

**ELK RIDGE
CITY COUNCIL MEETING
October 10, 2023**

TIME AND PLACE OF MEETING

This regularly scheduled meeting of the Elk Ridge City Council was scheduled for **Tuesday, October 10, 2023, at 7:00 PM.** The meeting was held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah. Notice of the time, place, and Agenda of this Meeting was provided to the Payson Chronicle, 145 E. Utah Ave, Payson, Utah, and to the members of the Governing Body on October 9, 2023.

ROLL CALL

Mayor: Robert Haddock

Council Members: Nelson Abbott, Tricia Thomas, Jared Peterson, Cory Thompson, Tanya Willis,

Others: Royce Swensen, *City Recorder*, Deputy Monsen, Laura Oliver *Deputy Recorder*

Public: Jim Chase, Jordan Norton, Larry Lee, Jayden Olson, Jesse Ewell, Karston Berser, Caden Berger, Carly Lyman, Emilee Guest, Cameron Thursten, Trevin Richards, Kaiden Howell, Anna Smith, Zachary Darser, Lucy Stokes, Kenedee Barker, Cassidy Yates, Kiley Shumway, Makenna Jenkins, Resha Anderson, Deklen Anderson

OPENING REMARKS– INVITATION

Opening Remarks were offered by Trevin Richards

Pledge led by Makenna Jenkins

COUNCILMEMBER ABBOTT MOTIONED TO APPROVE AGENDA AND TIME FRAME
COUNCILMEMBER WILLIS SECONDED

PLANNING COMMISSION UPDATE

Mayor Haddock stated the Planning Commission took a field trip to all the parks to see how they could be more functional and serve the community better. The city is putting in a pavilion, parking lot and restrooms at the Sky Hawk Park and possibly pickleball courts. If there are things you like to see, let the council know.

PUBLIC FORUM

Jim Chase - stated he used to be on the council and has been the city Treasurer. It takes a couple hours a week. He has concerns about the city financial director and the city treasure and the closeness of those positions. He has been an auditor in several places, and at one point he was an auditor for the Church of Jesus Christ of Latter-Day Saints. Some of the things you look for are the following of procedures and improprieties and urges the council to consider that carefully. It might be a conflict of interest. If the city's lawyer is ok with it, then he is fine with it. He just wants the city to be aware.

51 **1. TASKER SUBDIVISION ENTER DURABILITY AND ACCEPT INTO THE CITY**

52 Mayor Haddock stated Jerry Clark the Public Works Director has inspected it and has approved
53 the infrastructure and has recommended the subdivision go into the one-year durability period.
54 This is a 2-lot subdivision on Fremont Way. Councilmember Abbott stated the letter states
55 money was paid in lieu of for curb and gutter, there is already curb and gutter. The Deputy
56 Recorder stated this is an error in the letter. The Developer did not pay for curb and gutter and the
57 letter will be corrected.

58
59 COUNCILMEMBER ABBOTT MOTIONED TO ENTER TASKER SUBDIVISION INTO
60 DURABILITY AND INTO THE CITY WITH THE CORRECTION OF THE LETTER
61 COUNCILMEMBER THOMPSON SECONDED

62
63 VOTE AYE (5) NAY (0) APPROVED

64 **2. RIDGE VIEW MEADOWS PLAT C ENTER INTO DURABILITY AND ACCEPT INTO**
65 **THE CITY**

66 Mayor Haddock stated Ridge View Meadows is another lot split on Goosenest and on Oak Ridge.
67 Jerry Clark, Public Works Director inspected it and approved it for durability.

68
69 COUNCILMEMBER PETERSON MOTION TO ENTER RIDGE VIEW MEADOWS PLAT C
70 INTO DURABILITY AND INTO THE CITY COUNCILMEMBER WILLIS SECONDED

71
72 VOTE AYE (5) NAY (0) APPROVED

73 **3. APPOINT CITY TREASURER DECISION**

74 Mayor Haddock stated Curtis Roberts has offered to act as the city treasurer. He has proposed
75 that he would review and sign the semiannual reports required by the Utah State Treasurer, work
76 with the city to ensure rates charged for development reflect actual cost of services, on a monthly
77 bases review disbursements, financial reports, oversee that the city is in compliance with state
78 requirements related to deposits, investments, cash management, and work with the city to
79 develop an investment policy and compliance with state law and monitor compliance with the
80 policy. The city would retain the responsibility for ensuring deposits are made in accordance with
81 the state 3 day rule, retain the responsibility to have an employee as the point of contact for all
82 city bank accounts and investment accounts, prepare the semiannual reports required by the Utah
83 State Treasurer, have at least 2 check signers, preferably not Royce, who review each
84 disbursement to ensure compliance with City policies and procedures, ensure that there is
85 adequate cash in the bank for disbursements reconcile all bank accounts and investment accounts.
86 With the stated concerns of Jim Chase, the city can ask the city attorney his opinion on the
87 proposal. Councilmember Abbott stated with what he is going to charge, the city can hire
88 someone to do these functions. Mayor Haddock stated Curtis Roberts has not adjusted his rates
89 since 2007 and has increased his rates by \$6000 regardless of whether he is the treasurer.
90 Councilmember Thomas recommended hiring someone to do the position. Councilmember
91 Thompson agreed. Councilmember Willis is concerned with keeping the separation of duties.
92 Discussion ensued on hiring an accounting firm or an outside source, maybe a part time person.
93 Councilmember Thompson stated it is the city's fiscal responsibility to get bids for the city
94 financial director in order to make sure the city is in the right ballpark monetarily with the
95 position. Jim Chase stated he has known Curtis for 25 years and he is a good man, very
96 reputable. Councilmember Peterson stated if Curtis is the treasurer, and he makes a mistake who
97 is going to catch that. Mayor Haddock tabled the discussion for now.

98 **4. APPROVE CITY COUNCIL MINUTES FOR AUGUST 8, 2023**

99 COUNCILMEMBER PETERSON MOTIONED TO APPROVE THE CITY COUNCIL
100 MEETING FOR AUGUST 8, 2023, WITH THE CORRECTIONS ON LINE 12,14, 87, 190,
101 AND 110 COUNCILMEMBER THOMAS SECONDED.

102 VOTE AYE (5) NAY (0) APPROVED

103 **5. APPROVE CITY COUNCIL MINUTES FOR SEPTEMBER 12, 2023**

104
105 COUNCILMEMBER THOMAS MOTIONED TO APPROVE THE CITY COUNCIL
106 MEETING FOR SEPTEMBER 12, 2023, WITH THE CORRECTIONS ON LINE 109, 110
107 COUNCILMEMBER THOMPSON SECONDED.

108 VOTE AYE (5) NAY (0) APPROVED

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110
111 COUNCILMEMBER ABBOTT MOTIONED TO ADJOURN COUNCILMEMBER WILLIS
112 SECONDED
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115 _____
Laura Oliver