

**ELK RIDGE  
CITY COUNCIL MEETING  
April 24, 2022**

**TIME AND PLACE OF MEETING**

This regularly scheduled meeting of the Elk Ridge City Council was scheduled for **Tuesday, April 24 22, 2022, at 7:00 PM preceded by a Work Session at 4:30.** The meeting was held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah. Notice of the time, place, and Agenda of this Meeting was provided to the Payson Chronicle, 145 E. Utah Ave, Payson, Utah, and to the members of the Governing Body on April 23, 2022.

**ROLL CALL**

Mayor: Robert Haddock

Council Members: Tricia Thomas, Jared Peterson, Tanya Willis, Nelson Abbott, Cory Thompson

Others: Royce Swensen, *City Recorder*, Laura Oliver, *Deputy Recorder*, Brandon Hundley, *Public Works Director*

Public: Larry Lee, Karl Shuler

**CITY COUNCIL WORK SESSION AGENDA ITEMS**

**1. PUBLIC WORKS INTRODUCTION AND OVERVIEW**

These are projects that Brandon Hundley inherited when he started the position of Public Works Director.

Brandon Hundley stated the city spent a lot of money on the Scada towers but he has no plans or instructions. Part of the towers are in different places and the company will not respond in order to get a diagram. There are 4 - 50 ft tower and 1 - 60 ft tower.

Brandon Hundley stated the PRV vaults on Hillside Dr also has no plans, engineering or how to proceed. The vaults are in, but they are not installed. The vaults are too shallow. There are parts in the vault, and the Anderson place that he doesn't know what they are. He needs engineered plans. If the city touches a PRV the State has to be informed as well as State approval on the plans and then they can be installed. These PRVs are to replace the existing on the west side of Hillside and the old booster station on Oak Lane. The PRV is supposed to be demolished as part of the booster station project, but it cannot be until some other items are in place.

Brandon Hundley stated he has not been able to get RB up to finish the pump station above Oak Lane. He has tested all the motors and they have passed the pressure tests, it's almost ready to be online. They need to be online. They had reverse grade on the floor and all the water ran into the cabinets, they removed the flooring which needs to be replaced and then a walk through is needed with Aqua. The State has to approve this, and the city has to have a certificate of operation from the State.

Brandon Hundley stated Ocampo Lane is paved now collars are being done and then restoration is to be done on damaged property. He has no reference as to what it looked like before. The original design was to eliminate the pipe that went into the properties which did not happen. Easements and frontages were damaged, and the contractor is responsible for repairing the damage.

The contractor doing the salt shed is incompetent. Mayor Haddock stated that the contractor has a deadline to get it completed. Brandon Hundley is making sure they do it correctly if they can actually complete it. Discussion ensued on contractors, on call, pre-vetted, pulling bonds etc.

Mayor Haddock stated the city needs better contracts, performance bonds up front, requiring licensing and insurance. Discussion ensued on pulling bonds, Pre-Qualifying contractors- you pay a premium for pre-qualified contractors. add to existing minutes. Brandon Hundley stated fees for excavation permits need to be by the linear foot and fee per day on the authorized dates of the work on the permit. Councilmember Peterson stated the city needs to find a Contractor the city uses for all city projects

53 Brandon Hundley stated the city needs a new generator at Loafer to replace the current one and Sky  
54 Hawk generator needs to be hooked up.

55 Brandon Hundley stated EPA Emergency Response Plan is a new report and was due December  
56 31, 2021 He doesn't feel qualified to write it.

57 Brandon Hundley stated the state is requiring backflow prevention and cross connection on every  
58 connection in the city in 2024. This is for city water, not sprinkler systems. Brandon Hundley  
59 will get more info. This is required on every meter in the city. The lead on all lead lines need to  
60 be documented. Galvanized pipes in the 70s and 80s can have lead in them. This is due starting  
61 in 2023. Councilmember Abbott would like those plans in order to get this in the capital  
62 facilities plan.

