

**ELK RIDGE
CITY COUNCIL MEETING
October 14, 2025**

TIME AND PLACE OF MEETING

This regularly scheduled meeting and public hearing of the Elk Ridge City Council was scheduled for **Tuesday, October 14, 2025, at 7:00 PM preceded by a work session at 6:00 PM**. The meeting was held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah. Notice of the time, place, and Agenda of this Meeting was provided to the Payson Chronicle, 145 E. Utah Ave, Payson, Utah, and to the members of the Governing Body on September 8, 2025.

6:00 PM WORKSESSION

FIRE CHIEF WAITE: HB48 WILDLAND URBAN INTERFACE MODIFICATION

The Fire Chief UWRAP site has an assessment portal to figure out what the city needs to do. He created a map in the portal. The site is messed up and needs work. When he puts the overlay on the map it shows the damage potential, which is what the state will look at. It shows the high moderate and low areas. The south end is high, the brown area is moderate, which covers almost the rest of the city except for 1 small area. Anything above a 5 gets assessed. The scale is 5,6,7: anything higher than 7 gets the highest assessment, where they are going to focus on the insurance issues and the things that are going to be required in order to get those numbers down. It is going to go against properties in those areas. There are spots throughout the city that need to go through an objective process in order to change the rating. Everything that has a lot of vegetation (leaf canopy) and shade shows up as higher. They are also looking at 275 meters from that line which will have a higher rating as well. This is based on ember travel and damage potential. The city can justify the area on the north end of town, and the middle due to leaf canopy, hardened homes. The city is really looking at the areas around the boundary and 250 yards (around 250 yards) that are affected. The most south end of the city has no structures, except for the Loafer Canyon Association. There are a few homes on the south end that are in county that the city has no jurisdiction over. He believes the city can take off the 600 acres on the north end of the city. To take any of the areas out the city would need to go through adjudication process and the State Forester needs to come down and review the area. Right now, the city needs to keep working on the map focusing on the middle area of the city and try to adjudicate some of that off, it's not native vegetation. This is about the state getting back money for wildfires from residents that will not do anything to mitigate hazards, not insurance. Once the county inspects the properties and rates it, it is up to the residents to do what is required to mitigate or to adjudicate. He does not know who pays for the inspections. This is a homeowner's issue not a city issue.

Fire Chief will continue asking the County for information and will try work on the map and try to start adjudicating some areas off. The city needs to adopt the State's WUI guidelines officially so that the city is working with the states and not an antagonist. The county does not know how much the fees are going to be except that it will be square footage of the main structure. The Fire Chief will try to get the State Forester to come to Planning Commission for the Nov. meeting. Councilmember Willis wrote CE3 with WUI in mind so lots have the entire defensible space, HR1 might not comply with the WUI. Mayor Haddock stated the WUI code will override the zones.

Fire Chief will try to get the State Forester to come to Planning Commission for the Nov. meeting. The Planning Commission will have a Public Hearing for HB48 in Dec, and the City Council will vote on the resolution/ordinance in December. This needs to be in place by January 1, 2026.

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ROLL CALL

Mayor: Robert Haddock

Council Members: Melanie Paxton, Tanya Willis, Jared Peterson, Charles Wixom Absent - Cory Thompson

Others: Royce Swensen, *City Recorder*, Laura Oliver, *Deputy Recorder*

Public: Larry Lee Elder, Spencer Foster, Eric Johnson

Opening – Councilmember Wixom

Pledge – Larry Lee

COUNCILMEMBER WIXOM MOTIONED TO APPROVE THE AGENDA AND ADJUST THE START TIME TO 7:11 PM TIME FRAME COUNCILMEMBER PAXTON SECONDED

VOTE	AYE (5)	NAY (0)	Approved
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PLANNING COMMISSION UPDATE

There was no Planning Commission Update

PUBLIC FORUM

There was no public comment

AGENDA ITEMS

1. SPENCER FOSTER: GOVERNMENT DATA PRIVACY ACT (GDPA)

Spencer Foster stated the GDPA was passed in 2024, but no one really knows about it. He can help the city be compliant. Utah Code 63A-19 regulates how all government entities treat personal data. Everyone has to comply with this law. This is an unfunded mandate by the state, the state is not giving entities money to help comply. There are a couple things that entities need to do by December 31, 2025, which he can help the city with. There will be more things to do before January 1, 2027. To comply for 2025 all entities within the city need to complete the privacy program report. There is a training video that has to be watched by anyone who touches personal data. He will send the template for the resolution the city has to approve. Most information, such as permits or applications, involves office staff, but since the council and planning commission look at and approve certain things, they have to go through training. The definition of personal data is “anything that is linkable to an identifiable person”. The list of items that need to be completed for compliance by Dec 31, 2025, is complete staff training and the privacy report, and appoint leadership for the privacy program which includes a CIO and Records Officer. CIO is responsible for making sure the program report is completed and should be a key staff member or the Mayor. The Records Office should be the city recorder or deputy recorder or

