are the questions to be answered.*

Erin Clawson: She asked that Cody Black create a list of minimal things expected as maintenance when the City takes over the open space. *(Mr. Black mentioned he had already been assembling that list for the landscaper.)*

**Clarification:*

"Minimal criteria that is acceptable to the City Council.

Mayor Shelley: The "natural foliage" along the trails is different than the other forms of open space and parks.

**What will Salisbury's response be to the list provided to them?*

**00:12:40
FIREWORKS**

Addressed earlier;

There will be no fireworks allowed for either the 4th of July or the 24th.

There is a resolution needed; to be signed by the Mayor and/or Council.

WESTON YOUNG MOVED, SECONDED BY NELSON ABBOTT, TO AUTHORIZE MAYOR SHELLEY TO CREATE A RESOLUTION STATING THAT "NO FIREWORKS" WILL BE ALLOWED WITHIN ELK RIDGE CITY FOR THE YEAR 2013

VOTE: YES (3) NO (0) ABSENT (2) BRIAN BURKE & PAUL SQUIRES

00:13:49

FINAL AMENDED
2012/2013 BUDGET

ERIN CLAWSON MOVED, SECONDED BY WESTON YOUNG, TO ADOPT THE FINAL AMENDED BUDGET FOR THE 2012/2013 FISCAL YEAR; INCLUDING THE FOLLOWING:

1) THAT THE FINANCE DIRECTOR MAY BALANCE THE GENERAL FUND TO 15% FUND BALANCE

2) CHECK ON THE FINAL FIGURE FOR THE PARK PROJECT

VOTE: YES (3) NO (0) ABSENT (2) BRIAN BURKE & PAUL SQUIRES

00:15:23

STREET NAME
CHANGES

Nelson Abbott: This item was postponed until the following meeting.

00:15:59

CITY COUNCIL
MINUTES.

There were no changes.

ERIN CLAWSON MOVED, SECONDED BY WESTON YOUNG, TO APPROVE THE CITY COUNCIL MINUTES OF 5-28-2013, AS PRESENTED

VOTE: YES (3) NO (0) ABSENT (2) BRIAN BURKE & PAUL SQUIRES

00:16:23

& 00:37:38

SCHEDULE PUBLIC
HEARING -
2013/2014 BUDGET
AMENDMENT

The Council agreed on a Public Hearing to amend the 2013/2014 Fiscal Year Budget; to be held on July 9, 2013, at 6:00 PM...with the Work Session at 6:15 PM...with Meet the Candidates at 7:00 PM and the Regular Session at 8:00 PM.

00:16:59

EXPENDITURES

General: None.

A. Loafer Well - Discussion (Cody Black):

There seems to be a problem with the Loafer Canyon Well pump; it may be "cavitating". About 30% - 40% of the production has been lost. This has been occurring since Mr. Black began employment with the City. This is the primary well for the City; he does not want to take the risk of having it go down without being prepared...it can be up to 4 weeks to get a pump and a motor installed.

He had the pump checked out by a pump specialist and it was determined that it should be "pulled" this fall to better examine it to see what is wrong with it. It could be a simple fix; but that is unknown at this time. Fall would be a better time so as not to have the well off-line during the summer.

Recommendation:

- Pull the pump in the fall to see exactly what the problem is.

- Purchase an extra pump and motor to have on "stand-by"

(Quotes: \$9,087 for pump & motor; not including labor to pull the old and install the new; that could be an additional \$7,000)

The old one would be re-built for future use; to continue to have a back-up.

Question: Are submersible pumps problematic?

Mr. Black responded that he had brought this issue up with the pump specialist and the cost to convert to a line shaft drive type pump for \$29,000.

The engineer commented that there is a significant difference in price between a "submersible spine" type pump and a "turbine shaft" motor...example: close to \$30,000 as compared to maybe \$10,000.

00:21:34

Question: As a "replacement well"; will there be a problem with the State if another type motor/pump is installed?

Mr. Black did not think so; the City has all the permits needed for an 8" pump.

Further discussion regarding the issues associated with the Loafer pump; as well as the possibility of joint ventures with Payson and/or Woodland Hills.

Nelson Abbott: He felt that the City should be prepared with the extra pump as a stand-by; he suggested ordering now to avoid further issues. The money will come out of the same budget whether spent now or in the fall.

Gerry Whiting: (Public) He brought up co-op types of arrangements with other cities.

*Cody Black was to check out what other neighboring cities have available and bring this information back to the Council at the following Council meeting.

00:29:20

OPEN DISCUSSION

1. Weston Young:

Suggestion: He would like to see the Dept. Heads work with the Mayor to get current job descriptions and wage/salary ranges in place based on the job descriptions.

He wants the Mayor to "manage the team".

Erin Clawson: She suggested regular "accident reports"...perhaps quarterly; to go to the Council.

Seth Waite: The Chief asked if this included him, as a Dept. Head. (He was told, "No"). He also offered to share the Fire Dept. pay scale that he uses.

*The Mayor is to review this.

Further discussion:

The wage ranges should be centered on Elk Ridge's particular situations and jobs...what the starting wage would be and then what the "cap" would be. The Council (present or future) would periodically look at the need to adjust the range; or not...based on the economy and other possible issues.

Nelson Abbott: "Things change...technology changes."

Weston Young: The Council will review the descriptions and ranges, adjust them if necessary and work with the Dept. Heads to solidify all this in an ordinance.

City Recorder: She reminded the Council that there is an existing ordinance that is updated at least annually that list all current wages; perhaps that could be used to state the current wage ranges, as well.

2. Erin Clawson:

Trails: Will chip / seal affect the trails that have gone in beside the Public Works Building? Her recommendation was *not* to chip the trails beside the roads.

(Mr. Black added that chipping the whole width of the road adds life to it. It would be packed down.)

He felt that the new product would be smoother and would not create a problem with the trails.

There will be cuts in the road where the water and sewer lines are going to be installed.

3. Meet the Candidates: The Meet the Candidates Night will be held on July 9, 2013; at the City Hall rather than at the new Public Works Building due to the water & sewer lines not being in yet. The building is not ready for occupancy. (Times were discussed.)

ADJOURNMENT

Meeting adjourned at 9:25 p.m.

City Recorder

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