




TECHNICAL MEMORANDUM

TO: Royce Swenson, Recorder
FROM: Shay Stark, Planner
DATE: November 8, 2021 
SUBJECT: Elk Ridge City Center Subdivision – Preapplication – City Council
PROJECT NO.:

The purpose of this memo is to inform the City Council of progress on the Elk Ridge City Center Subdivision and request permission to submit application for preliminary plat.

PROJECT OVERVIEW

Zoning: R 1-15,000

Project Total Acreage: 8.75 acres

Total Number of Single-Family Residential Lots: 7 Residential lots & 1 Public Use Lot.

BACKGROUND

The City has been working on the subdivision of approximately 8.75 acres owned by the City and located along Goosenest Drive and Elk Ridge Drive. The intent is to divide the parcel into seven residential lots fronting Olympic Lane, Elk Ridge Drive and Goosenest Drive and provide a single 4.75 acre lot that will be used for a future combined City Hall/Civic Center.

The City has contracted this design work out to Flint Land Surveying and Development. They have completed the initial survey, configured the lots and created a preliminary plat. They have also looked at the necessary improvements that will be required for the project which include sewer and water service laterals, curb and gutter, pavement patch and sidewalk. The proposed layout meets the intent of the General Plan, Zoning and City Code. The plans are ready for the City to make application and consider the Preliminary Plat for the Elk Ridge City Center Subdivision.

RECOMENDATION

Based upon a favorable discussion by the City Council the staff recommends authorizing the City to make application for the Elk Ridge City Center Subdivision Preliminary Plat. Please state any specific requirements or guidance that City Council would like addressed in the motion.

END