63  
64 2. CAPITAL FACILITIES DISCUSSION

65 Mayor Haddock stated the council needs to prioritize goals. Discussion ensued on sewer  
66 connections on the south end of the city. Councilmember Thomas would like to revise the  
67 Development Capacity map, because it says there are x amount of sewer connections allocated to  
68 an area which is miss leading and developers can think they are owed those connections. There  
69 are limited connections available. Mayor Haddock stated the city will look into buying some of  
70 Woodland Hills sewer connections. Discussion ensued on possible future City Center in adding  
71 pickle balls courts and possible park or picnic area on the city property located on South Loafer  
72 Canyon Road after its done with retention for fire mitigation/debris flow. Mayor Haddock stated  
73 there's a 600 feet section of water line from Olympic Lane to the church that needs to be  
74 replaced. It's feeding houses and needs to be a dedicated line for the pump. The sewer line needs  
75 to be upsized on Rocky Mtn Way, but it is not a priority at this time. Roadways: when  
76 Highlands Subdivision comes in that will finish the egress/ingress. The dugway on Park Dr.  
77 needs to be addressed. The city can get a matching grant but the city needs a real plan. Elk ridge  
78 Dr. needs to be done when the development is completed. Councilmember Abbott will look into  
79 a grant writer located in Woodland Hills. Discussion ensued on parks, and the pavilion and  
80 parking lot in Sky Hawk Park with bathrooms and a crosswalk to the park across the street and  
81 possibly making the soccer fields into a retaining pond with grass berms. Storm drains need to  
82 remain a priority. The water allocated to storm drain from the Highlands development project  
83 will stay in place.

84  
85 3. FOOD TRUCK DISCUSSION

86 Mayor Haddock stated research has been done and there are no other cities that allow food trucks  
87 in residential neighborhoods. Food trucks need to be in the park parking lot, have sufficient trash  
88 cans, \$50 deposit, \$25 fee, clean up after yourself to get their deposit back.

89  
90 COUNCILMEMBER ABBOTT MOTIONED TO ADJOURN WORK SESSION

91 COUNCILMEMBER THOMPSON SECONDED

92 VOTE (5) (0) ALL AYE

93  
94 **ELK RIDGE**  
95 **CITY COUNCIL MEETING**  
96 **April 24, 2022**  
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105 **ROLL CALL**

106 Mayor: Robert Haddock

107 Council Members: Tricia Thomas, Jared Peterson, Tanya Willis, Nelson Abbott, Cory Thompson

108 Others: Royce Swensen, *City Recorder*, Laura Oliver, *Deputy Recorder*, Brandon Hundley, *Public*  
109 *Works Director*

110 Public: Larry Lee, Karl Shuler

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112  
113 **APPROVAL/AGENDA TIME FRAME COUNCILMEMBER ABBOTT MOTIONED TO APPROVE**  
114 **THE AGENDA AND TIME FRAME COUNCILMEMBER PETERSON SECONDED**  
115  
116  
117

118 **OPENING REMARKS– INVITATION**

119 Opening remarks were offered by Ron Gailey

120 Pledge lead by Councilmember Peterson  
121

122 **PUBLIC FORUM**

123 There was no public comment  
124

125 COUNCILMEMBER ABBOTT APPROVE AGENDA AND TIME FRAME COUNCILMEMBER  
126 PETERSON SECONDED

127 VOTE                      AYE (5)                      NAY(0)                      All Approved

128 1. PLANNING COMMISSION UPDATE

129 Maureen Bushman, Planning Chairperson gave the Planning Commission update.

130 2. STATE AND LOCAL FISCAL RECOVERY FUNDS

131 Royce Swensen stated the federal Covid funds need to be reported as 100% not defined by April 30th  
132 and a new update will be reported on the next quarter. The city has not received the second part of the  
133 money yet.

134 3. ORDINANCE AMENDMENT BUILDING REGULATION 9-1-4

135 Councilmember Peterson recommended changing the word “will” fine to “may” fine so discretion can  
136 be used per circumstance.

