

**ELK RIDGE  
CITY COUNCIL MEETING and PLANNING COMMISSION  
JOINT SESSION  
JANUARY 30, 2024**

**TIME AND PLACE OF MEETING**

This is a special joint work session for the Elk Ridge City Council and Planning Commission, which was scheduled for **Tuesday, January 30, 2024, at 6:00 PM**. The meeting was held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah. Notice of the time, place, and Agenda of this Meeting was provided to the Payson Chronicle, 145 E. Utah Ave, Payson, Utah, and to the members of the Governing Body on January 29, 2024.

**ROLL CALL**

Mayor: Robert Haddock

Council Members: Jared Peterson, Tanya Willis, Melanie Paxton, Charles Wixom

Planning Commission: Maureen Bushman, Ron Gailey, Melanie Paxton, Ron Hill, Lisa Graham, Greg Shelton

Others: Royce Swensen, *City Recorder*, Laura Oliver, *Deputy Recorder*, Sheri Pippin, *MAG*

Public: Dianne Schultz

**APPROVAL/AGENDA TIME FRAME**

COUNCILMEMBER BUSHMAN MOTIONED TO APPROVE THE AGENDA COUNCILMEMBER WILLIS SECONDED

VOTE:	AYE (9)	NAY (0)	APPROVED
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Mayor Haddock stated in the last legislative session funds were approved to help smaller cities with some certain administrative things. Sheri Pippin from Mountainland is here to explain those items. Sheri has already helped with the general plan through Horrocks Engineering as part of the program that was funded. Sheri went over the top concerns cities have.

The biggest item is growth and how to manage it while protecting property owner rights without being run over. The state has a pool for licensed professionals to help with reviewing code. Since the population of the city is under 5000 Elk Ridge has until December 31, 2024, to have the subdivision code updated. The city will be officially notified by the state when the 5000 threshold has been reached. This is based on population in the last census. The 2023 legislation passed a bill that city council will no longer have preliminary approval of subdivisions. They will be approved by staff, or the Planning Commission. Everything should be done during preliminary approval, stubs, addressing, all infrastructure etc. so when the Council sees final approval it should be ready to print the mylar and begin construction. The state is working on a water commission to help cities with water rights.

Transparency is another item of concern. Sheri, if needed, would help the city with a report on the budget detailing where all monies go for example a base rate of \$30 for water- \$15 goes to pay for electricity to pump water, \$10 goes to pay for infrastructure, \$5 goes to administration for billing and administration. It could show why budgets are being projected to be X amount. Contacting a legislator individually is better than a petition; petitions get ignored. On funding: The governor's office of planning and budget has a website portal to hundreds of financial resources for cities that have everything from infrastructure loans and grants to community park programs for communities that have a lot of senior citizens. Some funding requires matches, some do not. Mayor Haddock stated Burgess Owens' office visited the city and said there is a 5 million fund set up for certain cities to help with funding for projects but there has to be a plan in place. Sheri Pippin stated she will look into that.

Personnel is another concern. Some cities have full time city managers, others have city administrators. The difference is in how the city crafts the position's duties. Sheri stated she would not say Elk Ridge needs a city manager or city administrator and she did not say the city does not but it may be something to consider as the city grows. The city should have a contract with someone who reviews and drafts memos on developments. The contract planner should draft code and look for contradictions in the code. Developers

56 pay for this through the application fees. Elk Ridge's first priority at the moment is to appoint a treasurer.  
57 Another item of concern was getting help with ordinances and resolutions. The first few enabling  
58 paragraphs, the whereases, sets up what the city is doing, who's doing it and where the authority comes  
59 from. Whereas paragraphs are not binding; The section that comes after "Now therefore" or "be it  
60 ordained" or "be it resolved" that states what is being changed; that is the actual binding clause. Sheri  
61 thanked the council for the opportunity to come and talk with the council and planning commission and if  
62 there are any other concerns or questions to contact her.  
63

64 Discussion ensued on the date for the city celebration which was set for June 14th. Ron Gailey will chair  
65 the event. Councilmember Willis would like to add another movie night.  
66 Ron Gailey would like to look into having electricity or hookups put in at the new park for food trucks.  
67 Ryan Bybee would like to talk to the council regarding the commercial property and council thoughts as to  
68 possibly mix use nice brick fenced storage units. He will be on the agenda in February.  
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70


71 COUNCILMEMBER THOMPSON MOTIONED TO ADJOURN COUNCILMEMBER GRAHAM  
72 SECONDED.  
73

74 VOTE

10 AYE

0 NAY

APPROVED

75  
76   
77 Laura Oliver