both, Staff training is an annual requirement which includes office staff, council, planning commission, public works and anyone who touches data. The training video is only 8 minutes. Create a signature page stating individuals have complied. Throughout 2026 the city will create a privacy policy that includes how data is treated, where data is stored, what the city does with data, and a privacy notice placed on the website, which he can help create. This report is a non-grammable report which the city completes, saves it and tells the state it is complete. For the first year the only one who can request to see it is the office of data privacy. This may change in the future. Only collect the data that is needed.

2. EVELYN'S VIEW SUBDIVISION RELEASE OF DURABILITY

The release of durability was for repairs on Olympic Lane and Elk Ridge Drive which have been successfully completed and passed inspection by Jerry Clark, Public Works Director.

COUNCILMEMBER PETERSON MOTIONED TO RELEASE DURABILITY OF EVELYN'S VIEW SUBDIVISION COUNCILMEMBER WILLIS SECONDED.

VOTE AYE (4) NAY (0) APPROVED
Absent - Councilmember Thompson

3. FEE SCHEDULE: WHOLESALE COMMERCIAL WATER RATES AND COUNCILROOM RENTAL FEES

Councilmember Paxton went through the rental rates from surrounding cities and compared Elk Ridge room size and amenities. Discussion ensued on hourly rates and deposit fees and cleaning, and what the city should supply. The city will supply cleaning products and tables and chairs, nothing allowed on walls. Rental fees, for now will be Resident \$150 with a Deposit of \$500.

Councilmember Willis showed calculations of water rates with various increases in tier amounts for commercial out of city entities. Discussion ensued on in city nonresidential and out of city and took out nonresidential. The fees would affect the churches, care center, and storage units. Royce Swensen stated that the 55+ community all units pay for their individual metered indoor water usage, the HOA is billed for the outdoor water usage which comes off 1 meter. The usage is then divided by the amount of (59) units which determines the tier. The cost to the units is about \$180. The assisted living, divided by the 29 units, is about \$18 but they also have 2 sewer charges. The 55+ HOA argued before a previous city council and city council approved the rate schedule. Council agreed to try an increase of for in city nonresidential and out of city.

COUNCILMEMBER WILLIS MOTIONED TO MOVE THE FEE SCHEDULE TO PUBLIC HEARING FOR COUNCIL ROOM RENTAL FEES AND NON-RESIDENTIAL WATER RATE CHANGES COUNCILMEMBER PETERSON SECONDED.

VOTE AYE (4) NAY (0) Approved
Absent - Councilmember Thompson

4. ROAD MAINTENANCE DISCUSSION

Mayor Haddock stated the city is working on the road repairs that need to be done before the weather changes. Shuler Lane will be repaired, starting at the crest of the hill off Goosenest, but not changing the grade, which is about \$41,000. Other areas that need patched areas on Canyon View near Alpine Dr and Oak Lane, Hillside Dr, Salem Hills and Rocky Mountain Way has settling all totaling \$77,500. The other item is removal of the speed bumps on Goosenest at a cost

of \$4300 per speed bump. The bottom portion was covered during an overlay. There will be a poll vote on this item and ratified next meeting.

5. APPROVAL OF MINUTES FOR SEPTEMBER 23, 2025

COUNCILMEMBER WIXOM MOTIONED TO APPROVE THE MINUTES FOR SEPTEMBER 23, 2025, WITH THE CORRECTION ON LINE 154 COUNCILMEMBER PAXTON SECONDED

VOTE	AYE (4)	NAY (0)	Approved
Absent - Councilmember Thompson			

COUNCILMEMBER WIXOM MOTIONED TO GO INTO CLOSED SESSION PER UTAH 52-4-204 FOR PENDING LITIGATION COUNCILMEMBER WILLIS SECONDED

VOTE	AYE (4)	NAY (0)	APPROVED
Councilmember Wixom	AYE		
Councilmember Peterson	AYE		
Councilmember Willis	AYE		
Councilmember Paxton	AYE		
Councilmember Thompson Absent			

COUNCILMEMBER WILLIS MOTIONED TO ADJOURN COUNCILMEMBER PAXTON SECONDED

VOTE	AYE (4)	NAY (0)	Approved
Absent - Councilmember Thompson			

Laura Oliver