137 **COUNCILMEMBER PETERSON MOTIONED TO APPROVE ORDINANCE 22-04 AS**  
138 **PRESENTED COUNCILMEMBER WILLIS SECONDED.**

139 VOTE                                      AYE (5)                      NAY (0)                      All Approved

Councilmember Willis AYE  
Councilmember Peterson AYE  
Councilmember Thompson AYE  
Councilmember Abbott AYE  
Councilmember Thomas AYE

4. FEE SCHEDULE

Mayor Haddock stated the highlighted areas are the proposed changes to the fee schedule. The proposed change to the excavation permit is to a Right of Way permit. If the road is to be excavated or impeding traffic in any way, if it's for more than 15 minutes: proposes a \$150 application fee, \$50 a day for authorized days on permit, changing the bond to \$10,000 bond. Penalties are \$500 for working without a permit, \$500 for not implementing the road control plan as authorized, \$125 per 15-minute increments going over the stated time. Councilmember Abbott asked who is fined, the homeowner or the contractor. Mayor Haddock stated the person doing the work, the contractor. Discussion ensued on basing the dollar amounts on the type of street, connector roads, secondary roads. Councilmember Peterson stated the bond needs to be based on the cost of the project. A \$3,000 driveway job blocking the road shouldn't be a \$10,000 bond. Mayor Haddock stated Developments have to get the right of way permit. Councilmember Willis stated main roads fees, like Elk Ridge Dr. need to be doubled.

Mayor Haddock stated the next item is the fee for amending a plat which is the same work and equals the same thing as a subdivision and proposes to increase the fee for amended plat equal to the subdivision fee of \$4800. Councilmember Abbott asked if the fee change for the amended plats in process will have to pay the higher amount. Royce Swensen confirmed they paid what was on the fee schedule at the time of application and no not have to pay the additional amount. Discussion ensued on the amount of the fines for riding motorcycles etc. in parks, trespassing. Councilmember Thompson stated the misdemeanor charges would be the deterrent, enforcement is the issue.

COUNCILMEMBER WILLIS MOTIONED TO APPROVE THE CITY FEE SCHEDULE  
RESOLUTION 22-04-26-1R WITH THE FOLLOWING CHANGES

BOND TO BE COST OF WORK DONE IN THE RIGHT OF WAY,  
DOUBLE THE FEES IN ARTERIAL AND REGIONAL ROADWAYS,  
AN APPROVAL TO A FINAL APPROVAL ON PAGE 3

CORY THOMPSON SECONDED

VOTE	AYE (4)	NAY (1)	APPROVED
COUNCILMEMBER WILLIS	AYE		
COUNCILMEMBER PETERSON	AYE		
COUNCILMEMBER ABBOTT	NAY		
COUNCILMEMBER THOMAS	AYE		
COUNCILMEMBER THOMPSON	AYE		

5. FAIRWAY TANK NEW DRAINAGE LINE

Mayor Haddock stated this has been discussed previously with the Lighthouse Subdivision to install a drainage line for the tank above Lighthouse. This will go in 3 feet behind property lines in order for residents to put in fencing. The city has a 15-foot easement in the Back PUE. Councilmember

184        Peterson stated the bids came in at \$47,000 and \$58,000 and if there are any funds recommends  
185        increasing the size of the pond for about at the estimated cost of about \$3,000 - 4,000.

186        COUNCILMEMBER PETERSON MOTIONED TO MOVE THE FAIRWAY TANK DRAINAGE  
187        LINE PROJECT TO BUDGET AMENDMENT HEARING IN THE AMOUNT OF \$55,000  
188        COUNCILMEMBER ABBOTT SECONDED

189                VOTE        AYE (5)        NAY (0)        ALL APPROVED

190        6. FINANCIALS

191                There were no concerns.

192

193        7. APPROVAL CITY COUNCIL MINUTES FROM MARCH 22, 2022

194        COUNCILMEMBER PETERSON MOTION TO APPROVE THE MINUTES FOR MARCH 22, 2022  
195        COUNCILMEMBER ABBOTT SECONDED

196                VOTE        AYE (5)        NAY (0)        ALL APPROVED

197        COUNCILMEMBER ABBOTT MOTIONED TO ADJOURN COUNCILMEMBER WILLIS  
198        SECONDED

199                VOTE    AYE (5)        NAY (0)        ALL APPROVED

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Laura Oliver