

ELK RIDGE  
PLANNING COMMISSION  
FEBRUARY 6, 2025

**TIME AND PLACE OF MEETING**

A regular meeting of the Elk Ridge Planning Commission was held on Thursday February 6, 2025, at 7:00 p.m. at 80 E. Park Dr. Elk Ridge Utah.

**ROLL CALL**

*Commissioners:* Maureen Bushman, Ron Gailey, Greg Shelton, Lisa Graham Absent – Jori Britt

*Others:* Royce Swensen, *City Recorder*, Laura Oliver, *Deputy Recorder*

*Public:* Karl Shuler

**7:00 pm OPENING ITEMS**

Opening Remarks was given by Mayor Haddock

Pledge of Allegiance led by Lisa Graham

MAUREEN BUSHMAN MOTIONED TO ADJUST THE START TO 6:55 PM LISA GRAHAM  
SECONDED

VOTE AYE (4) NAY (0) APPROVED Absent- Jori Britt

RON GAILEY MOTIONED TO APPROVE THE AGENDA GREG SHELTON SECONDED

VOTE AYE (4) NAY (0) Approved Absent - Jori Britt

**1. APPOINT CHAIR AND VICE CHAIR FOR 2025**

MAUREEN BUSHMAN MOTIONED TO APPOINT MAUREEN BUSHMAN AS CHAIR AND LISA  
GRAHAM AS VICE CHAIR RON GAILEY SECONDED

VOTE AYE (4) NAY (0) Approved Absent - Jori Britt

**2. TRAINING: REVIEW POWERS AND DUTIES OF THE PLANNING COMMISSION**

Maureen Bushman went through the Powers and Duties of the Planning Commission for Land Use dealing with General Plans, Zoning, Annexation and Zoning Regulations and Subdivisions.

**3. REVIEW AND AMEND THE BI LAWS TO INCLUDE THE SUBDIVISION REVIEW COMMITTEE**

MAUREEN BUSHMAN MOTIONED TO APPROVE THE BI LAWS WITH THE INCLUSION OF THE  
SUBDIVISION REVIEW COMMITTEE (SRC) MEMBERS TO SERVE FOR 2 YEARS RON GAILEY  
SECONDED

VOTE AYE (4) NAY (0) Approved Absent - Jori Britt

**4. ANNEXATION PLAN DISCUSSION**

Maureen Bushman stated Spencer Foster of MAG drafted the Annexation Policy Plan which the city needs to have in place. Discussion ensued on removing the history of Elk Ridge, correcting the population, updating the annexation map, clarify acreage, and some grammatical errors. Discussion ensued regarding overlapping neighboring cities' annexation area. Mayor Haddock stated he is meeting with a neighboring city to discuss the annexation area. Future annexation area is just a possibility and not claiming the area, many cities overlap.

**5. TRAILS, PARKS AND OPEN SPACE MASTER PLAN DISCUSSION**

53 Maureen Bushman stated she had drafted a plan, and Spencer Foster made some changes. Discussion ensued  
54 on the base course of trails and the difference of neighboring cities and to only state the base course of trails  
55 will be based on soils report and what exactly does natural trails mean, are they groomed? Melanie Paxton  
56 stated the type of natural trail it is would be up to the property owner if a trail goes on private property. Lisa  
57 Graham asked if the green belt was really possible: discussion ensued. Lisa Graham stated educating the  
58 affected residents on road shared trails. Karl Shuler, resident, stated he has seen it time and time again that  
59 landowners are told the general plan is just an idea and developers are able to put the trails where they work  
60 and then they then are told they have to stick with the general plan/master trail plan. Language was added, to  
61 include as “agreed with landowners”. Greg Shelton stated park improvements need to be prioritized, current  
62 parks need to be improved first. Maureen Bushman stated the master plan needs to be more specific.  
63 Discussion ensued on the development of an app for resident input.  
64

65 **6. REVIEW 2024 PROGRESS AND 2025 GOALS**

66 Discussion ensued on continuing collaboration with neighboring cities and deadlines for plans or policies  
67 that need to be in place for grants.  
68

69 **7. APPROVE MINUTES JANUARY 2, 2025**

70 Line 5 correct date, line 43 Mayor Haddock made statement on sewer, line 51 add a work in progress and  
71 remove plan, line 42 change dissension to discussion.  
72

73 MAUREEN BUSHMAN MOTIONED TO APPROVE THE JANUARY 2, 2025 MINUTES WITH  
74 STATED CHANGES GREG SHELTON SECONDED  
75

76 VOTE    AYE        (4)        NAY (0)        Approved        Absent - Jori Britt  
77

78 Maureen Bushman motioned to adjourn  
79  
80  
81

82 \_\_\_\_\_  
83 Planning Commission Coordinator  
84